North American Serials Interest Group

NASIG Newsletter

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Committee Reports

2011/2012 Program Planning Committee Mid-Year Report

Submitted by: Michael Hanson

Members
Michael Hanson, chair (Lafayette College)
Karen Davidson, vice-chair (Mississippi State University)
Kathy Brannon, member (Ingram-Coutts Information Services)
Anna Creech, member (University of Richmond)
Rubye Cross, member (Georgia Tech University)
Cris Ferguson, member (Furman University)
Kathy Kobyljanec, member (John Carroll University)
Anne Mitchell, member (University of Houston)
Diana Reid, member (University of Louisville)
Jean Sibley, member (College of William & Mary)
Paoshan Yue, member (University of Nevada, Reno)
Patrick Carr, board liaison (Eastern Carolina University)

Continuing Activities

1) Vision Speakers

Kevin Smith and Rick Anderson are confirmed as two of the 2012 vision speakers. Lynn Connaway has verbally agreed to present, but has not signed the MOU. We look forward to being able to publicize these sessions after the program abstracts are finalized in January.

2) Speaker Letters

Continuing the policy of the previous year, speaker acceptances were amended to include the following language to identify previously-published material:

"[A report of this session/your paper for this session] will appear in the NASIG conference *Proceedings*. If the session content has been published or submitted for publication elsewhere, or if you plan to submit this content for publication in the future, please let us know at this time."

To date, several speakers have alerted us to prior publications related to their program content. This information will be provided to the *Proceedings* editors.

3) Committee Liaison Assignments

Committee members will choose/be assigned 3 – 4 presenters to assist up until the conference to assure necessary information is gathered and communication is maintained.

4) No-Promotion Policy

Speakers will be reminded by their liaisons, and again at the speakers' breakfast, of NASIG's "level playing field" policy:

"NASIG focuses on issues and offers a venue for all members of the serials community to participate in respectful discussion. Whether you are a publisher,

vendor or librarian, we do not allow self-promotion or commercial presentations as part of conference presentations or papers contributed to the conference proceedings. For clarity of discussion, we ask that specific organizations, products, and services be named as appropriate, but please take care to frame your discussion in language that does not endorse, promote, or attack specific products, services, libraries, companies, or other organizations."

5) Poster Sessions

Solicitations for Poster Sessions will go out at the end of February. The solicitation time has been moved up to facilitate presenters' time to make travel arrangements.

6) Informal Discussion Groups

Solicitations for Informal Discussion Groups will go out at the end of February or the beginning of March. The solicitation time has been moved up to facilitate presenters' time to make travel arrangements.

7) Manual Revisions

The PPC Manual is undergoing a complete update to reflect the evolution of the program since its last complete reconstruction in 2005. Anne Mitchell has completed a first draft and submitted it to the committee chair and vice-chair. Once the chairs have edited and revised the draft, as second draft will be submitted to the board liaison. Upon the completion of the liaison's revisions, the manual will be submitted to the board for final approval.

The new manual will be made available to CPC, PPR, and the Past President via the technological solution provided by ECC.

Completed Activities

1) Slating the Program

The program proposals were distributed to the Committee for ratings and comments. These were compiled and distributed for further comment. A conference call was held on November 16 and attended by 8 committee members. A slate of 30 programs was presented to the Board on November 30 and approved December 14.

In January, the PPC chairs will be matching all programs with a PPC member to serve as liaison. PPC members will be working with 2-3 programs.

2) Confirming and Declining Proposals

Once the tentative slate was accepted, the co-chairs approached the primary contact for each proposal. As of January 5 27 contacts had confirmed. One had withdrawn, one had been modified into a Vision session and one had been modified into a Preconference. Also, one session which we'd asked that they coordinate with another vendor accepted, but made no commitment to NASIG's terms. PPC will follow up with this presentation. The PPC chairs did not extend additional invitations due to the modifications to the program.

The list of proposals to be declined has been provided to the NASIG Secretary. A number of presentations were specifically encouraged to resubmit for the Buffalo conference, once their projects were completed and their findings collected. A selection of the declined presentations was forwarded to CEC for their consideration as continuing education pieces.

3) Preconferences

Four preconferences have been set. Topics include RDA Serials Workflow, Cataloging e-Books, Managing license agreements in Drupal, and Making the Leap to Middle Management. The Preconference schedule has the RDA preconference beginning Wednesday afternoon and completing Thursday Morning. The other three preconferences will begin and end Thursday.

4) Program Times

Program times have changed slightly since the original schedule. The Sunday morning session time slot was

repurposed for a vision session. Also, the business meeting time was adjusted to allow for the Task force on Electronic Resource Librarian qualification standards report. Based on the number of programs slated, we anticipate three to four sessions running concurrently. We believe this should afford adequate facility space to include a repeating session for an exceptionally high-registration program or a late-developing topic if needed as we move forward. The current draft slate places individual programs into tracks and specified time slots.

Budget

Speaker Expenses

1) Session Speaker Expenses

In keeping with reimbursement policy, we have offered half registration waivers to up to three presenters per session. As of December 20, we have 49 slated speakers who were offered half waivers. This rough estimate includes all anticipated speakers, including those who typically decline compensation. Speakers are asked to confirm their use of the waivers when the liaisons make contact in January, and at that time we will update the reimbursement and speaker costs and update as needed as the conference approaches.

2) Vision Speaker Expenses

Known Vision speakers expenses break down as follows. Costs will be updated as they are known.

Vision Speaker 1

Honorarium	: $750.00
Travel	: $216.30
Hotel Expenses - 1 Night	:
Conference Waiver	: $
Incidental Costs	:
Total:	$966.30 +

Vision Speaker 2

Travel	:
Hotel Expenses – x Nights	:
Conference Waiver	:
Incidental Costs	:
Total	:

Vision Speaker 3

Travel	: $489.90 +
Hotel Expenses – 3 Nights	:
Conference Waiver	:
Incidental Costs	:
Total	: $489.90 +

3) Preconference Speaker Expenses

In keeping with reimbursement policy, up to two preconference speakers per session are offered two nights of lodging and a half registration waiver. As preconference speakers are increasingly being drawn from outside the NASIG community and would not otherwise attend the conference and in accordance with the Board's direction from last year we exercised the option of negotiating alternative compensation with the RDA Preconference presenter. Costs will be updated as they are known.

Preconference Speaker Break Down

Preconference 1 – RDA and Serials: Theoretical and Practical Applications

Presenter

Travel	: ~$300.00
Hotel Expenses – 2 Nights	:
Conference Waiver	:
Incidental Costs	:
Total	: $300.00+

Preconference 2 – Making the Leap to Mid-Management

Presenter 1 –

Hotel Expenses – 2 Nights :
Half Conference Waiver :
Total :

Presenter 2 –

Hotel Expenses – 2 Nights :
Half Conference Waiver :
Total :

Presenter 3 -

Part of CPC – Receiving as part of that committee

Preconference 3 – Hands on with Drupal: Making a Licensing Database

Hotel Expenses – 2 Nights :
Half Conference Waiver :
Total :

Preconference 4 – E-book Cataloging Workshop: Hands-on Training using RDA and the Separate Record Approach

Presenter 1 –

Hotel Expenses – 2 Nights :
Half Conference Waiver :
Total :

Presenter 2 –

Hotel Expenses – 2 Nights :
Half Conference Waiver :
Total :

Submitted on: January 11, 2012