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Committee on Committees – 2016/17 Annual Report
Faculty Senate
Utah State University

Members: Leslie Brott, David Brown, Rebecca Blais

12.2 Committee on Committees (CoC)

(1) Duties The responsibility of the Committee on Committees is to:

- (1) apportion Senate elective positions annually;
- (2) coordinate and supervise the election of members to the Senate;
- (3) prepare eligibility slates and supervise nominations and elections within the Senate;
- (4) recommend to the Senate the appointed members of all Senate committees and the members of university committees that include Senate representatives.

The committee conducted business primarily through email and did not keep formal minutes of meetings. The CoC filled vacant committee assignments as necessary at the beginning of the school year, and submitted a slate of three senate-elected candidates for the Honorary Degrees and Awards Screen Committee to the USU President in October 2016.

Reapportionment of senators for the 2017/18 academic year was computed in early 2017, with an increase of one senator for the College of Humanities and Social Sciences, for a total of nine senators, and a decrease of one senator for Regional Campuses and Academic & Instructional Services, for a total of three senators. Total senators = 60.

Senate elections were conducted during February and March. New senators have been included in the updated roster.

At the April 3, 2017 Senate meeting, Becki Lawver was confirmed as Senate president elect, and caucuses were completed for representation to the Faculty Senate Executive Committee.

The Senate committee service interest survey was submitted to senators on April 7, 2017, and partial results have been returned. The CoC chair and the Faculty Senate Executive Secretary have confirmed appointments and vacancies that reflect the newly revised committee membership numbers. CoC is in the process of filling committee vacancies.

CoC is working with the Senate Executive Secretary to update election and communication procedures, and data collection and retention procedures, ensuring a smooth transition for the annual shift in the committee chair.

Rebecca Blais will be the 2017/18 Chair of the CoC.