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**Minutes from Faculty Evaluation Committee (FEC) Meeting
26 January 2016, 12:00-1:15pm (DE 202)**

Present:

Clay Isom (Agriculture and Applied Sciences)
Nathan Washburn (Business)
Raymond Veon (Caine College of the Arts)
Kit Mohr (Education & Human Services)
Curtis Dyreson (Engineering)
Cacilda Rego (Humanities and Social Science)
Tom Lachmar (Science, Chair)
Dory Cochran (Libraries)
Elias Perez (USU Eastern)
Ashley Waddoups (USU/SA Student Advocate)
Joan Kleinke (ex officio)

Absent:

Mary Conner (Natural Resources)
Jeff Banks (Extension)
Scott Allred (Regional Campuses)
Thomas Buttars (USU/SA Executive Vice President)
Ty Aller (USU/SA Graduate Studies Senator)

Activities:

- 1) Approved November 2015 minutes.
- 2) Briefly discussed the procedure for re-naming the Undergraduate Advisor of the Year award as the Undergraduate Mentor of the Year. The committee chair will contact the president of the Faculty Senate to initiate the process of changing the name.
- 3) Also discussed the procedure for presenting the FEC's recommendations for the future of the IDEA student evaluation instrument to the Faculty Senate. The committee chair will also contact the president of the Senate regarding this matter. There was some additional discussion concerning the process and wisdom of making the IDEA survey a class assignment. A new point was made that IDEA does not allow students to provide a quantitative evaluation of an individual faculty member's use of Canvas.
- 4) Discussed the Teacher of the Year, Advisor/Mentor of the Year, and Faculty University Service Awards.
 - a. The committee considered the wisdom and practicality of using scoring grids similar to those developed by the College of Agriculture and Applied Sciences. After some discussion, it was decided that individual committee members are free to use such grids, but that the committee as a whole would continue to simply rank each candidate for each of the three awards from highest (1) to lowest (8) for the purpose of selecting the recipient for each award.
 - b. There was a brief discussion of whether to divide the members of the committee into three groups with each group selecting the recipient for one of the awards to reduce the workload. The committee decided to postpone making this decision until its next meeting when all of the application materials will have been submitted.
 - c. It was pointed out that the Teacher of the Year requires that applicants must teach at least one undergraduate course, which excludes those faculty who only teach graduate-level

courses. It was suggested that perhaps a new award should be considered for implementation that would recognize the graduate teacher of the year.

5) Scheduled the next two meetings:

- | | | |
|--------------------------------|---------------|--------|
| a. Thursday, February 18, 2016 | 12:00 to 1:15 | DE 202 |
| b. Tuesday, March 1, 2016 | 12:00 to 1:15 | DE 202 |