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**Minutes from Faculty Evaluation Committee (FEC) Meeting
14 January 2015, 11:30-12:30pm (DE 211)**

Present:

Alan Stephens (Business)
Oenardi Lawanto (Chairperson, Engineering)
Kit Mohr (Education & Human Services)
Tom Lachmar (Science)
Sandra Weingart (Libraries)
Karen Woolstenhulme (Business, Regional Campus & Distance Ed.)
Elias Perez (USU Eastern)
Jeff Banks (Extension, Nephi)
Cacilda Rego (Humanities & Social Science)
Joan Kleinke (ex officio)
Casey Sacton (USU/SA Student Advocate)

Absent:

Arthur Caplan (Agriculture)
Raymond Veon (Arts)
Mary Connor (Natural Resources)
Matthew Ditto (USU/SA Academic Senate Pres.)
Derek Hastings (USU/SA Graduate Studies Senator)

Activities:

1. Approved November 2014 Minutes
2. Reviewed and edited the some survey items from the survey draft developed
Next steps: Oenardi will make the changes and send the draft of the survey and ask each FEC member to add more items or make changes on the survey one more time. All comments/edits should be send to Oenardi by end of January. Oenardi will pilot test the survey and apply for the IRB. The survey is expected to be ready for Faculty and Department Head in February 2015 and data collection should be completed by March 2015.
3. Due to Spring break, FEC March meeting was rescheduled for Wednesday, **March 4, 2015 at 11:30am – 12:30pm (DE 211)**