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## Educational Policies Committee Minutes, January 4, 2018

Utah State University

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### Recommended Citation

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# EDUCATIONAL POLICIES COMMITTEE MINUTES

4 January 2018

A meeting of the Educational Policies Committee was held on 4 January 2018 at 3:00 pm in Old Main 136 (Champ Hall Conference Room)

Present: Ed Reeve, Chair  
Nicholas Morrison for Leslie Brott, Caine College of the Arts  
Vijay Kannan, Curriculum Subcommittee Chair, Huntsman School of Business  
Ning Fang, Engineering  
Claudia Radel for Karen Mock, College of Natural Resources  
Dan Coster, College of Science  
Scott Bates, Academic Standards Subcommittee Chair  
Bob Mueller, Regional Campuses  
Kacy Lundstrom, Libraries  
Michelle Fleck, USU Eastern  
Troy Beckert, Graduate Council  
Fran Hopkin, Registrar's Office  
Barbara Williams, Catalog Editor  
Amber Summers-Graham for Michele Hillard, Secretary

Excused: David Hole, College of Agriculture and Applied Sciences  
Jared Schultz, Education and Human Services  
Cathy Bullock, College of Humanities and Social Sciences  
Lee Rickords, General Education Subcommittee Chair  
Jessica Hansen, Academic and Instructional Services  
Blake Harms, USUSA Executive Vice President  
Michael Peters, USUSA President  
Anuj Khasgiwala, Graduate Studies Senator

Visitors: Connie Radke-Kurian

## I. *Approval 7 December 2017 Minutes*

*Motion to approve the minutes of the 7 December meeting made by Dan Coster. Seconded by Vijay Kannan. Minutes approved.*

## II. *Subcommittee Reports*

### a. *Curriculum Subcommittee (Vijay Kannan)*

*Motion to approve the report of the Curriculum Subcommittee made by Nick Morrison. Seconded by Dan Coster. Report approved.*

*Course Approvals – 78*

*Approved 77 requests.*

*Held 1 request for further clarification.*

*Program Proposals*

Request from the Department of Kinesiology and Health Science in Emma Eccles Jones College of Education and Human Services to offer a [Masters of Fine Arts in Movement Studies](#). Tabled by Curriculum Committee. Financial and program clarifications being made.

Request from the Department of Languages, Philosophy and Communication Studies in the College of Humanities and Social Sciences to offer a [Bachelor of Art in Portuguese](#).

Request from the Department of Watershed Sciences in the S.J. & Jessie E. Quinney College of Natural Resources to offer a [Graduate Certificate in Aquatic Ecosystem Restoration](#).

**b. Academic Standards Subcommittee (Scott Bates)**

*Motion to discuss the report of the Academic Standards subcommittee made by Troy Beckert. Seconded by Ning Fang. Motion to approve the report of the Academic Standards subcommittee made by Nick Morrison. Seconded by Troy Beckert. Business approved.*

[Minutes – Proposed USU Catalog English Proficiency Requirement](#) - December 20, 2017.

**c. General Education Subcommittee (Lee Rickords)**

*No Reporting needed. No December Meeting.*

**III. Other Business**

**R401 [Process Flow Chart](#) | [Proposal Review Procedures](#)**

With the exception of the notification form, USHE is no longer requiring institutions to use their standard forms for the R401 process. The notification form is used by USHE for their database entry and tracking. Ed Reeve will complete all of the notification forms to ensure consistency. USHE has given institutions permission to develop their own forms for the remainder of the R401 process. The Provost's Office will work on developing updated forms.

The R401 proposal review procedure is as follows: R401 proposals are reviewed by USU's Board of Trustees and once approved, USU will notify the Office of the Commissioner of Higher Education (OCHE). R401-6 proposals will still go out to USHE peer institutions for comments. R401-7 proposals will be submitted to Regents PRC by OCHE. Regents PRC will make recommendation to Regents.

Informational item

Leslie Brott is on sabbatical for Spring 2018. Sergio Bernal will be filling in for Leslie during this time.

**Adjourn 3:27 pm**