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FDDE Meeting Minutes
March 16, 2009 Business 202a

Present: Kathy Chudoba, Alvan Hengge, Robert Schmidt, Sherry Marx, Renee Galliher, Jennifer Duncan, Maria Cordero, Ronda Callister (chair)

- 1.) Approval of the Minutes of February 9th (Renee moved, Kathy seconded)
- 2.) Non-agenda item: Discussion of the Board of Trustees Meeting attended by Ronda. Both code changes put forward by FDDE were approved (external reviewers as well as the LGBT non-discrimination language). The next step is to follow-up with HR to make sure changes are actually incorporated.
- 3.) Non-agenda item: Maria reported on the most recent Faculty Senate Exec meeting, where there was a discussion of the suggested code change to 405.6.2 and 8.2, *requiring* a meeting of the promotion committee for faculty by December 1st within one and a half years of their advancement to Associate. At that meeting, concern was expressed that this would require an excessive number of meetings for full professors and that the workload would be unreasonable. We estimate that there would only be about 20 meetings campus-wide per year. It's possible that Exec just needs to see the numbers to realize that this is not an unwieldy burden. Because we need FS Exec to send this on, Ronda will take it back to that body and try to re-explain the rationale as well as the anticipated workload.
- 4.) Updates on future priorities:
 - a. Christopher Neale and Scott Williams were not in attendance so we held over the discussion on how the Ombudsperson program is working in their colleges
 - b. Ronda Callister on improving the Ombudsperson program. Ronda will continue discussions with the Provost's office over the summer about improving the Ombudsperson program because it is such an asset to women and minorities. Ronda suggested that it might be useful to have a meeting on this subject with each of the Associate Deans on an annual basis. The website also needs to be updated. ADVANCE has a video that can be used for training purposes. We agreed that it might be good to have everyone train upon promotion to Associate but have a subset that takes on the responsibility for (perhaps) a three-year term.
 - c. Kathy Chudoba on Data Indicators. The process is moving forward positively. A month ago they looked at the information coming out of Banner now that it has clean data and it looks good. Only 3 out of 300 were miscoded. We should get the data in time for Ronda to give ADVANCE and FDDE reports at the last Faculty Senate meeting. This will be baseline data and we can track moving forward. AAA will produce annual reports going forward and data will be available for query.
- 5.) Maria Cordero on Student Ratings. Maria will actually probably need to go through Provost Coward if the goal is to ask for national ratings. Robert asked what committee currently has this charge and Renee reported that it was an ad hoc committee of Faculty Senate. Our current data appears to be reliable but not valid. Renee thinks we probably are moving toward a national test but that it will have to go through Faculty Senate, and it may hit snags in the approval process. Maria will follow up and figure out whom to talk to about keeping this on the table. Maria is also going to take a reading group idea to the WGRI director and the Provost's office to see if there is money for a speaker