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**Minutes from Faculty Evaluation Committee (FEC) Meeting
9 September 2014, 2:00-3:00pm (DE 105)**

Present:

Alan Stephens (Business)
Raymond Veon (Arts)
Oenardi Lawanto (Chairperson, Engineering)
Tom Lachmar (Science)
Sandra Weingart (Libraries)
Jeff Banks (Extension, Nephi)
Karen Woolstenhulme (Business, Regional Campus & Distance Ed.)
Elias Perez (USU Eastern)
Matthew Ditto (USU/SA Academic Senate Pres.)
Casey Sacton (USU/SA Student Advocate)
Derek Hastings (USU/SA Graduate Studies Senator)
Joan Kleinke (ex officio)

Absent:

Arthur Caplan (Agriculture)
Cacilda Rego (Humanities & Social Science)
Kit Mohr (Education & Human Services)
Mary Connor (Natural Resources)

Activities:

1. Approved FEC 2014 Annual Report
2. Updated and Introduced FEC members
3. Reviewed 2014-2015 activities:
 - a. Developing a survey instrument and collecting data from it to help FEC understand how IDEA has been used by USU faculty and administration
 - b. Updated news about a new university-wide award: Faculty University Service Award. The university will announced and send the information about this new award to colleges; but FEC is asked to remind colleges about this new award.
 - c. Teacher, Advisor, and Faculty University Service Awards
 - i. Selection process and deadlines
4. Oenardi will create a Google Doc and invite all members to join and contribute stating the objectives of conducting the survey (to be developed). He will start putting few objectives on the Google Doc for all members to revise, edit, or add.
5. Next meetings:

| | | |
|------------------------------|-------------------|----------|
| Wednesday, October 15, 2014 | 11:30am - 12:30pm | (DE 211) |
| Wednesday, November 19, 2014 | 11:30am – 12:30pm | (DE 211) |