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Minutes from Faculty Evaluation Committee (FEC)
19 September 13, 3:00-4:00pm NR 204

Present:

Alan Stephens (Business)
Arthur Caplan (Agriculture)
Joan Kleinke (AAA ex officio)
Kacy Lundstrom (Libraries)
Oenardi Lawanto (Engineering)
Thomas Lachmar (Science)
Karen Mock (Chairperson, Natural Resources)
Jeffrey Banks (Extension, Nephi)
Anne Mackiewicz (USU Eastern)

Absent:

Karen Woolstenhulme (Business; Roosevelt) (special arrangements for fall 13)
Michael Lyons (CHaSS)
Kit Mohr (Education)
Emily Esplin (ASUSU VP)
Daryn Frischknecht (ASUSU Student Advocate)
Brittney Garbrick (ASUSU Grad Studies Senator)
Representative from Arts

- 1) Approved minutes from April 17, 2013 meeting.
- 2) Updated membership roster
- 3) Reviewed FEC charge as stated in Policy 402.12.7
- 4) Reviewed 2013-13 activities:
 - a. Focal Area #1: IDEA Survey
 - i. Benchmarking study – to be part of 2012-13 report
 - ii. Data mining questions – committee to review and discuss whether we should ask AAA to proceed with this research for FEC or to leave these questions as a recommendation for AAA to pursue
 - b. Focal Area #2: Teaching portfolios and Peer evaluations
Canvas website (“Faculty Evaluation Resources” course) – committee agreed to increase efforts to population this.
 - c. Focal Area #3: Teacher and Advisor of the Year
Selection process & criteria – language changes being incorporated by Provost’s office (Andi McCabe)
 - d. Focal Area #4: Role statements
Awaiting update from BFW
- 5) Discussion about role of FEC in assessing the use of IDEA by faculty and Department Heads – decided to devote October 2013 FEC meeting to discussing this further with Michael Torrens.
- 6) Next meetings:

Tuesday, Oct. 15, 2013	3-4pm (DE005)
Thursday, Nov. 14, 2013	3-4pm (DE 005)
Thursday, Dec. 5, 2013	3-4pm (DE 005)