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Minutes from Faculty Evaluation Committee (FEC)
16Jan13, 9:30-10:30 a.m. NR 204
(first meeting for Spring 2013)

Present:

Kacy Lundstrom (Libraries)
Arthur Caplan (Agriculture)
Karen Woolstenhulme (Business)
Thomas Lachmar (Science)
Joan Kleinke (AAA ex officio)
Karen Mock (Chairperson, Natural Resources)
Oenardi Lawanto (Engineering)
Jordan Hunt (ASUSU Academic Senate President)
Jeffrey Banks (Extension, Nephi)
Anne Mackiewicz (USU Eastern)

Absent:

Alan Stephens (Business)
Michael Lyons (CHaSS)
Yanghee Kim (Education & Human Services)
Zack Portman (ASUSU Graduate Studies Senator)
Thomas Rohrer (Arts)
Christian Orr (ASUSU Student Advocate)

- 1) Approved minutes from December 12, 2012 FEC meeting
- 2) Reviewed schedule for Robins Awards:
 - Feb. 15, 2013 ToY and AoY packets due to Provost's office
 - Feb.18, 2013 packets scanned and available to FEC members (perhaps by Big File Transfer)
 - Mar.20, 2013 FEC meets to make decision on Teacher of the Year and Advisor of the Year
- 3) Discussed progress on focal areas:
 - Focal Area #1: IDEA survey: Working with Michael Torrens on data mining/synthesis potential with IDEA results
 - a. JH, AM, KM working to assemble a list of peer institutions from the IDEA institutions for a "benchmarking" study of IDEA results.
 - b. JH, AM, KM working to assemble IDEA "data mining" questions for Michael Torrens, adding to existing list based on faculty input.

Focal Area #2: Teaching portfolios: KM and KC will construct a Canvas course ("Teaching Evaluation Resources") designed to provide examples of teaching portfolios, peer evaluations, and other resources to faculty who are going up for promotion (associate or full). FEC members will be provided with a link to the course so we can get it populated. KM asked FEC members to query their tenured faculty to see whether we will have enough examples to post.

Focal Area #3: Peer teaching evaluations: See above re Canvas course. AC will send out an example email asking faculty for peer evaluations that we can use to send out to our respective units.

Focal Area #4: Role statements/role assignments: No action since no update on BFW activities.