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## Faculty Senate Executive Committee Minutes, Specially Called Meeting, September 6, 2005

Utah State University

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**Faculty Senate Executive Committee Minutes  
Specially Called Meeting  
6 September 2005**

**Present:** Jan Alm (for Rob Morrison), Stephen Bialkowski, Noelle Cockett, Lynn Dudley, John Kras, Pat Lambert, David Luthy, Derek Mason, Jennifer MacAdam (for Bruce Miller), Gary Merkley, Rob Morrison, Shawn Olsen

**Excused:** Stan Albrecht, Brent Miller, Bruce Miller, Doug Ramsey

**Guests:** Todd Crowl, Chair EPC

Derek Mason called the meeting to order at 3:03 pm.

**Purpose of Meeting:**

The purpose of the meeting is to talk about the how to ensure the faculty's authority over the curriculum in light of Continuing Education's offering USU courses in Palmyra, N.Y.

**Background:**

Background was presented by Lynn Dudley. He showed the Palmyra Inn's original website before any changes had been made. He highlighted areas he thought were in violation of curriculum code: automatic enrollment in Utah State University, the ability to take classes without first taking pre-requisites or meeting standards. Some of these jeopardize accreditation of many programs (e.g., Business and Education).

Interim Provost Noelle Cockett would like to see the development of "best practices" on curriculum, program, and course approval. This would dovetail with the President's Blue Ribbon Committee.

A motion was made to create a task force/ad hoc committee to focus on updating and clarifying curriculum policies and practice. The committee will choose its own chair and report periodically to FSEC. The task force/ad hoc committee is charged to develop protocols which shall allow faculty to maintain control of all aspects of University curriculum. Motion seconded by Lynn Dudley, motioned carried.

Meeting adjourned at 4:18 pm.