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EDUCATIONAL POLICIES COMMITTEE AGENDA

9 January 2014

A meeting of the Educational Policies Committee will be held on 5 December 2013 at 3 p.m. in Old Main 136 (Champ Hall Conference Room)

I. Approval of the minutes of the 5 December 2013 meeting (see below)

II. Subcommittee Reports

A. Curriculum Subcommittee (Ed Reeve)

1. Course Approvals

B. Academic Standards Subcommittee (Scott Bates)

No Report

C. General Education Subcommittee (Norm Jones)

GENERAL EDUCATION SUBCOMMITTEE MINUTES

**December 10, 2013, 8:30 A.M.
Champ Hall Conference Room**

Present: Charlie Huenemann, CHaSS; Vince Lafferty, Regional Campuses; Kacy Lundstrom, Library; Dick Mueller, Science; Dan McInerney, American Institutions; John Mortensen, Student Services; Stephanie Hamblin, University Advising; Harrison Kleiner, Connections; Melanie Nelson, USU Eastern; Michele Hillard, Secretary; Vijjay Kannan, Business; Lezlie Park, Writing Program; Dan Coster, Quantitative Intensive; Dean Adams, Engineering; Mary Leavitt, Advising; Mike Kuhns, Natural Resources; Rhonda Miller, Communications; Brian McCuskey, Humanities; Cindy Dewey, Creative Arts; Norm Jones, Chair; Larry Smith, Provost's Office; Brad Hall, Invited Guest

Absent: Eddy Berry, Social Sciences; Doug Fiefia, ASUSU President; Laura Gelfand, Art; Ryan Dupont, Life & Physical Sciences; Lee Rickords, Agriculture; Nick Morrison, Honors; Shelley Lindauer, FCHD

Call to Order– Norm Jones

Approval of Minutes –November 19, 2013 -Approved
Motion made by Dean Adams; seconded by Rhonda Miller

Course Approvals

ANTH 4990 (CI) Approved.....Rhonda Miller
Motion made by Rhonda Miller; seconded by Charlie Huenemann

ENGR 3080 (CI) Approved via Electronic Vote.....Rhonda Miller
Electronic vote 12/13/13
Motion made by Rhonda Miller; seconded by Richard Mueller

MUSC 3030 (DHA) Pending.....Cindy Dewey

RELS 3050 (DHA/CI) DHA Approved –CI Pending.....Brian McCuskey/Rhonda Miller

Course/Designation Removals

Syllabi Approvals

HONR 3020 (DHA) Pending.....Cindy Dewey

USU 1300 (BAI) Marko DeManjo Pending.....Dan McInerney

USU 1330 (BCA) Laura GelfandApproved.....Cindy Dewey
Motion made by Cindy Dewey; seconded by Dean Adams

USU 1340 (BSS) Jennifer Truschka Pending.....Norm Jones

USU 1360 (BPS) Mary HubbardPending.....Ryan DuPont

Business

Communication Intensive (CI) requirement discussions with Rhonda Miller and Brad Hall. In August, the Gen Ed Committee passed a clarification of CI designations for upper division courses, making it clear that the requirement is for CI courses to be “written OR oral” intensive, rather than “written AND oral” intensive. The Communications subcommittee asked for further discussion of the criteria.

Rhonda Miller, Brad Hall, and Lezlie Park, all members of the CI subcommittee, feel that both written and oral communication skills are necessary to meet the communications intensive requirement. Brad feels that we are providing a disservice if we don’t provide the students both oral and written components within the courses. The oral component can be done by individual, team or video presentations in order to meet the requirement. The oral component does need to

be evaluated. Technical methods could include presenting to other students, video or taping themselves. Oral communication could also be part of a community effort or service provided. It was recommended that the CI instructors get together to brain storm and get ideas on how to utilize the oral component that works within their courses. A motion was made to restore the language describing the Communication Intensive courses to “written and oral,” as it was prior to the August meeting. An amendment to motion requires the Committee to send out a letter to faculty stating clear and concise requirements for CI courses and to convene a working group to clarify the requirements.

Motion made by Rhonda Miller; seconded by Brian McCuskey.

Amendment accepted by Brian McCuskey; seconded by Rhonda Miller

Motion carried with one objection. (One opposed –Mike Kuhns)

Information

Two USU Course Requirement: The recommendation of the Gen Ed Subcommittee to the EPC that the requirement of two USU courses be dropped was unanimously accepted by the EPC at its December 5 meeting, after a thorough discussion. The recommendation now goes to the Faculty Senate.

The subcommittees for USU 1330, 1340 and 1300 have all met and begun the revision of the web pages for those courses. Their work will continue in January.

No USU course will be included in the schedule unless it has a subtitle.

Next Meeting

Tuesday, January 21, 2013
Champ Hall Conference Room
8:30 a.m.

III. Other Business

Request from the Department of Political Science to establish a Center for the Study of American Constitutionalism (see below)

Request from the Emma Eccles Jones College of Education and Human Services to transfer the existing Nursing Program from the Department of Biology in the College of Science to the Emma Eccles Jones College of Education and Human Services (see below)

EDUCATIONAL POLICIES COMMITTEE MINUTES
5 December 2013

A meeting of the Educational Policies Committee was held on 5 December 2013 at 3 p.m. in Old Main 136 (Champ Hall Conference Room)

Present: Larry Smith, Chair
 Larry Smith, Curriculum Subcommittee Chair, (representing Ed Reeve)
 Janet Anderson, College of Agriculture, (representing Ed Reeve)
 Kevin Olson, Caine College of the Arts
 Kelly Fadel, Huntsman School of Business
 Scott Bates, Emma Eccles Jones College of Education and Human
 Services
 Thom Fronk, Engineering
 Karen Mock, Quinney College of Natural Resources
 Richard Mueller, College of Science
 Richard Mueller, General Education Subcommittee Chair (representing
 Norm Jones)
 Doug Fiefia, ASUSU President
 Travis Peterson, Regional Campuses and Distance Education
 Melanie Nelson, USU-Eastern
 Brittney Garbrick, Graduate Studies Senator
 Kacy Lundstrom, Libraries
 Scott DeBerard, Graduate Council
 Roland Squire, Registrar's Office
 Cathy Gerber, Registrar's Office

Absent: Charlie Huenemann, College of Humanities and Social Sciences

Visitors: Noelle Cockett, Provost
 John Mortensen, Asst. VP for Enrollment Services and Retention
 Nicholas Morrison, Sr. Assoc. Dean, Caine College of the Arts
 Lynn Thomas, Instructor, Music
 Kenneth Risch, Department Head, Theatre Arts
 Bruce Duerden, Associate Professor, Theatre Arts

I. Approval of the minutes of the 7 November 2013 meeting
The minutes of the 7 November 2013 meeting were approved.

II. Subcommittee Reports

A. Curriculum Subcommittee (Larry Smith)

Larry Smith reviewed the Curriculum Subcommittee business.

All courses were approved.

The request from the Department of Plants, Soils, and Climate to offer a BS degree in Horticulture was approved pending revisions. (see below)

The request from the Department of Theatre Arts to add a concentration in Film Production within the BFA in Theatre: Design and Technology Emphasis was approved. (see below)

The request from the Department of Music to offer an Organ Performance Emphasis within the existing Bachelor of Music degree was approved. (see below)

The request from the Department of Applied Economics to create an Environmental and Natural Resource Economics Minor was approved pending revisions. (see below)

The request from the Department of Applied Economics to change the name of the Agribusiness Management Minor to Agribusiness Minor was approved. (see below)

The request from the Department of Special Education and Rehabilitation to offer a specialization in Audiology within the PhD program in Disability Disciplines was approved pending revisions. (see below)

The request from the Department of Physics to restructure its PhD degree by reducing the credits from 60 to 42 was approved. (see below)

Richard Mueller moved to approve the business of the Curriculum Subcommittee. Travis Peterson seconded; motion approved.

B. Academic Standards Subcommittee (Scott Bates)

Academic Standards Subcommittee of EPC

(See attachment below)

Thom Fronk moved to approve the business of the Academic Standards Subcommittee. Kevin Olson seconded; motion approved.

C. General Education Subcommittee (Richard Mueller)

GENERAL EDUCATION SUBCOMMITTEE MINUTES

**November 19, 2013, 8:30 A.M.
Champ Hall Conference Room**

Present: Charlie Huenemann, CHaSS; Vince Lafferty, Regional Campuses; Kacy Lundstrom, Library; Dick Mueller, Science; Dan McInerney, American Institutions; Laura Gelfand, Art; John Mortensen, Student Services; Susan Haddock, University Advising; Ryan Dupont, Life & Physical Sciences; Lee Rickords, Agriculture; Harrison Kleiner, Connections; Melanie Nelson, USU Eastern; Michele Hillard, Secretary; Kathy Chudoba, Business; Lezlie Park, Writing Program; Dan Coster, Quantitative Intensive; Dean Adams, Engineering; Nick Morrison, Honors; Mary Leavitt, Advising; Karen Mock, Natural Resources; Shelley Lindauer, FCHD; Rhonda Miller, Communications

Absent: Roberta Herzberg, Social Sciences; Brian McCuskey, Humanities; Cindy Dewey, Creative Arts; Norm Jones, Chair; Larry Smith, Provost's Office; Doug Fiefia, ASUSU President

Call to Order – Dick Mueller

Approval of Minutes – October 22, 2013
Minutes approved as written/submitted.

Course Approvals

ENGL 3630 (DHA/CI) **Approved**Brian McCuskey/Rhonda Miller
Motion to approve made by Kathy Chudoba; seconded by Rhonda Miller

PHIL 3820 (DHA) **Approved** Brian McCuskey
Motion to approve made by Kathy Chudoba; seconded by Rhonda Miller

MUSC 3030 (DHA) **Pending** Cindy Dewey

RELS 3050 (DHA/CI) **DHA Approved / CI Pending**Brian McCuskey/Rhonda Miller
Motion to approve DHA made by Rhonda Miller; seconded by Ryan DuPont

Course/Designation Removals

Syllabi Approvals

HONR 3020 (DHA) **Pending** Cindy Dewey
USU 1300 (BAI) Marko DeManjo **Pending** Dan McInerney
USU 1340 (BSS) Jennifer Truschka **Pending** Norm Jones

Business

Provost Cockett met with the Subcommittee to explore the question of whether requiring two USU courses for completion of Gen Ed is the best policy. She fully supports the USU courses, but wondered if the requirement is the best way to achieve the goal of integrated breadth. After discussing the pros and cons of the USU courses, the motion was made to eliminate the two USU courses that are required for graduation. The vote was 8 yea and 7 nay. Motion made by Karen Mock; seconded by Dean Adams. Motion-Approved

Next Meeting

Tuesday, December 10, 2013
Champ Hall Conference Room
8:30 a.m.

Thom Fronk moved to approve the business of the General Education Subcommittee. Kevin Olson seconded; motion approved.

III. Other Business

Meeting adjourned 4:00 p.m.
Larry Smith conducted the meeting.
Cathy Gerber recorded the minutes.

Cover/Signature Page - Abbreviated Template/Abbreviated Template with Curriculum

Institution Submitting Request: *Utah State University*
 Proposed Title: *Establishment of the Center for the Study of American Constitutionalism*
 Currently Approved Title: *NA*
 School or Division or Location: *Utah State University*
 Department(s) or Area(s) Location: *Department of Political Science*
 Recommended Classification of Instructional Programs (CIP) Code¹ (for new programs): *NA*
 Current Classification of Instructional Programs (CIP) Code (for existing programs): *NA*
 Proposed Beginning Date (for new programs): *08/2014*
 Institutional Board of Trustees' Approval Date: *TBD*

Proposal Type (check all that apply):

Regents' General Consent Calendar Items		
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>		
SECTION NO.		ITEM
5.1.1	<input type="checkbox"/>	Minor*
5.1.2	<input type="checkbox"/>	Emphasis*
5.2.1	<input type="checkbox"/>	(CER P) Certificate of Proficiency*
5.2.3	<input type="checkbox"/>	(GCR) Graduate Certificate*
5.4.1	<input type="checkbox"/>	New Administrative Unit
	<input type="checkbox"/>	Administrative Unit Transfer
	<input type="checkbox"/>	Administrative Unit Restructure
	<input type="checkbox"/>	Administrative Unit Consolidation
5.4.2	<input type="checkbox"/>	Conditional Three-Year Approval for New Centers, Institutes, or Bureaus
5.4.3	X <input type="checkbox"/>	New Center
	<input type="checkbox"/>	New Institute
	<input type="checkbox"/>	New Bureau
5.5.1	<input type="checkbox"/>	Out-of-Service Area Delivery of Programs
5.5.2	<input type="checkbox"/>	Program Transfer
	<input type="checkbox"/>	Program Restructure
	<input type="checkbox"/>	Program Consolidation
5.5.3	<input type="checkbox"/>	Name Change of Existing Programs
5.5.4	<input type="checkbox"/>	Program Discontinuation
	<input type="checkbox"/>	Program Suspension
5.5.5	<input type="checkbox"/>	Reinstatement of Previously Suspended Program
	<input type="checkbox"/>	Reinstatement of Previously Suspended Administrative Unit

**Requires "Section V: Program Curriculum" of Abbreviated Template*

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature

Date: *MM/DD/YEAR*

Printed Name: *Name of CAO or Designee*

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

Program Request – Abbreviated Template
Utah State University
Center for the Study of American Constitutionalism
November 21, 2013

Section I: Request

Utah State University proposes the establishment of a Center for the Study of American Constitutionalism (CSAC). CSAC will conduct research in topics related to American constitutionalism and conduct programs and activities that enhance the educational opportunities of Utah State University students. CSAC will replace, formalize, and expand the activities of Utah State's existing Project on Liberty & American Constitutionalism. CSAC will be housed in the Department of Political Science in the College of Humanities and Social Sciences.

Section II: Need

The Center for the Study of American Constitutionalism (CSAC) will replace Utah State's existing Project on Liberty & American Constitutionalism (PLAC) which began in Fall of 2008. PLAC's kick-off event was a visit to Utah State by Supreme Court Justice Antonin Scalia. Since 2008, PLAC has been active in bringing high-profile speakers to campus, running scholarly conferences, publishing, sponsoring course development, and engaging with the wider community in issues of constitutionalism. Elevating PLAC to the status of a "Center" by creating CSAC will give its activities a higher profile on campus and in the community and pave the way for an expansion of current programs and activities.

Currently, there are four Political Science faculty members engaged in scholarship on the American Constitution, constitutional law, constitutional theory, law and courts, and American political thought. The Department of Political Science is hiring a fifth faculty member with expertise in several of these areas. This cluster of faculty will constitute the core resource of CSAC with regards to research and teaching. This concentration of scholars is unique in the Mountain West, rare in the nation as a whole, and presents Utah State with a unique opportunity for scholarly engagement in this field of humanities and political science.

In addition, the PLAC, housed in the Department of Political Science, has collaborated extensively with faculty in History, Economics, Philosophy, and Classics. It is expected that CSAC will continue to benefit from the engagement of faculty from these related but diverse fields.

The only endeavor similar to CSAC in USHE is at Utah Valley University which established a Center for Constitutional Studies in 2011. CSAC's activities will be an expansion of what PLAC undertook years before the establishment of the UVU center, and given the number of faculty participating in CSAC, it will serve as a valuable resource for USU students and degree programs in this, and related fields of study.

Section III: Institutional Impact

CSAC will be housed in Utah State's Department of Political Science in the College of Humanities and Social Sciences and will utilize the existing administrative structure of the Project on Liberty and American Constitutionalism. CSAC will have no adverse impact on faculty, funding, facilities, or other resources and is intended to favorably impact the scholarship of faculty and educational experience of students in political science and related disciplines.

Section IV: Finances

CSAC will not require any new funding to support its operations and achieve its purpose.

Section V: Program Curriculum

NA

Cover/Signature Page - Abbreviated Template/Abbreviated Template with Curriculum

Institution Submitting Request: *Utah State University*

Proposed Title: *Transfer of the USU Nursing Program*

Currently Approved Title: *NA*

School or Division or Location: *Utah State University*

Department(s) or Area(s) Location: *College of Science and Emma Eccles Jones College of Education and Human Services*

Recommended Classification of Instructional Programs (CIP) Code¹ (for new programs): *NA*

Current Classification of Instructional Programs (CIP) Code (for existing programs): *NA*

Proposed Beginning Date (for new programs): *06/2014*

Institutional Board of Trustees' Approval Date: *TBD*

Proposal Type (check all that apply):

Regents' General Consent Calendar Items	
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>	
SECTION NO.	ITEM
5.1.1	<input type="checkbox"/> Minor*
5.1.2	<input type="checkbox"/> Emphasis*
5.2.1	<input type="checkbox"/> (CER P) Certificate of Proficiency*
5.2.3	<input type="checkbox"/> (GCR) Graduate Certificate*
5.4.1	<input type="checkbox"/> New Administrative Unit
	X <input checked="" type="checkbox"/> Administrative Unit Transfer
	<input type="checkbox"/> Administrative Unit Restructure
	<input type="checkbox"/> Administrative Unit Consolidation
5.4.2	<input type="checkbox"/> Conditional Three-Year Approval for New Centers, Institutes, or Bureaus
5.4.3	<input type="checkbox"/> New Center
	<input type="checkbox"/> New Institute
	<input type="checkbox"/> New Bureau
5.5.1	<input type="checkbox"/> Out-of-Service Area Delivery of Programs
5.5.2	<input type="checkbox"/> Program Transfer
	<input type="checkbox"/> Program Restructure
	<input type="checkbox"/> Program Consolidation
5.5.3	<input type="checkbox"/> Name Change of Existing Programs
5.5.4	<input type="checkbox"/> Program Discontinuation
	<input type="checkbox"/> Program Suspension
5.5.5	<input type="checkbox"/> Reinstatement of Previously Suspended Program
	<input type="checkbox"/> Reinstatement of Previously Suspended Administrative Unit

**Requires "Section V: Program Curriculum" of Abbreviated Template*

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature

Date: *MM/DD/YEAR*

Printed Name: *Name of CAO or Designee*

Program Request – Abbreviated Template
Utah State University
Transfer of the USU Nursing Program
January 6, 2014

Section I: Request

Utah State University seeks approval for the transfer of its existing Nursing Program from the Department of Biology in the College of Science to the Emma Eccles Jones College of Education and Human Services.

Section II: Need

USU's Nursing Program encompasses the practical nursing certificate, Associate of Applied Sciences - Registered Nursing degree. USU's nursing education is currently delivered to students at USU Eastern (Price and Blanding) and the Uintah Basin regional campus through a combination of face to face and technologically-assisted instruction (IVC and on-line classes). With the merger of the College of Eastern Utah (now, USU Eastern) and Utah State University in 2010, every academic program at CEU was required to be under the administrative oversight of an USU academic unit (department or college) and the Nursing Program was assigned to the Department of Biology in the College of Science. Since that time, it has become apparent that a better USU "administrative home" for the Nursing Program is the Emma Eccles Jones College of Education and Human Services (EEJCEHS). This is because EEJCEHS is the administrative home for almost all other USU academic programs in human health-related and clinically-based programs including Special Education and Rehabilitation; Communicative Disorders and Deaf Education; Health, Physical Education, and Recreation; and the Center for Persons with Disabilities. The EEJCEHS enthusiastically embraces the possibility of adding the Nursing Program to its assemblage of health and clinical programs. The Nursing program will benefit greatly from its official association with EEJCEHS's health and clinical programs because of the mutual support, shared understanding, and collectively stronger voice that will better serve USU Nursing and its students. EEJCEHS also has extensive experience in accreditation practices in health and clinical programs which the College of Science does not.

Section III: Institutional Impact

The transfer of the USU Nursing Program from the College of Science to the Emma Eccles Jones College of Education and Human Services will not have any adverse impact on Utah State University. All existing Nursing education offerings and locations, facilities, faculty and funding will remain unchanged. It will relieve the College of Science of an administrative responsibility and shift that to EEJCEHS which better understands the operations and support requirements of clinical and health-related programs. Vice Provost Travis Peterson will serve as interim Nursing Program administrator and he will report directly to the EEJCEHS Dean Beth Foley.

Section IV: Finances

No financial impacts are anticipated as a result of the transfer of the Nursing Program to EEJCEHS. Each regional campus and USU Eastern will continue to manage operational nursing program funding in the same way they have to this point to deliver the Nursing curriculum.

Section V: Program Curriculum

NA