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EDUCATIONAL POLICIES COMMITTEE AGENDA

7 April 7 2011

A meeting of the Educational Policies Committee will be held on 7 April 2011 at 3 p.m. in Old Main 136 (Champ Hall Conference Room)

I. Approval of the minutes of the 3 March 2011 meeting (see attachment)

II. Subcommittee Reports

A. Curriculum Subcommittee (Ed Reeve)

1. Course Approvals
2. Request from School of Teacher Education and Leadership to create a Master of Education Degree in Instructional Leadership
3. Request from the Department of Sociology, Social Work and Anthropology to modify the specialization areas in the Sociology Doctoral Program
4. Request from the Department of Languages, Philosophy and Speech Communication to offer a Chinese Teaching Minor
5. Request from the College of Agriculture to create the School of Applied Sciences, Technology and Education
6. Request from the Department of Music to offer a Harp as a performance emphasis
7. Request to amend the previously approved R401 that renamed the Bachelor of Science (BS) "Health Education Specialist" degree offered in the Department of Health, Physical Education and Recreation (HPER) Department at Utah State University to include the terms, "major and minor" when referring to the BS degree. These terms were erroneously omitted in the original R401 request that has been passed.

8. When a degree is “dormant”, is there a process that needs to occur in order to make it active and hidden in the General Catalog?
9. Election of 2011-2012 Curriculum Subcommittee Chair

| <u>EPC and Curriculum Subcommittee Meetings</u> | <u>Agenda Items Due</u> |
|---|-------------------------|
| September 1, 2011 | August 18, 2011 |
| October 6, 2011 | September 22, 2011 |
| November 3, 2011 | October 20, 2011 |
| December 1, 2011 | November 17, 2011 |
| January 12, 2012 | December 15, 2011 |
| February 2, 2012 | January 19, 2012 |
| March 1, 2012 | February 16, 2012 |
| April 5, 2012 | March 22, 2012 |

B. Academic Standards Subcommittee (David Hole)

Academic Standards Subcommittee Meeting Minutes

17 March 2011

FL 113

Convened 3:30 pm

Attendees: Susan Haddock (Advising), John Mortensen (Registrar), Richard Mueller (Science), David Hole (AG), John Barton (RCDE), Michael Lyons (CHaSS).

AGENDA ITEMS:

* Academic Renewal – Changes to the policy for academic renewal were approved. This changes USU policy regarding the amount of time that a student must not have been enrolled at USU prior to requesting academic renewal. The proposed language is attached.

* Minimum credits for Associate of Applied Science degree – Changes to the Associate of Applied Science degree were approved. Minimum credits were adjusted for Associate of Applied Science degree from a 60 to 63. The proposed language is attached.

The meeting was adjourned at 3:50pm

Academic Renewal

Undergraduate students who have been admitted to Utah State University after an interruption in their collegiate education of ~~five or more years~~ **at least one year** may petition to have certain

credits **that are older than five years** removed from the calculation of the GPA ~~needed for credit and credits earned~~. The renewal procedure allows the student's academic records to be reviewed for the purpose of eliminating from grade point average computation all grades of *D+* or below that were entered on the academic transcript five or more calendar years prior to ~~admission the request~~, including transfer credit **on the USU transcript**. However, upon request, selected grades of *D+* or ~~*D* below~~ may remain on the student's record. Petition forms are available in the Office of the Registrar and online. A \$25 processing fee will be assessed.

Guidelines:

1. Academic renewal *does not* apply to graduate students nor to students pursuing a second undergraduate degree.
2. Academic renewal may be applied *only once* and is *irreversible*.
3. An absence of ~~*five one or more years*~~ must have elapsed between admission and the last enrollment at an institution of higher education. (**Note:** Students must be currently enrolled at USU to apply for academic renewal.) **Only credits that are older than five years may be considered for academic renewal.**
4. After admission, but before application for renewal, the student must have completed ~~at least one of the following at Utah State University: (a) 10 semester credits with at least a 3.00 GPA; (b) 20 semester credits with at least a 2.75 GPA; or (c) a minimum of 30~~ **12** semester credits with at least a 2.50 GPA **at Utah State University**.
5. Academic renewal applies *only* to courses having grades of *D+*; ~~*D*~~; ~~or *F*~~ or *below* and taken prior to readmission. All such courses will remain unaltered on the transcript with the appropriate notation added to the transcript to indicate academic renewal. Courses designated in the petition will not count for computation of GPA, for earned credits, nor for satisfying any graduation requirements. Courses with a grade of *C-* (or *P*) or better will be carried forward.
6. Students may apply for this renewal after they have met the guidelines listed above. They are strongly encouraged to meet with their academic advisor prior to submitting their request.
7. ~~Academic renewal will be effective as of the data of admission following the minimum five year absence.~~

Associate of Applied Science Degree

A minimum of ~~60~~ **63** credits is required for an Associate of Applied Science (AAS) degree. Requirements include coursework in the following areas: primary area of study, related area, general education, and electives. Candidates for an AAS degree must complete at least 20 ~~USU~~ credits **in residency** at USU's Logan Campus ~~or designated centers~~, **USU-CEU**, or through courses offered by **USU Regional Campuses and Distance Education** ~~through USU~~.

C. General Education Subcommittee (Norm Jones)

GENERAL EDUCATION SUBCOMMITTEE MINUTES

GENERAL EDUCATION COMMITTEE MINUTES

March 15, 2011 8:30 A.M.

Champ Hall Conference Room

Present: Norm Jones, Chair; Carolyn Cárdenas, Creative Arts; Wendy Holliday, Library; Tyler Tolson, ASUSU President; Erik Mikkelsen, ASUSU President (new); Bruce Saperston, Arts; Wynn Walker, Engineering; Janet Anderson, Agriculture; John Mortensen, Registrar's Office; Mary Leavitt, HASS Advising; Stephanie Hamblin, University Advising; Charlie Huenemann, HASS; Brock Dethier, HASS; Shelley Lindauer, Education; Vince Lafferty, RCDE; Susan Neel, CEU; Michele Hillard, Secretary; Craig Petersen, American Institutions; Layne Coppock, Natural Resources; Dan Coster, Quantitative Intensive

Absent: Rhonda Miller, Communications Literacy/Intensive; Ryan Dupont, Life & Physical Sciences; Brian McCuskey, English; Larry Smith, Provost's Office; Christie Fox, Honors; Dick Mueller, Science; Roberta Herzberg, Social Sciences; Kathy Chudoba, Business

Call to Order – Norm Jones

Approval of Minutes – February 15, 2011

Charlie Huenemann moved to approve, Tyler Tolson seconded. The motion was carried unanimously.

Course Approvals

ECN 5150 (CI) – Pending

Syllabus Approvals

USU 1320 (BHU) – Aaron L. Crawford – Approved

Charlie Huenemann moved to approve, Wendy Holliday seconded. The motion was carried unanimously.

Other Business

USU-CEU

USU-CEU has picked up courses that will count at both locations. They are picking up, as well as discontinuing some classes to better align with the USU Logan campus. Transition is happening quicker than expected and is turning out to be smoother than originally thought.

Associate of Applied Science (AAS) Degrees

The Association of Applied Science degree at the USU Logan campus is not clearly defined. It is very well defined at USU-CEU. The degrees involved are: Ornamental Horticulture, Agriculture Machine Technology and Office Systems Support. We will adopt the USU-CEU definition and modify these to match the USU-CEU definition. This will require 63 credits instead of 60. There is also a minimum requirement of 15 hours for the AAS degree. A decision is needed on what to do with the CEU Human Relations category, should it be moved over to a Social Sciences

requirement? A number of AAS students at CEU are business students, and they don't want to remove the Human Relations requirement. It is beneficial for them when they begin looking for work. Due to timing constraints we will go with an either/or approach for right now. The Social Science committee will take a look at this and make a recommendation.

Academic Standards will work on the 63 vs. 60 credits. Charlie Huenemann approved the motion. Craig Petersen seconded and the motion carried.

New ASUSU President Introduction

Tyler Tolson introduced Erik Mikkelsen to the committee. Erik is the new student body president. He is a junior, majoring in speech communication and business.

Waiving Requirements for Specific Programs

Issues surrounding the off-campus Horticulture degree were discussed. Requiring the two USU prefix courses creates difficulties for these students, and the College of Agriculture wishes to find a way to deal with the problem systematically. It was agreed that Norm would meet with Janet Anderson and her colleagues to discuss the issues and to bring suggested solutions to the General Education Subcommittee.

April Meeting

Discussion as to whether an April meeting will be needed. Committee will be notified once a decision has been made.

Meeting Adjourned

Next Meeting-Tuesday, April 19, 2011 @ 8:30 in Champ Hall

III. Other Business