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USU Faculty Senate Executive Committee Minutes, April 16, 2007

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**USU FACULTY SENATE EXECUTIVE COMMITTEE
MINUTES**

**April 16, 2007, 3:00 p.m.
Champ Hall Conference Room**

Present: President Stan Albrecht, Provost Raymond Coward, John Kras, Doug Ramsey, Brian Atwater, Janet Alm, Steve Burr, Daren Cornforth, Ed Heath, Pat Lambert, Gary Merkley, Brent Miller, Will Popendorf, Adrie Roberts, and Andi McCabe

Invited Guest: Christine Hult, Sydney Peterson, Steven Hanks, Britt Fagerheim, Michael Parent, Jake Gunther, Flora Shrode, Vince Wickwar

John Kras called the meeting to order at 3:00 p.m.

Approval of Minutes of March 19, 2007

Doug Ramsey motioned to approve the March 19, 2007 minutes. Brent Miller seconded the motion. Andi McCabe read Jeanette Norton's proposed changes to the minutes under the BFW Report. Motion carried unanimously to accept the minutes as written with the proposed changes.

Announcements

1. President's Report – John Kras summarized the items addressed by the Faculty Senate to date in the 2006-2007 session. The report includes changes to the Faculty Code, resolutions, and the election results for next year's president-elect, Mike Parent.
2. John introduced some new members of the Faculty Senate Executive Committee for next year – Mike Parent, Flora Shrode, Jake Gunther, and Vince Wickwar.

University Business

1. The President submitted 30 names to the Board of Trustees for Promotion and Tenure. The Board accepted all. This process continues on May 7th with a meeting being held for those who are coming up next year.
2. The Provost attended the groundbreaking ceremony last Thursday for the new building at the Uintah Basin Vernal campus. We have received a gift of 157 acres of land to build a campus expansion. The town and county officials have designated almost \$16 million to develop the infrastructure around that piece of ground to build on. Both the community and the state government have given tremendous support to this first building phase. The President is already working on the second building, which will be constructed entirely with contributed funds.

Provost Coward added that Guy Denton, Executive Director of the Uintah Basin, is stepping down from that position and taking a job with the College of Eastern Utah in cooperation with USU, overseeing that new partnership. We will start our first national search for a director of that region this summer. Dr. Carol Strong, Dean of Education and Human Services, will chair the search and screening committee and there will be representation from both the Logan and the Vernal campuses on that committee.

3. Sydney Peterson announced the schedule of commencement. The hooding ceremony is on Friday, May 4; assemble in the Field House at 12:30; processional will begin at 1:00; the ceremony will be at 1:30 in the Spectrum. Saturday morning, faculty and undergraduate students will assemble on the quad at 8:30; processional will begin at 9:00; the ceremony will begin at 9:30 in the Spectrum. The individual college convocations will be that afternoon. Jan Alm motioned to place this on the Information agenda of the April 30 Faculty Senate meeting. Gary Merkley seconded the motion; motion carried unanimously.

Information Items

1. **ADVANCE Report** – Christine Hult stated that the big thrust of this year and next year is the sustainability of their projects and programs. Out of that has come the work with the Provost's office and the implementation of the new Faculty Senate committee on diversity and equity. The three programs ADVANCE wanted to highlight are seed grants, transitional support grants, and associate to full grants. Steve Burr motioned to move the ADVANCE Report to the Consent Agenda of the April 30, 2007 Faculty Senate meeting. Pat Lambert seconded the motion; motion carried unanimously.
2. **Committee-on-Committees Report** – Will Popendorf distributed a draft form of the report. The report includes the current and next year's Faculty Senate standing committees, Faculty Senate

reapportionment numbers for 2007-2008, and the new Faculty Senate Member Roster for 2007-2008. He stated that the elections are not quite completed and a final roster should be available by the April 30th meeting. Two issues that will need to be addressed next year is the integration of the University's reorganization of Extension into Cooperative Extension and Regional Campuses and Distance Education, and the Faculty Senate Handbook Committee. Pat Lambert motioned to place the final version of the Committee-on-Committees Report on the Consent Agenda of the April 30 meeting. Steve Burr seconded the motion; motion carried unanimously.

3. **EPC Business** – Steve Hanks reviewed the EPC business. Minutes to the April 5, 2007 EPC meeting are posted on the Educational Policies Committee webpage. Included in the report is: a request from the Research Office that students completing undergraduate research fellowships and meeting certain specified requirements receive a special designation on their transcript; recommendations for writing a course syllabus; and an announcement that Dr. Scot Allgood has been reelected to serve as chair of the Academic Standards sub-committee and Dr. Ed Reeve has been elected to serve as chair of the Curriculum sub-committee for 2007-2008. Adrie Roberts motioned to place the EPC Report on the Consent Agenda of the April 30 meeting. Jan Alm seconded the motion; motion carried unanimously.
4. **Calendar Committee Report** – John Kras announced that the Calendar Committee Report will be heard at the September 2007 meeting of the Faculty Senate meeting.

Key Issues and Action Items

1. Faculty Senate Past-President (2nd)
2. Faculty Forum Membership (2nd)
3. EPC Membership Update (2nd)
4. EPC Curriculum Sub-committee Update (2nd)
5. Representation of Extension and RCDE on Faculty Senate (1st)

Jan Alm motioned to place the first four items on the Consent Agenda of the April 30 meeting and item #5 on the Key Issues and Action Items agenda. Pat Lambert seconded the motion; motion carried unanimously.

6. Academic Freedom and Professional Responsibility (Codes 403.1 and 4.3.3.1)

John Kras explained that the first reading of these two items were never heard at the last meeting of the 2005-2006 Faculty Senate session due to time constraints of the final meeting and was never placed back on the Key Issues and Action Items agenda for 2006-2007. Jan Alm motioned to place this item for the first reading on the Consent agenda of the April 30 meeting. Pat Lambert seconded the motion. After further discussion, Jan amended her motion to include this on the Old Business agenda so that the code will be reviewed in its current context and charged again to PRPC. Motion carried unanimously.

New Business

1. **Faculty Senate Supernumerary** (402.3.1) – Britt Fagerheim explained that the Committee-on-Committees suggested adding reference to another policy at the end of the code.
2. **Senate “Vice President”** (402.12.1) – Britt explained some wording error in the code in that ‘Vice President of the Senate’ to ‘Senate President-Elect’.

Steve Burr motioned to place both of these items on the New Business agenda for the April 30 meeting. Doug Ramsey seconded the motion; motion carried unanimously.

3. **Faculty Code Revisions Process** (200.2 and 202.2) - Sydney Peterson put together a synopsis for amending sections 200 and 400 of the code. John Kras asked her to do so to clarify the process of formalizing items that pass through Faculty Senate and become code changes. The President's office, or designee from the Provost's office, prepares the resolutions for the Board of Trustees' approval. They will also work with Human Resources to implement the policy changes and make sure they are posted on the web.

Adjournment

Doug Ramsey motioned to adjourn the meeting. Gary Merkley seconded the motion; the meeting adjourned at 3:55 p.m.

Minutes Submitted by: Andi McCabe, Faculty Senate Executive Secretary, 797-1166