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Doug Ramsey called the meeting to order at 3:00 p.m.

Approval of Minutes from April 30, 2007

Byron Burnham motioned to approve the minutes of April 30, 2007. Diane Calloway-Graham seconded the motion; motion carried unanimously.

Announcements – Doug Ramsey

1. Doug Ramsey announced that the Faculty Senate Handbook has been updated on the web. Andi McCabe has printed some copies for those who prefer the hard-copy version but that the website will be updated regularly throughout the year.
(see <http://www.usu.edu/fsenate/Handbook/FS/FacultySenateHandbook2007-2008.pdf>)

University Business – President Stan Albrecht

1. The President welcomed everyone back and shared some excerpts from e-mails he received from citizens over the summer.
2. Copies of a new publication called USU's Greater Reach were distributed. H.B. 185 Update was the topic of this first issue. President Albrecht stated he is receiving positive feedback on the higher ed partnerships highlighted in this first issue. Future reports will address specific actions taken by the 2007 legislature that directly impact our institution such as USTAR, residency, and capital projects.
3. The Campaign is moving forward. We have been to 9 of the 11 cities with New York and Washington DC to visit next week. Twenty-seven thousand individuals have now contributed to the campaign, and we have reached \$115 million.
4. One issue we have been concerned about over the last few years is securing our enrollment base and rate. Provost Coward reported that, although the final count comes on day 15, on day 9, we are up 150+ FTEs at Logan, which is about 1%. However, prior to last year when we stabilized our enrollment, we had been declining for 5 years. Therefore, this is two years in a row that we are not declining and starting to see a slight uptrend in regards to the student body here in Logan. Overall, we are at 98% of our final enrollment of last year with six days still to go. The freshman class is up 650 students or 31% in the last two years.
5. President Albrecht shared his excitement about the new building projects: the new Innovation Engineering building is going up; the new Ag complex south on Hwy. 89 is moving forward; the new North Endzone project is moving forward; groundbreaking occurred at Uintah Basin and will announce a second project out there in a few weeks; a classroom facility in Toole is getting ready to move forward; all five buildings now completed in the Living/Learning Center.
6. The President announced a new appointment- an Assistant to the President for Federal and State Relations. This individual will start in November.

Consent Agenda Items

1. **Approval of Committee Appointments**
Mike Parent motioned to accept the Consent Agenda. Bob Schmidt seconded the motion; motion carried unanimously.

Key Issues and Action Items

1. **Calendar Committee Report – Michelle Larson**
As chair of the Committee-on-Committees, Michelle Larson explained that the main action was to create a solution to the imbalance of the number of the T-TH and M-W-F class periods in the fall

semester with the introduction of Fall Break. In the spring, the class time is equal, but in the fall there are 29 T-TH class days and 27 M-W-F class days. The committee is proposing to have a Friday fall class schedule on the Thursday before Fall Break, which would make the class days equal.

Diane Calloway-Graham motioned to accept the Calendar Committee Report and the change for moving the academic schedule so that Friday classes meet on that Thursday before Fall Break. Jeff Larsen seconded the motion; motion passed unanimously.

2. **Additional Senate Elections** – Will Pependorf

Will Pependorf explained there are some procedural issues to deal with in terms of some elections that need to be conducted. One is the election of the President's representative to the Faculty Senate Executive Committee. The President has nominated Byron Burnham. Brett Shelton motioned to accept Byron Burnham as the presidential appointee to the FSEC. The motion was seconded and passed unanimously.

An election was not held in the spring to complete the Committee-on-Committees membership. Scott Debarard displayed interested. Will asked if there were any other nominations; there were none. A motion was made to elect Scott Debarard to the Committee-on-Committees. Vince Wickwar seconded the motion; motion passed unanimously.

For the Honorary Degrees and Awards Screening Committee, the Faculty Senate nominates seven candidates and votes for three names, which go forward to the USU President, who selects one of those to serve on the committee for three years. Will asked for those who are interested to let him know. At the next FS meeting, we will have the election for those names to go to the President.

Elections for the new diversity committee are still being conducted. Once those are in, the Committee-on-Committees will present to the Senate a slate of three names to serve as Faculty Senate representatives to this committee.

Information Items

1. **Approval of Proposed Policy Amendments**

This list of policy change proposals approved by the Senate in April and approved by the Board of Trustees in June was included in the agenda today.

2. **Upcoming Academic Year**

Doug Ramsey shared a letter written by Provost Coward to the department heads. In the letter are 10 examples of the many exciting activities that will shape our upcoming academic year. Doug suggested the Senate members share this letter with faculty in their colleges.

New Business

1. **Conflict of Interest**

Doug Ramsey – a faculty member wanted to ask the Faculty Senate to charge a committee to look at the conflict of interest code and identify conclusions relative to textbooks. There appears to be some confusion about the policy on faculty members who write a textbook and require their class to use this textbook. Charlie Huenemann motioned to charge BFW with looking at this code. Pat Lambert seconded the motion. Further discussion: Policy 307 is the Conflict of Interest policy. Doug was not sure if it addressed textbooks specifically. The issue is that the faculty member is using his published textbook in his classroom and the question is in regards to royalties. Motion carried unanimously.

Adjournment

Steve Burr motioned to adjourn the meeting. Ed Reeve seconded the motion; the meeting adjourned at 3:36 p.m.

Minutes Submitted by: Andi McCabe, Faculty Senate Executive Secretary, 797-1166