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Faculty Senate Minutes, December 3, 2007

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Doug Ramsey called the meeting to order at 3:00 p.m.

Approval of Minutes from October 1, 2007
Brian McCuskey motioned to approve the minutes of October 1, 2007. John Kras seconded the motion; motion carried unanimously.

Announcements – Doug Ramsey
1. Doug Ramsey asked for the roster to be passed around for roll call.
2. Doug stated that the Faculty Forum had poor attendance this year and wants to see improvement. He will place this on the next Faculty Senate Executive Committee meeting agenda for further discussion.

University Business – President Stan Albrecht
1. President Albrecht announced the Jon Huntsman gift of $26 million. We will rename the College of Business to the Jon M. Huntsman School of Business. This includes $1million to fund scholarships for the Armenian students here.

2. We have received the draft report from the Northwest Accreditation Team responding to our self study. USU has responded to the comments. It will now go to the Northwest Commission. The report will be placed on the web for general access. We received accolades for our successes including administrative leadership of the university library, the success of undergraduate research grants, and for the remarkable success of the capital campaign. Recommendations include: the need for a three -to-five-year enrollment plan; the need to improve institutional outcomes assessment, strategic planning and budgeting process; review of salary increases and merit policies and procedures; to secure a sufficient schedule of classes for Gen Ed courses; the need for a disaster recovery plan; and improvement in the tenure and post-tenure process. President Albrecht concluded by saying that there is nothing here that will affect the institutional accreditation.

3. Sydney Peterson announced the commencement process for next week explaining that the change from last fall is that they are conducting the graduate ceremony on Friday, December 14, and undergrads will be on Saturday. Friday's ceremony begins at 1:30 in the Spectrum and Saturday's is at 10:30 a.m.

Information Items
1. **Information Technology Policies –** Bob Bayn proposed for the Senate to review five IT policy documents that are in draft form awaiting approval:
    http://wiki.ss.usu.edu/index.php/AUP - We are the only university who does not have an official appropriate use policy for computers.
    http://wiki.ss.usu.edu/index.php/BulkMail - Addresses sending spam mail to fellow members across campus.
    http://wiki.ss.usu.edu/index.php/CompMgmt - Makes your computer hacker-attack free.
    http://wiki.ss.usu.edu/index.php/Wireless - Assigns IT the sole responsibility to manage the wireless system for the university.
    http://wiki.ss.usu.edu/index.php/Banner_ID_Privacy_Policy - Deletes the privacy factor, as this is not confidential information.

    Bob welcomes any comments and suggestions. Policies will be implemented upon the approval of the Executive Committee and the President.

Consent Agenda Items
1. Athletic Council Report
2. EPC Monthly Report and EPC Annual Report
3. Cultural Activities Council Annual Report
4. Libraries Advisory Council Report
5. Honors Program Annual Report
6. Committee on Committees Report

John Kras motioned to accept the Consent Agenda. Diane Calloway-Graham seconded the motion.

Doug Ramsey stated that the new diversity committee is included in the Committee on Committees report and, after today's vote, will commence meetings to choose a chair. Dallas Holmes asked about a staggered membership to accommodate the start-up in mid-year and because it is a newly-formed committee. Will Popendorf explained that passage of the Consent Agenda today is also passage of this exception so that approximately 1/3 of the membership expires each term.

Gary Kiger announced that he had brought copies of the Visiting Artists brochure and stated that anyone was welcome to take one.

The vote to accept the Consent Agenda was passed unanimously.

Key Issues and Action Items
1. **PRPC Items**
   a. **Representation of Extension and RCDE on Faculty Senate** (2nd reading) **–** Britt Fagerheim stated that PRPC reviewed all code relating to the change in representation of Extension and RCDE on Faculty Senate and proposed appropriate changes. There were concerns expressed by the committee, which were listed at the bottom of the proposed document. After further discussion, it was determined that none of those concerns were an issue in passing the code changes for the representation on Faculty Senate. John Kras motioned to accept these changes. Dallas Holmes seconded the motion; motion carried unanimously.

   b. **Reasons for Non-Renewal** (1st reading) – Britt stated that PRPC was charged to make changes to the language regarding the tenure advisory committee reports being taken into consideration when non-renewal occurs before the tenure year. John Kras motioned to accept this code as proposed. Douglas Jackson-Smith seconded the motion. Provost Coward presented some suggested changes to the order of the reasons by importance without changing the content of the code. He also suggested naming the committees by their proper names. Another suggestion he made was to look at the 405.7.2 paragraph regarding denial of tenure. John Kras motioned to accept the friendly amendment to include the first two suggestions made by the provost and for PRPC to review the paragraph on the denial of tenure. Douglas Jackson-Smith seconded the motion and added another amendment to have PRPC review the whole section. The motion, as amended, passed unanimously.

New Business
1. **Faculty Evaluation Form –** Doug Ramsey introduced pending business to review the Faculty Evaluation Form introduced by Sylvia Reed at the Faculty Senate Executive Committee meeting on November 19, 2007. Doug will follow up with the Faculty Evaluation Committee and place this issue on the next FSEC agenda.

2. Doug Jackson-Smith motioned to put in writing how to elect representation of RCDE to the Faculty Senate. Dallas Holmes seconded the motion. It was suggested that PRPC be charged to add the sentence that individual faculty will have to decide which to affiliate with – the college or the RCDE unit. The motion passed unanimously.

Adjournment

John Kras motioned to adjourn the meeting. Tom Schroeder seconded the motion; the meeting adjourned at 4:12 p.m.

Minutes Submitted by: Andi McCabe, Faculty Senate Executive Secretary, 797-1166