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Educational Policies Committee Minutes, September 7, 2017

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EDUCATIONAL POLICIES COMMITTEE MINUTES

7 September 2017

A meeting of the Educational Policies Committee was held on 7 September 2017 at 3:00 pm in Old Main 136 (Champ Hall Conference Room)

Present:     Ed Reeve, Chair
             Michele Hillard, Secretary
             Kacy Lundstrom, Libraries
             Vijay Kannan, Curriculum Subcommittee Chair, Huntsman School of Business
             David Hole, College of Agriculture and Applied Sciences
             Karen Mock, College of Natural Resources
             Barbara Williams, Catalog Editor
             Fran Hopkin, Registrar’s Office
             Nicholas Morrison for Leslie Brott, Caine College of the Arts
             Scott Bates, Academic Standards Subcommittee Chair
             Jessica Hansen, Academic and Instructional Services
             Bob Mueller, Regional Campuses
             Anuj Khasgiwala, Graduate Studies Senator
             Michael Peters, USUSA President
             Blake Harms, USUSA Executive Vice President
             Michelle Fleck, USU Eastern
             Ning Fang, Engineering
             Jared Schultz, Education and Human Services
             Troy Beckert, Graduate Council

Absent:     Dan Coster, College of Science
            Eddy Berry, Humanities and Social Sciences
            Lee Rickords, General Education Subcommittee Chair

Visitors:   Seth Marston, Student
            McKinley Benson, Anthropology Staff Assistant

I. Approval of the minutes of the 6 April 2017 meeting
   Motion to approve the minutes of the 6 April 2017 meeting made by Vijay Kannan.
   Seconded by Jared Schultz. Minutes approved.

II. Subcommittee Reports

a. Curriculum Subcommittee (Vijay Kannan)
   Motion to approve the Curriculum Subcommittee report made by David Hole.
Request from the School of Applied Sciences, Technology and Education in the College of Agriculture and Applied Sciences to add a school-based and community-based emphases to the Bachelor of Science degree in Agricultural Education.

Request from the Department of Communicative Disorders and Deaf Education in the Emma Eccles Jones College of Education and Human Services to offer a Masters in Communication Sciences.

Request from the Department of Sociology, Social Work and Anthropology in the College of Humanities and Social Sciences to offer an Interfaith Leadership Certificate of Proficiency.

The certificate covers religious diversity. USU is viewed as a very religious and spiritual campus. This certificate is for students who want to talk more about religion and spirituality in an environment where they can feel comfortable about expressing their views. It will also help train leaders so that they can help share this message.

The last paragraph states that students have no more than 9 credits taken before the foundations course because they want students in the program to have the knowledge to be able to lead and have respectful religious discussions during the class. Having courses beforehand provides the knowledge of different religions and allows students to help others. This is not a pre-requisite issue, it’s not even a sequencing problem. Interfaith deals with interdisciplinary knowledge and leadership. The sequencing, however, seems to be raising a concern. Everyone agrees that this is a great course but it will tabled until October when the faculty member or department head can discuss the sequencing/pre-requisite requirements.

Course Approvals

b. Academic Standards Subcommittee (Scott Bates)
No April Meeting – nothing to report.

c. General Education Subcommittee (Lee Rickords)
Gen Ed chair was unable to attend so the months of April and September will be reported in October.

III. Other Business
R401 process and timeline can be found at https://www.usu.edu/epc/R401proposals/.

Syllabus Updates
Ed Reeve has written some guidelines for what is required in a syllabus as well as what should or could be include in all syllabi.

Some questions have been asked regarding the Course Objectives section and Ed Reeve will meet with Claudia Radel to go over these issues/concerns. Any additional feedback can be forwarded to Ed Reeve at ed.reeve@usu.edu.
An issue has been brought forward regarding loop holes where individuals want to resurrect old courses so they don’t have to come up with a new syllabus. It was suggested that departments review their syllabi before each semester. This discussion will be tabled and brought back at the October meeting for further clarification and direction.

**Curriculog Update**

Individual college forms have been condensed to two new forms. New forms regarding catalog and degree works changes have been added.

**Adjourn: 3:52**