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**FACULTY SENATE EXECUTIVE COMMITTEE MINUTES
OCTOBER 18, 2010 3:00 P.M.
Champ Hall Conference Room**

Present: Vincent Wickwar (Chair), Steve Burr, Renee Galliher, Scott Henrie, Doug Jackson-Smith, Glenn McEvoy, Nick Morrison, Mike Parent, Flora Shrode, Nathan Straight, Blake Tullis, Dave Wallace, Ed Heath (Past President), Joan Kleinke (Exec. Sec.), Marilyn Bloxham (Assistant). Guests: Ed Reeve (EPC), Greg Podgorski (FEC), Ken White (Athletic Council), Bob Parson (PRPC).

Vincent Wickwar called the meeting to order at 3:02 p.m.

Approval of Minutes

A motion was made and seconded to approve the minutes of September 20, 2010, and the motion passed unanimously.

University Business - President Albrecht and Provost Coward.

The President and Provost were both out of town. No university business was presented.

Announcements

The next Brown Bag Lunch with the President will be Monday, November 8 at 12:00 pm in Champ Hall. Dates for upcoming Brown Bag Lunches are Monday, Nov. 8; Thursday, Dec. 2; Friday, Jan. 21; Tuesday, February 15; Wednesday, March 23; and Monday, April 18.

The Faculty Forum Planning Meeting will be held immediately after FSEC.

Information Items

Faculty Evaluation Committee Annual Report – Greg Podgorski. Most of the work the committee has conducted occurred during the last academic year with the pilot test of a standardized instructional evaluation form from the IDEA center. The committee recommended that the IDEA Center's short form be adopted as the USU standard for evaluation of instruction with options for modification by different units and instructors. The recommendations have been passed on to administration for consideration. Doug Jackson-Smith requested that this be presented as an information item to the full senate once again after it receives approval by the administration.

Renee Galliher made a motion to place the report on the consent agenda and Steve Burr seconded. Motion passed.

Athletic Council Annual Report – Ken White. Ken highlighted a few of the achievements in the report. Student athlete graduation success rate is 85% compared to 79% nationally. Questions were raised about apparent discrepancies of figures in the budget section of the report. These can be explained, as some were projected figures versus the actual figures. Committee members asked that those tables be more clearly labeled in the future to reduce confusion. Ed Heath asked if it was necessary to include the full minutes of meetings in the summary report to FSEC. After discussion the consensus was to leave the minutes in the report but label the actual budget page more clearly.

A motion to place on the consent agenda, with a proviso that Ken be available at the Faculty Senate meeting to answer any further questions, was made by Doug Jackson-Smith and seconded by Ed Heath, and the motion passed.

New Business

EPC Items – Larry Smith. Ed Reeve presented the EPC items in Larry Smith's absence. EPC has approved the veterinary medical degree 2+2 program. A change was made to the Incomplete Grade Policy. An incomplete grade may be given for extenuating circumstances only and the student must have completed more than half of the course. Members of the committee would like more information on the rationale for this change. Ed Reeve will ask Larry Smith to be prepared to discuss this further at the next FSEC meeting. The committee also received a presentation on the change to the Summer Semester schedule by the Provost at their last meeting.

Ed Heath moved to place this item on the consent agenda, Glenn McEvoy seconded and the motion passed.

PRPC Section 402.3 - 402.9 The Faculty and Its Committees (Second Reading) – Bob Parson.

These changes are addressing changes recommended by the code review committee prior to the formation of the ad hoc committee.

Motion to place on the agenda as an action item was made by Mike Parent and Ed Heath seconded. Motion passed.

PRPC Section 402.10 – 402.13 The Faculty Senate and its Committees – Bob Parson. Section 402.12.1 (2) Membership still requires additional changes. Historically some members have not been elected but rather confirmed. Presidential appointees need to be added to the section dealing with "other" as well. Mike Parent suggested that since the changes would be substantial, PRPC bring this section forward as a separate item.

Doug Jackson-Smith moved to send the item back to PRPC to make appropriate recommendations. Blake Tullis seconded and the motion passed.

PRPC Section 405.11.4 (1) Tenured and Term Appointments: Evaluation, Promotion and Retention – Bob Parson. It is recommended by PRPC that the final sentence of paragraph one be stricken as the sentiment was moved as a parenthetical item at the beginning of the paragraph.

Mike Parent moved to place this as an action item on the Senate agenda, Glenn McEvoy seconded and the motion passed.

Adjournment

The meeting adjourned at 4:00 p.m.

Minutes Submitted by: Joan Kleinke, Faculty Senate Executive Secretary, 797-1776