3-18-1904

Letter from Elizabeth Church Smith

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Utah State University

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Logan, Utah, Mar. 13, 1904

Mr. W. J. Kerr, President
Agricultural College of Utah

Dear Sir:

In reply to your letter of March 8th asking for a written report of the requirements for the library for the school year 1904-1905, I desire to submit the following:

1. Equipment
   - Cork carpet 385 sq. yds at $1.00 and freight .... $470
   - Tables for reading room .................................. 200
   - Periodical slopes ........................................... 100
   - Chairs 150 at $3.00 (?) .................................... 450
   - Class list cabinet ......................................... 12
   - Cabinet for maps and topographical atlases .......... 20
   - Magazine spring binders .................................. 35

   Total equipment $1287

2. Assistance $35 for 10 months $350 (+30) $380

3. Miscellaneous
   - $1687

   The books have all been accessioned & classified, 3456 volumes have been catalogued.

   Accession number July 1, 1903 ... 10,000
   "   "   Mar. 13, 1904 ... 10,855

   Books added to the library .................. 855
   Pamphlets  "   "   "   "   .................. 831

Respectfully submitted
Mr. Stephens:

Please change my report assistance to 250 in place of 350.

E. C. Smith

Thurs. 5:15