A meeting of the Educational Policies Committee was held on 9 January 2014 at 3 p.m. in Old Main 136 (Champ Hall Conference Room)

Present: Ed Reeve, Chair (representing Larry Smith)  
Ed Reeve, Curriculum Subcommittee Chair  
Ed Reeve, College of Agriculture and Applied Sciences  
Kevin Olson, Caine College of the Arts  
Karina Hauser, Huntsman School of Business (representing Kelly Fadel)  
Thom Fronk, Engineering  
Eddy Berry, College of Humanities and Social Sciences  
Karen Mock, Quinney College of Natural Resources  
Richard Mueller, College of Science  
Norm Jones, General Education Subcommittee Chair  
Travis Peterson, Regional Campuses and Distance Education  
Melanie Nelson, USU-Eastern  
Brittney Garbrick, Graduate Studies Senator  
Kacy Lundstrom, Libraries  
Marci Smith, Registrar’s Office (representing Roland Squire)  
Jessica Hansen, Registrar’s Office (representing Cathy Gerber)

Absent: Scott Bates, Emma Eccles Jones College of Education and Human Services  
Doug Fiefia, ASUSU President  
Scott DeBerard, Graduate Council

Visitor: Anthony Peacock, Department Head, Political Science

I. Approval of the minutes of the 5 December 2013 meeting
Karen Mock moved to approve the minutes of the 5 December 2013 meeting. Travis Peterson seconded; motion approved.
II. Subcommittee Reports

A. Curriculum Subcommittee (Ed Reeve)

Ed Reeve reviewed the Curriculum Subcommittee business.

All courses were approved with the following changes:
ARTH 3270 will be a new course and not dual listed with ARTH 1270.
MIS 5300, 5050/6050 and 5650/6650 had changes to their prerequisites.
RELS 3050 had the University Studies Designation of DHA added.

Norm Jones moved to approve the business of the Curriculum Subcommittee. Richard Mueller seconded; motion approved.

B. Academic Standards Subcommittee (Scott Bates)

No Report

C. General Education Subcommittee (Norm Jones)

GENERAL EDUCATION SUBCOMMITTEE MINUTES

December 10, 2013, 8:30 A.M.
Champ Hall Conference Room

Present: Charlie Huenemann, CHaSS; Vince Lafferty, Regional Campuses; Kacy Lundstrom, Library; Dick Mueller, Science; Dan McInerney, American Institutions; John Mortensen, Student Services; Stephanie Hamblin, University Advising; Harrison Kleiner, Connections; Melanie Nelson, USU Eastern; Michele Hillard, Secretary; Vijay Kannan, Business; Lezlie Park, Writing Program; Dan Coster, Quantitative Intensive; Dean Adams, Engineering; Mary Leavitt, Advising; Mike Kuhns, Natural Resources; Rhonda Miller, Communications; Brian McCuskey, Humanities; Cindy Dewey, Creative Arts; Norm Jones, Chair; Larry Smith, Provost’s Office; Brad Hall, Invited Guest
Absent: Eddy Berry, Social Sciences; Doug Fiefia, ASUSU President; Laura Gelfand, Art; Ryan Dupont, Life & Physical Sciences; Lee Rickords, Agriculture; Nick Morrison, Honors; Shelley Lindauer, FCHD

Call to Order – Norm Jones

Approval of Minutes – November 19, 2013 - Approved
Motion made by Dean Adams; seconded by Rhonda Miller
Course Approvals
ANTH 4990 (CI) Approved..............................................................Rhonda Miller
Motion made by Rhonda Miller; seconded by Charlie Huenemann

ENGR 3080 (CI) Approved via Electronic Vote.................................Rhonda Miller
Electronic vote 12/13/13
Motion made by Rhonda Miller; seconded by Richard Mueller

MUSC 3030 (DHA) Pending..............................................................Cindy Dewey

RELS 3050 (DHA/CI) DHA Approved –CI Pending.......................Brian McCuskey/Rhonda Miller

Course/Designation Removals

Syllabi Approvals
HONR 3020 (DHA) Pending..............................................................Cindy Dewey

USU 1300 (BAI) Marko DeManjo Pending.........................................Dan McInerney

USU 1330 (BCA) Laura Gelfand Approved........................................Cindy Dewey
Motion made by Cindy Dewey; seconded by Dean Adams

USU 1340 (BSS) Jennifer Truschka Pending......................................Norm Jones

USU 1360 (BPS) Mary Hubbard Pending............................................Ryan DuPont

Business

Communication Intensive (CI) requirement discussions with Rhonda Miller and Brad Hall. In August, the Gen Ed Committee passed a clarification of CI designations for upper division courses, making it clear that the requirement is for CI courses to be “written OR oral” intensive, rather than “written AND oral” intensive. The Communications subcommittee asked for further discussion of the criteria.

Rhonda Miller, Brad Hall, and Lezlie Park, all members of the CI subcommittee, feel that both written and oral communication skills are necessary to meet the communications intensive requirement. Brad feels that we are providing a disservice if we don’t provide the students both oral and written components within the courses. The oral component can be done by individual, team or video presentations in order to meet the requirement. The oral component does need to be evaluated. Technical methods could include presenting to other students, video or taping themselves. Oral communication could also be part of a community effort or service provided. It
was recommended that the CI instructors get together to brain storm and get ideas on how to utilize the oral component that works within their courses. A motion was made to restore the language describing the Communication Intensive courses to “written and oral,” as it was prior to the August meeting. An amendment to motion requires the Committee to send out a letter to faculty stating clear and concise requirements for CI courses and to convene a working group to clarify the requirements.

Motion made by Rhonda Miller; seconded by Brian McCuskey.
Amendment accepted by Brian McCuskey; seconded by Rhonda Miller
Motion carried with one objection. (One opposed – Mike Kuhns)

Information

Two USU Course Requirement: The recommendation of the Gen Ed Subcommittee to the EPC that the requirement of two USU courses be dropped was unanimously accepted by the EPC at its December 5 meeting, after a thorough discussion. The recommendation now goes to the Faculty Senate.

The subcommittees for USU 1330, 1340 and 1300 have all met and begun the revision of the web pages for those courses. Their work will continue in January.

No USU course will be included in the schedule unless it has a subtitle.

Next Meeting
Tuesday, January 21, 2013
Champ Hall Conference Room
8:30 a.m.

Norm Jones moved to approve the business of the General Education Subcommittee. Eddy Berry seconded; motion approved.

III. Other Business

Eddy Berry moved to approve the request from the Department of Political Science to establish a Center for the Study of American Constitutionalism. Kacy Lundstrom seconded; motion approved. (see below)

The request from the Emma Eccles Jones College of Education and Human Services to transfer the existing Nursing Program from the Department of Biology in the College of Science to the Emma Eccles Jones College of Education and Human Services was withdrawn from consideration from the agenda.

Meeting adjourned 3:20 p.m.
Ed Reeve conducted the meeting.
Jessica Hansen recorded the minutes.
**Institution Submitting Request:** Utah State University  
**Proposed Title:** Establishment of the Center for the Study of American Constitutionalism  
**Currently Approved Title:** NA  
**School or Division or Location:** Utah State University  
**Department(s) or Area(s) Location:** Department of Political Science  
**Recommended Classification of Instructional Programs (CIP) Code** for (new programs): NA  
**Current Classification of Instructional Programs (CIP) Code** for (existing programs): NA  
**Proposed Beginning Date** for (new programs): 08/2014  
**Institutional Board of Trustees’ Approval Date:** TBD

**Proposal Type (check all that apply):**

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*Requires “Section V: Program Curriculum” of Abbreviated Template

**Chief Academic Officer (or Designee) Signature:**
I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

____________________________  
Signature  
____________________________  
Date: MM/DD/YEAR

**Printed Name:** Name of CAO or Designee

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Utah State University proposes the establishment of a Center for the Study of American Constitutionalism (CSAC). CSAC will conduct research in topics related to American constitutionalism and conduct programs and activities that enhance the educational opportunities of Utah State University students. CSAC will replace, formalize, and expand the activities of Utah State’s existing Project on Liberty & American Constitutionalism. CSAC will be housed in the Department of Political Science in the College of Humanities and Social Sciences.

Section II: Need

The Center for the Study of American Constitutionalism (CSAC) will replace Utah State’s existing Project on Liberty & American Constitutionalism (PLAC) which began in Fall of 2008. PLAC’s kick-off event was a visit to Utah State by Supreme Court Justice Antonin Scalia. Since 2008, PLAC has been active in bringing high-profile speakers to campus, running scholarly conferences, publishing, sponsoring course development, and engaging with the wider community in issues of constitutionalism. Elevating PLAC to the status of a “Center” by creating CSAC will give its activities a higher profile on campus and in the community and pave the way for an expansion of current programs and activities.

Currently, there are four Political Science faculty members engaged in scholarship on the American Constitution, constitutional law, constitutional theory, law and courts, and American political thought. The Department of Political Science is hiring a fifth faculty member with expertise in several of these areas. This cluster of faculty will constitute the core resource of CSAC with regards to research and teaching. This concentration of scholars is unique in the Mountain West, rare in the nation as a whole, and presents Utah State with a unique opportunity for scholarly engagement in this field of humanities and political science.

In addition, the PLAC, housed in the Department of Political Science, has collaborated extensively with faculty in History, Economics, Philosophy, and Classics. It is expected that CSAC will continue to benefit from the engagement of faculty from these related but diverse fields.

The only endeavor similar to CSAC in USHE is at Utah Valley University which established a Center for Constitutional Studies in 2011. CSAC’s activities will be an expansion of what PLAC undertook years before the establishment of the UVU center, and given the number of faculty participating in CSAC, it will serve as a valuable resource for USU students and degree programs in this, and related fields of study.

Section III: Institutional Impact

CSAC will be housed in Utah State’s Department of Political Science in the College of Humanities and Social Sciences and will utilize the existing administrative structure of the Project on Liberty and American Constitutionalism. CSAC will have no adverse impact on faculty, funding, facilities, or other resources and is intended to favorably impact the scholarship of faculty and educational experience of students in political science and related disciplines.
**Section IV: Finances**

CSAC will not require any new funding to support its operations and achieve its purpose.

**Section V: Program Curriculum**

NA