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## Faculty Senate Executive Committee Minutes March 19, 2012

Utah State University

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## **FACULTY SENATE EXECUTIVE COMMITTEE MINUTES**

**MARCH 19, 2012 3:00 P.M.**

**Champ Hall Conference Room**

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**Present:** Glenn McEvoy (Chair), Alan Blackstock, Richard Clement, Renee Galliher, Nancy Hills (excused), Doug Jackson-Smith, Yanghee Kim, David Cassidy, Mike Parent, Robert Schmidt, Flora Shrode, Blake Tullis, Dave Wallace, Ralph Whitesides, President Stan Albrecht (Ex-Officio) (excused), Provost Ray Coward (Ex-Officio), Vincent Wickwar (Past President), Joan Kleinke (Exec. Sec.), Marilyn Atkinson (Assistant) **Guests:** John Elsweiler, Larry Smith, Sydney Peterson.

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Glenn McEvoy called the meeting to order at 3:00 p.m.

### **Approval of Minutes**

Richard Clement made a motion to approve the minutes of February 21, 2012. Motion was seconded by Yanghee Kim and the motion passed unanimously.

### **Announcements**

**Brown Bag Lunch with the President & Provost.** The next Brown Bag Lunch with the President will be Thursday March 22, 12:00 noon in Champ Hall. The April Brown Bag will be Friday April 20, 2012, 12:00 noon in Champ Hall.

### **University Business - President Albrecht and Provost Coward.**

Provost Coward presented an update on the results of the legislative session as it pertains to higher education. At this time the information and details are not final. The President has scheduled meetings with all academic units on campus as well as student leadership, PEA, CEA and a USU Eastern broadcast where he will provide more detail regarding compensation packages and tuition increases for the coming fiscal year. He will present the details to the full senate at the April 2, 2012 meeting.

### **Information Items**

**PRPC Annual Report – John Elsweiler.** PRPC has followed through on several items sent to it by FSEC this year. They have reviewed the code and standardized the wording for the change in title of the VP of Research and Dean of Graduate School. They also completed the changes needed Section 402.3 regarding vacancies in the Faculty Senate membership. They are currently working on the external review letters item and hope to have a draft for the next FSEC meeting or sooner if possible. Given that members of the FSEC would like to resolve this issue before the summer break rather than carry it over into the next academic year, it was suggested that the item be tentatively placed on the full senate agenda to facilitate time for the required 2 readings.

A motion to place the annual report on the consent agenda was made by Vincent Wickwar and seconded by Renee Galliher. The motion passed unanimously. Another motion was also made to place code revisions regarding external review letters on the senate agenda as an action item. The motion was made by Mike Parent and seconded by Vincent Wickwar. The motion passed unanimously.

**Honorary Degrees and Awards Report – Sydney Peterson.** A press release will be available on April 2<sup>nd</sup> to publicly announce the Board of Trustees nominees for honorary degrees and awards.

Mike Parent moved to place the report on the agenda as an information item, but withhold the confidential information from the senators' information packet. The motion was seconded and passed unanimously.

**Update on Faculty Senate President's Visit to USU Eastern – Glenn McEvoy.** The Faculty Senate President, Past President and President Elect visited the USU Eastern campus recently to meet with faculty who are coming up for promotion and tenure review. The conversations there indicated that everyone's experience with the promotion and tenure process is very different, and the Presidents pledged to look for more ways to implement further integration with USU Logan campus. The suggestion was made to wait to place this item on the senate agenda until they have had a chance to gather more information and present it to the Provost.

## **New Business**

**EPC Items – Larry Smith.** The Curriculum sub-committee approved 167 requests for course actions. The vast majority were prefix changes to the courses that moved from Engineering to the School of Applied Sciences and Technical Education as well as some resulting from the change in name of Speech Communications to Communications Studies. An interdisciplinary Sustainable Systems minor was also approved. The Academic Standards sub-committee had one action item, a motion to draft a policy to enforce pre-requisites. A number of courses and syllabi were approved in the General Education sub-committee report. It is expected that a number of proposals will be included in the next report.

A motion to place the EPC Items on the consent agenda was made by Vincent Wickwar and seconded by Ralph Whitesides. The motion passed.

**Post Tenure Review Task Force Issues – Glenn McEvoy.** A task force has been formed to review the post tenure review policies. It consists of seven members, five of whom are on the FSEC committee. They have worked for approximately six weeks and conducted three open forum meetings on campus. The task force has identified seven main items from the feedback received at these forums. Glenn would like to present these items to the full senate with the expectation that following the presentation, they will develop some general and philosophical guidelines for policy changes, based on feedback from senators and their constituents.

Mike Parent made a motion to place this on the agenda as an information item and Robert Schmidt seconded. The motion passed unanimously.

## **Adjournment**

The meeting adjourned at 4:22 p.m.

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Minutes Submitted by: Joan Kleinke, Faculty Senate Executive Secretary, 797-1776