

Utah State University

DigitalCommons@USU

Educational Policies Committee

Faculty Senate

10-3-2013

Educational Policies Committee Minutes, October 3, 2013

Utah State University

Follow this and additional works at: https://digitalcommons.usu.edu/fs_edpol

Recommended Citation

Utah State University, "Educational Policies Committee Minutes, October 3, 2013" (2013). *Educational Policies Committee*. Paper 164.

https://digitalcommons.usu.edu/fs_edpol/164

This Educational Policies Committee Minutes is brought to you for free and open access by the Faculty Senate at DigitalCommons@USU. It has been accepted for inclusion in Educational Policies Committee by an authorized administrator of DigitalCommons@USU. For more information, please contact digitalcommons@usu.edu.



EDUCATIONAL POLICIES COMMITTEE MINUTES
3 October 2013

A meeting of the Educational Policies Committee was held on 3 October 2013 at 3 p.m. in Old Main 136 (Champ Hall Conference Room)

Present: Larry Smith, Chair
 Ed Reeve, Curriculum Subcommittee Chair, Agriculture
 Kevin Olson, Caine College of the Arts
 Scott Bates, Emma Eccles Jones College of Education and Human
 Services
 Paul Barr, Engineering (representing Thom Fronk)
 Charlie Huenemann, College of Humanities and Social Sciences
 Karen Mock, Quinney College of Natural Resources
 Richard Mueller, College of Science
 Norm Jones, General Education Subcommittee Chair
 Doug Fiefia, ASUSU President
 Brittney Garbrick, Graduate Studies Senator
 Kacy Lundstrom, Libraries
 Scott DeBerard, Graduate Council
 Roland Squire, Registrar's Office
 Cathy Gerber, Registrar's Office

Absent: Cliff Skousen, Huntsman School of Business
 Travis Peterson, Regional Campuses and Distance Education
 Melanie Nelson, USU-Eastern
 Academic Standards Subcommittee Chair

Visitor: Abby Benninghoff, Assistant Professor, ADVS

I. Approval of the minutes of the 5 September 2013 meeting

The minutes of the 5 September 2013 meeting were approved.

II. Subcommittee Reports

A. Curriculum Subcommittee (Ed Reeve)

Ed Reeve reviewed the Curriculum Subcommittee business.

All courses were approved.

The request from the Department of Psychology to discontinue the Psychology Teaching BS and BA was approved. (see below)

The request from the Department of Psychology to reduce the minimum number of credits required for the PhD program in Psychology was approved. (see below)

The request from the Department of Sociology, Social Work, and Anthropology to discontinue the Teaching Emphasis within the Sociology BS and BA was approved. (see below)

The request from the Department of Animal, Dairy and Veterinary Sciences to continue the MS and PhD Toxicology program **AND** the request from the Department of Animal, Dairy and Veterinary Sciences; Biology; Chemistry and Biochemistry; Civil and Environmental Engineering; and Plants, Soils, and Climate to discontinue the Interdepartmental Program in the MS and PhD in Toxicology was approved.. (see below)

Carl Ellsworth, from Information Technology, gave a report on the status of the electronic course approval form. The project was put on hold in January due to the lack of a tool set required to accomplish this form. IT currently has an RFP out and is looking at one company called K2. Implementation of this form has not yet been determined. IT hopes to begin building on the new tool set in a couple of months. Dave Cowley, VP for Business and Finance, thinks this is a very worthwhile project and has asked IT to contact other institutions that are currently using this tool set. Carl will keep us updated on the progress. Once the tool set has been put in place the electronic course approval form will take top priority.

A solution has been found to the problem of students seeing courses in the catalog when they have been inactivated. The course text will be removed from the catalog when a course is inactivated.

Just a reminder:

Minutes from past EPC and Curriculum Subcommittee meetings, changes to courses as well as the status on program proposals can be found at: <http://www.usu.edu/epc/>

Norm Jones moved to approve the business of the Curriculum Subcommittee. Richard Mueller seconded; motion approved.

B. Academic Standards Subcommittee

Scott Bates has been appointed as chair of the Academic Standards Subcommittee.

Thom Fronk, Charlie Huenemann, Cliff Skousen, Doug Fiefia, Roland Squire and possibly Stephanie Hamblin will serve as committee members.

C. General Education Subcommittee

GENERAL EDUCATION SUBCOMMITTEE MINUTES

**September 17, 8:30 A.M.
Champ Hall Conference Room**

Present: Kathy Chudoba, Business; Michele Hillard, Secretary; Charlie Huenemann, CHaSS; Lezlie Park, Writing Program; Vince Lafferty, Regional Campuses; Dan Coster, Quantitative Intensive; Kacy Lundstrom, Library; Russell Goodrich, USU Eastern; Dean Adams, Engineering; Dick Mueller, Science; Dan McInerney, American Institutions; Nick Morrison, Honors; Mary Leavitt, Advising; Laura Gelfand, Art; John Mortensen, Student Services; Stephanie Hamblin, University Advising; Roberta Herzberg, Social Sciences; Ryan Dupont, Life & Physical Sciences; Larry Smith, Provost’s Office; Karen Mock, Natural Resources;

Absent: Shelley Lindauer, FCHD; Cindy Dewey, Creative Arts; Rhonda Miller, Communications; Lee Rickords, Agriculture; Harrison Kleiner, Connections; Brian McCuskey, Humanities; Douglas Fiefia, ASUSU President; Norm Jones, Chair

Call to Order – Richard Mueller

Approval of Minutes – August 20, 2013
Approved as written.

Course Approvals

CHEM 5720 (CI) Pending Rhonda Miller

GEO 3250 (DSC) Approved Ryan Dupont
Motion to approve made by Ryan DuPont, seconded by Vince Lafferty

HIST 3560 (DHA/CI) PendingBrian McCuskey/Rhonda Miller
DHA approved – awaiting CI approval

WILD 4850 (CI) Withdrawn Rhonda Miller

Course Removals

N/A

Syllabi Approvals

USU 1300 (BAI) Marko DeManjo Pending Dan McInerney

USU 1320 (BHU) Kim Maughan WithdrawnBrian
McCuskey

USU 1320 (BHU) Wijitha Bandara WithdrawnBrian McCuskey

USU HONR 1320 (BHU) Norm Jones Approved Brian McCuskey
Motion to approve made by Charlie Huenemann, seconded by Nick Morrison

Business

N/A

Next Meeting

Tuesday, October 15, 2013
Champ Hall Conference Room
8:30 a.m.

Karen Mock moved to approve the business of the General Education Subcommittee. Scott Bates seconded; motion approved.

III. Other Business

Approval of Programs

Northwest Commission on Colleges and Universities, who Utah State University is accountable to in terms of accreditation, has final approval of programs. In order to reduce the time frame of program approvals, USU will look into submitting program proposals to Northwest Commission the same time they are sent to Board of Regents.

Overview of EPC

The Curriculum Subcommittee, Academic Standards Subcommittee and the General Education Subcommittee report to EPC. Larry submits a written monthly and oral report to the Faculty Senate Executive Committee. This report is put on the consent agenda for the entire Faculty Senate Committee. Proposals are then moved on to the Board of Trustees and Board of Regents. Larry would be happy to review all program proposals before being submitted. EPC members should be reviewing R401s before they are submitted to Larry. The EPC website has information on R401s and other forms. EPC and Curriculum Subcommittee agendas are automatically sent to the Budget, Faculty and Welfare Committee for review.

Meeting adjourned 3:35 p.m.

Larry Smith conducted the meeting.

Cathy Gerber recorded the minutes.

Cover/Signature Page - Abbreviated Template

Institution Submitting Request: *Utah State University*
Proposed Title: *Deletion of Psychology Teaching Major*
Currently Approved Title: *Psychology Teaching Major*
School or Division or Location: *College of Education and Human Services*
Department(s) or Area(s) Location: *Psychology*
Recommended Classification of Instructional Programs (CIP) Code¹ (for new programs): *N/A*
Current Classification of Instructional Programs (CIP) Code (for existing programs): *13.1335*
Proposed Beginning Date (for new programs): *Deletion effective January 1, 2014*
Institutional Board of Trustees' Approval Date: *MM/DD/YEAR*

Proposal Type (check all that apply):

Regents' General Consent Calendar Items	
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>	
SECTION NO.	ITEM
5.1.1 <input type="checkbox"/>	Minor*
5.1.2 <input type="checkbox"/>	Emphasis*
5.2.1 <input type="checkbox"/>	Certificate of Proficiency*
5.2.3 <input type="checkbox"/>	Graduate Certificate*
5.4.1 <input type="checkbox"/>	New Administrative Unit
	Administrative Unit Transfer
	Administrative Unit Restructure
	Administrative Unit Consolidation
5.4.2 <input type="checkbox"/>	New Center
	New Institute
	New Bureau
5.5.1 <input type="checkbox"/>	Out-of-Service Area Delivery of Programs
5.5.2 <input type="checkbox"/>	Program Transfer
	Program Restructure
	Program Consolidation
5.5.3 <input type="checkbox"/>	Name Change of Existing Programs
5.5.4 <input checked="" type="checkbox"/>	Program Discontinuation
	Program Suspension
5.5.5 <input type="checkbox"/>	Reinstatement of Previously Suspended Program
	Reinstatement of Previously Suspended Administrative Unit

*Requires "Section V: Program Curriculum" of Abbreviated Template

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature

Date:

Printed Name:

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

Program Request - Abbreviated Template
Utah State University
Discontinuation of B.S. and B.A., Psychology Teaching
07/25/2013

Section I: Request

The Department of Psychology at Utah State University is requesting the discontinuation of the B.S. and B.A. Psychology Teaching major.

Section II: Need

There is very limited need for teachers in the K-12 system who teach only Psychology courses and thus limited available jobs for those with a major in Psychology Teaching. It is disingenuous to offer the major when few jobs exist. Students interested in teaching Psychology in the K-12 system can still receive a minor in Psychology Teaching and secure the necessary credential needed to teach K-12 Psychology courses.

Section III: Institutional Impact

Since there are currently very low enrollments in this major (fewer than 3 per year), there will be minimal impact on enrollments in instructional programs of affiliated departments or programs.

Section IV: Finances

There will be no additional expenses, nor will there be cost savings, associated with the discontinuation of these degrees.

Cover/Signature Page - Abbreviated Template/Abbreviated Template with Curriculum

Institution Submitting Request: Utah State University

Proposed Title: Psychology Ph.D.

Currently Approved Title: Psychology Ph.D.

School or Division or Location: Emma Eccles Jones College of Education & Human Services

Department(s) or Area(s) Location: Psychology

Recommended Classification of Instructional Programs (CIP) Code¹ (for new programs): 00.0000

Current Classification of Instructional Programs (CIP) Code (for existing programs): 42.0101

Proposed Beginning Date (for new programs): 08/26/ 2013

Institutional Board of Trustees' Approval Date:

Proposal Type (check all that apply):

Regents' General Consent Calendar Items	
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>	
SECTION NO.	ITEM
5.1.1 <input type="checkbox"/>	Minor*
5.1.2 <input type="checkbox"/>	Emphasis*
5.2.1 <input type="checkbox"/>	Certificate of Proficiency*
5.2.3 <input type="checkbox"/>	Graduate Certificate*
5.4.1 <input type="checkbox"/>	New Administrative Unit
	Administrative Unit Transfer
	Administrative Unit Restructure
	Administrative Unit Consolidation
5.4.2 <input type="checkbox"/>	New Center
	New Institute
	New Bureau
5.5.1 <input type="checkbox"/>	Out-of-Service Area Delivery of Programs
5.5.2 <input checked="" type="checkbox"/>	Program Transfer
	Program Restructure
	Program Consolidation
5.5.3 <input type="checkbox"/>	Name Change of Existing Programs
5.5.4 <input type="checkbox"/>	Program Discontinuation
	Program Suspension
5.5.5 <input type="checkbox"/>	Reinstatement of Previously Suspended Program
	Reinstatement of Previously Suspended Administrative Unit

*Requires "Section V: Program Curriculum" of Abbreviated Template

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature

Date:

Printed Name:

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

Institution Submitting Proposal: Utah State University

College, School or Division in Which Program/Administrative Unit Will Be Located: Emma Eccles Jones College of Education and Human Services

Department(s) or Area(s) in Which Program/Administrative Unit Will Be Located:
Psychology

Program/Administrative Unit Title: Psychology

Recommended Classification of Instructional Programs (CIP) Code: 42.0101

Certificate, and/or Degree(s) to Be Awarded: Psychology Ph.D.

Proposed Beginning Date: 08/26/2013

Institutional Signatures (as appropriate):

Department Chair

Dean or Division Chair

Career and Technical Education Director

Graduate School Dean

Council on Teacher Education

Date:

Program Request - Abbreviated Template
Utah State University
Ph.D. in Psychology
03/08/2013

Section I: Request

The request is to reduce the minimum number of credits required for the PhD program in Psychology. For students entering with a bachelor's degree, the minimum required credits will be reduced to 70 (from 90) and for students entering with a master's degree, the minimum required credits will be reduced to 51 (from 60).

The Ph.D. degree in Psychology has two specializations: Combined Clinical/Counseling/School Psychology and Experimental and Applied Psychological Science (EAPS). The Combined program specialization is accredited by the American Psychological Association and students completing that program must complete more than the proposed minimum number of credits. Therefore, this proposal will have no impact on instructional activities within the Combined program specialization.

Students completing the EAPS program specialization may complete their Ph.D. with the proposed minimum number of credits. This will be accomplished by program restructuring (e.g., not requiring students to earn a MS degree en route to their PhD), decreasing required content courses by one, and decreasing elective courses by one.

Section II: Need

Several peer institutions including Idaho State University, West Virginia University, University of Kansas, University of Georgia, and Washington University (St. Louis) require a minimum of approximately 70 credit hours post-bachelor's degree for the Ph.D. degree in Psychology (range of 64-72). In order for the Psychology Department to remain competitive for prospective graduate students, the minimum number of required credits must be reduced.

Section III: Institutional Impact

Only a positive impact is expected from this change. Reducing the minimum required credits to be consistent with competitor programs will allow the program to recruit more high quality students. No change to administrative structure or faculty course loads is expected.

Section IV: Finances

No additional costs or savings are anticipated from this change.

Cover/Signature Page - Abbreviated Template

Institution Submitting Request: *Utah State University*
Proposed Title: *Deletion of Teaching Emphasis within the Sociology Major*
Currently Approved Title: *Sociology Major, Teaching Emphasis*
School or Division or Location: *College of Humanities and Social Sciences*
Department(s) or Area(s) Location: *Sociology, Social Work, and Anthropology*
Recommended Classification of Instructional Programs (CIP) Code¹ (for new programs): *N/A*
Current Classification of Instructional Programs (CIP) Code (for existing programs): *45.1101*
Proposed Beginning Date (for new programs): *Deletion effective January 1, 2014*
Institutional Board of Trustees' Approval Date: *MM/DD/YEAR*

Proposal Type (check all that apply):

Regents' General Consent Calendar Items	
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>	
SECTION NO.	ITEM
5.1.1 <input type="checkbox"/>	Minor*
5.1.2 <input type="checkbox"/>	Emphasis*
5.2.1 <input type="checkbox"/>	Certificate of Proficiency*
5.2.3 <input type="checkbox"/>	Graduate Certificate*
5.4.1 <input type="checkbox"/>	New Administrative Unit
	Administrative Unit Transfer
	Administrative Unit Restructure
	Administrative Unit Consolidation
5.4.2 <input type="checkbox"/>	New Center
	New Institute
	New Bureau
5.5.1 <input type="checkbox"/>	Out-of-Service Area Delivery of Programs
5.5.2 <input type="checkbox"/>	Program Transfer
	Program Restructure
	Program Consolidation
5.5.3 <input type="checkbox"/>	Name Change of Existing Programs
5.5.4 <input checked="" type="checkbox"/>	Program Discontinuation
	Program Suspension
5.5.5 <input type="checkbox"/>	Reinstatement of Previously Suspended Program
	Reinstatement of Previously Suspended Administrative Unit

*Requires "Section V: Program Curriculum" of Abbreviated Template

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature

Date:

Printed Name:

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

Program Request - Abbreviated Template
Utah State University
Discontinuation of Teaching Emphasis within the Sociology Major
07/25/2013

Section I: Request

The Department of Sociology, Social Work, and Anthropology at Utah State University is requesting the discontinuation of the Teaching Emphasis within the Sociology major.

Section II: Need

There is very limited need for teachers in the K-12 system who teach only Sociology courses and thus limited available jobs for those with a Teaching Emphasis in the Sociology major. It is disingenuous to offer the emphasis when few jobs exist.

Section III: Institutional Impact

Since there are currently very low enrollments in this emphasis (fewer than 3 per year), there will be minimal impact on enrollments in instructional programs of affiliated departments or programs.

Section IV: Finances

There will be no additional expenses, nor will there be cost savings, associated with the discontinuation of this emphasis.

Cover/Signature Page - Abbreviated Template/Abbreviated Template with Curriculum

Institution Submitting Request: Utah State University
 Proposed Title: Restructuring of the Toxicology Graduate Programs
 Currently Approved Title: Toxicology
 School or Division or Location: Utah State University
 Department(s) or Area(s) Location: Department of Animal, Dairy and Veterinary Sciences
 Recommended Classification of Instructional Programs (CIP) Code¹ (for new programs): 26.1004
 Current Classification of Instructional Programs (CIP) Code (for existing programs):
 Proposed Beginning Date (for new programs): Upon approval
 Institutional Board of Trustees' Approval Date:

Proposal Type (check all that apply):

Regents' General Consent Calendar Items		
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>		
SECTION NO.		ITEM
5.1.1	<input type="checkbox"/>	Minor*
5.1.2	<input type="checkbox"/>	Emphasis*
5.2.1	<input type="checkbox"/>	Certificate of Proficiency*
5.2.3	<input type="checkbox"/>	Graduate Certificate*
5.4.1	<input type="checkbox"/>	New Administrative Unit
	<input type="checkbox"/>	Administrative Unit Transfer
	<input type="checkbox"/>	Administrative Unit Restructure
	<input type="checkbox"/>	Administrative Unit Consolidation
5.4.2	<input type="checkbox"/>	New Center
	<input type="checkbox"/>	New Institute
	<input type="checkbox"/>	New Bureau
5.5.1	<input type="checkbox"/>	Out-of-Service Area Delivery of Programs
5.5.2	<input type="checkbox"/>	Program Transfer
	X	Program Restructure
	<input type="checkbox"/>	Program Consolidation
5.5.3	<input type="checkbox"/>	Name Change of Existing Programs
5.5.4	<input type="checkbox"/>	Program Discontinuation
	<input type="checkbox"/>	Program Suspension
5.5.5	<input type="checkbox"/>	Reinstatement of Previously Suspended Program
	<input type="checkbox"/>	Reinstatement of Previously Suspended Administrative Unit

*Requires "Section V: Program Curriculum" of Abbreviated Template

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

 Signature

Date:

Printed Name: *Name of CAO or Designee*

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

Program Request - Abbreviated Template
Utah State University
Restructuring of the Toxicology Graduate Programs
9/5/2013

Section I: Request

This request is to offer MS and PhD degrees in toxicology within the Department of Animal, Dairy and Veterinary Sciences (ADVS). This is not a request for new toxicology graduate degrees because toxicology graduate programs currently exist at Utah State University in the form of the Interdepartmental Toxicology Program (ITP). This request proposes a restructuring of the toxicology graduate programs that will include a discontinuation of the ITP program (a separate R401) but continuation of the toxicology graduate programs under ADVS alone. ADVS has been the USU department that has supported graduate training in toxicology the most and has graduated the majority of students in these programs.

Section II: Need

Toxicology is the scientific understanding of the harmful effects of natural and synthetic chemicals at all levels – whether large-scale environmental pollutants or small-scale carcinogens – that have an incremental effect over time. Students can focus their research on a wide variety of areas within the discipline of toxicology. A program in ADVS would be particularly strong in molecular, biomedical, and environmental toxicology. Toxicology is considered a growth field, with continued strong employment opportunities for graduates in industry, service, and academia.

A separate R401 has been submitted by the deans from the Colleges of Agriculture and Applied Sciences, Engineering and Science to discontinue the Interdepartmental Program in Toxicology, which currently offers MS and PhD degrees within the Departments of Animal, Dairy and Veterinary Sciences (ADVS); Plants, Soils, and Climate (PSC); Civil and Environmental Engineering (CEE), Biology (BIOL); and Chemistry & Biochemistry (CHEM). Upon a thorough review of the Interdepartmental Toxicology Program by the Vice President of Research & Dean of the School of Graduate Studies in 2012, it was determined that the Interdepartmental Toxicology Program no longer served its intended function as an “interdepartmental” program and it was therefore recommended for discontinuation. Within the context of the discontinuation, and recognizing the importance and need to maintain a graduate program in toxicology at Utah State University, a further recommendation was that toxicology graduate degrees (MS and PhD) continue to be offered solely within ADVS. Since the inception of the Interdepartmental Toxicology Program in 1962, 47% of the 129 students in the program were in ADVS. From 2001-2012, 10 of the 12 students in the Interdepartmental Toxicology Program were in ADVS (see Table I below) and all students (2 PhD and 1 MS) currently in the program are in ADVS. Also, ADVS offers a scholarship to a graduate student in toxicology.

Existing toxicology courses are necessary besides supporting the toxicology graduate degrees since they are electives in the ADVS undergraduate Bioveterinary Science (Pre-Vet Program) and Biotechnology emphases, and are either electives or required courses in other departmental programs.

Table I. Student Enrollment History in the Interdepartmental Toxicology Program

Year	College of Agriculture			College of Science		College of Engineering	College of Natural Resources	Total
	ADVS	PSC	NDFS	BIOL	CHEM	CEE	WILD	
1962-1970	0	1	0	1	8	0	0	10
1971-1980	15	5	0	3	6	0	0	29
1981-1990	24	0	2	12	11	0	1	50
1991-2000	10	0	0	9	7	2	0	28
2001-2012	10	0	0	1	1	0	0	12
Total	59 (45.7%)	6 (4.6%)	2 (1.6%)	26 (20.1%)	33 (26.6%)	2 (1.6%)	1 (0.8%)	129

Section III: Institutional Impact

There will be no course enrollments affected by adding toxicology as a stand-alone graduate degree program in ADVS. No new faculty will be needed to support the degree programs and to teach the currently offered courses. Graduate students who are currently in the Interdepartmental Toxicology Program can finish in that degree program or opt into the new degree program in ADVS. All new students accepted after the final approval of this R401 will enroll in the ADVS toxicology degree program.

Section IV: Finances

There will be no cost savings or additional expenses associated with housing the toxicology graduate degrees only in ADVS. ADVS will support the toxicology graduate degrees as it did when the degrees were under the umbrella of the Interdepartmental Toxicology Program.

Institution Submitting Proposal: Utah State University

College, School or Division in Which Program/Administrative Unit Will Be Located: College of Agriculture and Applied Sciences

Department(s) or Area(s) in Which Program/Administrative Unit Will Be Located: Department of Animal, Dairy and Veterinary Sciences

Program/Administrative Unit Title: Department of Animal, Dairy and Veterinary Sciences

Recommended Classification of Instructional Programs (CIP) Code: 26.1004
Certificate, and/or Degree(s) to Be Awarded:

Proposed Beginning Date: upon approval

Institutional Signatures (*as appropriate*):
Department Chair

Dean or Division Chair
Graduate School Dean

Date:

Cover/Signature Page - Abbreviated Template

Institution Submitting Request: *Utah State University*

Proposed Title: *Discontinuation of the Interdepartmental Program in Toxicology MS & PhD Degrees*

Currently Approved Title: *Interdepartmental Program in Toxicology MS & PhD Degrees*

School or Division or Location: *Colleges of Agriculture, Engineering and Science*

Department(s) or Area(s) Location: *Department of Plants, Soils, & Climate (College of Agriculture); Department of Animal, Dairy & Veterinary Sciences (College of Agriculture); Department of Civil & Environmental Engineering (College of Engineering), Department of Biology (College of Science); Department of Chemistry & Biochemistry (College of Science)*

Recommended Classification of Instructional Programs (CIP) Code¹ (for new programs): *NA*

Current Classification of Instructional Programs (CIP) Code (for existing programs): *XXX*

Proposed Beginning Date (for new programs): *NA*

Institutional Board of Trustees' Approval Date: *MM/DD/YEAR*

Proposal Type (check all that apply):

R401-5			R401-6		
<i>Items submitted will be reviewed by OCHE. If there are any issues, the proposal will be returned for clarification/correction. If no issues, the proposal will be returned with a note of approval and the request will be placed on the General Consent Calendar of the next Regents' agenda.</i>			<i>Items submitted will be reviewed by OCHE. If there are any issues, the proposal will be returned for clarification/correction. If no issues, the proposal will be returned with a note of approval and the request will be placed on the General Consent Calendar of the next Regents' agenda.</i>		
Section #	<input type="checkbox"/>	Item	Section #	<input type="checkbox"/>	Item
4.1.5.2	<input type="checkbox"/>	Minor*	6.1.1	<input type="checkbox"/>	Reinstatement of Previously Suspended Program
5.1.1.1	<input type="checkbox"/>	New Emphasis on an Existing Degree*	6.1.5	<input type="checkbox"/>	Reinstatement of Previously Suspended Unit
5.1.2	<input type="checkbox"/>	Certificate of Proficiency Not Eligible for Financial Aid			
5.1.3	<input type="checkbox"/>	Out-of-Service Area Delivery of Programs			
5.1.4	<input type="checkbox"/>	Name Change of Existing Programs			
5.1.5	<input type="checkbox"/>	Program Transfer			
	<input type="checkbox"/>	Program Restructure			
	<input type="checkbox"/>	Program Consolidation			
5.1.6	<input checked="" type="checkbox"/>	Program Discontinuation			
	<input type="checkbox"/>	Program Suspension			
	<input type="checkbox"/>	Administrative Unit Creation			
5.1.7	<input type="checkbox"/>	Administrative Unit Transfer			
	<input type="checkbox"/>	Administrative Unit Consolidation			
	<input type="checkbox"/>	New Center			
5.1.8	<input type="checkbox"/>	New Institute			
	<input type="checkbox"/>	New Bureau			
5.1.9	<input type="checkbox"/>	Graduate Certificate			

*Requires "Section VI: Program Curriculum" of Abbreviated Template

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature

Date:

Printed Name:

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

Institution Submitting Proposal: *Utah State University*

College, School or Division in Which Program/Administrative Unit Is Located: *Colleges of Agriculture, Engineering and Science*

Department(s) or Area(s) in Which Program/Administrative Unit Will Be Located: *NA*

Program/Administrative Unit Title: *Interdepartmental Program in Toxicology MS & PhD---Discontinuation of Program*

Recommended Classification of Instructional Programs (CIP) Code: *__ __ . __ __ __ __*

Certificate, and/or Degree(s) to Be Awarded: *NA*

Proposed Beginning Date: *NA*

Institutional Signatures (as appropriate):

Department Heads:

Deans:

Department of Plants, Soils; & Climate

College of Agriculture

Department of Animal, Dairy & Veterinary Sciences

Department of Biology

College of Science

Department of Chemistry & Biochemistry

Department of Civil & Environmental Engineering

College of Engineering

Graduate School Dean

Date:

Program Request - Abbreviated Template
Utah State University
Discontinuation of the Interdepartmental Toxicology Graduate Program
9/5/2013

Section I: Request

This request is to discontinue the Interdepartmental Program in Toxicology, which offers MS and PhD degrees within the Departments of Animal, Dairy and Veterinary Sciences (ADVS); Plants, Soils, and Climate (PSC); Civil and Environmental Engineering (CEE), Biology (BIOL); and Chemistry & Biochemistry (CHEM). Enrollments in the program have declined since 1990 and all but two students in the program in the last decade have been in the Department of ADVS. The department heads and deans of the five departments currently offering the MS and PhD toxicology degrees have indicated their approval for discontinuance by signing this R401 request. In addition, faculty in the five departments voted on whether or not to keep the program, with 21 of 170 (12%) voting in favor of retaining the Interdepartmental Toxicology Program.

Section II: Need

Since its creation in 1962, the interdepartmental graduate program in toxicology has awarded 129 MS and PhD degrees (Table 1). Of these, 59 degrees have been awarded to students mentored by faculty in the Department of Animal, Dairy and Veterinary Sciences (ADVS). The remaining degrees have been awarded by other departments in the toxicology program, including Biology (26), Chemistry and Biochemistry (33), Civil and Environmental Engineering (2), and Plants, Soils, and Climate (6). Degrees have also been awarded to students in other departments in the College of Natural Resources (1) and the Department of Nutrition, Dietetics and Food Science (2). Ten of the 12 students who have graduated in the program since 2000 have graduated in the ADVS Department, with the remaining students in CHEM (in 2002) and BIOL (in 2004).

Table 1. Summary of enrollments in the Toxicology Program.

Year	College of Agriculture			College of Science		College of Engineering	College of Natural Resources	Total
	ADVS	PSC	NDFS*	BIOL	CHEM	CEE	WILD*	
1962-1970	0	1	0	1	8	0	0	10
1971-1980	15	5	0	3	6	0	0	29
1981-1990	24	0	2	12	11	0	1	50
1991-2000	10	0	0	9	7	2	0	28
2001-2012	10	0	0	1	1	0	0	12
Total	59 (45.7%)	6 (4.6%)	2 (1.6%)	26 (20.1%)	33 (26.6%)	2 (1.6%)	1 (0.8%)	129

*Departments outside of the Interdepartmental Toxicology program.

In addition to having 83% of the toxicology graduates in the past decade come from the ADVS Department, the students who are currently enrolled in the Interdepartmental Toxicology Program are all mentored by ADVS faculty and are also expected to receive ADVS degrees.

In brief, the Interdepartmental Toxicology Program has made significant contributions to graduate training at Utah State University since its inception in 1962. However, in recent years, student interest in the program has been greatly diminished or nonexistent in all but the ADVS Department. The decline in student numbers is linked to changes in faculty make-up in the five departments because of resignations and retirements over the last few decades and in recent years.

Utah State University departments with graduate degree programs recently undertook intensive self-studies and subsequent development of five-year plans for their graduate degrees. Four of the five departments in the

Interdepartmental Toxicology Program (ADVS, PSC, BIOL, and CHEM) provided comments specifically on the toxicology program. Three of the departments (PSC, BIOL, and CHEM) indicated in their self studies that there is not sufficient departmental faculty involvement to warrant the continuation of the toxicology degree in their department. ADVS indicated in its self-study that “it seems important that other units on campus provide ongoing support (i.e. graduate stipends, faculty mentors, etc.)” if the Interdepartmental Toxicology Program (ITP) continues. The ADVS self-study went on to say “if the ITP fails to continue as an established program, ADVS will establish a Toxicology Specialization that will allow faculty with this expertise to continue to mentor graduate students and provide training in the discipline.” ADVS subsequently determined that instead of a toxicology specialization under the Animal, Dairy and Veterinary Sciences MS and PhD degrees, the ADVS faculty would like to request approval of MS and PhD degrees in toxicology offered through the department. A separate R401 requesting the creation of these degrees has been developed by ADVS and is being submitted concurrently with this proposal.

To explore the commitment of faculty to the program, faculty in the six departments were asked whether or not the Interdepartmental Toxicology Program should be discontinued. Each department conducted a faculty vote on this R401 during February and March, 2013. The results of the faculty votes are provided in Table 2. As the table shows, a considerable majority of the faculty in the five departments voted in favor of discontinuance.

Table 2. Results of Departmental Votes on the Approval of the R401 for Discontinuance of the Interdepartmental Toxicology Program.

Department	Yes	No	Abstain	No Vote
COA-ADVS	16	4	1	17
COA-PSC	11	8	2	7
COS-BIOL	30	1	4	22
COS-CHEM	4	0	12	1
COE-CEE	2	8	7	14
Total	63 (37%)	21 (12%)	26 (15%)	60 (35%)

Section III: Institutional Impact

No course enrollments will be affected by discontinuing the Interdepartmental Toxicology Program because all classes used in the toxicology graduate degree programs will continue to be offered and used in other programs. No changes in faculty numbers will result from this discontinuation as their teaching assignments will remain the same and graduate training will continue to be an area of emphasis in these departments. Each student currently in the Interdepartmental Toxicology Program will be given the option to finish with the Interdepartmental Toxicology MS or PhD degree or move into ADVS MS or PhD degrees in toxicology. All future students choosing a graduate degree in toxicology will do so in ADVS.

Section IV: Finances

No cost savings or additional expenses are anticipated from discontinuing this graduate program. Students currently in the Interdepartmental Toxicology Program will continue to be supported within the ADVS Department.

Section V: Program Curriculum

NA.