Educational Policies Committee Minutes, November 1, 2012

Utah State University

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EDUCATIONAL POLICIES COMMITTEE MINUTES
1 November 2012

A meeting of the Educational Policies Committee was held on 1 November 2012 at 3 p.m. in Old Main 136 (Champ Hall Conference Room)

Present: 
David Hole, Chair (representing Larry Smith)
David Hole, Curriculum Subcommittee Chair (representing Ed Reeve)
David Hole, Academic Standards Subcommittee Chair, Agriculture
Wendy Holliday, General Education Subcommittee Chair (representing Norm Jones)
Nicholas Morrison, Caine College of the Arts
Stacey Hills, Huntsman School of Business
Scott Bates, Emma Eccles Jones College of Education and Human Services
Thom Fronk, Engineering
Eddy Berry, College of Humanities and Social Sciences
Nancy Mesner, College of Natural Resources
Greg Podgorski, College of Science (representing Richard Mueller)
Wendy Holliday, Libraries
Scott DeBerard, Graduate Council
Jordan Hunt, ASUSU Academic Senate President
Christian Thrapp, ASUSU President
Zach Portman, Graduate Studies Vice-President
Roland Squire, Registrar’s Office
Cathy Gerber, Registrar’s Office

Absent: 
Travis Peterson, Regional Campuses and Distance Education
Larry Severeid, USU-Eastern

I. Approval of the minutes of the 4 October 2012 meeting
Nancy Mesner moved to approve the minutes of the 4 October 2012 meeting. Wendy Holliday seconded; motion approved.
II. Subcommittee Reports

A. Curriculum Subcommittee (David Hole)

David Hole reviewed the Curriculum Subcommittee business.

All courses were approved.

The following departmental requests were approved:

1. The Department of Applied Economics request to discontinue the Plan C in the MS Degree in Applied Economics and to create a Master of Applied Economics (see below)

2. The Department of Economics and Finance request to discontinue the Plan C option in the Master of Science and Master of Arts degrees in Economics (see below)

3. The School of Applied Sciences, Technology, and Education request to discontinue the Plan C in M.S. degree in Agricultural Systems Technology(AST) and to create a Master of Education in Career and Technical Education(CTE) (see below)

4. The School of Teacher Education and Leadership request to discontinue specializations in EdD and PhD: Management Information Systems, Instructional Technology, Occupational and Adult Education and Special Education (see below)

5. The School of Teacher Education and Leadership request to discontinue the MA degrees in Elementary Education and Secondary Education (see below)

6. The Department of Electrical and Computer Education request to reduce the number of credits required for the PhD in Electrical Engineering (see below)

7. The Department of Sociology, Social Work and Anthropology requests to offer a 36 credit Advanced Standing option to the Master of Social Work program (see below)

(The 36 credit option in the Master of Social Work program is only available to students who have a Bachelor of Social Work)
Information Item

Shelley Lindauer discussed the following item:

Concurrent Degrees

Should this process require an R401? Students wishing to acquire concurrent degrees are currently following the split form policy. This policy requires the student to apply to Graduate School and be within 30 credits of earning their Bachelor’s degree. Students are allowed to earn 9 graduate credits at the undergraduate tuition rate. The graduate courses will show on their official Graduate transcript. It was decided that an R 401 was not necessary.

Nicholas Morrison moved to approve the business of the Curriculum Subcommittee. Nancy Mesner seconded; motion approved.

B. Academic Standards Subcommittee (David Hole)

No Report

C. General Education Subcommittee (Wendy Holliday)

GENERAL EDUCATION SUBCOMMITTEE MINUTES

October 16, 2012 8:30 A.M.
Champ Hall Conference Room
Present: Kathy Chudoba, Business; Norm Jones, Chair; Cathy Gerber, Secretary (representing, Michele Hillard); Wendy Holliday, Library; Nancy Mesner, Natural Resources; Charlie Huenemann, CHaSS; Christian Thrapp, ASUSU President; Stephanie Hamblin, University Advising; Craig Petersen, American Institutions; Dan Coster, Quantitative Intensive; Scott Henrie, USU Eastern; Larry Smith, Provost’s Office; Ryan Dupont, Life & Physical Sciences; Brock Dethier, English; Vince Lafferty, Regional Campuses; Cindy Dewey, Creative Arts; Dean Adams, Engineering; Brian McCuskey, English (teaching class); Rhonda Miller, Communications; Mary Leavitt, Advising

Absent: Michelle Larson, Honors; Dick Mueller, Science; Laura Gelfand, Art; Roberta Herzberg, Social Sciences; Lee Rickords, Agriculture; John Mortensen, Student Services; Shelley Lindauer, FCHD

Call to Order - Norm Jones

Approval of Minutes – September 18, 2012
Motion to approve made by Cindy Dewey, seconded by Dean Adams

Course Approvals
ARTH 2640 (BHU) WITHDRAWN ..............................................Charlie Huenemann/Brian McCuskey

CS 3450 (CI) APPROVED ...............................................................Rhonda Miller
Motion to approve made by Cindy Dewey, seconded by Dean Adams

HIST 3560 (CI/DHA) PENDING CI/APPROVED DHA ...... Rhonda Miller/Charlie Huenemann
Waiting on information for CI
Motion to approve DHA made by Charlie Huenemann, seconded by Rhonda Miller

LAEP 3700 (CI) APPROVED .......................................................... Rhonda Miller
Motion to approve made by Cindy Dewey, seconded by Dean Adams

NDFS 5210 (CI) PENDING .............................................................Rhonda Miller
Waiting on information

NDFS 5410 (CI) PENDING .............................................................Rhonda Miller
Waiting on information

Course Removals
Information items
THEA 1030 (BHU)(inactivate) ...................................................... Leslie Brott/Cindy Dewey
THEA 2110/3450 (DHA)(renumbering) ....................................... Leslie Brott/Cindy Dewey
THEA 5270 (DHA)(inactivate) ...................................................... Leslie Brott/Cindy Dewey

Syllabi Approvals
USU 1330 (BCA) David Wall APPROVED ........................................Cindy Dewey
Motion to approve made by Cindy Dewey, seconded by Rhonda Miller

USU 1360 (BPS) Mark Noirot APPROVED .........................................Ryan Dupont
Motion to approve made by Ryan Dupont, seconded by Cindy Dewey

Business
Modeling GE Demand .................................................................Norm Jones
Michael Torrens has built a planning tool (based upon historical usage) for predicting Gen Ed demand. This tool will be on the AAA website in the near future.

Review of 2 Credit CI courses ..............................................................Rhonda Miller
Review of 1 and 2 credit CI courses showed that most were extremely deficient. An opportunity to revise syllabi will be given to department heads. At end of spring semester 2013, if not revised the designation will be dropped by January 1, 2014. Rhonda will be forwarding the list of courses involved to Michele Hillard. She will then send them to the Gen Ed committee members.
Depth Review

Evaluate depth courses every 5 years. Gen Ed subcommittee will track the status and then establish a review process. The first step will be to acquire the syllabi for the depth courses. Department heads will be contacted and asked to supply syllabi for those depth courses that are missing a syllabus.

A suggestion was made to revise the Gen Ed form to include a renewal date for designations.

Implications of new LDS Missionary policy for Gen Ed Demand

Due to the change in policy as to the age when young men and women can go on a mission-Stephanie Hamblin reported that the Leave of Absence website will be updated effective November 1, 2012. Mary Leavitt noted that they have been seeing a number of young women with questions on deferring, degrees and financial aid. Recent Admission open houses have had decreased participation. Admissions is urging students to apply now and then defer. This will help with scholarships.

Meeting adjourned at 9:05 am

Next Meeting
Tuesday, November 20, 2012 Champ Hall Conference Room
8:30 a.m.

Jordan Hunt moved to approve the business of the General Education Subcommittee. Stacey Hills seconded; motion approved.

III. Other Business

Meeting adjourned 3:07 p.m.
David Hole conducted the meeting.
Cathy Gerber recorded the minutes.
Institution Submitting Request: Utah State University
Proposed Title: Discontinuation of the Plan C in the M.S. Degree in Applied Economics and the Creation of a Master of Applied Economics
Currently Approved Title: 
School or Division or Location: 
Department(s) or Area(s) Location: Applied Economics
Recommended Classification of Instructional Programs (CIP) Code¹ (for new programs): 
Current Classification of Instructional Programs (CIP) Code (for existing programs): 45.0602
Proposed Beginning Date (for new programs): August 15, 2013 (Fall 2013)
Institutional Board of Trustees’ Approval Date: 

Proposal Type (check all that apply):

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</table>

*Requires "Section VI: Program Curriculum" of Abbreviated Template

Chief Academic Officer (or Designee) Signature:
I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature ___________________________ Date: ___________________________

Printed Name: Dr. Larry Smith

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55.
Institution Submitting Proposal: Utah State University

College, School or Division in Which Program/Administrative Unit Will Be Located:

Department(s) or Area(s) in Which Program/Administrative Unit Will Be Located: Applied Economics APEC

Program/Administrative Unit Title:

Recommended Classification of Instructional Programs (CIP) Code: 45.0602

Certificate, and/or Degree(s) to Be Awarded: Master of Applied Economics

Proposed Beginning Date: August 15, 2013 (Fall 2013 Semester)

Institutional Signatures (as appropriate):

Department Chair

Dillon M. Feuz
Dept. Head, Applied Economics

Dean or Division Chair

Noelle Cockett
Dean of the College of Agriculture

Mark R. McLellan, Vice President for Research and Dean of Graduate Studies

Date: September 27, 2012
Discontinuation of the Plan C in the M.S. Degree in Applied Economics and Creation of a Master of Applied Economics

Section I: Request

Recently the Applied Economics department (APEC) completed an in-depth review of all its graduate programs and identified opportunities to improve selected programs. The current Master of Science (M.S.) in Applied Economics degree program offers specializations in Agricultural Economics, Natural Resource Economics, and Regional Economic Development. In this M.S. program, students can select to complete either the Plan A (30 credits including 6 thesis credits), Plan B (30 credits including 3 thesis credits), or Plan C (33 credits - coursework only) option.

In the review of the APEC graduate program, it was found that the Plan C option was not representative of the rigors and activities associated with completing an M.S. degree. Therefore, the request of this R401 is to eliminate the Plan C option from the APEC M.S. Applied Economics degree program and to restructure this Plan C into a Master of Applied Economics. This restructured professional degree is designed to meet the needs of practicing career professionals.

The current Master of Science (M.S.) degree in Applied Economics will continue as a Plan A Thesis option or Plan B technical paper option with specializations in Agricultural Economics, Natural Resource Economics, or Regional Economic Development.

Section II: Need

The current Master of Science (M.S.) in Applied Economics emphasizes a wide range of economic theory applications, applied econometric techniques, and quantitative skills. It also requires proficiency in research methodology and statistical/econometric applications. This rigorous program is intended primarily for graduate students who want a solid background in research and for those who may be considering obtaining a terminal degree. In reviewing this program, it was determined that the Plan C (coursework only) did not meet the intent of this M.S. program and a need existed to eliminate this option.

Eliminating the Plan C of the M.S. program in Applied Economics will create an opportunity to restructure that degree program into a professional degree program to attract those who may be interested in completing a master's degree without a thesis in the broad area of Applied Economics. In the future, this professional degree may be offered online, which should be attractive to many place-bound career professionals in various county, state, or federal offices and agencies.

Currently, there are no similar professional master's degree programs in applied economics offered in the State of Utah. However, in the State of Utah and in the Intermountain Region, there are many practicing professionals whom we believe will be attracted to this flexible degree program.

Section III: Institutional Impact

The proposed program changes will have positive institutional impacts on USU. The proposed changes may help to increase graduate student enrollments in APEC and could help to improve visibility of all programs offered in the department. The proposed changes will not affect existing administrative structures or existing facilities and will have minimal impact on faculty and staff requirements.
Section IV: Finances

No costs or savings are anticipated to result from these program changes.

Section V: Program Curriculum

***THIS SECTION OF THE ABBREVIATED TEMPLATE REQUIRED FOR EMPHASES AND MINORS ONLY.***

All Program Courses

The professional Master of Applied Economics degree is designed for professionals in the field who want to enhance their knowledge and skills in applied economic theory, applied econometric techniques, and quantitative methods used in economics. Individuals who successfully complete the program will be able to:

- Understand and apply economic theory and principles in decision making
- Understand quantitative methods and econometric techniques used in conducting economic analyses
- Display a depth of knowledge and understanding in one of the following areas
  - Agricultural Economics
  - Natural Resource Economics
  - Regional Economic Development
- Inform decision makers about the economic consequences of proposed policies.

This degree program with a focus in applied economics is an innovative 33-credit program with a core of four required APEC courses (12 credits), a minimum of three additional APEC courses (9 credits) and will provide opportunities for students to select electives that complement their chosen specialization: Agricultural Economics, Natural Resource Economics, or Regional Economic Development. These additional 12 elective credits will be available through the department of Applied Economics, and through other colleges and units on campus (e.g., from the College of Agriculture or from the College of Natural Resources).

The Master of Applied Economics will use existing graduate-level courses that are available in APEC or other related departments. Shown in the table below are the proposed required courses for this program and current electives available in APEC.
<table>
<thead>
<tr>
<th>Course Prefix &amp; Number</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
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<tr>
<td>Required Core Courses (12 Credits)</td>
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<tr>
<td>APEC 6100 or APEC 7130</td>
<td>Microeconomic Theory I</td>
<td>3</td>
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<tr>
<td>APEC 6300 or APEC 7350</td>
<td>Quantitative Analysis or Mathematical Economics I</td>
<td>3</td>
</tr>
<tr>
<td>APEC 6330 or APEC 7310</td>
<td>Applied Econometrics or Econometrics I</td>
<td>3</td>
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<tr>
<td>APEC 5000 or ECN 5000</td>
<td>Macroeconomics &amp; Trade or Macroeconomics Topics</td>
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<td><strong>Sub-Total</strong></td>
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<td><strong>12</strong></td>
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**Elective Courses**  
Students select a minimum of 9 credits from the following list of approved APEC courses.

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<tr>
<th>Course Prefix &amp; Number</th>
<th>Title</th>
<th>Credit Hours</th>
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<td>APEC 6030</td>
<td>Agricultural Marketing</td>
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<td>APEC 6040</td>
<td>Agribusiness Production and Supply Chain Management</td>
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<tr>
<td>APEC 6500</td>
<td>Introduction to Natural Resource Economics</td>
<td>3</td>
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<tr>
<td>APEC 6510</td>
<td>Introduction to Environmental Economics</td>
<td>3</td>
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<tr>
<td>APEC 6700</td>
<td>Regional and Community Economic Development</td>
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<td>APEC 6710</td>
<td>Community Planning and Impact Analysis</td>
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<td>APEC 7140</td>
<td>Microeconomic Theory II</td>
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<td>APEC 7320</td>
<td>Econometrics II</td>
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<tr>
<td>APEC 7360</td>
<td>Mathematical Economics II</td>
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<tr>
<td><strong>Other Elective Courses not in APEC</strong></td>
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<tr>
<td>Students select a maximum of 12 credits of courses from other departments. These must be approved by the students committee.</td>
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<td><strong>Sub-Total</strong></td>
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<td><strong>21</strong></td>
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<tr>
<td><strong>Total Number of Credits</strong></td>
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<td><strong>33</strong></td>
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**Program Schedule**

The courses for the professional Master of Applied Economics are offered during the Fall and Spring Semesters. The flexibility of this program will allow most students to complete the degree in two years or less.

**Faculty**

*The following faculty from the department of Applied Economics will be involved in delivering instruction in this program:*

DeeVon Bailey, Professor, Ph.D., Agricultural Economics  
Ryan Bosworth, Assistant Professor, Ph.D., Environmental Economics and Econometrics  
Arthur Caplan, Professor, Ph.D., Environmental Economics and Applied Microeconomic Theory  
Kynda Curtis, Associate Professor, Ph.D., Agribusiness Management  
Dillon Feuz, Professor and Head, Ph.D., Agricultural Economics  
Paul Jakus, Professor, Ph.D., Natural Resource and Environmental Economics  
Man-Keun Kim, Assistant Professor, Ph.D., Regional Economics  
Reza Oladi, Associate Professor, Ph.D., Economic Theory and Trade  
Charles Sims, Assistant Professor, Ph.D., Natural Resource Economics and Quantitative Methods  
Don Snyder, Professor, Ph.D., Agricultural and Natural Resource Economics and Econometrics  
Ruby Ward, Associate Professor, Ph.D., Agribusiness and Community Economic Development
**Institution Submitting Request:** Utah State University  
**Proposed Title:** NA (program discontinuation)  
**Currently Approved Title:** MS/MA-Economics  
**School or Division or Location:** Huntsman School of Business  
**Department(s) or Area(s) Location:** Department of Economics and Finance  
**Recommended Classification of Instructional Programs (CIP) Code**  
- **Code (for new programs):** NA (program discontinuation)  
- **Code (for existing programs):** 45.0601  
**Proposed Beginning Date (for new programs):** NA (program discontinuation)  
**Institutional Board of Trustees' Approval Date:**

**Proposal Type (check all that apply):**

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<td>5.1.15</td>
<td>Graduate Certificate</td>
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*Requires "Section VI: Program Curriculum" of Abbreviated Template*

**Chief Academic Officer (or Designee) Signature:**
I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

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<th>Signature</th>
<th>Date:</th>
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**Printed Name:**

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1 CIP codes **must** be recommended by the submitting institution. For CIP code classifications, please see http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55.
Program Request - Abbreviated Template
Utah State University
MS/MA-Economics
08/27/2012

Section I: Request

Please eliminate the Plan C option associated with the Master of Science and Master of Arts degrees in Economics.

Section II: Need

Based on a program review, it was determined that this MS/MA degree should include a research component. (i.e., Plan A or Plan B.)

Section III: Institutional Impact

There will be no institutional impact as a Plan A or Plan B option has been the de facto rule for a MS/MA in Economics.

Section IV: Finances

There will be no financial impact from discontinuing the Plan C option.
Institution Submitting Proposal: Utah State University

College, School or Division in Which Program/Administrative Unit Will Be Located: Huntsman School of Business

Department(s) or Area(s) in Which Program/Administrative Unit Will Be Located: Department of Economics and Finance

Program/Administrative Unit Title: NA (program discontinuation)

Recommended Classification of Instructional Programs (CIP) Code: NA (program discontinuation)

Certificate, and/or Degree(s) to Be Awarded: NA (program discontinuation)

Proposed Beginning Date: NA (program discontinuation)

Institutional Signatures (as appropriate):  
Department Chair: Tyler J. Bowles  
Dean or Division Chair: Douglas R. Anderson  
Graduate School Dean

Date: 7/4/12  
Date: 9/5/2012  
Date:
Institution Submitting Request: Utah State University
Proposed Title: Discontinuation of the Plan C in the M.S. Degree in Agricultural Systems Technology (AST) and Creation of a Master of Education (M.Ed.) in Career and Technical Education (CTE)
Currently Approved Title: 
School or Division or Location: School of Applied Sciences, Technology, and Education (ASTE)
Department(s) or Area(s) Location: 
Recommended Classification of Instructional Programs (CIP) Code\(^1\) (for new programs):
Current Classification of Instructional Programs (CIP) Code (for existing programs): 13.1399
Proposed Beginning Date (for new programs): August 15, 2013 (Fall 2013)
Institutional Board of Trustees’ Approval Date: 
Proposal Type (check all that apply):

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<td></td>
</tr>
</tbody>
</table>

\(^*\)Requires “Section VI: Program Curriculum” of Abbreviated Template

Chief Academic Officer (or Designee) Signature:
I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature __________________________ Date: __________

Printed Name: Dr. Larry Smith

---

Institution Submitting Proposal: Utah State University

College, School or Division in Which Program/Administrative Unit Will Be Located:
School of Applied Sciences, Technology, and Education (ASTE)

Department(s) or Area(s) in Which Program/Administrative Unit Will Be Located:

Program/Administrative Unit Title:

Recommended Classification of Instructional Programs (CIP) Code: 13.1399

Certificate, and/or Degree(s) to Be Awarded:

Proposed Beginning Date: August 15, 2013 (Fall 2013 Semester)

Institutional Signatures (as appropriate):

Department Chair

Dean or Division Chair

_________________________________ ____________________________________
Bruce Miller Noelle Cockett
Career and Technical Education Director Dean of the College of Agriculture
Dept. Head, Applied Sciences, Technology & Education

_____________________________________
Mark R. McLellan, Vice President for Research
and Dean of Graduate Studies

Date: September 17, 2012
Program Request - Abbreviated Template  
Utah State University  
School of Applied Sciences, Technology, and Education (ASTE)

Discontinuation of the Plan C in the M.S. Degree in Agricultural Systems Technology (AST) and Creation of a Master of Education (M.Ed.) in Career and Technical Education (CTE)

Section I: Request

Recently the School of Applied Sciences, Technology, and Education (ASTE) completed an in-depth review of all its graduate programs in the school and identified opportunities to improve selected programs. The current Agricultural Systems Technology (AST) Master of Science (M.S.) degree program offers specializations in Agricultural Extension Education, in Family and Consumer Sciences Education and Extension (FCSEE), in Agricultural Mechanization, in International Agricultural Extension, and in Secondary and Post-Secondary Agricultural Education. In this M.S. program, students can currently select to complete either the Plan A (30 Credits - Thesis) or Plan C (37 Credits - Coursework Only) option.

In the review of the AST graduate program, it was found that the Plan C option was not representative of the rigors and activities associated with completing an M.S. degree. Therefore, the request of this R401 is to eliminate the Plan C option from the AST M.S. degree program and to restructure this Plan C into a Master of Education (M.Ed.) in Career and Technical Education (CTE). This restructured professional degree is designed to meet the needs of practicing Career and Technical Education professionals. ASTE currently serves three areas, including Agriculture Family and Consumer Sciences, Skilled and Technical, and Technology and Engineering Education.

The current Master of Science (M.S.) degree in Agricultural Systems Technology will continue as a Plan A Thesis option only, with specializations in Agricultural Extension Education, Agricultural Education (dropping the words Secondary and Post-Secondary), and Family and Consumer Sciences Education and Extension. The Agricultural Mechanization specialization and the International Agricultural Extension specialization should be discontinued in this restructuring (no longer used).

Section II: Need

The current Master of Science (M.S.) program in Agricultural Systems Technology emphasizes a wide range of teaching and learning skills and focus is placed on skill development, program planning, and evaluation techniques. It also requires proficiency in research methodology and statistical applications. This rigorous program is intended for working professionals in extension, adult, and community education as well as those in school-based career and technical education programs who want a solid background in research and for those who may be considering obtaining a terminal degree. In reviewing this program, it was determined that the Plan C (coursework only) did not meet the intent of this M.S. program and a need existed to eliminate this option.

Eliminating the Plan C of the M.S. program in Agricultural Systems Technology will create an opportunity to restructure that degree program into a professional degree program to attract those who may be interested in completing a no-thesis master’s degree in the area of Career and Technical Education. Today, the recently created school of ASTE is home to many career and technical education program areas, including Agriculture, Family and Consumer Sciences, Skilled and Technical Sciences, and Technology and Engineering Education.

Using primarily existing graduate courses, many which are already taught on-line or as a hybrid, the Master of Education (M.Ed.) in Career and Technical Education will serve in-service CTE teachers and CTE professionals in Utah and across the region. This professional degree will have no thesis or Plan B paper option; however, students will still be required to create a culminating creative or integrative experience.
Currently, there are no similar CTE-focused master’s degree programs offered in the State of Utah and only a few similar type programs exist nationally. However, in the State of Utah and in the Intermountain Region, there are many practicing CTE instructors and professionals whom we believe will be attracted to this flexible degree program. This population includes:

- Instructors at Utah’s eight Colleges of Applied Technology
- Secondary School CTE Teachers
- Community College Instructors of Technical Courses
- Industrial Trainers
- Career and Technical Education Directors

The minimum educational requirement for a CTE instructor is typically the bachelor’s degree and many enter the profession at this level. After a few years teaching experience, many begin to seek advanced study to improve their teaching and to increase their opportunities for career and/or pay advancement. Unfortunately, many of these instructors are on year-round contracts and do not have the time available to attend “traditional classes” at a university setting. The M.Ed. in CTE provides flexible opportunities for CTE teachers in the region and nationally to obtain advanced study within the discipline.

Section III: Institutional Impact

The proposed program changes will have positive institutional impacts on USU. The proposed changes will help to increase graduate student enrollments in the school of ASTE and will help to improve visibility of all programs offered in the school. The proposed changes will not affect existing administrative structures or existing facilities and will have minimal impact on faculty and staff requirements.

In addition, the restructured degree program will help expand USU’s on-line course offerings. USU has been in the business of distance education for over 90 years and the proposed on-line M.Ed. program is consistent with its mission. USU currently offers 18 degrees and programs that can be obtained completely on-line from almost anywhere the Internet is available and the trend to offer on-line programs appears to be increasing. Nationally, on-line college programs are very popular and their student enrollments continue to increase. This restructured professional degree program will utilize the current infrastructure available through USU’s Regional Campuses and Distance Education.

Section IV: Finances

No costs or savings are anticipated to result from these program changes.

Section V: Program Curriculum

***THIS SECTION OF THE ABBREVIATED TEMPLATE REQUIRED FOR EMPHASES AND MINORS ONLY.***
All Program Courses

The professional M.Ed. program in Career and Technical Education (CTE) is designed for professionals in the field who want to enhance their knowledge and skills in the development and delivery of quality CTE programs. Individuals who successfully complete the program will be able to:

- Develop and deliver contemporary CTE curricula.
- Modify instruction to meet the needs of adult learners.
- Use advanced teaching methods and instructional strategies to enhance student learning.
- Effectively assess and evaluate student learning.
- Utilize effective management and student motivation techniques in the classroom.
- Discuss current issues and trends in Career and Technical Education.
- Use basic research methods to improve teaching and learning.

This degree program in career and technical education is an innovative 33-credit program with a core of six required courses (18 credits) and will provide opportunities for students to select electives that help them meet their career goals. Additional electives will be available through the School of Applied Sciences, Technology, and Education (ASTE), and through other colleges and units on campus (e.g., from the Instructional Technology and Learning Sciences Department online programs).

The M.Ed. in CTE will use existing graduate-level courses that are available in the program areas of Agricultural Education, Family and Consumer Sciences Education, and Technology and Engineering Education. We anticipate only creating one new course for the program: “Reading and Applying Research in CTE.” As previously noted, many of these courses are already being taught in an online or hybrid format. Shown in the table below are the proposed required courses for this program and current electives available in the school of ASTE.

<table>
<thead>
<tr>
<th>Course Prefix &amp; Number</th>
<th>Title</th>
<th>Credit Hours</th>
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<tr>
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<tr>
<td>TEE 6090</td>
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<tr>
<td>ASTE 6160*</td>
<td>Foundations of Adult Education</td>
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<tr>
<td>FCSE 6300*</td>
<td>Advanced Teaching Strategies</td>
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</tr>
<tr>
<td>TEE 6150</td>
<td>Evaluation and Assessment</td>
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</tr>
<tr>
<td>ASTE XXXX (to be developed)</td>
<td>Reading and Applying Research in CTE</td>
<td>3</td>
</tr>
<tr>
<td>FCSE 63208</td>
<td>Classroom Management, Student Motivation, and Guidance</td>
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<tr>
<td></td>
<td><strong>Sub-Total</strong></td>
<td><strong>18</strong></td>
</tr>
<tr>
<td><strong>Elective Courses</strong></td>
<td>Students select 15 credits from the following list or other approved courses.</td>
<td></td>
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<tr>
<td>FCSE 6180</td>
<td>Administration and Program Planning</td>
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<tr>
<td>FCSE 6140*</td>
<td>Evaluation and Ethics of Research in Education and Extension</td>
<td>3</td>
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<tr>
<td>ASTE 7500*</td>
<td>Diffusion of Innovations</td>
<td>3</td>
</tr>
<tr>
<td>FCSE 6380*</td>
<td>Mentoring and Supervision</td>
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<td>TEE 6910</td>
<td>Experimental Laboratory</td>
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<td>TEE 6930</td>
<td>Independent Study</td>
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<td><strong>Total Number of Credits</strong></td>
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</tbody>
</table>
New Courses to Be Added in the Next Five Years

ASTE XXXX Reading and Applying Research in CTE (3 credits)

Program Schedule

The professional graduate degree program will offer a minimum of two courses in the Fall, Spring, and Summer Semesters. The flexibility of this program including a variety of delivery options (e.g., online, hybrid), will allow most students to complete the degree in two years or less.

Faculty

The following faculty from the school of ASTE will be involved in delivering instruction in this program:

Edward Reeve, Professor, Ph.D., Technology and Engineering Education, Logan Campus
Gary Stewardson, Associate Professor, Ph.D., Technology and Engineering Education, Logan Campus
Bruce Miller, Professor, Ph.D., Agricultural Education, Logan Campus
Dennis Garner, M.S., Business Education, Uintah Basin Regional Campus
Julie Wheeler, Senior Lecturer, M.Ed., Family and Consumer Sciences Education, Logan Campus
Brian Warnick, Associate Professor, Ph.D., Agricultural Education, Logan Campus
Lindsey Shirley, Assistant Professor, Ph.D., Family and Consumer Sciences Education, Logan Campus
Rebecca Lawver, Ph.D., Agricultural Education, Logan Campus
Jared Berret, Ph.D., Technology and Engineering Education, USU Eastern, Blanding Campus
Institution Submitting Request: Utah State University
Proposed Title: Specializations in EdD and PhD: Management Information Systems, Instructional Technology, Occupational and Adult Education, Special Education
School or Division or Location: Emma Eccles Jones College of Education and Human Services
Department(s) or Area(s) Location: School of Teacher Education and Leadership
Recommended Classification of Instructional Programs (CIP) Code¹ (for new programs):
Current Classification of Instructional Programs (CIP) Code (for existing programs): 131299
Proposed Beginning Date (for new programs):
Institutional Board of Trustees' Approval Date:

Proposal Type (check all that apply):  

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<th>Item</th>
<th>R401-6 Item</th>
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<td>5.1.9</td>
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</tbody>
</table>

*Requires "Section VI: Program Curriculum" of Abbreviated Template

Chief Academic Officer (or Designee) Signature:
I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature  
Date:

Printed Name:

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55.
Institution Submitting Proposal: Utah State University

College, School or Division in Which Program/Administrative Unit Will Be Located:

Department(s) or Area(s) in Which Program/Administrative Unit Will Be Located:

Program/Administrative Unit Title: School of Teacher Education and Leadership

Recommended Classification of Instructional Programs (CIP) Code:

Certificate, and/or Degree(s) to Be Awarded:

Proposed Beginning Date:

Institutional Signatures (as appropriate):

Department Chair

Career and Technical Education Director

Dean or Division Chair

Graduate School Dean

Council on Teacher Education

Date: 9-21-12
Program Request - Abbreviated Template
Utah State University
Discontinuation of Specializations in EdD and PhD: Management Information Systems, Instructional Technology, Occupational and Adult Education, Special Education
09/17/2012

Section I: Request

The faculty in the School of Teacher Education and Leadership (TEAL) requests deletion of the areas of specialization in the EdD and PhD degrees including: management information systems, instructional technology, occupational and adult education, and special education. These areas of specialization were created when the EdD and PhD were interdepartmental degrees which is no longer the case.

Section II: Need

The interdepartmental doctoral program no longer exists. Further, there is no need for these specializations in the EdD or PhD in the School of TEAL because these areas of specialization are now offered in other departments. There are no students enrolled in these areas of specialization in the EdD or PhD in the School of TEAL, and with the exception of special education, these areas of specialization are currently listed in the graduate school as inactive in the School of TEAL.

Section III: Institutional Impact

There is no institutional impact. These areas of specialization are offered in other departments by the faculty who historically taught and mentored students enrolled in those specializations.

Section IV: Finances

Deletion of these areas of specialization does not impact finances.

Section V: Program Curriculum

***THIS SECTION OF THE ABBREVIATED TEMPLATE REQUIRED FOR EMPHASES AND MINORS ONLY.***
Institution Submitting Request: Utah State University
Proposed Title:
Currently Approved Title: MA Elementary Education; MA Secondary Education
School or Division or Location: Emma Eccles Jones College of Education and Human Services
Department(s) or Area(s) Location: School of Teacher Education and Leadership

Recommended Classification of Instructional Programs (CIP) Code\(^1\) (for new programs):
Current Classification of Instructional Programs (CIP) Code (for existing programs): 13.1202 and 13.1205

Proposed Beginning Date (for new programs):
Institutional Board of Trustees’ Approval Date:

Proposal Type (check all that apply):

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<td>5.1.3</td>
<td>Out-of-Service Area Delivery of Programs</td>
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<td>5.1.4</td>
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<td>Program Transfer</td>
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<td>Program Discontinuation</td>
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<td>5.1.7</td>
<td>Administrative Unit Creation</td>
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<td>5.1.8</td>
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<td>5.1.9</td>
<td>Graduate Certificate</td>
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</tbody>
</table>

\(^*\)Requires “Section VI: Program Curriculum” of Abbreviated Template

Chief Academic Officer (or Designee) Signature:
I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

__________________________________________
Signature

Date:

Printed Name:

\(^1\) CIP codes must be recommended by the submitting institution. For CIP code classifications, please see http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55.
Institution Submitting Proposal: Utah State University

College, School or Division in Which Program/Administrative Unit Will Be Located:

Department(s) or Area(s) in Which Program/Administrative Unit Will Be Located:

Program/Administrative Unit Title: School of Teacher Education and Leadership

Recommended Classification of Instructional Programs (CIP) Code: 13.1202 and 13.1205

Certificate, and/or Degree(s) to Be Awarded:

Proposed Beginning Date:

Institutional Signatures (as appropriate):

Department Chair

Dean or Division Chair

Career and Technical Education Director

Graduate School Dean

Council on Teacher Education

Date:
Program Request - Abbreviated Template
Utah State University
Discontinuation of MA Degrees in Elementary Education and in Secondary Education
09/14/2012

Section I: Request

The faculty in the School of Teacher Education and Leadership requests to delete the Master of Arts-Plan A degree in two degree programs: Elementary Education and Secondary Education. The MA degree has not attracted students in several years.

Section II: Need

There is no need for the Master of Arts-Plan A degree because students have other master’s degree options, including MS-Plan A, MEd-Plan B, and MEd-Plan C. These other degree options include various course requirements and capstone experiences to sufficiently assist students to meet their career goals. These other degrees all currently have students enrolled.

Section III: Institutional Impact

There is no impact on the faculty because they have not been teaching/mentoring students in MA-Plan A degree. There is no impact on students because they have other master’s degree options to which they can apply. Further, no students are currently enrolled in the MA-Plan A degree program.

Section IV: Finances

Deletion of the Master of Arts-Plan A does not impact finances.

Section V: Program Curriculum

***THIS SECTION OF THE ABBREVIATED TEMPLATE REQUIRED FOR EMPHASES AND MINORS ONLY.***
Institution Submitting Request: Utah State University
Proposed Title: PhD in Electrical Engineering (no change from current title)
Currently Approved Title: Doctor of Philosophy (PhD) in Electrical Engineering
School or Division or Location: College of Engineering
Department(s) or Area(s) Location: Department of Electrical and Computer Engineering
Recommended Classification of Instructional Programs (CIP) Code\(^1\) (for new programs):
Current Classification of Instructional Programs (CIP) Code (for existing programs): 14.1001
Proposed Beginning Date (for new programs): 01/01/13
Institutional Board of Trustees' Approval Date:

Proposal Type (check all that apply):

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<td>Reinstatement of Previously Suspended Unit</td>
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\(^1\) Requires "Section VI: Program Curriculum" of Abbreviated Template

Chief Academic Officer (or Designee) Signature:
I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature: ___________________________  Date: __________/_____/______

Printed Name: Name of CAO or Designee

---

Institution Submitting Proposal: Utah State University

College, School or Division in Which Program/Administrative Unit Will Be Located: College of Engineering

Department(s) or Area(s) in Which Program/Administrative Unit Will Be Located: Department of Electrical and Computer Engineering

Program/Administrative Unit Title: PhD in Electrical Engineering

Recommended Classification of Instructional Programs (CIP) Code: 14.1001

Certificate, and/or Degree(s) to Be Awarded: Doctor of Philosophy in Electrical Engineering

Proposed Beginning Date: 01/01/13

Institutional Signatures (as appropriate):

Todd Moon, PhD
Department Chair

H. Scott Hinton, Dean of College of Engineering
Dean or Division Chair

Career and Technical Education Director

Graduate School Dean

Council on Teacher Education

Date:
Section I: Request

The Department of Electrical and Computer Engineering requests a reduction in the number of credits required for the doctoral degree in Electrical Engineering. The current requirements are 90 credits for students who enter with a BS degree, and 60 credits for those who enter with an MS degree. We propose to reduce the required credits for the students who enter with a BS to 72 credits, and the students who enter with an MS to 42 credits.

<table>
<thead>
<tr>
<th>Program Credit Requirements and Proposed Amendment</th>
<th>Current Credit Hour Requirements</th>
<th>Proposed Credit Hour Reduction per Abbreviated R401</th>
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<td></td>
<td>PhD beyond MS</td>
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Section II: Need

Many peer institutions (Colorado State, Montana State, New Mexico State, University of Nevada, Reno), as well as other competitive ECE programs (Brigham Young University, University of New Mexico, University of Arizona, and University of North Carolina Charlotte) require 42 or less credits beyond an MS degree for a PhD in Electrical Engineering. In order for USU's Electrical Engineering PhD program to remain competitive, the minimum number of required credits must be reduced.

Section III: Institutional Impact

There will be no change to administrative structures.
There will be no change in faculty or staff requirements.

Reducing our credit requirements for the PhD in Electrical Engineering will aid our recruiting efforts and allow us to attract outstanding students. The reduction in credit requirements will support our strategic plans for increasing our doctoral student enrollment, while allowing students to complete their degree in a more reasonable period of time.

Section IV: Finances

There will be no financial impact in the reduction of our credit requirements. Costs will neither increase nor decrease. No additional courses will need to be taught.
Institution Submitting Request: Utah State University
Proposed Title: Master of Social Work
Currently Approved Title: Master of Social Work
School or Division or Location: College of Humanities and Social Sciences
Department(s) or Area(s) Location: Sociology, Social Work and Anthropology Department

Recommended Classification of Instructional Programs (CIP) Code1 (for new programs): N/A
Current Classification of Instructional Programs (CIP) Code (for existing programs): 4407.01
Proposed Beginning Date (for new programs): N/A
Institutional Board of Trustees’ Approval Date: Original approval in May 2006

Proposal Type (check all that apply):

<table>
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<th>Section #</th>
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<td>4.1.5.2</td>
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<td>5.1.1.1</td>
<td>New Emphasis on an Existing Degree*</td>
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<td>Certificate of Proficiency Not Eligible for Financial Aid</td>
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<td>Administrative Unit Transfer</td>
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<td>5.1.14</td>
<td>New Bureau</td>
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<td>5.1.15</td>
<td>Graduate Certificate</td>
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*R401-5: Items submitted will be reviewed by OCHE. If there are any issues, the proposal will be returned for clarification/correction. If no issues, the proposal will be returned with a note of approval and the request will be placed on the General Consent Calendar of the next Regents’ agenda.

R401-6: Items submitted will be reviewed by OCHE. If there are any issues, the proposal will be returned for clarification/correction. If no issues, the proposal will be returned with a note of approval and the request will be placed on the General Consent Calendar of the next Regents’ agenda.

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

_________________________  ________________________________
Signature                                      Date:

Printed Name: Dr. Raymond T. Coward

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1 CIP codes must be recommended by the submitting institution. For CIP code classifications, please see http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55.
Institution Submitting Proposal: Utah State University

College, School or Division in Which Program/Administrative Unit Will Be Located: College of Humanities and Social Sciences

Department(s) or Area(s) in Which Program/Administrative Unit Will Be Located: Sociology, Social Work and Anthropology Department

Program/Administrative Unit Title: Social Work

Recommended Classification of Instructional Programs (CIP) Code: 4407.01

Certificate, and/or Degree(s) to Be Awarded: Master of Social Work

Proposed Beginning Date: July 2013

Institutional Signatures (as appropriate):
Department Chair (Dr. Leon Anderson) Dean or Division Chair (Dr. John Allen)

Career and Technical Education Director Graduate School Dean (Dr. Mark McEllan)
N/A

Council on Teacher Education
N/A

Date:
Utah State University requests approval to offer a 36-credit Master of Social Work (MSW) degree (these are referred to as Advanced Standing MSW programs) effective July 2013. The 60-credit version of the MSW program was approved by the Regents in January of 2008 and by the Institutional Board of Trustees on 26 May 2006. This version of the program will continue to operate as it has since beginning in the fall of 2008.

Section II: Need

The Social Work program proposes to add an Advanced Standing (AS) option to its existing Master of Social Work (MSW) program. AS programs are designed for outstanding undergraduate social work majors (BSW students) who have recently (usually within 5 years) received their degrees in social work. These programs permit students who hold a BSW from a Council on Social Work Education (CSWE)-accredited program to forego the foundation year of the MSW curriculum and to earn an MSW by completing only the advanced or concentration year of the curriculum (usually between 30-40 hours). Accordingly, the AS option we propose would shorten the traditional two-year (60 credit hours) MSW program to one year plus a summer session (36 credit hours). The rationale for this proposal is that the content taught in upper division baccalaureate social work (BSW) programs and the foundation year (first 30 credit hours) of MSW programs are redundant. In fact, because of this redundancy, CSWE, the entity that accredits social work programs, requires MSW programs to ensure that students avoid repeating this content during their graduate program of study. The proposed AS program option will allow us to more fully comply with this accreditation standard and help us retain many of our best BSW students who now opt to go to other AS programs for their MSW degree. Many universities offer an Advanced Standing option, for example, in our region, the University of Utah and several other universities (e.g., the University of Wyoming, UNLV, the University of Nevada-Reno, Boise State University, and Eastern Washington University) have offered advanced standing to BSW graduates for more than a decade.

Section III: Institutional Impact

Adding an AS option to the existing MSW program will not affect enrollment numbers, but we do anticipate attracting higher quality applicants and retaining more of our best BSW students at USU. AS students would begin in the summer and finish the following May. After the summer session, the AS students will merge with the two-year students at the beginning of the second year of the traditional two-year MSW program. We will maintain our existing cohort model and continue to admit approximately 15 traditional MSW students every other year and admit an AS group of approximately 10-15 students during the years we do not admit a traditional cohort. Adding the AS program will not require changes to existing administrative structures, faculty and staff, physical facilities, equipment, etc.

Section IV: Finances

The proposed AS program will not require additional faculty or staff resources. The summer teaching will be covered by summer salary for existing full-time faculty or by using part-time faculty. The cost of instruction will be paid for by enrollments (MSW tuition/fees). Students who qualify for this program will pay for 24 fewer credit hours, a substantial savings for them.
All Program Courses/Program Schedule

## Advanced Standing MSW Program

<table>
<thead>
<tr>
<th>Semester</th>
<th>Course</th>
<th>Credits</th>
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<tbody>
<tr>
<td><strong>Summer</strong></td>
<td><strong>SW 6995 Special Topics: Advanced Standing Seminar I (Theory &amp; Practice)</strong></td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>SW 6995 Special Topics: Advanced Standing Seminar II (Research and Policy)</strong></td>
<td>3</td>
</tr>
<tr>
<td><strong>Fall</strong></td>
<td><strong>SW 6600 Advanced Research Methods</strong></td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>SW 6700 Advanced Generalist Practice With Individuals</strong></td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>SW 6750 Advanced Generalist Practice with Couples, Families and Groups</strong></td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>SW 6900 Supervised Practicum III</strong></td>
<td>6</td>
</tr>
<tr>
<td><strong>Spring</strong></td>
<td><strong>SW 6650 Policy and Administration</strong></td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>SW 6800 Law and Ethics</strong></td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>SW 6950 Supervised Practicum IV</strong></td>
<td>6</td>
</tr>
<tr>
<td></td>
<td><strong>Advanced Practice Elective</strong></td>
<td>3</td>
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<tr>
<td><strong>Total</strong></td>
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<td><strong>36</strong></td>
</tr>
</tbody>
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**New Courses to Be Added in the Next Five Years**

The SW 6995 Special Topics courses that will be offered in the summer are new and are designed to ensure that the students are truly prepared for the advanced portion of the MSW curriculum.