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## Faculty Senate Executive Committee Minutes, December 10, 2012

Utah State University

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**FACULTY SENATE EXECUTIVE COMMITTEE MINUTES**  
**DECEMBER 10, 2012 3:00 P.M.**  
**Champ Hall Conference Room**

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**Present:** Renee Galliher (Chair), Dale Barnard, Alan Blackstock, David Cassidy, Richard Clement (excused), Karen Mock for Todd Crowl (excused), Jennifer Duncan, Curtis Dyreson, Nancy Hills, Doug Jackson-Smith, Yanghee Kim, Vincent Wickwar, President Stan Albrecht (Ex-Officio) (excused), Provost Ray Coward (Ex-Officio), Glenn McEvoy (Past President) (excused), Joan Kleinke (Exec. Sec.), Marilyn Atkinson (Assistant) **Guests:** Larry Smith, Francine Johnson, Patti Kohler, Terry Peak

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Renee Galliher called the meeting to order at 3:00 p.m.

**Approval of Minutes**

Jennifer Duncan made a motion to approve the minutes of November 19, 2012. The motion was seconded by Curtis Dyreson and passed unanimously.

**Announcements**

**Next Brown Bag Lunch with the President & Provost.** December 13, 12:00 noon in Champ Hall.

**University Business** - President Albrecht and Provost Coward.

No University Business was presented.

**Information Items**

**Council on Teacher Education Report - Francine Johnson.** Francine highlighted just a few items from their report. First, there are two new teaching minors for secondary education; Chinese teaching and American Sign Language. This is important as many school districts in the state are implementing dual immersion programs in the K-12 system, where half of the teaching is done in English and half of the classroom teaching is done in a foreign language. Admission to the program is up by 4% and the mean ACT score and entrance GPA is equal to or higher than the University as a whole. There was a slight drop in licensure of students due to the Distance Education cohort which is on a two year cycle. The placement rate for those seeking employment upon graduation is 83% and the Praxis pass rate is 85%.

A motion to place the report on the consent agenda was made by Yanghee Kim and seconded by Doug Jackson-Smith. The motion passed unanimously.

**Scholarship Advisory Board Report – Patti Kohler.** The total number of scholarship recipients is 7700 which remains stable and comparable to past years. There has been a large increase in the alumni legacy scholarship. The senators requested that the information in the report be broken down to reflect the actual dollars spent and tuition waivers granted. The amended report will be sent to the full senate.

A motion to place the report on the consent agenda was made by Doug Jackson-Smith and seconded by Vince Wickwar. The motion passed unanimously.

**New Business**

**EPC Items - Larry Smith.** The EPC committee met last Thursday so a hard copy of the report was given to those in attendance and was emailed to the committee members at our distance sites. The Curriculum Subcommittee approved 61 requests for course actions. There was no meeting of the Academics Standards Subcommittee in November. The General Education Subcommittee approved four courses and syllabi.

A motion to place the EPC monthly report on the consent agenda was made by Vince Wickwar and seconded by Curtis Dyreson. The motion passed unanimously.

**Short Discussion and Prioritization of Faculty Forum Issues – Renee Galliher.** Renee led a discussion of the topics discussed at the Faculty Forum to decide which issues the Executive Committee should focus on during the coming year.

- The committee discussed the issue of role statements and areas of emphasis. Renee Galliher invited Provost Coward to clarify this issue for the full senate at the January meeting.

A motion to place this topic on the agenda as an information item was made by Dale Barnard and was seconded by Vince Wickwar. The motion passed unanimously.

- The idea of forming a committee that would function in a similar manner to the former Code Compliance Committee was discussed. It was decided to send the issue to BFW for further discussion.

A motion to send the issue of forming a new code compliance committee to BFW for review was made by Dale Barnard and seconded by Curtis Dyreson. The motion passed unanimously.

- The issue of the IDEA Course evaluations was discussed. The FEC committee is already reviewing and discussing this issue. The FSEC committee encouraged them to continue with their present efforts.

Doug Jackson-Smith moved to place this discussion on the agenda as an information item. Vince Wickwar seconded and the motion passed unanimously.

#### **Old Business**

**PRPC Code Changes 402.12 (second reading) – Terry Peak.** The changes clarified that there will be one representative from RCDE on committees.

A motion to place this on the agenda as an action item was made by Doug Jackson-Smith; Yanghee Kim seconded the motion and it passed unanimously.

**PRPC Code Changes 405.8.2, Ombudsperson – Terry Peak.** PRPC added the phrase “in person or by electronic conferencing” where the presence of the ombudsperson is referred to.

A motion to place this on the agenda, for a first reading, as an action item was made by Jennifer Duncan and seconded by Vince Wickwar. The motion passed unanimously.

**PRPC 407, Medical Incapacity – Terry Peak.** The FSEC directed PRPC to only address the issue of medical incapacity in this section as the rest of the needed changes will be addressed by a subcommittee review. Renee will provide the portion of the 300 section of the code to be included with the full senate agenda packet that provides additional information and instruction with these issues.

A motion to place this item on the agenda, for a first reading, as an action item was made by Yanghee Kim, seconded by Curtis Dyreson. The motion passed unanimously.

#### **Adjournment**

Renee Galliher asked for a motion to adjourn the meeting. The meeting adjourned at 4:26 p.m.

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Minutes Submitted by: Joan Kleinke, Faculty Senate Executive Secretary, 797-1776