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EDUCATIONAL POLICIES COMMITTEE MINUTES
13 January 2011

A meeting of the Educational Policies Committee was held on 13 January 2011 at 3 p.m. in Old Main 136 (Champ Hall Conference Room).

Present: Larry Smith, Chair, Vice Provost
 Larry Smith, Curriculum Subcommittee Chair (representing Ed
 Reeve)
 David Hole, Agriculture, Academic Standards Subcommittee Chair
 Richard Mueller, General Education Subcommittee Chair
 (representing Norm Jones)
 Scott Bates, Emma Eccles Jones College of Education and Human
 Services
 Charlie Huenemann, College of Humanities and Social Sciences
 Richard Mueller, College of Science
 Vince Lafferty, Regional Campuses and Distance Education
 (representing Rhonda Menlove)
 Wendy Holliday, Merrill-Cazier Library
 Keith Grant-Davie, Graduate Council
 Bill Jensen, Registrar's Office
 Cathy Gerber, Registrar's Office

Absent: Cory Evans, Caine College of the Arts
 Stacey Hills, Huntsman School of Business
 Ed Reeve, College of Engineering
 Layne Coppock, College of Natural Resources
 Tanner Wright, Academic Senate President
 Trevor Nelson, Graduate Student Vice President

I. Approval of the minutes of the 2 December 2010 meeting

Vince Lafferty moved to approve the minutes of the 2 December 2010 meeting. Richard Mueller seconded; motion carried.

II. Subcommittee Reports

A. Curriculum Subcommittee

Larry Smith reviewed the Curriculum Subcommittee business. All courses were approved with the following addition: GEO 5480 effective date of Spring 2011 and CEU courses that had a prefix of ACCT were changed to BUSN.

Vince Lafferty moved to approve the business of the Curriculum Subcommittee. Keith Grant-Davie seconded, motion carried.

B. Academic Standards Subcommittee

David Hole reviewed the Academic Standards Subcommittee business.

Academic Standards Subcommittee Meeting Minutes

16 December 2010

FL 113

Convened 3:30 pm

Attendees: Jessica Olson (Advising), John Mortensen (Registrar), Richard Mueller (Science), David Hole (Ag), John Barton (RCDE), Charlie Huenemann (HSS)

AGENDA ITEMS:

The policy regarding admission of international students for a second bachelor's degree was discussed. Changes to the catalog were approved to move forward to EPC that would clarify general education requirements, and provide for OISS to determine that an international institution was equivalent to a regionally accredited institution. The approved language is included below.

The incomplete grade for graduate credits was discussed. A distinction was made between research credits and other graduate courses regarding how long an incomplete grade remained on student records before converting to a letter grade. The sub-committee will gather more information on how I-grades are currently processed.

Other discussion items on which no action was taken were involved with the CEU merger, and included:

Total bachelor's degree credit requirements: (suggested was a minimum of 120 semester hours)

Associate's degree requirements: (suggested was a minimum of 60 semester hours)

Residency requirements (suggested: was a minimum residency requirement of 20 hrs)

No test week policy at CEU and USU.

Possible designations for distinction in associate's degrees (CEU currently uses "with honors" which would cause confusion with the USU Honors program)

All of these issues are still in negotiation with CEU and not appropriate for action at this time.

Posting of study abroad grades was discussed. The discussion centered on ways to eliminate the "#" designation associated with transfer grades from international institutions. The subcommittee will request information from OISS on the current practice for posting international transfer credits, prior to developing language.

The meeting was adjourned at 4:20pm

(Proposed changes are in **bold**)

Second Bachelor's Degree

Applicants for a second bachelor's degree must file an application with the Admissions Office and obtain the recommendation of their academic dean prior to being admitted. A second bachelor's degree is available only to those on whom a first bachelor's degree has been conferred by a regionally-accredited institution. Students must complete a minimum of 30 USU credits beyond those applied toward the first bachelor's degree, 18 of which must be earned in department-approved upper-division courses related to the major. USU credits may be earned in courses completed at USU's Logan campus or at designated centers, or through classes offered by Regional Campuses and Distance Education through USU.

Students may apply for a second bachelor's degree *only* if the major is *different* from the major in the first bachelor's degree.

Candidates for a second bachelor's degree ~~must have met~~ **who did not satisfy** the **Communications Literacy, Quantitative Literacy, and** American Institutions requirement in the first bachelor's degree, **must satisfy any deficiencies in these requirements** before receiving the second bachelor's degree.

Note: The first bachelor's degree must have been awarded by a regionally-accredited college or university. **Students who earn a degree from an international college or university may be considered for a second bachelor's degree if the first degree was earned from an institution listed in a database approved by the Office of International Students and Scholars.**

Keith Grant-Davie moved to approve the business of the Academic Standards Subcommittee. Wendy Holliday seconded; motion carried.

C. General Education Subcommittee

Richard Mueller reviewed the General Education Subcommittee business.

December 14, 2010, 8:30 A.M.
Champ Hall Conference Room

Present: Norm Jones, Chair; Larry Smith, Provost's Office; Charlie Huenemann, HASS; Zsolt Ugray, Business; Dan Coster, Quantitative Intensive;; Mary Leavitt, HASS Advising; Janet Anderson, Agriculture; Rhonda Miller, Communications Literacy/Intensive; Wendy Holliday, Library; Vince Lafferty, RCDE; John Mortensen, Registrar's Office; Brock Dethier, HASS; Stephanie Hamblin, University Advising; Dick Mueller, Science; and Bruce Saperston, Arts; Roberta Herzberg, Social Sciences; Craig Petersen, American Institutions; Layne Coppock, Natural Resources

Absent: Christie Fox, Honors; Carolyn Cárdenas, Creative Arts; Don Cooley, CIL; Wynn Walker, Shelley Lindauer, Education Engineering; Ryan Dupont, Life & Physical Sciences; Brian McCuskey, English; Alex Potter, CIL; Tyler Tolson, ASUSU President

Norm Jones called the meeting to order at 8:30 a.m.

Approval of Minutes

Roberta Herzberg moved to approve the minutes of November 16, 2010. Motion was seconded by Charlie Huenemann and the motion was passed unanimously.

Course Approvals

THEA 5320 (DHA) – Pending

ECN 5150 (CI) - Pending

ECN 5950 (QI) – Approved. Dan Coster moved to approve. Motion was seconded by Rhonda Miller.

Syllabi Approvals

USU 1350 (BLS/DSC) – Tina Grossman – Approved & passed. Remove (DSC) designation.

USU 1340 (BSS) – Adam Beh - Pending

Other Business

USU-CEU Courses

- Some CEU courses will move over seamlessly. What do we do about the others?
- **(See Attachment)**
- Decisions need to be made whether we bring CEU's Gen Ed into the USU-Logan Gen Ed or do we keep everything separate. Also need to decide direction and timeline that should be used for this coordination.
- Concern was expressed that we may lose students to USU-CEU if their courses are cheaper. This could cause problems for students when it comes time to graduate.
- Any courses that come across as upper division at CEU will not be covered by financial aid.

- It was recommended that Greg Benson and Susan Neel, CEU representatives, attend the next Gen Ed meeting which is scheduled for Tuesday, January 18.
- If it is decided to integrate the 2 Gen Ed committees it should seamless.
- Syllabus need to be reviewed and approved for CEU.

CIL

- CIL is going to the Faculty Senate.
- Question is whether labs and facilities will be retained. Tyler Tolson and Larry Smith are gathering information to address questions.

Miscellaneous

- English 2010 is backlogged. 854 Students.
- Math 1050 is full.
- BAI is full. They have added 100 more seats.
- Humanities is doing well.

Next Meeting – Tuesday, January 18, 2010 @ 8:30 a.m. in Champ Hall

Richard Mueller moved to approve the business of the General Education Subcommittee. Wendy Holliday seconded; motion carried.

Meeting adjourned at 3:20 p.m.

Larry Smith conducted the meeting.

Cathy Gerber recorded the minutes.