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4-23-1902

## Letter from Fred H. Ottman

Fred H. Ottman  
*Newark High School*

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✧ INSTRUCTORS ✧

EDWARD P. CHILDS, B.S. PRINCIPAL  
Mathematics and Astronomy.  
ROBERT O. AUSTIN, B.S. Ass't Principal  
Physics, Chemistry and Algebra.  
FRED H. OTTMAN, A. B. Director Commercial Dept  
JOHN A. TAIT, A. B. English and Arith. Com'l Dept  
MAY E. MOORE, A. B. English Literature

# Newark High School

✧ INSTRUCTORS ✧

JANE M. JONES History and Botany  
HARRIET JONES Rhetoric and Physiology  
CAROLINE ALLEN, A. B. Latin and Greek  
ANNA M. WOTRING, (absent on leave) German  
KATE FOOS German  
F. G. STEELE Drawing  
EMMA H. METCALF Music

F. MARTIN TOWNSEND, A. M., Supt. of Schools.

Newark, Ohio, Apr. 23, 1902

Mr. W. J. Kerr,  
Logan, Utah.  
Dear Sir:-

I am informed that there is a vacancy for the position of Prin. of Commercial Department in your College and I desire to make formal application for the position.

I am a graduate of the Commercial and Shorthand Departments of Fairfield Military Academy, Fairfield, N.Y. and have done advanced work at Rochester Business Institute, Rochester, N.Y. and Cedar Rapids Business College, Cedar Rapids, Ia. I am also a graduate of Carthage College, Carthage, Ill. receiving the degree A.B.

I have had six years experience as teacher of commercial branches and two years of practical experience in an office as book-keeper and stenographer.

I taught one year in Grand Junction, Colo., Public School, three years in the College from which I graduated and this is my second year in Newark High School.

I am 28 years of age, 5 feet 7 inches in height



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Newark, Ohio, 1902

and in excellent health.

I enclose you copies of some letters, hoping that you may gain from them a better estimate of my attainments and reputation. I also enclose a list of references. Under separate cover I am sending you a photograph.

I might, in conclusion, add that I feel perfectly competent to conduct the work in a satisfactory manner. Should you desire any further information I will be pleased to give it. I would <sup>be</sup> pleased to hear from you further concerning this position and to receive any printed matter concerning it.

Hoping to hear from you favorably, I am,

Very respectfully,

Fred H. Ottman.