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FACULTY SENATE EXECUTIVE COMMITTEE MINUTES
NOVEMBER 18, 2013 3:00 P.M.
Champ Hall Conference Room

Present: Yanghee Kim (Chair), Dale Barnard, Richard Clement, Jennifer Duncan, Lyle Holgram, Steven Mansfield, Glenn McEvoy, Bob Mueller, Jason Olsen, Robert Schmidt, Vincent Wickwar, Doug Jackson-Smith (President Elect)(excused), Renee Galliher (Past President), President Stan Albrecht (Ex-Officio), Provost Noelle Cockett (Ex-Officio), Joan Kleinke (Exec. Sec.), Marilyn Atkinson (Assistant) **Guests:** Doug Fiefia, John Mortensen, Larry Smith, Stephen Bialkowski

Yanghee Kim called the meeting to order at 3:00 p.m.

Approval of Minutes

There were no corrections to the minutes. The minutes were adopted.

Announcements

Bob Mueller will replace Amy Brown on the senate and FSEC.

Please let Yanghee Kim know which of the following dates are preferred for the Spring Semester Brown Bag Lunch with the President: March 20, 21, 24, 25, or 26.

University Business - President Albrecht and Provost Cockett.

The official announcement of the one-time payments to faculty and staff will be coming any day. The administration is trying to get specific items included in the Governor's Budget. There are several public education bills that have been pre-filed, but no higher education bills pre-filed as of now. The findings and recommendations coming out of the NWCCU review have to do more with structure and not USU policy issues.

Charles Waugh told President Albrecht that he had met with the Sustainability Council concerning a carpooling plan for USU. The Council felt that the President could be very helpful in getting the Transportation and Parking departments on board with the idea.

Information Items

ASUSU Report – Doug Fiefia. The name of the student government group has been changed to Utah State University Student Administration (USUSA). An addition to the My USU page is the new My Voice section. Students can now leave concerns and suggestions here. So far about 600 students have left comments and the student government has responded to over 200 of them. The students were recently polled about the Common Hour. Students from the College of Engineering have the most problem with the Common Hour schedule, and have contacted the Provost's Office for an exception to it. The majority of students use the time for study time and group projects. Some colleges use the time for monthly events and seminars. The Common Hour idea was brought forward by the students, but the registrars' office had to implement it. Doug agreed to include the results of the student survey in the ASUSU report when it is presented to the full Faculty Senate. Other concerns that students have raised on the My Voice forum have to do with Parking and Transportation issues; the congestion on 700 North and the limited blue passes in particular. It was suggested that a "Ride Share" board be installed in the TSC to facilitate carpooling for the student body. Renee Galliher commented that the report under-represents all that the ASUSU does for the campus community.

Vince Wickwar moved to place the report on the December consent agenda, Steven Mansfield seconded and the motion passed unanimously.

Retention and Student Success Report – John Mortensen. There has been a change in admission standards this year with more emphasis on GPA. The Leave of Absence web site has been revamped. If a student leaves for mission or military service and has completed the Leave of Absence process, they can be excluded from reporting. If the process is not completed, these students count against us in the reported data. A new Leave of Absence Coordinator position has been created to manage the process. The recruiting efforts have really paid off in keeping our enrollment stable this year. The Logan campus is down only 130 freshman compared to last year.

There is an emphasis on getting students to complete the math requirements in a timelier manner. The bottle neck courses are the 0990 and 1010 classes as it can take some students 6 or 7 attempts at them. They are now offering preregistration for students in these classes so they can have the teachers/times that work best for them. Also students on the waiting list for English 1010 and 2010 have priority registration as well. Beginning in fall 2014, if students need to take the math placement exam, they will be steered to one of the regional campus sites to complete this prior to orientation in the fall. The waitlist system is working well and helps the registrar's office and departments to understand the true demand for classes which can result in more sections. They now have the ability to email all of the students on a waitlist when new sections of a course are opened up.

Robert Schmidt moved to place the report on the consent agenda, Renee Galliher seconded and the motion passed unanimously.

New Business

EPC Items - Larry Smith. The Curriculum Subcommittee approved a request to discontinue the Plan C option in Physic. The General Education Subcommittee handed routine business of mainly course and syllabi approval. The Academic Standards Subcommittee discussed some major issues at their first meeting, most notably changing the General Catalog language for improving English proficiency for international students. The Office of Global Engagement attended the meeting and provided input and the subcommittee sent a recommendation to EPC.

A motion to place the EPC monthly report on the consent agenda was made by Robert Schmidt and seconded by Renee Galliher. The motion passed unanimously.

Word change in 402.4.3 – Stephen Bialkowski. The proposed changes to the policy do not make any change to the current practices of the Faculty Senate, only wording changes to make it easier to understand. Everything under the proposed "Reports" section would still be voted on as a packet, just as the Consent Agenda is voted on now. There was discussion on the procedure to present this item to the senate, and that 400 level items all require a 2/3 vote of the senate. Renee Galliher stated that the PRPC chair should present the item, not the FS President, Yanghee Kim.

Renee Galliher moved to place the proposal to change the structure of the agenda as a New Business item on the Faculty Senate agenda for a first reading by PRPC. Steve Mansfield seconded and the motion passed.

Word change in 405.6 – Noelle Cockett. The proposed change adds the phrase "including the campus or center location" in paragraph 2 and 3. PRPC will circulate the information to the committee prior to the senate meeting.

A motion to place this item on the agenda as New Business from PRPC was made by Steven Mansfield and seconded by Robert Schmidt. The motion passed.

Forum Notes – Yanghee Kim. Yanghee asked for a motion to place the Faculty Forum notes and an update on the agenda as an information item.

Renee Galliher made the motion and Glenn McEvoy seconded. The motion passed.

Adjournment

The meeting adjourned at 4:27 p.m.

Minutes Submitted by: Joan Kleinke, Faculty Senate Executive Secretary, 797-1776