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Faculty Senate Executive Committee Minutes, January 19, 2016

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FACULTY SENATE EXECUTIVE COMMITTEE MINUTES

January 19, 2016 3:00 P.M.

Champ Hall Conference Room

Present: Ronda Callister (Chair), Paul Barr, Britt Fagerheim, Dennis Garner, Betty Hassell, Vijay Kannan, Kimberly Lott, Mark McLellan, Dan Murphy, Jeanette Norton, Michael Pace, Robert Schmidt (excused), Juan Villabla (sub), Charles Waugh, Vincent Wickwar, Lindsey Shirley (President Elect), Doug Jackson-Smith (Past President), President Stan Albrecht (Ex-Officio), Provost Noelle Cockett (Ex-Officio), Joan Kleinke (Exec. Sec.), Marilyn Atkinson (Assistant)

Guests: Larry Smith, Andi McCabe, Sheri Haderlie

Ronda Callister called the meeting to order at 3:00 p.m.

Approval of Minutes

The minutes of March 21, 2016 were not included in the agenda packet. They will be circulated by email and approved electronically.

University Business - President Albrecht and Provost Cockett.

Provost Cockett updated the committee on the search for the Dean of CHaSS. Three individuals will be notified and invited to on-campus interviews. One of the three candidates is internal. A recommendation is expected to be made before the end of the semester.

Seventy-two candidates, the largest group ever have been put forward for promotion, 30 of those receiving tenure. A reception will be held in their honor later this month.

President Albrecht announced that Mark A. Emmert, President of the NCAA will be on campus Wednesday and Thursday to talk about how the NCAA continues to progress in its mission to provide higher education opportunities through sport.

Graduation and Commencement ceremonies are coming up soon. Ceremonies will be held the week of April 26 for many of the distance education sites. Logan campus ceremonies will be May 7, 2016. New this year will be a Convocation for Associate Degree recipients.

Information Items

HR Policy 350 Educational Benefits code change – Ronda Callister. This policy was not presented at the last full senate meeting. A motion is needed to place this item on the agenda for the next meeting.

A motion was made to place this idea on the agenda as an information item by Mark McLellan. A second was received and the motion passed unanimously.

Reports

Calendar Committee Report – Andi McCabe. The Calendar Committee has approved the holidays and academic calendar for 2019. Christmas that year falls on a Wednesday; the holiday break days will be Tuesday, Wednesday and Thursday. The Committee is trying to work with the local school districts to align the spring break holidays.

EPC Items for April – Larry Smith. The Curriculum sub-committee processed R401's from the English, PSC, and WATS departments. EPC Curriculum Subcommittee also elected a new chair, Vijay Kannan.

Committee on Committees – Sheri Haderlie. The committee oversaw elections for many of the committees. Doug Jackson-Smith commented that there are many openings on committees for the upcoming year, but they are working on over lapping the membership and smaller committee sizes to make it easier and more efficient to fill vacancies.

Robert Schmidt made a motion to place the report on the agenda and Jake Gunther seconded. The motion passed unanimously.

Unfinished Business

Code Search & Replace to remove “and Distance Education” – Ronda Callister To make the code reflect current practices, Distance Education is being dropped from the Regional Campus designation, as it now reflects method, not location.

Doug Jackson-Smith made a motion to suspend the rules and allow Joan and Larry to work together to make these editorial changes. Mark McClellan seconded and the motion passed unanimously.

402.12.7(1) Name Change for Undergraduate Faculty Advisor of the Year (Second Reading) – Ronda Callister. This proposal will change the name of the award to Faculty Mentor of the Year.

Doug Jackson-Smith made a motion to put this item on the agenda as a second reading, Paul Barr seconded and the motion passed unanimously.

New Business

Faculty Senate President & President-Elect Coverage for 2016 – 2017. Lindsey Shirley is leaving the university at the end of this academic year. The Senate presidents have discussed many options. Vince Wickwar, a former Senate President, is willing to step and help however there are questions about his eligibility to serve another year as his time in the senate is expiring. They are considering the possibility that Ronda would serve a second term or split the year with Kimberly, or find someone else who can step in and take over for the year.

FS needs to caucus for Executive Committee Member election – Ronda Callister. Colleges will need to caucus after the next senate meeting to elect FSEC members to fill their vacancies.

Other Items

Sustainability Council Proposal – Charles Waugh. Charles would like to find a good way to inform prospective employees and new hires about sustainability and transportation options in the valley before they arrive here and rent or purchase homes. Provost Cockett suggested that he talk to Human Resources and include a flyer in the new hire information packet. New students could be informed through the SOAR.

Interstate Passport Changes – Charles Waugh. Charles had questions about the new Passport that students can earn at cooperating universities to cover their general education requirements, especially concerning writing courses as the Passport requires only one writing course, but USU has always required two courses. Provost Cockett responded that all USU requirements have to be met for graduation and the second course is required as a DEPTH course. She will look into the USHE requirements further. It was felt by the committee that more information and clarity on what exactly the requirements are is needed before bringing the issue for discussion before the full senate.

Proposal 405.12.2 referring to the Annual Performance Review was not passed by the Executive Council. The Provost informed the committee that there were concerns about the 3 year rule, that faculty would have to review and approve the policy every three years and was voted down. This item has not been returned to the FS Presidents from the President Albrecht's office yet.

Adjournment

The meeting adjourned at 5:00 p.m.

Minutes Submitted by: Joan Kleinke, Faculty Senate Executive Secretary, 797-1776