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Educational Policies Committee Minutes, January 13, 2005

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EDUCATIONAL POLICIES COMMITTEE MINUTES
13 January 2005

A meeting of the Educational Policies Committee was held on 13 January 2005 at 3 p.m. in Old Main 136 (Champ Hall Conference Room).

Present:
Joyce Kinkead, Chair
Richard Mueller, Acting Curriculum Subcommittee Chair and Science
Jeff Walters, Academic Standards Subcommittee Chair
David Luthy, Distance and Electronic Education Subcommittee Chair
Scot Allgood, Education and Human Services
Kathryn Fitzgerald, HASS, Budget and Faculty Welfare Committee representative
Paul Wheeler, Engineering
Mark Brunson, Natural Resources
Ronda Menlove, CIDL
Jennifer Duncan, Library
A J Rounds, Graduate Council
Heidi Evans, ASUSU Academic VP
Cathy Gerber, Staff
Rachel Lewis, Staff
Cindy Moulton, Staff

Absent:
Stan Allen, Agriculture
David Olsen, Business
Les Essig, ASUSU President

Visitor:
Heidi Beck, Registrar’s Office

I. Minutes of the 2 December 2004 meeting

A. J. Rounds moved to approve the minutes of the 2 December 2004 meeting. Scott Allgood seconded; motion carried.
II. Subcommittee Reports

A. Curriculum Subcommittee

Richard Mueller reviewed the Curriculum Subcommittee business. He reported that all the course changes were approved.

The request to delete the approval of the composite majors of Secondary Education/Special Education-Mild/Moderate, Secondary Education/Special Education-Severe, Special Education-Mild/Moderate/Secondary Education, and Special Education-Severe/Secondary Education from the College of Education and Human Services was approved. These will be dual majors.

The discussion concerning items in the General Catalog was tabled until the February 3, 2005 Curriculum Subcommittee meeting.

Cindy Moulton discussed the restrictions for courses limiting partial seating to majors only. It was decided that when a department requests that partial seating be reserved in a class for majors only, the notation of “some seats may be restricted to majors only” will appear in the Schedule of Classes. If a department requests that more than 50% of the class enrollment be restricted to majors only, then a course approval form must be submitted and approved with a course description change before the above notation will appear in the Schedule of Classes. This new course description should include the following: “some seats may be restricted to majors only.”

The following was an information-only item from Thomas R. Lee, Department Head of the Family, Consumer, and Human Development Department.

Effective Summer Semester 2005, a 3.0 GPA will be required for the following:

1. Family and Consumer Sciences Major (including GPA in major courses AND overall GPA of the student)
2. Family, Consumer, and Human Development Major (including GPA in major courses AND overall GPA of the student)
3. Family and Human Development Minor (including GPA in courses for the minor AND overall GPA of the student)

This is being implemented to manage undergraduate enrollments in our majors and minor, and to be consistent with our peer departments in the College of Education and Human Services.

Richard Mueller reminded the committee to be sure to use the latest R401 format for proposals. This can be downloaded from the provost’s website.

The request for a Business Administration Major in International Business was tabled until the February 3, 2005 Curriculum Subcommittee meeting.
The request to change the Theatre Education Emphasis and the Theatre Arts Teaching Minor was sent back to the Theatre Arts Department for clarification.

The request to offer BS and BA degrees in Religious Studies and to offer a Religious Studies minor was approved.

The request to offer an Agricultural Communications Major was tabled until the February 3, 2005 Curriculum Subcommittee meeting.

The request to establish a Creative Writing Emphasis within the English Major was approved.

The request to approve addition of a letter to the end of some course numbers for Fall Semester 2005 was approved.

Plans are moving forward with the common course numbering, to be effective Summer Semester 2006.

Kathy Fitzgerald moved to approve the business of the Curriculum Subcommittee. Scott Allgood seconded; motion carried.

B. Academic Standards Subcommittee
No report.

C. General Education Subcommittee
No report.

D. Distance and Electronic Education Subcommittee
David Luthy requested approval to dissolve the Distance and Electronic Education Subcommittee. Ronda Menlove seconded; motion carried.

The EPC representative for the Center for Independent and Distance Learning will supply EPC with a monthly update. This may include an organizational chart, course evaluations, library services, faculty development, and general overview of delivery mechanisms. This will begin at the March 3, 2005 EPC meeting.

Meeting adjourned 4:05 p.m.
Joyce Kinkead conducted the meeting.
Cathy Gerber recorded the minutes.