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## Faculty Senate Executive Committee Minutes, August 29, 2016

Utah State University

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## FACULTY SENATE EXECUTIVE COMMITTEE MINUTES

August 29, 2016 3:00 P.M.

Champ Hall Conference Room

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**Present:** Vince Wickwar (Chair), Ronda Callister (Past President), Kimberly Lott (President-Elect), President Stan Albrecht (Ex-Officio), Provost Noelle Cockett (Ex-Officio), Michele Hillard (Exec. Sec.), Joan Kleinke, Rick Heflebower, Lisa Gabbert, Britt Fagerheim, Scott Henrie, Juan Villalba, Chris Winstead, David Brown, Leslie Brott, Jeanette Norton (excused), Mark McLellan

**Guests:** Jerry Goodspeed, Chris Nelson,

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Vince Wickwar called the meeting to order at 3:00 p.m.

### Approval of Minutes

The minutes of April 11, 2016 were approved as written.

### University Business - President Albrecht and Provost Cockett.

President Albrecht shared his thoughts on the Connections/Freshman night events. The students were well represented and it was a positive experience for all involved.

Fine Arts facility is improving and is looking very nice.

The opening of the new football stadium is scheduled for Thursday, September 1. USU vs. WSU.

New campus projects: Science building and Clinical Services building.

Seventy-nine new faculty members have joined the university.

President Albrecht briefed the committee on the sexual assault issue. A response was circulated last week. Recommendations are being made to help improve the process of reporting sexual assaults. Working with Student Affairs and looking at implementing and utilize new software for tracking purposes. Ronda Callister is heading up a task force that consists of university representatives as well as local law enforcement and various other agencies.

*Kimberly Lott made a motion to place the Sexual Assault report, as an information item, on the agenda, with Mica McKinney presenting. Leslie Brott seconded. The motion passed unanimously.*

Provost Cockett discussed the enrollment numbers. Enrollment is at the same level today as last year but the FTE is higher because students are taking more credits. The freshman class did not increase but has remained steady.

Fair Labor Standards Act (FLSA) town hall meetings will be held September 1 & 7. A webinar will be scheduled around the end of September. There are approximately 500 individuals who will be affected and they have been notified of the meetings.

*Kimberly Lott made a motion to place the FLSA report, as an information item, on the agenda, with Dave Cowley presenting. Leslie Brott seconded. The motion passed unanimously.*

### Information Items

**Faculty Forum – Vince Wickwar.** The Faculty Forum has been scheduled for November 14, 2016. The faculty should start thinking of subjects/questions that they would like discussed. The agenda will be put together right after the FSEC on Monday, 17 October. Notes will be taken at this meeting, but they will be very well scrubbed before being posted.

**Presidential Search – Ronda Callister.** Progress is being made. The process is to review applications, hold airport interviews and then university interviews. Local meetings will not be open to the public.

*Kimberly Lott made a motion to place the Presidential Search report, as an information item, on the agenda and Leslie Brott seconded. The motion passed unanimously*

## Reports

### **Research and Graduate Studies – Mark McLellan.**

View the annual report for Research and Graduate Studies at:

<https://usu.box.com/s/53uk5rxuyujkn140xh0otbox4mhx2ox> . This document is a draft.

*Leslie Brott made a motion to place the report on the agenda and Chris Winstead seconded. The motion passed unanimously.*

## Unfinished Business

**Financial Integrity Section 406.1 – 406.6 – Vince Wickwar.** Proposed changes to this policy have been suggested. It was decided to schedule a joint meeting with the task force to discuss the changes and then take it to PRPC .

*Mark McLellan made a motion to schedule a joint meeting before taking this to PRPC . Lisa Gabbert seconded and the motion passed unanimously.*

**402.12.1 – 402.12.8 – Ronda Callister/Jerry Goodspeed.** This change has been through the first reading of the PRPC. It has been sent back for changes. The committee change recommends reducing the number of members of many of the committees.

*Leslie Brott made a motion to put this item on the agenda as an information item, Chris Winstead seconded and the motion passed unanimously.*

## New Business

**Modification of Policy 369.2.3 – Chris Nelson.** The purpose of this change is to help with the gap between individuals who are tenured and those who are not. The university would like them to have the ability to have special developmental leave. One other change that Risk Management suggested is that the genetic information be removed from the policy. FSEC supports the changes moving forward.

*Motion to include as an information item for Faculty Senate made by Ronda Callister. Seconded by Kimberly Lott. Motion approved.*

## Adjournment

The meeting adjourned at 4:20 p.m.

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Minutes Submitted by: Michele Hillard, Faculty Senate Executive Secretary, 797-0121