Educational Policies Committee Minutes, October 7, 2004

Utah State University
I. Minutes of the 2 September 2004 meeting

Jan Anderson moved to approve the minutes of the 2 September 2004 meeting. Scot Allgood seconded; motion carried.
II. Subcommittee Reports
   A. Curriculum Subcommittee

Todd Crowl reviewed the Curriculum Subcommittee business. He reported that all the course changes were approved, with the following changes: the removal of BIS 6450 and PSY 6810 from the agenda. Cliff Skousen and Scot Allgood will contact their colleges and inquire if a Service Learning Designation is intended for graduate courses. Todd Crowl will contact Juan Franco and the School of Graduate Studies and inquire if graduate courses are intended to have Service Learning Designations.

Norm Jones will approach the General Education Subcommittee to reconsider students taking breadth courses in their major area.

Todd Crowl brought up for discussion that the School of Graduate Studies would like to change all thesis and dissertation grades for graduate courses to Pass/Fail only. Committee members will take this information back to their departments, and Todd will discuss this with the Graduate Council.

The Curriculum Subcommittee Handbook is now being edited by Todd Crowl. All additions and corrections should be directed to Todd. A working draft of the Curriculum Subcommittee Handbook will be posted on the web.

The Budget and Faculty Welfare (BFW) committee will review changes for degrees. The review process for graduate degree changes is as follows: the Graduate Council and BFW will review the changes first, following which the changes will go to the Curriculum Subcommittee, the Educational Policies Committee, and then Faculty Senate. For undergraduate degree changes the process is as follows: the Curriculum Subcommittee and BFW will review the changes first, following which the changes will go to the Educational Policies Committee, and then Faculty Senate. Todd Crowl and Cindy Moulton will review the changes to programs and decide which ones need to be forwarded to BFW. Section three of the policy for the BFW now reads: review the financial and budgetary implications of proposals for changes in academic degrees and programs, and report to the Senate prior to Senate action relating to such proposals. Todd will reword this to be more explicit in the duties of the BFW, and forward it to BFW for approval. Todd will then forward any changes in the policy to the committee members.

Todd Crowl asked the committee to inquire within their departments the possibility of creating a policy that would indicate that the student credit hours for multiple-listed courses should be credited to the instructor. Todd will discuss this with Rich Jacobs, to determine what mechanism will be used. At the November meeting, Cindy Moulton and Heidi Beck will report on the capability of Banner to report the Student Credit Hours.

The Engineering and Technology Education Department has changed the prefixes for the ITE courses to ETE and AV. (See attachment 1) (See attachment 2). The new course prefixes will appear in the Fall 2005 Schedule of Classes.
Scot Allgood moved to approve the following composite majors within the College of Education and Human Services. Don Snyder seconded; motion passed.

* Composite Elementary Education/Special Education - Mild/Moderate
* Composite Special Education - Mild/Moderate/Elementary Education
* Composite Elementary Education/Special Education - Severe
* Composite Special Education - Severe/Elementary Education
* Composite Early Childhood Education/Special Education - Early Childhood
* Composite Special Education - Early Childhood/Early Childhood Education
* Composite Elementary Education/Deaf Education
* Composite Special Education - Early Childhood/Early Childhood Education
* Composite Elementary Education/Deaf Education
* Composite Deaf Education/Elementary Education
* Composite Early Childhood Education/Deaf Education
* Composite Deaf Education/Early Childhood Education
* Composite Secondary Education/Special Education - Mild/Moderate
* Composite Special Education - Mild/Moderate/Secondary Education
* Composite Secondary Education/Special Education - Severe
* Composite Special Education - Severe/Secondary Education

The request to change the name of the Center for Independent and Distance Learning to Global Campus was added to the agenda. The committee members were asked to discuss this item with their departments. The Budget and Faculty Welfare committee, the Distance and Electronic Education Subcommittee, and the Graduate Council will also be notified. But due to the lack of support to change the name of the Center for Independent and Distance Learning to Global Campus, the request was withdrawn from the agenda.

Rhonda Menlove moved to approve the business of the Curriculum Subcommittee. Richard Cutler seconded; motion carried.

B. Academic Standards Subcommittee

The Academic Standards Subcommittee (ASC) met on September 13, 2004. The following issues were considered at this meeting:

1. **Articulation of credit from nonaccredited sources.** The Subcommittee was informed that the Associate Deans’ Council has recommended that USU not grant any credit for non-institutional learning experiences. The ASC endorses this recommendation.

2. **Articulation of Credit from Less-Accredited Institutions.** The Subcommittee was informed that the Associate Deans’ Council has recommended that USU immediately begin articulating transfer credit from Southern Virginia University. Other related issues will be addressed at a meeting of the Associate Deans’ Council to be held shortly. Concern was expressed by ASC members regarding the concept of USU articulating transfer credit from nonaccredited institutions as fulfilling General Education/University Studies requirements when there are programs offered at USU whose own outside accreditation includes this aspect of the program along with major requirements. There was also concern about circumstances in which students change majors after such credit has been articulated for the previous major.
3. **Military Credit.** John Mortensen circulated a policy document on articulation of credit earned through programs offered by the military services. This is identical to a policy already in place, except that it expands the existing policy to include credit earned in programs offered by the Navy/Marine Corps, as well as the Army. In no case will USU articulate credit that is of a vocational nature. The ASC endorsed the procedures included in the document presented to it.

4. **Definition of “Good Standing.”** The ASC continued its discussion of this issue, receiving reports on Board of Regents’ interfaces with this issue and on the status of students in the Interdisciplinary Studies program. The ASC also took note that Mathematics and Statistics are additional majors in which students may earn a baccalaureate degree with a 2.0 GPA. There was concern that students might not realize in a timely manner that they are at risk of not being able to fulfill graduation requirements, particularly in programs with rising expectations (e.g., 2.0 GPA for entering freshmen, 2.5 GPA for advanced standing, 3.0 GPA for graduation). The ASC adopted a recommendation that each academic unit be requested to review the status of its majors each semester and initiate a form of academic intervention whenever it appears a student is at risk of not being able to meet program GPA standards. Forms that might be taken by such intervention include registration/advising holds, course prerequisite restrictions, or personal contact from an advisor. The Subcommittee will continue its consideration of other aspects of this issue.

The ASC did not have time at the September meeting to address in detail the following issues, which will receive consideration at future meetings:
- Policy on IELI credits that can be counted toward graduation;
- Academic accommodation for students called for jury service;
- Impact of state mandates on course repeat policy;
- Simultaneous awarding of multiple bachelor’s degrees.

Report submitted by:

Jeffrey L. Walters  
Chair, Academic Standards Subcommittee

Richard Cutler moved to approve the business of the Academic Standards Subcommittee. Scot Allgood seconded; motion passed.

**C. General Education Subcommittee**

No report

**D. Distance and Electronic Education Subcommittee**

No report  
Rhonda Menlove will report back to Distance Education and ask about the purpose of the Distance and Electronic Education Subcommittee. Does it need to continue? If so, what is their charge?

Meeting adjourned 3:40 p.m.  
Gary Straquadine conducted the meeting.  
Cathy Gerber recorded the minutes.