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FACULTY SENATE EXECUTIVE COMMITTEE MINUTES

September 19, 2016 3:00 P.M.

Champ Hall Conference Room

Present: Vince Wickwar (Chair), Ronda Callister (Past President), Kimberly Lott (President-Elect), President Stan Albrecht (Ex-Officio), Michele Hillard (Exec. Sec.), Joan Kleinke, Rick Heflebower, Lisa Gabbert, Britt Fagerheim, Scott Henrie, Juan Villalba, Chris Winstead, David Brown, Leslie Brott, Jeanette Norton, Mark McLellan, Dennis Garner

Absent: Provost Noelle Cockett (Ex-Officio),

Guests: Kris Miller, James Nye, Larry Smith, Krystin Deschamps, Mica McKinney

Vince Wickwar called the meeting to order at 3:00 p.m.

Approval of Minutes

Approval of Minutes August 29, 2016

Minutes approved.

University Business - President Albrecht

The State of Utah Board of Regents were on campus Thursday and Friday, September 15-16. While they are here there will be presentations made regarding campus building projects. The Science building first phase has been funded and we will work on getting funding for the second phase. There will be a Harry Reid event in Washington, DC. USU will be celebrating Harry Reid and his service and also acknowledging him as a graduate of USU. During this trip there will be meetings with the congressional delegation in DC. Will help congressional committees understand USU's needs and provide updates. President Albrecht wants to keep working with the Blanding campus and working on the Native American Land Grant. This grant requires an act of congress and Senator Hatch and Senator Lee will work with us on getting this moving forward. The Research Foundation hit \$99M in funding through the Space Dynamics Lab.

Sexual Assault Update - Anonymous reports can be submitted. There will be updated training for responsible employees. A handbook/guide for reporting is forthcoming. The best action, when a victim has approached a faculty or staff is to contact General Counsel. Graduate students are considered as faculty and they are required to report as well. Sometimes students talk about this in the context of a class and they are not reporting just talking about a life experience. If this happens, faculty should go to Stacy Sturgeon or Mica McKinney.

FLSA – USU is not the only school to not be grandfathering leave accrual rates. Weber State University is grandfathering. There will be a one-year transition period for those 22-day vacation accruals. Supervisors need to be considerate of the loss of time that those affected individuals are experiencing.

Information Items

Faculty Forum Executive Meeting – October 17, 2016

(Ideas/questions/suggestions needed by October 17)

Faculty Forum – November 14, 2016

Think of and bring issues/questions for the Faculty Forum. Questions/suggestions can be sent to Vince Wickwar.

FSEC Brown Bag Lunch – September 26, 2016

Open communication with President Albrecht. Be prepared with questions.

Reports

EPC Items - September 2016

For the benefit of new members, the EPC Chair went through the process/timeline regarding EPC submissions and deadlines. EPC is an umbrella organization tasked to handle all curriculum matters at the university. EPC has three subcommittees: Academic Standards, General Education and Curriculum.

Each subcommittee has monthly meetings and reports up to the EPC. Monthly reports to the FSEC will include actionable items from the subcommittees and other items of interest.

R401 program proposals are initiated through the Utah State Board of Regents. USHE tracks every single program in the state. There are two types of forms: abbreviated form and full template and these are to be used for all new programs. Reviewed the R401 Proposal Flow Chart. The EPC agenda goes to the BFW chair for information and review. Curriculum Committee is utilizing Curriculog for all course changes. *Motion to move to the Faculty Senate agenda made by Britt Fagerheim. Seconded by Ronda Callister. Moved to Faculty Senate.*

Honors Program

Honors has experienced higher enrollment. Getting better students applying and recruiting high achieving, high school juniors. Admitted twice as many current and transfer students. Success with external scholarships has increased as well.

Motion to move to the Faculty Senate agenda made by Mark McLellan. Seconded by Jeanette Norton. Moved to Faculty Senate.

Libraries Advisory Council

The library advisory council's role is to advise the Library dean in E-learning, library policies, and interpreting needs of library. The council met twice last year. Brad Cole is now Dean of University Libraries.

A writing center (satellite) has opened in the Library. Data services and open educational resources have been shared with the USU campus community.

Motion to move to the Faculty Senate agenda made by Leslie Brott. Seconded by Lisa Gabbert. Moved to Faculty Senate.

Motion to talk about the new testing center and Regional Campus usage/concerns (Robert Wagner) made by Ronda Callister. Seconded by Kimberly Lott. Testing Center will be added to the Faculty Senate agenda.

Motion to talk about Library Data Services (Betty Rosum) made by Juan Villalba. Seconded by Ronda Callister. Data Services will be added to the Faculty Senate agenda.

Parking Committee

The parking committee formulates parking policies and consists of seven faculty/staff and five student members. Last year there were several huge projects:

- CPD Building Removal
- Clinical Services Construction
- Tunnel Project
- New Housing Project

These projects required parking committee to look at parking in those areas. Removed student parking and increased faculty parking. Students were moved to the UPR parking area and allowed faculty and staff to park in the state vehicle parking lot. New state vehicle lot will be set up near parking and transportation. Welcome center parking lot has been redesigned and opened with the completion of the building. Four electric charging stations are in the lot and two more are in the Aggie parking garage. Charging stations are being added as needed and are being installed as quickly as possible. Redesigned Edith Bowen Laboratory School pickup and drop off due to projects. Building new parking lot in Blue Square. Over 200 construction employees and an increase in adjunct professors on campus are adding to the parking issues.

Motion to move to the Faculty Senate agenda made by Britt Fagerheim. Seconded by David Brown. Moved to Faculty Senate.

New Business

Student Code of Conduct

Student code revision committee undergoing massive overhaul of student code. Need to update sexual misconduct policies that need to get to the Board of Trustees for the October meeting.

a) USU Amnesty Policy

No barriers to student reporting or getting help/treatment.

b) USU Policy on Confidential Resources and Request for Confidentiality and Anonymity

What to do when an act of sexual misconduct happens? How to report? How to handle anonymity?

Definitions are included to help know who to go to and to make it easier to understand

c) Changes to Section V-6, Recording and Disclosure of Disciplinary Penalty

Notation will still go on the student's transcript at the end of the process. At the end of the disciplinary process information will be given to the dean of the new school.

- d) Changes to Section V-5, Misconduct Proceedings and Section VIII, University Regulations Regarding Hearing Board (addition of new USHE policy)
Allow advisors and attorney in formal hearings. Advisor will write the question and commit to the chair of the board. Chair will vet the question and will work with General Counsel. Changes for this section is coming from the Utah System of Higher Education.
*Motion to move to the Faculty Senate agenda made by Mark McLellan. Seconded by Leslie Brott.
Moved to Faculty Senate.*

Adjournment

The meeting adjourned at 4:35 p.m.

Minutes Submitted by: Michele Hillard, Faculty Senate Executive Secretary, 797-0121