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USU Faculty Senate Minutes, October 3, 2016

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USU FACULTY SENATE

MINUTES

October 3, 2016

Merrill-Cazier Library, Room 154

Call to Order

Vince Wickwar called the meeting to order at 3:00 pm. The minutes of September 12, 2016 were adopted.

University Business – Noelle Cockett

Sexual Assault Prevention – President Albrecht is taking the lead on eight recommendations with significant involvement from Mica McKinney and Stacy Sturgeon. Recommendations are:

1. Centralize and coordinate oversight and responsibility for sexual assault prevention and response.
2. Ensure that all faculty and staff comply with reporting obligations. All reporting will go to Stacy Sturgeon in the Title IX office.
3. Develop education opportunities and improve notice of policies so students and the entire campus community understand reporting options at USU.
4. Improve recordkeeping and linking between records maintained by distinct offices. Utilizing Maxient software.
5. Continue with already-implemented policy changes to improve investigation and disciplinary processes.
6. Address attitudes and campus culture regarding sexual misconduct.
7. Improve relationships with local law enforcement and other community partners.
8. Continually evaluate effectiveness of USU's response to sexual assault in our campus community, including education, adjudication, and resources.

A Task Force has been established which includes three working groups. Working groups will cover the following areas: 1) Prevention; 2) Climate; and 3) Policies and Procedures. Looking for recommendations and involvement on these working groups. Anyone want to volunteer? The Title IX coordinator, Stacy Sturgeon, is the central reporting unit person at USU and faculty and staff have a mandatory reporting responsibility. The new online reporting system has been implemented and will centralize all reporting. Improving relations and working with law enforcement and other community partners.

Information Items

Faculty Forum Executive Meeting – October 17, 2016

(Ideas/questions/suggestions needed by October 17)

Provide questions/issues that you would like to talk about to Vince Wickwar.

Faculty Forum – November 14, 2016

New USU Testing Center in Logan – Robert Wagner

New Testing Center can be utilized by faculty and students on the Logan camps as well as regional campuses. An open house was recently held and there was a good turnout. All are welcome to come and take a tour of the testing center. There is no access from inside the Library. Hours are 8:30 am – 8:30 pm Monday through Friday and Saturday 8:30 am – 2:30 pm. Hours will be extended during finals and testing periods. Students will need to check in with photo ID in order to take tests. Students will be monitored by video cam and by laptops being

used. Headsets will be available so that music can be listened to while they are taking their exams. Students can schedule their testing at <http://testing.usu.edu/>. Faculty can upload and schedule their exams at <http://testing.usu.edu/faculty/>. Paper based exams need to be submitted electronically. They will then be printed and given to the student. Once the exam is over the Testing Center will collect them and the Faculty member will pick them up. Scan Tron tests are not being used in the testing center. The center will help with setting up exams in CANVAS in place of Scan Tron testing. No lockers are provided in the testing center. Backpacks, purses, etc. can be stored under the desk/table. Live proctors will walk the testing hall and if students are caught looking at watches, phones or cheat sheets the proctor will talk to the student and video footage will be collected, reviewed and reported. Regional Campus can use the same scheduling. In addition to this testing center there is virtual proctoring that can be used at the regional campuses.

Outline of the Newly Required Data Management Programs

This new program will help researchers comply with policies at NSF, USDA, etc. Research and Graduate Studies have been working with the Library on how we can be compliant. First of all, we need to understand what research data is. Mark McLellan will be visiting with deans and department heads to talk about what is research data and do they have it. When a grant award is given the Sponsored Programs Office will contact the individual/organization to gather information. Once this information is obtained it will be sent to the Library. The Library will then create publicly accessible documents. These documents will then be trackable and will make us compliant. Every year SPO will conduct a follow up review on all grants. All services are in place and the Library is willing to help individuals receiving grants. Turf training is scheduled for October 12 and training will be more detailed. The Library and IT department are breaking ground in this process. Numerous universities, around the nation, are looking to them for guidance on this process.

Reports

EPC Report – Larry Smith

Updated new Faculty Senators on the Educational Policies Committee (EPC) reporting process. Business comes to the EPC from three different subcommittees: Academic Standards, Gen Ed and Curriculum. The format for the monthly report will be in three sections representing the business of the three subcommittees. Only action items will be reported.

Honors Program – Kristine Miller

Honors has experienced higher enrollment. Getting better students applying and recruiting high achieving, high school juniors. Admitted twice as many current and transfer students. Success with external scholarships has increased as well.

Libraries Advisory Council – Britt Fagerheim

The library advisory council's role is to advise the Library dean in E-learning, library policies, and interpreting needs of library. The council met twice last year. Brad Cole is now Dean of University Libraries. Writing center (satellite) has opened in the Library. Data services and open educational resources have been shared with the USU campus community.

Parking Committee – James Nye

The parking committee formulates parking policies and consists of seven faculty/staff and five student members. Last year there were several huge projects:

- CPD Building Removal
- Clinical Services Construction
- Tunnel Project
- New Housing Project

These projects required parking committee to look at parking in those areas. Removed student parking and increased faculty parking. Students were moved to the UPR parking area and allowed faculty and staff to park in the state vehicle parking lot. New state vehicle lot will be set up near parking and transportation. Welcome center parking lot has been redesigned and

opened with the completion of the building. Four electric charging stations are in the lot and two more are in the Aggie parking garage. Charging stations are being added as needed and are being installed as quickly as possible. Redesigned Edith Bowen Laboratory School pickup and drop off due to projects. Building new parking lot in Blue Square. Over 200 construction employees and an increase in adjunct professors on campus are adding to the parking issues.

Motion to accept annual reports made by Matt Omasta. Seconded by Kimberly Lott.

New Business

Student Code of Conduct - Krystin Deschamps

Revamping Student Code of Conduct

- a) USU Amnesty Policy
Codify policy for amnesty for student conduct that will cover sexual assault, alcohol, etc.
- b) USU Policy on Confidential Resources & Request for Confidentiality & Anonymity
Codify practices of confidentiality. Help students find out where to go when they need to answer questions or provide guidance. Defines responsible employees, counselors, etc. Also defines confidentiality.
- c) Changes to Section V-6, Recording and Disclosure of Disciplinary Penalty
Place notation at end of disciplinary process. This change came forward by a student. Students have transferred before the end of the disciplinary process. By changing code, the disciplinary notation will be sent as an updated transcript to the new institution.
- d) Changes to Section V-5, Misconduct Proceedings and Section VIII, University regulations Regarding Hearing Board (addition of new USHE policy)
USHE has created a system wide policy addressing students having advisors that can be an attorney for disciplinary hearings. Advisor can be in hearings, ask questions. Allowing advisor/attorney has always been USU policy. This helps maximize student's due process.

Motion to support Student Code changes made by David Brown. Seconded by Ronda Callister.

Adjournment

The meeting adjourned at 4:15