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Faculty Senate Executive Committee Minutes, January 30, 2017

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FACULTY SENATE EXECUTIVE COMMITTEE MINUTES

January 30, 2017 3:00 P.M.

Champ Hall Conference Room

Present: President Noelle Cockett (Ex-Officio), Interim Provost Larry Smith (Ex-Officio), Vince Wickwar (Chair), Ronda Callister (Past President), Kimberly Lott (President-Elect), Michele Hillard (Exec. Sec.), Pamela Martin, David Brown, Leslie Brott, Jeanette Norton, Chris Winstead, Joan Kleinke, Scott Henrie, Mark McLellan, Dennis Garner,

Absent: Lisa Gabbert, Juan Villalba, Rick Heflebower

Guests: Diane Calloway-Graham, Vijay Kannan, Eric Hawley

Vince Wickwar called the meeting to order at 3:00 pm

Approval of Minutes

Approval of Minutes – December 12, 2016

Minutes approved

University Business - Noelle Cockett, President - Larry Smith, Interim Provost

Busy weekend writing the University's response to President Trump's travel ban. There will be an email going to all students, faculty and staff stating that we should be tolerant of all individuals and value their input and support. Students are concerned about how this will affect them. Working with Mica McKinney, legal counsel, to set up a Pro Bono legal clinic with immigration advisors, the Office of Global Engagement. This service will be provided on campus. It is interesting that the International students do not have the same concerns as the undocumented students. It was recommended that the institution use resources like Connections to help get the word out that harassment is not tolerated. There is still some uncertainty as to when to put out a statement and need to find a reliable site that will provide current, accurate information. Currently looking at other universities to see what kind of statements they have put out. If individuals are concerned about the ban they can take action by contacting their local congressman. The university needs to move forward with caution.

Legislative update – Meetings have started. USU will provide a 20-minute State of the University presentation to the legislature this Friday, February 3. USHE institutions will discuss the following items:

1. Salary Compensation
2. Growth
3. Market Demand
4. Performance

USU will get some monies but it will most likely not be everything that has been requested. USU's tuition is one of the lowest and is less than housing and food at most other institutions. Higher Ed is requesting a 3% increase but it appears that it may be more like 2%. The only building request submitted is the remodel of BNR. That request was previously approved. Just waiting to see if we get the money this year or next.

Information Items

Duo Two-Step Login – Eric Hawley

In an effort to increase security not only at USU but in the entire Utah System of Higher Education (USHE) a letter was sent out requesting assistance in establishing a uniform security platform. Each USHE institution will be required to have/implement the following:

Multi Factor Authentication for all faculty and staff. This applies to all university employees. If you find a group that might need this access that is not an employee contact Eric Hawley. Currently, this is considered the best proactive practice. The best thing about this is that an individual's smart phone or iPad will notify them that some activity has taken place using their user name and password. If an individual doesn't have a cell phone to get the information a key fob can be purchased that will allow them to receive the information. The University is not

providing central funding for key fobs. The University of Utah has already established and implemented this process and we will be able to learn from their successes and/or failures. Once this in place on campus we will eliminate all annual password updates. Individuals can go to: www.duo.usu.edu for more information. The update is available now to use and Information Technology (IT) would like any feedback. IT will be going out to departments and offices to present this information. Enrollment is optional until April 20.

Motion to move to Faculty Senate agenda made by Ronda Callister. Seconded by Kimberly Lott. Moved to Faculty Senate.

Parental Caregiving Modified Duties Code Change – Ronda Callister

Hold until February FSEC – March FS

Code change on committee size is on the President's desk, awaiting Executive Committee approval. Once approved, it will go to the Board of Trustees in March.

FDDE Committee has not met since the chair left USU for another position. Faculty Senate President is working with them to get back up to speed and elect a chair in preparation for a smooth April transition. FS President will be calling a meeting tomorrow.

Motion to request and set up a meeting with the FDDE Committee made by Ronda Callister. Seconded by Jeanette Norton Meeting approved..

Reports

Budget and Faculty Welfare Committee Annual Report – Diane Calloway-Graham

Met with Noelle regarding the Fair Labors Standard Act and discussed exempt vs. non-exempt employees.

There were not a lot of feedback or complaints on what happened. Working this semester on meeting the President and finding out what her priorities are. Going to meet with Dave Cowley in reference to the concerns with the new President/Administration and health care. Right now there is a concern about grad students who lose their aggie email and library privileges during the summer. If students aren't registered for fall they will lose their email.

Motion to move the Budget and Faculty Welfare Committee report to Faculty Senate made by Chris Winstead.

Seconded by Ronda Callister. Report moved to Faculty Senate.

EPC Report (January) – Vijay Kannan

Ed Reeve was in a serious snowmobiling accident. He has had surgery and will be coming back to Cache Valley today. Vijay Kannan will provide the EPC reports until his return.

Course approvals = 38

R401 program proposals = 5

Motion to move the EPC report to Faculty Senate made by Kimberly Lott. Seconded by Ronda Callister. Report moved to Faculty Senate.

New Business

Annual Review of Faculty – Ronda Callister

This proposal was approved by FS last year but was turned down by the Executive Committee. It is being brought back due to faculty expressing some concerns. Faculty seem to be feeling a diminishing lack of governance. Met with the Interim Provost and received some more updates/changes. It was determined that a vote should be taken once every year on procedures and that it is easier to stay in compliance if it is on a yearly basis. This language is going to be discussed at the Dean's Council next Monday. Ronda will attend that meeting and be able to explain the rationale. Important to be explicit that departments really need to know in the fall if the criteria or process to be used in the spring is okay or not.

Motion to move business to Faculty Senate made by Leslie Brott. Seconded by Jeanette Norton. Moved to Faculty Senate.

Adjournment: 4:12 pm

Minutes Submitted by: Michele Hillard, Faculty Senate Executive Secretary, 797-0121