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Faculty Senate Executive Committee Minutes, April 17, 2017

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FACULTY SENATE EXECUTIVE COMMITTEE MINUTES

April 17, 2017 3:00 P.M.

Champ Hall Conference Room

Present: President Noelle Cockett (Ex-Officio), Interim Provost Larry Smith (Ex-Officio), Vince Wickwar (Chair), Ronda Callister (Past President), Kimberly Lott (President-Elect), Michele Hillard (Exec. Sec.), Pamela Martin, David Brown, Leslie Brott, Jeanette Norton, Scott Henrie, Lisa Gabbert, Mark McLellan, Juan Villalba

Absent: Dennis Garner, Rick Heflebower, Chris Winstead

Guests: Michael Lyons, Jerry Goodspeed, Vijay Kannan

Call to Order

Vince Wickwar called the meeting to order at 3:02 pm

Motion to approve the minutes of the March 21, 2017 meeting made by Mark McLellan. Seconded by Kimberly Lott. Minutes approved.

University Business – Interim Provost Larry Smith

Larry Smith stated that the Tenure & Promotion letters had been sent out on April 7 and that the T&P reception, honoring the faculty, would take place on April 26. In addition, the university is switching from using Accuplacer exams to a new system named ALEKS. ALEKS is diagnostic in nature and there is a tutorial system that can be utilized. This new systems was launched a few weeks ago.

President Cockett discussed salary compensation and notified the committee that the tuition increase has been approved.

Information Items

Betty Rosen will present this information at the upcoming Faculty Senate meeting.

Todd Welch – USU needs to support faculty and students in managing their data. The Office of Research and Graduate Studies along with the Library will develop process, to include: 1) a data management plan; 2) a primary metadata document. Document updated annually during the life of the grant. Made available to the public.

Encourage all PIs to use discipline-based repositories

DigitalCommons – our own internal repository

Box.com can be a final source of storage

This will affect approximately 75% of grants going forward.

Mark McLellan – In January 2013 the Federal Government issued an obligation to all agencies of \$100,000 or more. A USU task force was set up to review the information. USU's solution changed the open access policy. There are no opt out policies and research data is owned by the university. Will work on policy changes and procedures to establish a process. Talking points can be obtained from Todd Welch.

Reports

Calendar Committee – Andi McCabe

2020 Employee holiday calendar. The only deliberation will be around the Christmas/New Year's calendar. There is nothing unusual on the Academic calendar for the 2019/2020 academic year.

Old business that was discussed was to eliminate the need to hold Monday classes on Tuesday after a Monday holiday. This item has been tabled for now.

The committee also working on aligning USU's Spring break with the Cache and Logan school districts. There were seven different scenarios. Student opinions were collected and it was determined that we would not proceeding with this alignment.

New Business: Review policy 353 – outdated verbiage. Change term Christmas break to Holiday Break.

Motion to approve the Calendar Committee report made by Ronda Callister. Seconded by Mark McLellan. Report approved.

EPC Report – Ed Reeve

There were a 134 Course Actions reviewed and approved. There were also eight R401 proposals up for review along with six General Education approvals. The Academic Standards Subcommittee had four approvals. The No test week policy continues to be a discussion. An email reminder from Provost Smith to faculty will be sent reminding them to follow the current No Test Week Policy.

Motion to approve the EPC Report made by Leslie Brott. Seconded by Jeanette Norton. Report approved.

Committee on Committees – Leslie Brott

The committee has been functioning very well. Both Michele Hillard and Leslie Brott have worked to streamline procedures and committee appointments. A Qualtrix survey was used to gather the information and an Interest survey is complete. Currently contacting people to serve. Rebecca Blais will be committee chair next year.

Faculty Diversity, Development and Equity Committee Helga Van Miegroet

See [PowerPoint presentation](#).

Motion to approve the Faculty Diversity, Development and Equity Committee report made by David Brown. Seconded by Jeannette Norton. Report approved.

New Business

Introduction of the New Faculty Senate Executive Committee – Vince Wickwar

Update on Faculty Senate Standing Committee – Leslie Brott

Adjourn: 4:32 pm

Minutes Submitted by: Michele Hillard, Faculty Senate Executive Secretary, 797-0121