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## Faculty Senate Executive Committee Minutes, December 12, 2011

Utah State University

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**FACULTY SENATE EXECUTIVE COMMITTEE MINUTES**  
**DECEMBER 12, 2011 3:00 P.M.**  
**Champ Hall Conference Room**

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**Present:** Glenn McEvoy (Chair), Alan Blackstock, Richard Clement, Renee Galliher, Nancy Hills, Lyle Holmgren, Doug Jackson-Smith, Yanghee Kim, Pam Miller, Mike Parent (excused), Robert Schmidt (excused), Todd Crowl (attended for him), Flora Shrode, Blake Tullis, Dave Wallace, Ralph Whitesides, President Stan Albrecht (Ex-Officio) (excused), Provost Ray Coward (Ex-Officio), Vincent Wickwar (Past President), Joan Kleinke (Exec. Sec., excused), Marilyn Atkinson (Assistant) **Guests:** Erik Mikkelsen, Francine Johnson, Patti Kohler, and Larry Smith.

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Glenn McEvoy called the meeting to order at 3:00 p.m.

**Approval of Minutes**

Ralph Whitesides made a motion to approve the minutes of November 21, 2011. The motion was seconded by Vince Wickwar and passed unanimously.

**Announcements**

The next Brown Bag Lunch with the President will be January 24, 2012 at 12:00 noon in Champ Hall.

**University Business – President Albrecht and Provost Coward.**

President Albrecht told the committee that the Governor's budget will be released today but they have not seen a final copy yet. He also commented on the memo that went out from his office on December 8, 2011 which announced that we will have a reduction in work time during the holiday break as the University will be closed on December 30, 2011.

Provost Coward presented response rates for the new IDEA Course evaluation system that the University implemented fall semester. He compared it with response rates of the former paper system for the past two years. These numbers are for the Logan Campus only.

	<b>Completion Rate</b>	<b>Number of Evaluations Completed</b>
<b>2009 (Paper Evals)</b>	74.6%	37,248
<b>2010 (Paper Evals)</b>	73.5%	40,524
<b>2011 (IDEA Online Evals)</b>	70.4%	42,502

RCDE numbers and USU-E campus numbers are slightly lower. The initial reaction to the new evaluation system is mostly positive from both students and faculty.

**Information Items**

**ASUSU Report – Erik Mikkelsen.** Erik highlighted a few items from the report. The Aggie Recreation Center and Student Legacy Fields plan is moving along. A feasibility study has been completed and a fee referendum will be presented to the students in February. They are also working with Larry Smith and with the School of Business and Speech Communication department on developing leadership courses for student leaders and ASUSU officers. They are implementing smaller events for a more diverse population and the activities are being very well attended. The ASUSU constitution has not yet been updated to include students in Regional Campuses and USU-E, but this is in process.

A motion to place the report on the consent agenda was made by Renee Galliher and seconded by Vince Wickwar. The motion passed unanimously.

**Council on Teacher Education Report – Francine Johnson.** The council approved two new Masters of Education programs, one a Masters of Education in Communicative Disorders and Deaf Education, the second in Instructional Leadership. The Instructional Leadership program licenses principals and superintendents. The teacher education programs will be nationally reviewed in March by the Teacher Education Accreditation Council. There was a 2% increase in student admissions in teacher education; the number of licenses issued is up 12.7%.

When looking at these numbers keep in mind that many of the programs are cohort programs and as such numbers will likely decline in the next year. The Praxis Exam pass rate is 84%. The teaching placement rate is at 87%.

A motion to place this report on the consent agenda was made by Vince Wickwar and seconded by Flora Shrode. The motion passed unanimously.

**Scholarship Advisory Board Report – Patti Kohler.** Overall the scholarship recipient numbers are steady with a 14% increase in the total amount awarded. This is attributed primarily to the increase in tuition and a large increase in the Alumni Legacy Scholarship. There was an increase in the number of transition majors (continuing education and undeclared majors) this last year. The International Education Office brought in more students thus the increase in awards for international students.

A motion to place this report on the consent agenda was made by Dave Wallace and seconded by Doug Jackson-Smith. The motion passed unanimously.

## **New Business**

**EPC Items – Larry Smith.** The curriculum subcommittee approved 115 course actions, 45 of those were from the Department of Management. The Academic Standards subcommittee actions dealt with refinement and clarification of language in the general catalog regarding registration, no test days, and auditing. The General Education Subcommittee passed several course approval actions. In other EPC business there were eleven R(401) proposals, all of which followed the short form template. Five of them were packaged together in a curriculum revision by the Department of Management as they undergo a restructuring of their undergraduate offerings. The EPC website has undergone a total revision and more information on EPC activities can be found there: <http://www.usu.edu/epc/>.

A motion to place the report on the consent agenda was made by Dave Wallace and seconded by Ralph Whitesides. The motion passed unanimously.

**PRPC 402.3.2; 402.3.4 Vacancies (second reading) – Terry Peak.** The document that was sent to the Senators prior to the meeting was an incorrect version. Under a friendly amendment, Terry Peak will make two minor corrections; adding a comma and removing the word “or.”

A motion to place this as an action item on the agenda for a second reading was made by Flora Shrode and seconded by Doug Jackson-Smith. The motion passed unanimously.

**Open Access – Richard Clement and Flora Shrode.** The Library’s goal is to help faculty as authors learn about how to retain some of their copyright options so they can then provide open access to their publications and peer reviewed research articles. In October, Provost Coward signed the Berlin Declaration on Open Access. This added USU to a group of 350 worldwide institutions who commit to use the power of the internet to make research findings and publications available around the world. The hope is to help authors negotiate rights with publishers to use their documents in further teaching and to be deposited as a PDF file in a digital repository (e.g. Digital Commons). The next step will be to establish a policy to make faculty aware of the opportunity and to encourage them to participate in this program. The policy change would fit nicely under Section 327 of the Code dealing with intellectual property and copyright. Procedurally, 300 level code changes are to be presented to the Director of Human Resources, who would determine the groups affected by the changes, in this case the faculty. After review by the Faculty Senate, changes then proceed to the administration, Board of Trustees and the Regents. The library staff would like to receive more feedback from faculty before a policy is drafted. After some discussion it was decided that an informational presentation to the senate would be helpful.

A motion to place this on the agenda as an information item was made by Vince Wickwar and seconded by Renee Galliher. The motion passed.

**Overload Compensation – Raymond Coward.** Provost Coward provided an explanation of the Extra Service Compensation policy to the Executive Committee as a follow up to issues raised during the November Faculty Forum. The issue regards Extra Service Compensation for teaching, for full-time faculty. The Provost would like to put more information out to the faculty about the policy as it seems the policy is not being strictly followed or enforced uniformly across campus. The University currently pays over 6 million dollars in extra service compensation per fiscal year, and 200 faculty have extra service teaching responsibilities. There was a lengthy discussion regarding the policy, when it was changed and implemented, and the lack of consistent enforcement

across campus. The Provost would like to make a presentation to the full Faculty Senate in January and provide time for questions from the faculty on this issue.

A motion to place this issue as an information item on the Senate agenda was made by Doug Jackson-Smith and seconded by Vince Wickwar.

**Adjournment**

Glenn McEvoy asked for a motion to adjourn the meeting. The meeting adjourned at 5:00 p.m.

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Minutes Submitted by: Joan Kleinke, Faculty Senate Executive Secretary, 797-1776