Academic Standards Subcommittee Agenda, September 20, 2017

Utah State University
ACADEMIC STANDARDS SUBCOMMITTEE OF THE EDUCATION POLICIES COMMITTEE

Meeting to be held September 20, 2017 from 3-4 p.m. in Champ Hall

Members

• Scott Bates, Chair, Emma Eccles Jones College of Education & Human Services
• Fran Hopkins, Registrar’s Office
• Jared Schultz, Special Education & Rehabilitation
• Ning Fang, College of Engineering
• Cathy Bullock, College of Humanities and Social Sciences
• Michael Scott Peters, USUSA President
• Mykel Beorchia, Advising
• Ed Reeve, EPC Chair (ex officio; not a voting member)
• Barbara Williams, subcommittee secretary (ex officio; not a voting member)

AGENDA

New Business

• Registered Students Policy (Fran)

Old Business

• None

Other Business

• Please review current student code as revision to student code is pending.
  o ARTICLE VI. University Regulations Regarding Academic Integrity
  o https://studentconduct.usu.edu/studentcode/article6

Next meeting

• October 18, 2017
**Background:**

Various questions have been raised recently regarding who may attend classes. Regional Campuses indicated they are increasingly seeing more students bring their children to the classroom. This is creating a disruptive environment for other students in the same classroom as well as those attending via IVC. Similarly, individuals asked about spouses, siblings or friends sitting in a class with a registered student. Another inquiry was made regarding professors allowing individuals to attend class with the intent to add the course at a later date.

After a thorough review of policies, working with risk management and getting input from General Council it was discovered that the University doesn’t have a current policy to address these situations. At one point an email had been sent each semester from the Registrar’s Office reminding professors that students needed to be registered in order to attend. But specific policy/language to support these instructions is not in the current catalog. A policy was found in older catalogs addressing some of these concerns. It is not known how, why or when this policy was removed from the catalog, but it is not in the current catalog.

It is proposed to readopt a policy similar to the previous one with a few modifications that make the policy applicable to more than just students.

**Previous Language:**

**Registration Requirement**

All students attending classes must be registered. Students are officially registered when all tuition and fees have been paid in full. Failure to pay tuition and fees by the published fee payment deadline may result in courses being voided (see Registration Purge on page 59). Students are responsible for dropping courses for which they do not wish to receive a grade.

**Proposed Language:**

**Registration Requirement**

All individuals attending classes after the first week of classes must be registered. During the first week of classes, an individual who is trying to get into a full class may attend with the permission of the instructor. After the first week, only those who are registered may attend.

Students are officially registered when all tuition and fees have been paid in full. Failure to pay tuition and fees by the published fee payment deadline may result in courses being dropped. Students themselves are ultimately responsible for dropping courses for which they do not wish to receive a grade.