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**USU ACADEMIC STANDARDS SUBCOMMITTEE
of the EDUCATIONAL POLICIES COMMITTEE**

Minutes for January 17, 2006

Present: Jeffrey Walters (Chair), Stan Allen, Scot Allgood, Heidi Beck, David Goetze, Dwight Israelsen, Wade Oliver (sub), Edward Reeve, Weldon Sleight, Gary Straquadine, Kathryn Turner, Spencer Watts
Excused: Todd Crowl, John Mortensen

The meeting was called to order by Chairman Jeff Walters at 3:05 p.m. in Ag Sci 241.

1. *Approval of the Minutes of the December 9, 2005 ASC meeting:* Spencer Watts moved and Ed Reeve seconded that the minutes be approved as written. The motion was adopted.
2. *Follow-up on Committee actions:* The EPC approved the following four ASC items at their January meeting. (1) 30-20-10 plan for USU credits; (2) General Studies / Provisional Admission policy; (3) Home School Admission policy; and (4) USU email policy.
3. *Academic Accommodations / Excused Absence - - (a) Jury duty (b) Graduate school interviews:* Spencer Watts withdrew item (b) from consideration by the committee. He distributed copies of the resolution on excused absence for jury duty that was adopted by ASUSU in the Fall of 2004 for the committee to review. After considerable discussion it was decided that Spencer return at a future meeting with a revised draft of the policy that incorporated the revisions and modifications suggested by the committee.
4. *Uniform policy for appealing grades:* There was no update on this issue to present at this meeting.
5. *UBSCT diploma / certificate system:* After further exploration of the ramification of this issue, Director of Admissions Jimmy Moore requested that it be withdrawn from consideration at this time.
6. *How to display degree GPA for dual and 2nd degrees:* Heidi Beck indicated that the Associate Deans were not in favor of the committee's suggestions. She felt this topic should be removed from the agenda.
7. *Policy on complete withdrawal after completion of 75% of term:* Heidi Beck indicated that there needed to be a signature of acknowledgement from the instructor. Dwight Israelsen wondered how often complete withdrawal occurred. The instructor could be informed through e-mail.

8. *USU Credits requirement for Associates Degree:* The committee reviewed the catalog text for Associate of Applied Science Degree, Associate of Science Degree, and USU Courses. They felt the statements ‘Ten of the required USU credits must be included with the last 20 credits presented for the degree’ should be removed from each statement. Weldon Sleight moved that this take place and Dwight Israelsen seconded the motion. The motion carried.
9. *Foreign language test credits and cumulative GPA:* During the October 2005 meeting Charlie Huenemann indicated he preferred that these credits be graded. The transcript shows either (1) a grade, (2) a Pass/Fail (P/F), (3) credit by examination (taken at USU). Heidi Beck felt a grade needs to be used. A Pass is usually interpreted to reflect a C grade. Dwight Israelsen agreed with Heidi that a grade needed to be posted instead of a P. Spencer Watts felt that if students demonstrate the skill then they should receive a better grade than a P/F. Heidi will check further with other institutions to see how they are handling this.
10. *Other Business:* None

The meeting adjourned at 4:20 p.m.