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## Faculty Senate Executive Committee Agenda, February 28, 2005

Utah State University

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Faculty Senate Executive Committee  
28 February 2005  
3:00 - 4:30 p.m.  
Champ Hall Conference Room

AGENDA

- 3:00 Call to Order  
Approval of minutes of [24 January 2005](#)  
  
University Business - President Stan Albrecht  
  
Announcements  
FSEC Lunches w/ President - to be scheduled  
Senate Elections - report to FSEC in March  
FACT Seminar Room
- 3:10 Information Items for Consent Agenda  
[EPC Business](#) Joyce Kinkad  
  
BFW Committee John Kras  
[Summary Report](#)  
[Domestic Partner Benefits Proposal](#)  
[Opposite-Sex Partner Benefits Proposal](#)  
[Minority Committee Report](#)  
[AdHoc DP Benefits Response](#) Kim Openshaw  
  
[AFT Committee](#)
- 3:20 Key Issues & Action Items  
PRPC Action Items  
[Policy 405.2 - Patents](#) Jeff Johnson  
Promotion Advisory Com. 3yrs After Tenure  
Comments Derek Mason  
[Revised Proposal](#) Ronda Callister  
  
[Ombudsperson on P&T Advisory Committee](#) Christine Hult
- Discussion Items  
DEED Subcommittee Rob Morrison  
  
Spring Faculty Forum (March 28) Janis Boettinger  
  
Faculty Senate Leadership Workshop Derek Mason
- 4:30 Adjournment

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**Faculty Senate Executive Committee Meeting for January 24, 2005**

**Attendance:**

Senators: Derek Mason (1288) David Luthy (2429) Stephen Bialkowski (1907)

John Kras (3881) Bruce Miller (2232) Rob Morrison (1477)  
Shawn Olsen (451-3412) Gilberto Urroz (3379) Janis Boettinger (4026)  
Brent Miller (1180) Pat Lambert (for Kevin Doyle) (2603) Dale Blahna (2544)

Guests: Jeff Johnson Ronda Callister Norm Jones  
Joyce Kinkead Christine Hult Ken White Jan Alm

Excused: Kermit Hall (1157) Stan Albrecht (1167)

### **Minutes**

Bruce Miller moved to accept the December 13, 2004 minutes with the revision that Dale Blahna attended. The motion, seconded by Rob Morrison, passed.

### **Information Items for Consent Agenda**

#### Athletic Council

Ken White presented the Athletic Council report. Some of the high points included hiring a new Athletic Director and football coach and moving to the Western Athletic Council. Bruce Miller moved to place the report on the consent agenda item. The motion, seconded by John Kras, passed.

#### Bookstore Committee

Jan Alm presented the Bookstore Committee report. Stephen Bialkowski moved to place the report on the consent agenda. The motion, seconded by Rob Morrison, passed. Jan suggested that the policy on selecting the Bookstore Committee be changed to include three senators instead of 2. This would allow the chair to have some experience. Janis Boettinger asked Jan to send the proposed changes to Christina Palmer to distribute to the appropriate committee.

#### EPC Business

Joyce Kinkead presented the EPC business, which included the following action items: 1) Request to delete the approval of the composite majors of Secondary Education/Special Education-Mild/Moderate and Secondary Education/Special Education-Severe from the College of Education and Human Services (these will be dual majors). 2) Request to offer Bachelor's degrees and a minor in Religious Studies, 3) Request to establish a Creative Writing Emphasis within the English Major, and 4) request to dissolve the Distance and Electronic Education (DEED) Subcommittee of EPC. The Educational Policies Committee feels that there are existing committees that are working on the issues that DEED was originally charged with. Derek Mason moved that action items 1-3 be placed on the consent agenda. The motion, seconded by David Luthy, passed. Stephen Bialkowski moved the oversight of the online course evaluation issue be forwarded to the Faculty Evaluation Committee. The motion, seconded by Shawn Olsen, passed. John Kras moved that Rob Morrison, Stephen Bialkowski, and David Luthy revisit the charge of the DEED committee and submit recommendation. The motion, seconded by Rob Morrison, passed.

### **Announcements**

#### Religious Studies Program Endowment

Norm Jones updated the committee on the Religious Studies Program endowment of \$600,000. Stephen Bialkowski moved that the endowment be placed as an information item. The motion, seconded by Rob Morrison, passed.

#### Web for Faculty

Heidi Beck talked about the functionalities available in Banner Web for Faculty. Please talk with your colleagues about what they want/need on the reports and send your input to Heidi Beck at heidi.beck@usu.edu. Dale Blahna moved that Web for Faculty update be placed as an information item (5 minutes). The motion, seconded by Shawn Olsen, passed.

#### Faculty Mediation

Rob Morrison reminded the committee that there is faculty mediation provided by faculty for faculty available. It was suggested that the information be posed on the Faculty Senate webpage as well as the Faculty page from the main index. Rob Morrison moved that Faculty Mediation be placed as an information item. The motion, seconded by Derek Mason, passed.

FSEC Brown Bag Luncheons

Janis Boettinger informed the committee that Provost Albrecht is enthusiastic to meet with the committee at the informal brown bag luncheon. Christina Palmer will work with Diane Barnett in setting up these luncheons.

**Key Issues & Action Items**

Policy 405.2

Jeff Johnson presented the proposed language change to Policy 405.2 (see proposed changes). Bruce Miller moved that the proposed language change be placed as an information item. The motion, seconded by John Kras, passed.

Promotion Advisory Committee 3 yrs After Tenure

Ronda Callister presented the Promotion Advisory Committee 3 years After Tenure Proposal. There is concern that after faculty reaches tenure, there is no guidance in being promoted to full professor. There was discussion of how this would affect Post Tenure Review and if there is a real need. Stephen Bialkowski moved that the proposal be placed as an information item along with summary of Advance's data as rationale behind the proposed policy change. The motion, seconded by Derek Mason, passed.

Special Development Leave for Lecturers

The Special Development Leave for Lecturers proposal was addressed under "Other PRPC Business". The PRPC committee will look at Policies 360 and 400 to determine if lectures are included in development leave. They will make recommendations to the FSEC.

Ombudsperson on P&T Advisory Committee

The original proposal (December 2000) was not passed as a code change. There was discussion if this proposal should be a resolution from the Faculty Senate or a code change. Bruce Miller suggested that if there is a problem then it needs to be a code change rather than a resolution. Stephen Bialkowski moved that the proposal be drafted as a code change and placed as an information item along with summary of data. The motion, seconded by Bruce Miller, passed.

Proposed Resolution

Stephen Bialkowski moved that the proposed Scholarships, Grants and Waivers resolution be placed as an action item. The motion, seconded by Derek Mason, passed.

Athletic Council

David Luthy moved to place Mike Freeman as the College of Education and Human Services representative for the Athletic Council as an action item. The motion, seconded by Bruce Miller, passed.

**Spring Faculty Forum**

Derek Mason moved to place the Spring Forum as an information item. The motion, seconded by Gilberto Urroz, passed. Topics for the Spring Forum include domestic partner benefits and post-retirement benefits. The tentative date is March 28, 2005.

**Faculty Senate Leadership Workshop**

Derek Mason reminded the committee that Jared Bleak, Duke Corporation Education, will be on campus January 26-17 to facilitate a faculty senate leadership workshop. Please RSVP to Christina Palmer.

**Adjournment**

The meeting adjourned at 4:45 p.m.

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**Introduction: Educational Policies Committee  
Report for Faculty Senate 3/7/05**

Joyce Kinkead-Chair, Stanley Allen-Agriculture, Scot Allgood-Education and Human Services, Todd Cowl-Natural Resources, Richard Culter-Science, Jennifer Duncan-Libraries, Les Essig, ASUSU President, Heidi Evans, ASUSU Academic VP, Kathy Fitzgerald-HASS, David Luthy-DEED chair, Ronda Menlove-Extension, David Olsen-Business, A.J. Rounds-GSS President, Jeff Walters-ASC Chair, Paul Wheeler-Engineering

**Meeting Dates:**

January 13, 2005, February 3, 2005, March 3, 2005, April 7, 2005

**Curriculum Subcommittee**

In February meetings, the Curriculum Subcommittee provided the following information:

**Action Items**

Request to establish a School of the Arts as a new administrative structure within the College of Humanities, Arts and Social Sciences. The proposal passed unanimously. The name change is a branding of an existing division of the College and will result in better recruitment of students and faculty as well as enhanced donor possibilities. ([SEE ATTACHED](#))

Simultaneous Awarding of Multiple Bachelor's Degrees. The policy states "Students who simultaneously complete the requirements for two bachelor's degree programs shall be awarded two diplomas." The effect of these actions would be to leave the second bachelor's degree and composite degree unchanged with respect to awarding of diplomas and provide for separate diplomas for each degree earned simultaneously in a dual major program without regard to whether those degrees were the same or different.

**Information Items**

Limits on the Number of Majors/Minors a Student can Pursue Simultaneously. Following discussion of the pro's and con's of imposing such restrictions, the ASC adopted a motion stating that it was inadvisable to establish a policy limiting the number of majors or minors a student could pursue simultaneously. In doing so the ASC recognizes that it is the responsibility of academic advisors to counsel their advisees to pursue realistic goals in their studies.

Policy Defining FERPA Compliance: EPC recommended that faculty be reminded of FERPA and directed to the FERPA tutorial available on USU website; in addition, members requested that faculty be directed to the Syllabus Resources page that is on the Vice Provost for Academic Affairs website with particular notice of the "how to grieve" for students.

Policy on Course Cancellations: EPC asked Academic Standards to look again at a policy on course cancellations that requests that departments be responsible for informing students if they cancel or change a course time/place. Academic Standards Committee will draft a document and work in an iterative fashion with Department Heads Executive committee.

In the Banner transition, EPC authorized Cindy Moulton to make changes in to align courses for prerequisites, etc. rather than asking departments to fill out course approval forms.

**Recommendations**

EPC recommends approval of above changes by Faculty Senate.

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**BFW Committee Reports**

[Summary Report](#) (PDF)

[Domestic Partner Benefits Proposal](#) (PDF)

[Opposite-Sex Partner Benefits Proposal](#) (PDF)

[Arguments against DPB proposal](#) (PDF)

[AdHoc DP Benefits Response](#) (PDF)

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[AFT Committee Report](#) (PDF)

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PRPC Action Items

[Policy 405.2 - Patents](#)

Promotion Advisory Com. 3yrs After Tenure

[Revised Proposal](#)

[Ombudsperson on P&T Advisory Committee](#)