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## Faculty Senate Executive Committee Agenda, March 21, 2005

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Faculty Senate Executive Committee  
21 March 2005  
3:00 - 4:30 p.m.  
Champ Hall Conference Room

## AGENDA

- |      |   |   |
|------|---|---|
| 3:00 | <p>Call to Order</p> <p>Approval of minutes of <a href="#">28 February 2005</a></p> <p>University Business - President Stan Albrecht</p> <p>Announcements</p> <p>Faculty Library Endowment Drive</p> <p>Honor Code Proposal - Al Lambert</p>  |   |
| 3:15 | <p>Information Items for Consent Agenda</p> <p><a href="#">EPC Business</a></p> <p>PRPC Committee</p> <p><a href="#">Summary Report</a></p> <p>New Business</p> <p>Honorary Degrees and Awards</p>  | <p>Joyce Kinhead</p> <p>Jeff Johnson</p> <p>Chris Fawson</p>  |
| 3:25 | <p>Key Issues &amp; Action Items</p> <p>Parliamentarian</p> <p>Discussion Items</p> <p>Ombudsperson Proposal Clarification</p> <p>DEED Charge Revision Update</p> <p>Committee on Committees - Elections</p> <p>Graduate Student Senate Budget Bill</p> <p>GSS Summary</p> <p>GSS Budget</p> <p>Spring Faculty Forum (March 28)</p> | <p>Janis Boettinger</p> <p>Shawn Olsen</p> <p>Rob Morrison</p> <p>Mark Krumm</p> <p>AJ Rounds</p> <p>Janis Boettinger</p> |
| 4:20 | New Business  |   |
| 4:30 | Adjournment   |   |

## Faculty Senate Executive Committee Meeting for February 28, 2005

**Attendance:** Senators: Derek Mason (1288) David Luthy (2429) John Kras (3881) Bruce Miller (2232) Rob Morrison (1477) Dale Blahna (2544) Shawn Olsen (451-3412) Gilberto Urroz (3379) Janis Boettinger (4026) Brent Miller (1180) Kevin Doyle (2603) Steve Aust (for Stephen Bialkowski)

Guests: Stan Albrecht Noelle Cockett Joyce Kinkead Jeff Johnson Ronda Callister Gary Kiger Joyce Kinkead Christine Hult Ken White

### **Minutes**

John Kras moved to accept the January 24, 2005 minutes. The motion, seconded by Rob Morrison, passed.

### **Announcements**

Kevin Reeve, Supervisor of FACT Center, is looking for ideas for the new FACT seminar room for faculty in the new library. Send suggestions to Derek Mason at dmason@hass.usu.edu.

Faculty Senate elections are underway. The results will be announced at the next Faculty Senate meeting.

### **Information Items for Consent Agenda**

#### EPC Business

Joyce Kinkead presented the EPC business, which included the following action items: 1) Request to establish a School of the Arts as a new administrative structure within the College of Humanities, Arts and Social Sciences. The proposal passed unanimously by the EPC. 2) Simultaneous Awarding of Multiple Bachelor's Degrees. The policy states "Students who simultaneously complete the requirements for two bachelor's degree programs shall be awarded two diplomas." The effect of these actions would be to leave the second bachelor's degree and composite degree unchanged with respect to awarding of diplomas and provide for separate diplomas for each degree earned simultaneously in a dual major program without regard to whether those degrees were the same or different. Joyce commented that the Provost's office is still addressing FERPA issues and that some syllabi are not referencing the grievance policy. Bruce Miller suggested posted the information on a one-page PDF file that faculty can print off and include with their syllabus. Bruce Miller moved to place the EPC business on the consent agenda. The motion, seconded by Shawn Olsen, passed.

#### BFW Committee

John Kras presented the BFW Committee report. Derek Mason moved to place only the BFW Committee report on the consent agenda without the appendices. The motion, seconded by Dale Blahna, passed. Derek Mason moved to table the Domestic Partners Benefits proposals (appendices to the BFW report) and recommended the be held back for further study. The motion, seconded by David Luthy, passed. Shawn Olsen moved to forward the Domestic Partners Benefits proposals to the Professional Employees Association and Classified Employees Association to get feedback. The motion, seconded by Dale Blahna, passed. Janis Boettinger suggested that a Spring Forum AdHoc committee be formed to set the agenda for the meeting. The committee consists of Janis Boettinger, Derek Mason, Stephen Bialkowski, and Kevin Doyle. There was some discussion about how to handle rebuttals and counter-rebuttals.

#### AFT Committee

Dale Blahna moved to place the AFT Committee report on the consent agenda. The motion, seconded by Derek Mason, passed.

### **University Business**

President Stan Albrecht gave a legislative update. There will be a 2.5% cost of living increase plus 2% benefits, for a total of 4.5% on the compensation side. They will propose to the student leaders a 1.5% Tier II contribution to the salary compensation for a total of 4% benefits package plus 2% benefits. Interim Provost, Noelle Cockett, mentioned that she will be working with the Deans in implementing the Faculty Senate resolution on merit distribution based on the past three years of performance. Other legislative areas of importance to Utah State include \$2.65 million for faculty and staff retention for the system. The system was allocated \$900,000 one time dollars for O&M costs. We were allocated \$5 million one time \$5 million ongoing for Fuel & Power. The Engineering Initiative was funded \$500,000 one-time money and \$1.5 million ongoing. The Agriculture activities move was allocated \$5 million. This will allow expansion activities of the Innovation Campus. The Economic Development Initiative received start up money of \$4 million which will be split between Utah State and the University of Utah plus some planning money. The Vet Diagnostic Laboratory received full funding. They are waiting on the non-resident tuition issue; they have worked with Craig Buttars on House Bill 381 which would remove the sunset clause from House Bill 75. Overall President Albrecht feels very optimistic about the

legislative session.

**Key Issues & Action Items**

Special Development Leave for Lecturers

Jeff Johnson updated the committee on the Special Development Leave for Lecturers proposal. It is his recommendation to drop the request because it is in section 300, which is not under the faculty section of the code.

Policy 405.2 & 405.3 - Patents

Bruce Miller moved to place the proposed changes to Policy 405.2 & 405.3 as an action item. The motion, seconded by Brent Miller, passed.

Promotion Advisory Committee 3 yrs After Tenure

Ronda Callister presented the minor revisions to the Promotion Advisory Committee 3 years After Tenure proposal for policy changes (see attached). The changes are represented in gray. The Deans are requesting that they meet with the candidates by September 15 of the year before consideration for promotion, but discussion indicated this may be too early. Derek Mason moved that the policy with the minor revisions be placed as an action item. The motion, seconded by David Luthy, passed.

Ombudsperson on P&T Advisory Committee

Christine Hult presented the proposed minor revisions based on feedback to the Ombudsperson on P&T Advisory Committee. Noelle Cockett verified that the Provost office would coordinate the ombudsperson training. Dale Blahna moved that the policy with the minor revisions be placed as an action item. The motion, seconded by David Luthy, passed unanimously.

**Discussion Items**

DEED Subcommittee

Rob Morrison presented a draft copy of the new charge for the DEED Subcommittee. Please submit feedback and input to Rob Morrison. David Luthy moved that Rob Morrison update the FSEC at the next meeting on the new charge for the DEED Subcommittee. The motion, seconded by Dale Blahna, passed.

Spring Faculty Forum – AdHoc Committee

If you or someone you know is interested in serving on the AdHoc Spring Faculty Forum Committee, please forward names to Christina Palmer at Christina.palmer@usu.edu.

**Adjournment**

The meeting adjourned at 4:50 p.m.

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Introduction: Educational Policies Committee  
Report for Faculty Senate 4/4/05

Joyce Kinkead-Chair, Stanley Allen-Agriculture, Scot Allgood-Education and Human Services, Todd Crowl-Natural Resources, Richard Cutler-Science, Jennifer Duncan-Libraries, Les Essig, ASUSU President, Heidi Evans, ASUSU Academic VP, Kathy Fitzgerald-HASS, David Luthy-DEED chair, Ronda Menlove-Extension, David Olsen-Business, A.J. Rounds-GSS President, Jeff Walters-ASC Chair, Paul Wheeler-Engineering

Meeting Dates:

March 3, 2005 (David Luthy, Chairing EPC in the absence of Joyce Kinkead), April 7, 2005

Curriculum Subcommittee

In the March meeting, the Curriculum Subcommittee provided the following information:

Action Items

The request for minor changes in the names of two specialization areas listed under the PhD in Sociology.

The request from the Department of Instructional Technology to change the name of the

Center for Online Education (COLE) to the Center for Open and Sustainable Learning (COSL).

The request to delete stand-alone teaching majors in the College of Humanities, Arts and Social Science.

The motion to use course numbers that have not been used for five years even though USU has a policy which states we cannot reuse course numbers until they have been out of use for five years. The motion was approved due to state-mandated course changes. Also course numbers can now end in a number other than zero if needed.

#### Information Items

Submission deadline for items to be effective Spring 2006 Semester is March 24, 2005 for the April 7, 2005 Curriculum Subcommittee meeting. The April 7, 2005 meetings will be the last meetings for the Curriculum Subcommittee and EPC until September 2005.

#### Recommendations

EPC recommends approval of above changes by Faculty Senate.

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Professional Responsibilities and Procedures Committee (PRPC)  
Report to Faculty Senate Executive Committee  
March 21, 2005

#### **2004-2005 Business**

1. PRPC forwarded a proposal to require the presence of an ombudsperson in promotion and tenure meetings. The senate voted in favor of the proposal.
2. PRPC forwarded a proposal to require a post-tenure promotion advisory committee. The senate voted in favor of the proposal.
3. PRPC forwarded a proposal to include patents and other intellectual contributions in the criteria for consideration in promotion and tenure decisions. The senate voted in favor of the proposal.
4. PRPC forwarded a proposal to delete code allowing deans to convene ad-hoc promotion committees. Last year similar language was deleted regarding tenure committees. The senate voted in favor of this proposal.
5. PRPC forwarded a proposal to delete code referring to candidates being considered for tenure and promotion who were also in their third year. The code was moot because the events occurring in the year a candidate is considered for tenure and promotion, trump those occurring in the third year. The senate voted in favor of this proposal.
6. PRPC considered a proposal to provide for paid administrative leave for lecturers. This proposal was not forwarded to faculty senate.
7. PRPC considered issues regarding the termination of temporary employees. So far no code change has been proposed.
8. PRPC considered issues regarding the need for a centralized list of ad-hoc committees. No proposal has been considered.
9. PRPC considered a request to mandate the term requirements for the bookstore committee and rules for the election of a committee chair. The committee declined to propose any code changes related to the bookstore committee.
10. PRPC considered a proposal to eliminate the two-year limit on spousal accommodation. Because,

the relevant code is in section 300, which is outside the scope of PRPC authority, the committee did not forward this proposal to the senate.

### **Issues/Proposals Under Consideration**

1. Vice Provost. Because the libraries' top administrator is a vice provost, every place the faculty code refers to deans (for colleges) and vice president (for extension) the words "or vice provost" should be included for the sake of consistency. A proposal to this effect has been approved by the PRPC and is ready to proceed to the executive committee.
2. Proposed resolutions regarding the promotion and tenure process. PRPC has approved two resolutions essentially stating that procedures and requirements for tenure and promotion as specified in code should be followed. If following the code is undesirable the code should be changed. These proposals are ready to proceed to the executive committee.
3. External reviews for lecturers. Lecturers seeking promotion are currently required to secure external reviews. PRPC has approved a proposal to delete this requirement for lecturers who do not have research responsibilities. This proposal is ready to proceed to the executive committee
4. Termination of temporary employees. PRPC is investigating a proposal to clarify the university's obligation (or the absence thereof) to retain employees for a period of time when "soft" money is depleted.
5. Election of a new chair. Jeff Johnson's term as a PRPC member will expire in May. Election of a new chair is under way.

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Graduate Student Senate Budget Bill  
GSS Summary  
GSS Budget