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## Academic Standards Subcommittee Minutes, February 14, 2008

Utah State University

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### Recommended Citation

Utah State University, "Academic Standards Subcommittee Minutes, February 14, 2008" (2008).

*Educational Policies Committee*. Paper 330.

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Academic Standards Committee

February 14, 2008            3-4 pm  
Snow Room Family Life Building 113

The meeting was called to order by Chairman Scot Allgood at 3 p.m.

Attendance: Megen Ralphs; Edward Reeve; Robert Wagner; David Hole; Kathryn Turner; Jeri Brunson; Scot Allgood; Janis Winkler; John Mortensen

The minutes from the last meeting held on January 17, 2008 were approved.

Agenda Items:

1. **Bachelor of Arts Degree.** Information about American Sign Language was included in the catalog. The motion was made and passed that ASL become an approved foreign language. The proposed change would appear as follows.

### **Bachelor of Arts Degree**

A Bachelor of Arts (BA) degree signifies proficiency in one or more foreign languages **or American Sign Language**. Specifically, the BA requirement may be completed in one of the following ways:

1. Demonstration of proficiency in *one* foreign language by successful completion of one course at the 2020-level or higher (or its equivalent).

or

2. **Demonstration of proficiency in American Sign Language by successful completion of American Sign Language IV (COMD 4920) and Socio-cultural Aspects of Deafness (COMD 4780); and by passing an exit interview.**

or

3. Demonstration of proficiency in *two* foreign languages by successful completion of the 1020 course level in one language **and** the 2010 course level in the second language (or its equivalent).

or

4. Completion of an upper-division (3000-level or higher) foreign language grammar or literature course requiring the 2020 course level (or its equivalent) as a prerequisite. Conversation courses *cannot* be considered for satisfying this requirement.

For nonnative English-speaking students *only*, the following options are available:

1. Successful completion of the Intensive English Language Institute (IELI) program for international students.

or

2. TOEFL, Michigan, or IELI placement scores high enough to meet the University admission criteria.

## 2. Academic Integrity Proposal

There were three motions made and approved under this proposal-

- a- Motion to approve the Academic Integrity Policy outlined in the two attachments.
- b- Motion to strongly recommend a joint committee made up of PRPC, ASUSU, and Legal Counsel to draft the policy language.
- c- With these changes the University Policy on incompletes needed to be modified slightly. The proposed change is highlighted below;

### **Incomplete (I) Grade**

Students are required to complete all courses for which they are registered by the end of the semester. In some cases, a student may be unable to complete all of the coursework because of extenuating circumstances. The term "extenuating" circumstances includes: (1) incapacitating illness which prevents a student from attending classes for a minimum period of two weeks, (2) a death in the immediate family, (3) financial responsibilities requiring a student to alter course schedule to secure employment, (4) change in work schedule as required by employer, (5) judicial obligations, **(6) unresolved issues related to the Academic Integrity Policy**, or **(7) other emergencies** deemed appropriate by the instructor. The student may petition the instructor for time beyond the end of the semester to finish the work. If the instructor agrees, two grades will be given, an "I" and a letter grade for the course computed as if the missing work were zero. An *Incomplete Grade Documentation Form* must be filed by the instructor in the departmental office. Students may not be given an incomplete grade due to poor performance or in order to retain financial aid.

3. **Second Bachelor Exceptions.** Bring this up in EPC

4. **Provisional admission; discuss this next month**

Chairman Scot Allgood adjourned the meeting at 4:15 p.m.

Next meeting: Thursday, March 20, 2008