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Academic Standards Subcommittee Minutes, January 13, 2012

Utah State University

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ACADEMIC STANDARDS COMMITTEE MINUTES

January 13, 2012
4:00 p.m. – 5:00 p.m.
Champ Hall Conference Room

Present: Deborah Reece (Stephanie Hamblin); Richard Mueller; Michele Hillard; Eddy Berry; Stacey Hills; Roland Squire

Absent: John Barton; Scott Bates; Tanner Wright

Call to Order - Richard Mueller

Approval of Minutes

Business

Awarding an Associate’s Degree after a Bachelor’s Degree (Registrar’s Update) – APPROVED. Motion carried by Deborah Reece; seconded by Roland Squire.

Students who have already received a bachelor’s degree may not later apply for or receive an Associate of Science or an Associate of Arts degree.

Students who have already received an Association of Science (AS) degree, Associate of Arts (AA) degree, or a bachelor’s degree may later apply for an Associate of Applied Science Degree.

Applicants must file an application with the Admissions Office and obtain the recommendation of their academic dean prior to being admitted. This AAS degree is only available to those on whom the previous degree was conferred by a regionally-accredited institution. Students must complete all of the degree requirements not covered or satisfied by previous degrees. In addition, students must complete a minimum of 15 USU credits beyond those applied toward the previous degree. USU credits must be earned in courses completed at USU’s Logan campus or other designated centers, or through classes offered by Regional Campuses and Distance Education through USU.

Earned F Grade – (Registrar’s Update) – APPROVED. Motion carried by Eddy Berry; seconded by Stacey Hills.

To comply with Federal regulations the University needs to do a better job of tracking student participation in classes. The two paragraphs below should be inserted into the electronic catalog to help the Financial Aid office easily identify registered students who never participated. It is hoped that information can be pulled from Canvas to help with the last day of participation for all graded students to also assist with compliance.
Two grading options are available for instructors when posting grades for students who are to receive an F grade for a course. Students who attended or participated in a course at least one time will be given the traditional F grade, and the instructor is responsible for reporting the last day of attendance or participation. The grade of NF (Non Participation) is given when a student’s name appears on a final grade report, but there is no record of attendance or other evidence of participation in the course. The NF grade is treated as an F grade in calculating grade point averages.

Participation includes most documented forms of academic activity: attendance in class or labs, graded quizzes, tests, assignments, and participation in online discussions. However, simply logging into a system like Canvas does not constitute participation.

**Adjourned:** 4:50 pm

**Next Meeting**
Friday, February 10, 2012 Champ Hall Conference Room
4:00 pm