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Educational Policies Committee. Paper 346.

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ACADEMIC STANDARDS SUBCOMMITTEE OF THE EDUCATION POLICIES COMMITTEE

MINUTES FEBRUARY 13, 2014

A meeting of the academic Subcommittee of the Educational Policies committee was held on February 13, 2014 at 2:00pm in Old Main 164j (RGS Conference Room).

PRESENT

Scott Bates (chair, Emma Eccles Jones College of Education and Human Services), Thomas Fronk (College of Engineering), Stephanie Hamblin (Student Services, Advising), Dawn Kirby (College of Humanities and Social Sciences), Doug Fiefia (USUSA), Cliff Skousen (Huntsman School of Business), Jeannie (for Roland Squire (Student Services, Registrar's Office)).

ABSENT

None

VISITORS

Margaret Garr (IELI), John Mortensen (Student Services)

NEW BUSINESS

SUGGESTED REVISION ON THE IELI CREDITS POLICY

- There was a discussion of IELI credit requirement. Which is included here:
 - Credit for Intensive English Study. Classes in IELI carry academic credit. Full-time students at each level take 18 credits per semester. A student who begins IELI at level 1 and progresses to level 4 may earn a total of 72 undergraduate elective credits. While all the credits will appear on a student's transcript, a maximum of 18 can be counted toward graduation. Application of the 18 credits will be determined by the student's college and major department. Students must, therefore, meet with their departmental advisors to determine the role of IELI credits in their graduation requirements.
- The discussion centered on the application of the 18-credit requirement. Specifically, how to clarify the language or change the policy. It was suggested that IELI students' VISA status has enrollment requirements and if IELI is a pre-requisite for other courses, that more than 18 would be accumulated.
- The revision to intensive English language institute policy for the university, credits, processes, and procedures was tabled for potential future conversation at a future meeting of the Academic Standards subcommittee.

60% POLICY – LAST DAY TO WITHDRAWAL WITH W, AND LAST DAY FOR PASS/FAIL

- There was a discussion of how the deadline for "last day to withdrawal with W, P/F" was calculated. USU has recently used instruction days; for federal guidelines, calendar days are used. Proposal was to use the federal guidelines for calculating last day to withdrawal with W, P/F. This will generally only shift the day a few days in one direction and will align for the purposes of federal financial aid--students will benefit from the alignment.
- Cliff Skousen moved to accept that the calculation of 60% of the term be based on calendar days for the purposes of withdrawal with a W and pass/fail. Thomas Fronk seconded. Motion passed.

COMPLETE WITHDRAWAL POLICY

- There was a discussion of the policy related to complete withdrawal. The revised policy is attached to the minutes. It more specifically articulates what has been practice. It defines early semester, mid-semester, and late-semester withdrawal and outlines procedures.
- Cliff Skousen moved to accept the new policy as written, Stephanie Hamblin seconded. There was a friendly amendment to correct punctuation. Outcome: motion passes.

OTHER BUSINESS

- There was a discussion of "significant feedback on the exam" and grades as related to the withdrawal policy. This item will be added to a future meeting of the Academic Standards Subcommittee.

NEXT MEETINGS

- March 20th, 2014, at 2pm in OM164j (RGS Conference Room)
- April 17th, 2014, at 2pm in OM164j (RGS Conference Room)