3-7-2013

Curriculum Subcommittee Agenda, March 7, 2013

Utah State University

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CURRICULUM SUBCOMMITTEE AGENDA
7 March 2013

A meeting of the Curriculum Subcommittee of the Educational Policies Committee will be held on 7 March 2013 at 2 p.m. in Old Main 136 (Champ Hall Conference Room).

Approval of the minutes of the 7 February 2013 meeting (see below)

**College of Agriculture**

**Department of Animal, Dairy and Veterinary Sciences**
Delete Course
  ADVS 1010  Artificial Insemination and Reproduction  2 cr.
              Effective Fall 2013
  ADVS 1920  New Student Orientation  1 cr.
              Effective Fall 2013

**Department of Agricultural Systems Technology and Education**
Title Change, Course Description Change
  ASTE 2900  Food Matters: Ethics, Economics, and the Environment  3 cr.
              Previously Humanity in the Food Web
              University Studies Designation: BSS
              Effective Spring 2014

  ASTE/JCOM 3050  Technical and Professional Communication Principles  3 cr.
              Previously Technical and Professional Communication Principles
              in Agriculture
              University Studies Designation: CI
              Effective Fall 2013

**School of Applied Sciences and Technology Education**
New Course
  AV 1000  Private Pilot Introduction  1 cr.
              Pass/Fail only
              Effective Summer 2013

Title Change, Prerequisite Change, Course Description Change
  AV 4300  Airline Operations and Management Simulation  3 cr.
              Previously Airline Marketing
              Prerequisite: AV 4280
              Effective Spring 2014
Department of Nutrition, Dietetics and Food Sciences

New Course
NDFS 5111/6111  Food Microbiology Laboratory  1 cr.
Effective Spring 2014

NDFS 6180  Food Safety Inspection and Auditing  1-2 cr.
Effective Fall 2013

Credit Hour Change
NDFS 5110/6110  Food Microbiology  3 cr.
Previously 4 cr.
University Studies Designation for NDFS 5110: CI
Effective Spring 2014

Caine College of the Arts

Department of Music

Credit Hour Change
MUSC 1190  World Music  2-3 cr.
Previously 2 cr.
Effective Fall 2013

Title Change, Credit Hour Change, Prerequisite Change, Course Description Change
MUSC 4730  Directed Project in Instrumental Pedagogy and Literature  3 cr.
Previously Directed Project in Instrumental Pedagogy, 2 cr.
Repeatable for credit
University Studies Designation: CI
Prerequisites: ENGL 2010 and Music Performance Major
or permission of instructor
Effective Summer 2013

Department of Theatre Arts

New Course
THEA 2710  The Art of Storytelling  3 cr.
Effective Fall 2013

Dual List Change
THEA 4710  Contemporary Theatre  3 cr.
Repeatable for credit
University Studies Designations: CI/DHA
Remove dual list of THEA 6710
Effective Fall 2013

THEA 5720  Special Topics in Theatre History and Literature  3 cr.
Repeatable for credit
Remove dual list of THEA 6720
Effective Fall 2013
Title Change, Credit Hour Change, Dual List Change
THEA 6710  Contemporary Theatre Studies  2 cr.
Previously Contemporary Theatre, 3 cr.
Repeatable for credit
Remove dual list of THEA 4710
Effective Fall 2013

THEA 6720  Specialized Theatre History and Literature Topics  2 cr.
Previously Special Topics in Theatre History and Literature, 3 cr.
Repeatable for credit
Remove dual list of THEA 5720
Effective Fall 2013

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**Jon M. Huntsman School of Business**

**School of Accountancy**

Delete Course

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 3010</td>
<td>Intermediate Accounting I</td>
<td>3 cr.</td>
</tr>
<tr>
<td></td>
<td>Effective Summer 2013</td>
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</tr>
<tr>
<td>BUS 3020</td>
<td>Intermediate Accounting II</td>
<td>3 cr.</td>
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<td>Effective Summer 2013</td>
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</tr>
<tr>
<td>BUS 3310</td>
<td>Managerial Cost Accounting</td>
<td>3 cr.</td>
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<td>Effective Summer 2013</td>
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<tr>
<td>BUS 3410</td>
<td>Federal Income Tax I</td>
<td>3 cr.</td>
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<tr>
<td>BUS 4200</td>
<td>Advanced Accounting</td>
<td>3 cr.</td>
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<td>Effective Summer 2013</td>
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<tr>
<td>BUS 4410</td>
<td>Taxation of Business Entities</td>
<td>3 cr.</td>
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<td>Effective Summer 2013</td>
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</tr>
<tr>
<td>BUS 4500</td>
<td>Accounting Systems</td>
<td>3 cr.</td>
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<tr>
<td>BUS 4510</td>
<td>Auditing Principles</td>
<td>3 cr.</td>
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<td>Effective Summer 2013</td>
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</tr>
</tbody>
</table>
**Department of Management**

Prerequisite Change, Course Description Change

MGT 2050  Ethical and Legal Environment of Business  3 cr.
Prerequisites: GPA of 2.5 or higher and completion of 30 credit hours
Effective Spring 2014

**Emma Eccles Jones College of Education and Human Services**

**Department of Psychology**

New Course

PSY 6390  Program Evaluation in the Schools: Models and Guidelines  3 cr.
Prerequisite: Admission into the School Counseling graduate program or prior approval
Effective Summer 2013

PSY 6420  Group Counseling in the Schools  3 cr.
Prerequisite: Admission into the School Counseling graduate program
Effective Summer 2013

PSY 6610  College and Career Readiness for School Counselors  3 cr.
Prerequisite: Admission into the School Counseling graduate program
Effective Summer 2013

Title Change, Course Description Change

PSY 5330/6330  Principles of Psychological Measurement and Test Theory  3 cr.
Previously Tests and Measurement
Effective Fall 2013

Title Change, Prerequisite Change, Course Description Change

PSY 6340  Consultation in the Schools  3 cr.
Previously Psychological and Educational Consultation
Prerequisite: Admission into the School Counseling graduate program
Effective Summer 2013

Title Change, Course Description Change, Dual List Change

PSY 7650  Multilevel and Marginal Models for the Social Sciences  3 cr.
Previously Longitudinal Research Design and Analysis
Remove dual list of EDUC 7650
Effective Spring 2014

**College of Engineering**

**Department of Biological Engineering**

Prerequisite Change

BENG 2330  Engineering Properties of Biological Materials  3 cr.
Prerequisites: BIOL 1610 and BENG 1880
Prerequisites/Corequisites: CHEM 2300 or CHEM 2310; and CHEM 2315
Effective Fall 2013
BENG 3200  Introduction to Unit Operations in Biological Engineering  3 cr.
Prerequisite: BENG 2330
Prerequisites/Corequisites: CHEM 2300 or CHEM 2310; and CHEM 2315
Effective Fall 2013

BENG 5600/6600  Downstream Processes in Biological Engineering  3 cr.
Prerequisites: BENG 3670 or CEE 3670; Admission to Professional Engineering
Effective Spring 2014

**College of Humanities and Social Sciences**

**Department of History**

New Course
HIST 4760  America in the 1960’s  3 cr.
Effective Fall 2013

Add Multiple List
HIST 4730  History of Black America  3 cr.
University Studies Designation: CI
Add multiple list of RELS 4730
Effective Fall 2013

**Department of Languages, Philosophy and Communication Studies**

Add Multiple List
PHIL 3120  Early Modern Philosophy  3 cr.
University Studies Designation: CI
Add multiple list of RELS 3120
Effective Fall 2013

Add Multiple List, Prerequisite Change, Course Description Change
PHIL 3150  Kant and the Nineteenth Century  3 cr.
University Studies Designation: CI
Add multiple list of RELS 3150
Prerequisites: PHIL 1000 or PHIL/RELS 3120 or permission of instructor
Effective Fall 2013

**Military Science**

Add University Studies Designation
MSL 4010  Developing Adaptive Leaders  3 cr.
University Studies Designation: CI
Effective Spring 2013
S. J. and Jessie E. Quinney College of Natural Resources

Department of Environment and Society
Add University Studies Designation
   ENVS 1350 Introduction to Environmental Science 3 cr.
   University Studies Designation: BLS
   Effective Summer 2013

Department of Wildland Resources
Inactivate Course
   WILD/Biol/PSC 5420 Forest and Shade Trees Pathology 3 cr.
   University Studies Designation: CI
   Effective Spring 2014

   WILD/PSC 5650 Urban/Community Forestry 3 cr.
   Effective Spring 2014

Delete Course
   WILD/Biol 2300 Mushroom Identification 1 cr.
   Effective Fall 2013

   WILD/Biol 2310 Mushroom Identification Lab 1-2 cr.
   Repeatable for credit
   Effective Fall 2013

College of Science
Department of Biology
New Course
   BIOL 1050 Biology Professions 1 cr.
   Effective Fall 2013

   BIOL 1060 Prehealth Professions 1 cr.
   Effective Fall 2013
Other Business

1. Request from the Sociology, Social Work and Anthropology Department to amend the number of credits required for completion of the PhD in Sociology (see below)

2. Request from the Engineering Education Department to reduce the number of credits required for the post-MS doctoral degree (see below)

3. Request from the Management Information Systems Department to discontinue the MS in Management Information Systems and create a Master of Management Information Systems degree (see below)

4. Request from the Management Department to discontinue the MS in Human Resources and change the name to Master of Strategic Human Resources (see below)

5. Request from the Instructional Technology and Learning Sciences Department to discontinue the Plan C in the MS in Instructional Technology and Learning Sciences and create a Master of Learning Technologies and Instructional Design (see below)

6. Request from the Nutrition Dietetics and Food Science Department to approve a Graduate Certificate for completion of the existing USU graduate Dietetic Internship (see below)
A meeting of the Curriculum Subcommittee of the Educational Policies Committee was held on 7 February 2013 at 2 p.m. in Old Main 136 (Champ Hall Conference Room).

Present: Ed Reeve, Chair
        Ed Reeve, College of Agriculture
        Darrin Brooks, Caine College of the Arts
        Frank Caliendo, Huntsman School of Business
        Scott Hunsaker, Emma Eccles Jones College of Education and Human Services
        Dean Adams, College of Engineering
        Kristine Miller, College of Humanities and Social Sciences
        Nancy Mesner, College of Natural Resources
        Richard Mueller, College of Science
        Travis Peterson, Regional Campuses and Distance Education
        Norm Jones, General Education Subcommittee Chair
        Jordan Hunt, ASUSU Academic Senate President
        Michelle Fleck, USU-Eastern
        Jessica Hansen, Registrar’s Office (representing Roland Squire)
        Cathy Gerber, Registrar’s Office

Absent: Zach Portman, Graduate Studies Vice President
        Shelley Lindauer, Graduate Council
        Wendy Holliday, Libraries

Visitors: Larry Smith, Executive SR Vice Provost
          Gretchen Peacock, Department Head, Psychology

Norm Jones moved to approve the minutes of the 10 January 2013 meeting. Nancy Mesner seconded; motion approved.

Nancy Mesner moved to approve the business of the College of Agriculture. Darrin Brooks seconded; motion approved.

**College of Agriculture**

**Department of Nutrition, Dietetics and Food Sciences**

New Course

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NDFS 5040/6040</td>
<td>Dairy Foods Processing Laboratory</td>
<td>1 cr.</td>
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</table>

Effective Summer 2013
Credit Hour Change
NDFS 4040 Dairy Foods
Previously 4 cr.
Effective Fall 2013

NDFS 5030/6030 Dairy Technology and Processing
Previously 4 cr.
Effective Fall 2013

Darrin Brooks moved to approve the business of the Caine College of the Arts. Norm Jones seconded; motion approved.

Caine College of the Arts
Department of Art and Design
Add University Studies Designation
ARTH 2640 Survey of Asian Art: Ancient to Modern
University Studies Designation: BCA
Effective Spring 2013

Department of Theatre Arts
New Course
THEA 2545 Fundamentals of Stage Lighting
USU Eastern Only
Effective Summer 2013

Prerequisite Change
THEA 3380 Drama Across the Curriculum, Grades K-12
3 cr.
Prerequisite: Admission to STEP or ELED or permission of department
Effective Fall 2013

THEA 4330/6330 Methods of Teaching Drama, Grades K-6
3 cr.
Prerequisite for THEA 4330: Admission to STEP or ELED or permission of department
Prerequisite for THEA 6330: permission of department
Effective Fall 2013

THEA 4340/6340 Methods of Teaching Theatre, Grades 7-12
3 cr.
Prerequisite for THEA 4340: Admission to STEP or permission of department
Prerequisite for THEA 6340: permission of department
Effective Fall 2013

Dual List Change
THEA 4510 Scene Design II
Remove dual list of THEA 6510
Effective Fall 2013
THEA 4520  Costume Design II
Remove dual list of THEA 6520
Effective Fall 2013

THEA 4540  Lighting Design II
Remove dual list of THEA 6540
Effective Fall 2013

THEA 5550  Rendering and Painting for Theater Design
Remove dual list of THEA 6550
Effective Fall 2013

Title Change, Credit Hour Change, Dual List Change
THEA 6510  Advanced Scene Design for Theatre
Previously Scene Design II, 3 cr.
Remove dual list of THEA 4510
Effective Fall 2013

THEA 6520  Advanced Costume Design for Theatre
Previously Costume Design II, 3 cr.
Remove dual list of THEA 4520
Effective Fall 2013

THEA 6540  Advanced Lighting for Theatre Design
Previously Lighting Design II, 3 cr.
Remove dual list of THEA 4540
Effective Fall 2013

THEA 6550  Rendering in Theatre Design
Previously Rendering and Painting for Theatre Design, 3 cr.
Remove dual list of THEA 5550
Effective Fall 2013

Frank Caliendo moved to approve the business of the Jon M. Huntsman School of Business. Darrin Brooks seconded; motion approved.

Jon M. Huntsman School of Business
School of Accountancy
Prerequisite Change
BUS 4200  Advanced Accounting
3 cr.
Prerequisites: Cumulative GPA of 3.0 or higher, grade of B or better in BUS 3010; BUS 3020; admittance to a USU major; and completion of at least 40 credits.
Effective Fall 2013
Department of Management

Title Change, Course Description Change
MGT 4535  Marketing Campaigns 2 cr.
  Previously Pricing Strategy
  Effective Fall 2013

Title Change, Credit Hour Change, Course Description Change
MGT 4540  Social Media Marketing 2 cr.
  Previously Marketing Institutions, 3 cr.
  Effective Fall 2013

Title Change
MGT 6720  Strategic Operations Management 2-3 cr.
  Previously Strategic Supply Chain Management
  Effective Fall 2013

Scott Hunsaker moved to approve the business of the Emma Eccles Jones College of Education and Human Services. Kristine Miller seconded; motion approved.

Emma Eccles Jones College of Education and Human Services

School of Teacher Education and Leadership

Prerequisite Change, Grade Mode Change
TEAL 6210  Graduate Student Teaching 3-10 cr
  Repeatable for credit
  Change to Pass/Fail only
  Prerequisite: Teacher Ed Registration Block
  Effective Fall 2013

Prerequisite Change
TEAL 6570  Advanced Comprehension 3 cr.
  No prerequisites needed
  Effective Fall 2013

Credit Hour Change, Course Description Change
TEAL 6980  Portfolio Project 1-3 cr.
  Previously 3 cr.
  Effective Fall 2013

Department of Instructional Technology and Learning Sciences

New Course
ITLS 5220/6220  Digital Video Capture and Production II 3 cr.
  Prerequisites: ITLS 5215/6215 or permission of instructor
  Effective Summer 2013

ITLS 5240/6240  Instructional Graphic Production II 3 cr.
  Effective Summer 2013
### Title Change

<table>
<thead>
<tr>
<th>Course Code</th>
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<th>Credits</th>
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<tbody>
<tr>
<td>ITLS 5215/6215</td>
<td>Digital Video Capture and Production</td>
<td>3 cr.</td>
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<tr>
<td></td>
<td>Previously Digital Video Capture and Production</td>
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<td>Effective Fall 2013</td>
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### Course Number Change

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<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tbody>
<tr>
<td>ITLS 6000</td>
<td>SLM Foundations and Information Management</td>
<td>3 cr.</td>
</tr>
<tr>
<td></td>
<td>Previously ITLS 6060</td>
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<tr>
<td></td>
<td>Dual listed with ITLS 5000</td>
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### Delete Course

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<tbody>
<tr>
<td>ITLS 3500</td>
<td>Technology Tools for Secondary Teachers</td>
<td>1 cr.</td>
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<th>Course Title</th>
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<tr>
<td>ITLS 4010</td>
<td>Principles and Practices of Technology for Elementary Teachers</td>
<td>3 cr.</td>
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<tbody>
<tr>
<td>ITLS 5200</td>
<td>Principles and Practices of Technology for Secondary Teachers</td>
<td>2 cr.</td>
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<th>Course Title</th>
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<tbody>
<tr>
<td>ITLS 5405/6405</td>
<td>Educational Technology Tools Fundamentals</td>
<td>3 cr.</td>
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<th>Course Title</th>
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<tr>
<td>ITLS 5410/6410</td>
<td>Assessment and Educational Standards</td>
<td>3 cr.</td>
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<tbody>
<tr>
<td>ITLS 5415/6415</td>
<td>Implementation of Technology in Education K-12</td>
<td>3 cr.</td>
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<th>Course Title</th>
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<tbody>
<tr>
<td>ITLS 5420/6420</td>
<td>Educational Technology Tools Integration</td>
<td>3 cr.</td>
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<tbody>
<tr>
<td>ITLS 5425/6425</td>
<td>Technology and Inquiry Based Lessons</td>
<td>3 cr.</td>
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<tbody>
<tr>
<td>ITLS 5430/6430</td>
<td>Educational Technology K-12 Practicum</td>
<td>3 cr.</td>
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### Department of Psychology

#### New Course

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<tbody>
<tr>
<td>PSY 4460</td>
<td>Neuroscience II</td>
<td>4 cr.</td>
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<tr>
<td></td>
<td>Prerequisites: PSY 1010 and either PSY 3460 or BIOL 1620</td>
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<td>Effective Summer 2013</td>
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</tbody>
</table>
PSY 7790  Multivariate Statistical Analysis II: Latent Variable Modeling  3 cr.
Prerequisite: PSY 7780
Effective Summer 2013

Title Change, Course Description Change
PSY 3460  Neuroscience I  3 cr.
Previously Physiological Psychology
Effective Fall 2013

Title Change, Prerequisite Change, Course Description Change
PSY 7780  Multivariate Statistical Analysis I: Observed Variables  3 cr.
Previously Multivariate Methods in Psychology and Education
Prerequisite: EDUC/PSY 7610
Effective Fall 2013

Prerequisite Change, Course Description Change
PSY 7070  Advanced Measurement Theories and Practice  3 cr.
Prerequisite: EDUC/PSY 6600
Effective Spring 2014

Department of Special Education and Rehabilitation
Credit Hour Change
SPED 3030  Educational and Multicultural Foundations  1-3 cr.
Previously 3 cr.
Effective Summer 2013

Dean Adams moved to approve the business of the College of Engineering. Norm Jones seconded; motion approved.

College of Engineering
Department of Civil and Environmental Engineering
Prerequisite Change
CEE 5008/6008  Management of Irrigation Systems  3 cr.
Prerequisites: CEE 3430 and CEE 3500
Effective Spring 2014

Title Change, Prerequisite Change, Course Description Change
CEE 6110  Hydroinformatics  3 cr.
Previously Probabilistic and Statistical Methods in Engineering
Prerequisite: Graduate student standing or permission of instructor
Effective Fall 2013
# Department of Electrical and Computer Engineering

**New Course**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>ECE 4820</td>
<td>Engineering Design I</td>
<td>1 cr.</td>
</tr>
<tr>
<td></td>
<td>Prerequisites: ECE 3810 and Professional Program status.</td>
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<tr>
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<td>Corequisite: ECE 4830</td>
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<td>Effective Summer 2013</td>
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<th>Credits</th>
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<tbody>
<tr>
<td>ECE 4830</td>
<td>Engineering Communications I</td>
<td>1 cr.</td>
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<tr>
<td></td>
<td>Prerequisites: CEC 3810 and Professional Program status.</td>
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<td></td>
<td>Corequisite: ECE 4820 or capstone course</td>
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**Title Change, Credit Hour Change, Prerequisite Change, Course Description Change**

<table>
<thead>
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<th>Title</th>
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<tbody>
<tr>
<td>ECE 4840</td>
<td>Engineering Design II</td>
<td>2 cr.</td>
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<tr>
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<td>Previously Engineering Design, 3 cr.</td>
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<tr>
<td></td>
<td>Prerequisite: ECE 4820 or capstone course and Professional Program status</td>
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<td></td>
<td>Corequisite: ECE 4850</td>
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<td></td>
<td>University Studies Designation: CI</td>
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<tbody>
<tr>
<td>ECE 4850</td>
<td>Engineering Communications II</td>
<td>1 cr.</td>
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<tr>
<td></td>
<td>Previously Engineering Communications, 2 cr.</td>
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<tr>
<td></td>
<td>Prerequisite: ECE 4830 and Professional Program status</td>
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<tr>
<td></td>
<td>Corequisite: ECE 4840</td>
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<td>University Studies Designation: CI</td>
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<td>Effective Fall 2013</td>
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</table>

**Inactivate Course**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECE 5530</td>
<td>Digital Systems Design</td>
<td>3 cr.</td>
</tr>
<tr>
<td></td>
<td>Effective Fall 2013</td>
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</tbody>
</table>

**Delete Course**

<table>
<thead>
<tr>
<th>Course</th>
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<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECE 5870</td>
<td>Wireless Communications</td>
<td>3 cr.</td>
</tr>
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<td></td>
<td>Effective Fall 2013</td>
<td></td>
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</tbody>
</table>

Kristine Miller moved to approve the business of the College of Humanities and Social Sciences. Darrin Brooks seconded; motion approved.

**College of Humanities and Social Sciences**

**Department of English**

**Title Change**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 3510</td>
<td>Teaching Young Adult Literature</td>
<td>3 cr.</td>
</tr>
<tr>
<td></td>
<td>Previously Young Adult Literature</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Effective Summer 2013</td>
<td></td>
</tr>
</tbody>
</table>
ENGL 4220  Teaching Literacy in Diverse Classrooms
Previously Ethnic Literacy
Effective Spring 2014

Delete Course
ENGL 1110  English Orientation
Effective Fall 2013

ENGL 3060  British and Commonwealth Cultures
University Studies Designation: DHA
Effective Fall 2013

ENGL 3330  Literary Theory
Effective Fall 2013

ENGL 5550  English Teaching Capstone
Effective Fall 2013

ENGL 6490  Portfolio
Effective Fall 2013

ENGL 6850  Advanced Studies in the Teaching of English
Repeatable for credit
Effective Fall 2013

Department of Languages, Philosophy, and Communication Studies
New Course
LING 6500  Second Language Acquisition: Theory and Practice
Effective Summer 2013

PORT 3540  Introduction to Translation Studies in Portuguese
Effective Summer 2013

Title Change, Add Multiple List
LANG/LING 2100  Language in Society
Previously Languages of the World
Add Multiple List of LING 2100
University Studies Designation: BSS
Effective Fall 2013
Nancy Mesner moved to approve the business of the S.J. and Jessie E. Quinney College of Natural Resources. Richard Mueller seconded; motion approved.

**S. J. and Jessie E. Quinney College of Natural Resources**

**Department of Environment and Society**

New Course

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>ENVS 1350</td>
<td>Introduction to Environmental Science</td>
<td>3 cr.</td>
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<td></td>
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</table>

**Department of Wildland Resources**

Inactivate Course

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<tr>
<th>Course Code</th>
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<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>WILD 5500</td>
<td>Dendrology: The Study of Trees</td>
<td>4 cr.</td>
</tr>
<tr>
<td></td>
<td><strong>Effective Fall 2013</strong></td>
<td></td>
</tr>
<tr>
<td>WILD 6400</td>
<td>Ecology of Animal Populations</td>
<td>4 cr.</td>
</tr>
<tr>
<td></td>
<td><strong>Effective Fall 2013</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Other Business**

1. Richard Mueller moved to approve the request from the Nutrition Dietetics and Food Sciences Department to reduce the number of PhD dissertation credits in NFS. Scott Hunsaker seconded; motion approved. (see below)

2. Scott Hunsaker moved to approve the request from the Psychology Department to change the program name/degree for the Master of Science program with a specialization in School Counseling to a Master of Education (M. Ed.) with Specialization in School Counseling. Darrin Brooks seconded; motion approved. (see below)

3. Norm Jones moved to approve the request from the Center for Women and Gender to offer a Graduate Certificate of Women and Gender Studies. Scott Hunsaker seconded; motion approved. (see below)

Meeting adjourned 2:35 p.m.

Ed Reeve conducted the meeting.

Cathy Gerber recorded the minutes.
Appendix G: Abbreviated Template

Instructions:

- The Abbreviated Template should be used for those items identified as needing the Abbreviated Template in R401-5 and listed as possible items to check on the Cover/Signature Page below.

- An Abbreviated Template consists of a Cover/Signature Page - Abbreviated Template and Program Request - Abbreviated Template.
  - **Cover/Signature Page - Abbreviated Template:** Complete the items requested at the top of the page, INCLUDING SELECTING A CIP Code. Check which type(s) of item(s) apply.
  - **Program Request - Abbreviated Template:** Complete the sections requested, removing the descriptive italics and replacing them with the content of the proposal.

- Prepare the Abbreviated Template per R401-7 instructions as a Word document (no PDF formats). Begin each of the two sections (Cover/Signature Page and Program Request) at the top of a new page. When *descriptions of the content required for each section appear in this font color*, the descriptive italics are to be removed and replaced with the institutional content before the institution submits the proposal to OCHE.

- The CAO or his/her designated representatives should e-mail the completed Abbreviated Template (including electronic signature) to academicaffairs@utahsbr.edu.

- The institution is responsible for maintaining a record of the submission as the OCHE Academic Affairs office is not responsible for storing electronic copies of submitted proposals.
Institution Submitting Request: Utah State University
Currently Approved Title: PhD in Sociology
School or Division or Location: College of Humanities and Social Sciences
Department(s) or Area(s) Location: Department of Sociology, Social Work and Anthropology
Current Classification of Instructional Programs (CIP) Code (for existing programs): 45.1101
Proposed Beginning Date (for new programs): 08/15/13
Institutional Board of Trustees’ Approval Date:

Proposal Type (check all that apply):

<table>
<thead>
<tr>
<th>Section #</th>
<th>Item</th>
<th>Section #</th>
<th>Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.1.5.2</td>
<td>☐ Minor*</td>
<td>6.1.1</td>
<td>☐ Reinstatement of Previously Suspended Program</td>
</tr>
<tr>
<td>5.1.1.1</td>
<td>☐ New Emphasis on an Existing Degree*</td>
<td>6.1.5</td>
<td>☐ Reinstatement of Previously Suspended Unit</td>
</tr>
<tr>
<td>5.1.2</td>
<td>☐ Certificate of Proficiency Not Eligible for Financial Aid</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.1.3</td>
<td>☐ Out-of-Service Area Delivery of Programs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.1.4</td>
<td>☐ Name Change of Existing Programs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.1.5</td>
<td>☐ Program Transfer</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>☐ Program Restructure</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.1.6</td>
<td>☐ Program Discontinuation</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>☐ Program Suspension</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.1.7</td>
<td>☐ Administrative Unit Creation</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>☐ Administrative Unit Transfer</td>
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<td></td>
<td>☐ Administrative Unit Consolidation</td>
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<tr>
<td>5.1.8</td>
<td>☐ New Center</td>
<td></td>
<td></td>
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<td></td>
<td>☐ New Institute</td>
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<td></td>
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<td></td>
<td>☐ New Bureau</td>
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<tr>
<td>5.1.9</td>
<td>☐ Graduate Certificate</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Requires “Section VI: Program Curriculum” of Abbreviated Template

Chief Academic Officer (or Designee) Signature:
I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

______________________________  __________________________
Signature                          Date:

Printed Name: Provost Raymond Coward
Institution Submitting Request: Utah State University
Currently Approved Title: PhD in Sociology
School or Division or Location: College of Humanities and Social Sciences
Department(s) or Area(s) Location: Department of Sociology, Social Work and Anthropology
Current Classification of Instructional Programs (CIP) Code (for existing programs): 45.1101
Proposed Beginning Date: 08/15/13
Institutional Board of Trustees' Approval Date:

Institutional Signatures (as appropriate):

______________________________________
Leon Anderson
Department Head, Sociology, Social Work and Anthropology

______________________________________
John C. Allen
Dean, College of Humanities and Social Sciences

______________________________________
Mark McLellan
Vice President for Research and Dean of Graduate Studies

Date:
Program Request - Abbreviated Template
Utah State University
PhD in Sociology
01/22/2013

Section I: Request

The graduate program in Sociology requests to amend the number of minimum credits required for completion of our PhD degree in Sociology. Specifically, we propose to reduce the required minimum credits (post master degree) for the PhD in Sociology from 60 credits to: (a) 51 credits for students who complete their MS degree at a different graduate program, and (b) 48 credits for students who complete their MS degree in our department. We will retain the minimum number of 12 required dissertation research credits. We believe students can efficiently complete coursework and dissertation research at these reduced minimum levels.

Section II: Need

The graduate program in sociology at Utah State currently accepts students into their PhD program only after the student has already completed a masters degree in sociology (or equivalent discipline). The majority of our doctoral students complete their MS degrees first elsewhere, though we regularly encourage our top MS students to remain with us to obtain their PhD.

We currently require a minimum of 60 credits (post masters) to receive a PhD in Sociology. This includes 36 credits of required doctoral degree coursework in methods (9), theory (6), and substantive sociology seminars (21). The remainder of these credits (24) are typically taken as dissertation research (SOC 7970). In fact, a minimum of 18 credits of dissertation research are currently required by the department.

To speed progress toward degree completion we propose reducing the total required credits to 51 (for people with MS degrees elsewhere) and 48 (for students that ‘roll over’ from our own MS program into the PhD program). The difference is to account for the fact that students who do their MS work with our faculty often need fewer courses to meet our faculty’s expectations to prepare for the PhD.

Section III: Institutional Impact

We believe the most significant impact of this change will be to speed our doctoral students’ progress toward completion of their PhD requirements, and to make our program more competitive with other doctoral programs around the country. We do not expect any change in the quality of the doctoral training our students will receive, and appreciate the opportunity to make the minimum required credits to a more reasonable level.

No additional staff, funding, or institutional facilities are required to implement this change.

Section IV: Finances

Because doctoral students will be taking fewer credits and moving through the program more quickly, we expect some net fiscal savings to the department (and college) through reduced use of tuition awards associated with dissertation research credits.

Section V: Program Curriculum

There are no new courses or curriculum associated with this request. The substantive program requirements for the PhD in Sociology will remain the same, except the minimum total credits would drop to the levels outlined above, and the minimum required dissertation research credits would decrease to 12 credits.
**Proposal Type (check all that apply):**

<table>
<thead>
<tr>
<th>Section #</th>
<th>Item</th>
<th>R401.6</th>
<th>Section #</th>
<th>Item</th>
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<td>4.1.5.2</td>
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<td>6.1.1</td>
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<td>5.1.5</td>
<td>Program Restructure</td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

*Requires “Section VI: Program Curriculum” of Abbreviated Template

**Chief Academic Officer (or Designee) Signature:**

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature

Date: MM/DD/YEAR

Printed Name: Name of CAO or Designee

---

Institution Submitting Proposal: Utah State University

College, School or Division in Which Program/Administrative Unit Will Be Located: College of Engineering

Department(s) or Area(s) in Which Program/Administrative Unit Will Be Located: Engineering Education Department

Program/Administrative Unit Title: PhD in Engineering Education

Recommended Classification of Instructional Programs (CIP) Code: 13.0603

Certificate, and/or Degree(s) to Be Awarded: Doctor of Philosophy in Engineering Education

Proposed Beginning Date: 1/14/13

Institutional Signatures (as appropriate):

V. Dean Adams, PhD
Department Chair

H. Scott Hinton, Dean of College of Engineering
Dean or Division Chair

Career and Technical Education Director

Graduate School Dean

Council on Teacher Education

Date:
Section I: Request

The Engineering Education Department requests a reduction in the number of credits required for the post-MS doctoral degree from 60 credits to 42 credits.

Section II: Need

Engineering education research is an emerging discipline. The USU Engineering Education Department (EED) PhD program is one of only a few such programs in the United States. The other major institutions offering the doctoral degree similar to USU EED are Purdue, Virginia Tech, and Clemson. The Purdue and VT programs are older and larger than the USU EED program.

The Engineering Education Department is on a strategic path to grow the program and become a recognized leader in engineering education research. It is the department’s goal to increase PhD enrollment 20% per year for the next five years.

EED’s current competitive strengths among other institutions offering the PhD in engineering education are:

- On-site undergraduate learning laboratories within its home college, the College of Engineering
- Research-active faculty that will grow 25% to 50% in the next year
- The only institution in the western United States to offer a PhD in engineering education

The reduction in total credit hours from 60 to 42 will streamline and modernize the department, thus enhancing its competitive position. Virginia Tech, Purdue, and Clemson currently require 60 credits for the PhD degree in engineering education. Virginia Tech is currently evaluating a reduction in their required credit hours. A post-MS doctoral program of 42 credits in the Engineering Education Department will be a competitive distinction for USU.

The requested credit reduction is:

<table>
<thead>
<tr>
<th>Doctoral Program Components</th>
<th>Current Credit Hours, PhD beyond MS</th>
<th>Proposed Credit Hours, PhD beyond MS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Engineering Education Core</td>
<td>15 credits</td>
<td>15 credits</td>
</tr>
<tr>
<td>Research Theory Core</td>
<td>12 credits</td>
<td>9 credits</td>
</tr>
<tr>
<td>Engineering Education Electives</td>
<td>9 credits</td>
<td>6 credits</td>
</tr>
<tr>
<td>Dissertation Research</td>
<td>24 credits</td>
<td>12 credits</td>
</tr>
<tr>
<td>Program Total</td>
<td>60 credits</td>
<td>42 credits</td>
</tr>
</tbody>
</table>

The reduction in research credits from 24 to 12 does not change the research requirements for the degree. The reduction in total coursework credits from 36 to 30 is due to the elimination of some course redundancies and improvements in other course offerings. This reduction in coursework credits in no way reduces the academic requirements of the program.
Section III: Institutional Impact

There will be no institutional impact due to the reduction in course credits. There will be no change to the administrative structures, and no change in faculty or staff requirements.

Section IV: Finances

There is no financial impact in the credit reduction of the EED PhD program.
Institution Submitting Request: Utah State University

Proposed Title: Discontinuation of the Plan C in the M.S. Degree in Management Information Systems and the Creation of a Master of Management Information Systems (MIS)

Currently Approved Title:

School or Division or Location: Jon M Huntsman School of Business
Department(s) or Area(s) Location: Management Information Systems

Recommended Classification of Instructional Programs (CIP) Code¹ (for new programs): 11.0802

Current Classification of Instructional Programs (CIP) Code (for existing programs): 11.0802

Proposed Beginning Date (for new programs): August 2013 (Fall 2013)

Institutional Board of Trustees' Approval Date:

Proposal Type (check all that apply):

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<tr>
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*Requires “Section VI: Program Curriculum” of Abbreviated Template

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature ____________________________________ Date: _____________________________________

Printed Name: Dr. Larry Smith

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55.
Institution Submitting Proposal: Utah State University

College, School or Division in Which Program/Administrative Unit Will Be Located: Jon M Huntsman School of Business

Department(s) or Area(s) in Which Program/Administrative Unit Will Be Located: Management Information Systems

Program/Administrative Unit Title:

Recommended Classification of Instructional Programs (CIP) Code: 11.0802

Certificate, and/or Degree(s) to Be Awarded: Master of Management Information Systems

Proposed Beginning Date: January 2014 (Spring 2014 Semester)

Institutional Signatures (as appropriate):

Department Chair

David Olsen
Dept. Head, Management Information Systems

Dean or Division Chair

Douglas D. Anderson
Dean Jon M Huntsman School of Business

Mark R. McLellan, Vice President for Research and Dean of Graduate Studies

Date: 16 January 2013
Program Request - Abbreviated Template
Utah State University
Department of Management Information Systems (MIS)

Discontinuation of the M.S. Degree in Management Information Systems
and Creation of a Master of Management Information Systems Degree

Section I: Request

Recently the Management Information Systems department (MIS) completed an in-depth review of its graduate program. In the current MIS M.S. program, students can select to complete either the Plan A or B (33 credits including 6 thesis credits) or Plan C (33 credits - coursework only) option. In recent memory, all students have selected the Plan C option.

In the review of the MIS graduate program, the faculty concluded that the Plan C option was best representative of a Masters degree for students interested in a professional degree, rather than an M.S. degree that typically includes the creation of new knowledge through completion of a thesis (e.g., Plan A or B options). Therefore, the request of this R401 is to restructure the degree into a Master of Management Information Systems. This restructured professional degree is designed to meet the needs of practicing career professionals in the field of information technology.

Section II: Need

The current Master of Science (M.S.) in Management Information Systems focuses on the role that computers play in managing and making sense of the ever-increasing amount of data flowing into organizations. Managers are tasked with figuring out how to deal with data-overload inundating their organization through increasing automation. Students in the program learn how to create value through innovation utilizing people, processes, and technology. As such, the program is very practice-oriented, which is likely why almost all students have historically chosen the Plan C (coursework only) option for their studies. In contrast, the intent of a M.S. program is primarily for graduate students who want a solid background in research. Changing the title of the degree from an M.S. to an M. program emphasizes the professional nature of the degree.

While there is currently an MIS master’s degree program at the University of Utah, no programs in the state or Intermountain West region provide the in-depth grounding in database management and analytics that this program does.

Section III: Institutional Impact

The proposed program changes will have positive institutional impacts on USU. The proposed changes will not affect existing administrative structures or existing facilities and will have minimal impact on faculty and staff requirements.

Section IV: Finances

No costs or savings are anticipated to result from these program changes.
All Program Courses

The professional Master of Management Information Systems degree is designed for professionals in the field who want to enhance their knowledge and skills in information systems design, development, and implementation, and data modeling, analytics, and administration.

This degree program is an innovative 33-credit program with a core of seven required MIS courses (21 credits), and a minimum of four elective courses (12 credits). The Master of Management Information Systems program will use existing graduate-level courses that are available in the MIS or other related departments. The required courses for this program and current electives available in MIS are shown in the tables below.

### Required Core Courses (21 credits)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MIS 6230</td>
<td>Management of Database</td>
<td>3</td>
</tr>
<tr>
<td>MIS 5300</td>
<td>Data Communications</td>
<td>3</td>
</tr>
<tr>
<td>MIS 6610</td>
<td>MIS Strategy</td>
<td>3</td>
</tr>
<tr>
<td>MIS 6900</td>
<td>IS Development</td>
<td>3</td>
</tr>
<tr>
<td>MIS 6330</td>
<td>Database Implementation</td>
<td>3</td>
</tr>
<tr>
<td>MIS 5050 or MIS 6650</td>
<td>Web Development Advanced Web Development</td>
<td>3</td>
</tr>
<tr>
<td>MIS 6110a</td>
<td>Data Visualization &amp; Dashboards</td>
<td>3</td>
</tr>
<tr>
<td>MIS 6110b</td>
<td>Advanced Business Analytics using Distributed Computing</td>
<td>3</td>
</tr>
<tr>
<td>MIS 6110c</td>
<td>Advanced Business Intelligence &amp; Data Mining</td>
<td>3</td>
</tr>
<tr>
<td>MIS 6860 &amp; 6861</td>
<td>Business Intelligence &amp; Analytics (class + lab)</td>
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### Elective Courses (Minimum of 12 credits)

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<tr>
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<tr>
<td>MIS 6110a</td>
<td>Data Visualization &amp; Dashboards</td>
<td>3</td>
</tr>
<tr>
<td>MIS 6110b</td>
<td>Advanced Business Analytics using Distributed Computing</td>
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</tr>
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<td>MIS 6110c</td>
<td>Advanced Business Intelligence &amp; Data Mining</td>
<td>3</td>
</tr>
<tr>
<td>MIS 6150</td>
<td>Business Communications</td>
<td>3</td>
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<tr>
<td>MIS 6350</td>
<td>Performance Improvement Projects</td>
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<td>MIS 6650</td>
<td>Advanced Web Development</td>
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<tr>
<td>MIS 6800</td>
<td>Security</td>
<td>3</td>
</tr>
<tr>
<td>MIS 6860 &amp; 6861</td>
<td>Business Intelligence &amp; Analytics (class + lab)</td>
<td>3</td>
</tr>
</tbody>
</table>

No more than 2 of the following:
- MIS 6250 Internship
- MIS 6950 Independent Study

No more than 9 5XXX credit hours
- MIS 5050 Web Development
- MIS 5150 Special Topics
- MIS 5350 Data Modeling & Analytics
- MIS 5700 E-Commerce

Other approved 6XXX level courses 3
Program Schedule

The courses for the professional Master of Management Information Systems are offered during the Fall, Spring and Summer Semesters. The flexibility of this program will allow most students to complete the degree in two years or less.

Faculty

*The following faculty from the department of Management Information Systems will be involved in delivering instruction in this program:*

Katherine Chudoba, Associate Professor, Ph.D.
Kelly Fadel, Assistant Professor, Ph.D.
Nicole Forsgren Velasquez, Assistant Professor, Ph.D.
Karina Hauser, Associate Professor, Ph.D.
Jeffrey Johnson, Associate Professor, Ph.D.
John Johnson, Professor, Ph.D.
Yong Kim, Associate Professor, Ph.D.
Robert Mills, Associate Professor, Ph.D.
David Olsen, Professor, Ph.D.
David Paper, Professor, Ph.D.
Zsolt, Ugray, Associate Professor, Ph.D.
Institution Submitting Request: Utah State University

Proposed Title: Master of Strategic Human Resources (MSHR)

Currently Approved Title: Master of Science in Human Resources

School or Division or Location: Jon M. Huntsman School of Business

Department(s) or Area(s) Location: Management

Recommended Classification of Instructional Programs (CIP) Code\(^1\) (for new programs): 52.1001

Current Classification of Instructional Programs (CIP) Code (for existing programs): 52.1001

Proposed Beginning Date (for new programs): August 2013 (Fall 2013)

Institutional Board of Trustees’ Approval Date:

Proposal Type (check all that apply):

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<tr>
<th>Section #</th>
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<td>5.1.4</td>
<td>X Name Change of Existing Programs</td>
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<td>5.1.6</td>
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Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

________________________________________

Signature

Date:

Printed Name: Dr. Larry Smith
Institution Submitting Proposal: Utah State University

College, School or Division in Which Program/Administrative Unit Will Be Located: Jon M. Huntsman School of Business

Department(s) or Area(s) in Which Program/Administrative Unit Will Be Located: Department of Management

Program/Administrative Unit Title:

Recommended Classification of Instructional Programs (CIP) Code: 52.1001

Certificate, and/or Degree(s) to Be Awarded: Master of Strategic Human Resources

Proposed Beginning Date: August 2013 (Fall 2014)

Institutional Signatures (as appropriate):

Department Chair

Dean or Division Chair

_________________________________  ____________________________________
James H. Davis  Douglas D. Anderson
Head, Department of Management  Dean, Jon M. Huntsman School of Business

____________________________________
Mark R. McLellan, Vice President for Research and Dean of Graduate Studies

Date: January 14, 2013
Program Request - Abbreviated Template  
Utah State University  
Department of Management  
Discontinuation of the Master of Science in Human Resources and Creation of a Master of Strategic Human Resources  

Section I: Request  
The Department of Management in the Jon M. Huntsman School of Business at Utah State University seeks to change the name of its Master of Science in Human Resources to Master of Strategic Human Resources.

Section II: Need  
In a recent review of graduate programs at Utah State University, it was recognized that there were a number of Master of Science (M.S.) degrees that might be more appropriately designated as a professional degree. The Master of Science in Human Resources was one of these. This 36 credit graduate program is designed to prepare students to take professional positions in human resources and organizational leadership. The degree requirements are fulfilled through completion of coursework approved by departmental faculty and related to the subject. The MSHR program is one of few across the country that meet the curricular guidelines specified by the Society for Human Resource Management.

By and large, business degrees are professional degrees, and are designated as such. For instance accountants receive a Master of Accounting, and business graduates receive a Master of Business Administration. In line with this logic, it is proposed that the name of the Master of Science in Human Resources be changed to “Master of Strategic Human Resources.”

Section III: Institutional Impact  
Apart from changing the program webpage and promotional materials, the name change will have little institutional impact. The faculty, curriculum, and admission standards will remain the same.

Section IV: Finances  
No significant costs or savings are anticipated to result from this name change.

Section V: Program Curriculum  
Program Courses  
The program is comprised of 36 credits beyond the business core. Key courses include Talent Acquisition and Retention, Employment Law, Applied HR Research, Team and Interpersonal Effectiveness, Managing a Diverse Workforce, Training and Organization Development, Total Rewards and Employee Performance, Leadership and Organizational Effectiveness, Negotiation and Mediation, Employee Relations and the Labor Movement, Principles of Operational Excellence, and Global Strategic Thinking. No change in the curriculum is anticipated associated with the proposed name change.

Program Schedule  
The program is available on the Logan Campus for face-to-face delivery. It is also available in an online format, for delivery throughout the State of Utah and beyond.
Faculty

The following faculty from the department of Management will be involved in delivering instruction in this program:

Ronda Callister, Professor, Ph.D.
Alison Cook, Associate Professor, Ph.D.
James Davis, Professor and Department Head, Ph.D.
Timothy Gardner, Associate Professor, Ph.D.
Steven Hanks, Associate Professor and Director of Graduate Studies in Human Resources, Ph.D.
Konrad Lee, Associate Professor, J.D.
Glenn McEvoy, Professor, Ph.D.
Lynne Pettit, Program Administrator, M.S.
David Stephens, Professor, Ph.D.
Alan Warnick, Associate Department Head, and Executive in Residence in HR, M.S.
Bradley Winn, Clinical Associate Professor, Director of the MSHR Executive Program, Ph.D.
Institution Submitting Request: Utah State University
Proposed Title: Discontinuation of the Plan C in the M.S. Degree in Instructional Technology & Learning Sciences and the Creation of a Master of Learning Technologies & Instructional Design
Currently Approved Title:
School or Division or Location: Instructional Technology & Learning Sciences
Department(s) or Area(s) Location: Instructional Technology & Learning Sciences
Recommended Classification of Instructional Programs (CIP) Code¹ (for new programs):
Current Classification of Instructional Programs (CIP) Code (for existing programs): 13.0501
Proposed Beginning Date (for new programs): January 2014 (Spring 2014)
Institutional Board of Trustees' Approval Date: 
Proposal Type (check all that apply):

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<tr>
<td>5.1.9</td>
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</tr>
</tbody>
</table>

*Requires “Section VI: Program Curriculum” of Abbreviated Template

Chief Academic Officer (or Designee) Signature:
I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature ______________________ Date: ____________

Printed Name: Dr. Larry Smith

Institution Submitting Proposal: Utah State University

College, School or Division in Which Program/Administrative Unit Will Be Located: EEJ College of Education & Human Services

Department(s) or Area(s) in Which Program/Administrative Unit Will Be Located: Instructional Technology & Learning Sciences

Program/Administrative Unit Title:

Recommended Classification of Instructional Programs (CIP) Code: 13.0501

Certificate, and/or Degree(s) to Be Awarded: Master of Learning Technologies & Instructional Design

Proposed Beginning Date: January 2014 (Spring 2014 Semester)

Institutional Signatures (as appropriate):

Department Chair

Mimi Recker
Dept. Head, Instructional Technology & Learning Sciences

Dean or Division Chair

Beth Foley
Dean EEJ College of Education & Human Services

Mark R. McLellan, Vice President for Research and Dean of Graduate Studies

Date: December 4, 2012
Program Request - Abbreviated Template
Utah State University
Department of Instructional Technology & Learning Sciences (ITLS)

Discontinuation of the Plan C in the M.S. Degree in Instructional Technology & Learning Sciences
and Creation of a Master of Learning Technologies & Instructional Design

Section I: Request

Recently the Instructional Technology & Learning Sciences department (ITLS) completed an in-depth review of all its graduate programs and identified opportunities to improve selected programs. In the current ITLS M.S. program, students can select to complete either the Plan A (45 credits including 15 thesis credits) or Plan C (36 credits - coursework only) option.

In the review of the ITLS graduate program, it was found that the Plan C option was not representative of the rigors and activities associated with completing an M.S. degree. Therefore, the request of this R401 is to eliminate the Plan C option from the ITLS M.S. Instructional Technology & Learning Sciences degree program and to restructure this Plan C into a Master of Learning Technologies & Instructional Design. This restructured professional degree is designed to meet the needs of practicing career professionals.

The current Master of Science (M.S.) degree in Instructional Technology & Learning Sciences will continue as a Plan A Thesis option.

Section II: Need

The current Master of Science (M.S.) in Instructional Technology & Learning Sciences emphasizes a wide range of theory and instructional design applications, techniques, and skills. It also affords introduction to a variety of development tools. This program is intended primarily for graduate students who are or want to be employed in the instructional design field. In reviewing this program, it was determined that the current Plan C (coursework only) did not meet the intent of a M.S. program (intended primarily for graduate students who want a solid background in research) and a need existed to create another option.

Eliminating the Plan C of the M.S. program in Instructional Technology & Learning Sciences will create an opportunity to restructure that degree program into a professional degree program to attract those who may be interested in completing a master’s degree without a thesis in the broad area of Instructional Technology & Learning Sciences. This professional degree is also offered on-line, which is attractive to many place-bound career professionals and prospective students.

Currently, there are no similar professional master's degree programs offered online in the State of Utah. However, in the State of Utah and in the Intermountain Region, there are many practicing professionals whom we believe will be attracted to this flexible degree program.

Section III: Institutional Impact

The proposed program changes will have positive institutional impacts on USU. The proposed changes will not affect existing administrative structures or existing facilities and will have minimal impact on faculty and staff requirements.

Section IV: Finances

No costs or savings are anticipated to result from these program changes.
Section V: Program Curriculum

***THIS SECTION OF THE ABBREVIATED TEMPLATE REQUIRED FOR EMPHASES AND MINORS ONLY.***

All Program Courses

The professional Master of Learning Technologies & Instructional Design degree is designed for professionals in the field who want to enhance their knowledge and skills in theory, instructional design, and development skills. Individuals who successfully complete the program will be able to:

This degree program is an innovative 36-credit program with a core of four required ITLS courses (12 credits). The Master of Learning Technologies & Instructional Design will use existing graduate-level courses that are available in ITLS or other related departments. Shown in the table below are the required courses for this program and current electives available in ITLS.

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<th>Required Core Courses</th>
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<td>ITLS 6540</td>
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<td>ITLS 6940 or 6960</td>
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<tr>
<td>ITLS 6900</td>
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</table>
Program Schedule

The courses for the professional Master of Learning Technologies & Instructional Design are offered during the Fall, Spring and Summer Semesters. The flexibility of this program will allow most students to complete the degree in two years or less.

Faculty

*The following faculty from the department of Instructional Technology & Learning Sciences will be involved in delivering instruction in this program:*

Mimi Recker, Professor, Ph.D.
Brian Belland, Assistant Professor, Ph.D.
Anne Diekema, Assistant Professor, Ph.D.
Deborah Fields, Assistant Professor, Ph.D.
Sheri Haderlie, Senior Lecturer, Advisor, Ph.D.
Yanghee Kim, Associate Professor, Ph.D.
Victor Lee, Assistant Professor, Ph.D.
Taylor Martin, Associate Professor, Ph.D.
Brett Shelton, Associate Professor, Ph.D.
Andrew Walker, Associate Professor, Ph.D.
Appendix G: Abbreviated Template

Instructions:

- The Abbreviated Template should be used for those items identified as needing the Abbreviated Template in R401-5 and listed as possible items to check on the Cover/Signature Page below.

- An Abbreviated Template consists of a Cover/Signature Page - Abbreviated Template and Program Request - Abbreviated Template.
  - **Cover/Signature Page - Abbreviated Template**: Complete the items requested at the top of the page, INCLUDING SELECTING A CIP Code. Check which type(s) of item(s) apply.
  - **Program Request - Abbreviated Template**: Complete the sections requested, removing the descriptive italics and replacing them with the content of the proposal.

- Prepare the Abbreviated Template per R401-7 instructions as a Word document (no PDF formats). Begin each of the two sections (Cover/Signature Page and Program Request) at the top of a new page. When descriptions of the content required for each section appear in this font color, the descriptive italics are to be removed and replaced with the institutional content before the institution submits the proposal to OCHE.

- The CAO or his/her designated representatives should e-mail the completed Abbreviated Template (including electronic signature) to academicaffairs@utahsbr.edu.

- The institution is responsible for maintaining a record of the submission as the OCHE Academic Affairs office is not responsible for storing electronic copies of submitted proposals.
Institution Submitting Request: Utah State University
Proposed Title: Dietetic Internship
Currently Approved Title: s/a
School or Division or Location: College of Agriculture
Department(s) or Area(s) Location: Nutrition Dietetics & Food Science, program location is Salt Lake City
Recommended Classification of Instructional Programs (CIP) Code\(^1\) (for new programs): 00.0000
Current Classification of Instructional Programs (CIP) Code (for existing programs): 51.3101
Proposed Beginning Date (for new programs): 06/01/2013
Institutional Board of Trustees’ Approval Date: MM/DD/YEAR

Proposal Type (check all that apply):

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Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature ___________________________ Date: 12/15/2012

Printed Name: ___________________________
Institution Submitting Proposal: Utah State University

College, School or Division in Which Program/Administrative Unit Will Be Located: College of Agriculture

Department(s) or Area(s) in Which Program/Administrative Unit Will Be Located: Nutrition, Dietetics & Food Science

Program/Administrative Unit Title: Dietetic Internship

Recommended Classification of Instructional Programs (CIP) Code: 51.3101

Certificate, and/or Degree(s) to Be Awarded: Graduate Certificate

Proposed Beginning Date: May 2013

Institutional Signatures (as appropriate):

______________________________
Charles E. Carpenter, Professor and Head
Department of Nutrition, Dietetics and Food Sciences
Asst. Vice President for Extension

______________________________
Noelle Cockett, Vice President and dean Extension and Agriculture
College of Agriculture

______________________________
Graduate School Dean

Date:
Program Request - Abbreviated Template  
Utah State University  
Graduate Certificate Dietetic Internship  
12/11/2012  

Section I: Request  
Currently students enrolled in the Utah State University Dietetic Internship (DI) are admitted to the university as undeclared post-graduate endorsement students. After completing the two semester DI program interns receive a verification statement that allows them to take the registration examination for dietitians but they do not receive a credential for this effort. Our request is to approve a Graduate Certificate for completion of the existing USU graduate Dietetic Internship. This credential will be recognition for completion of the graduate level curriculum comprising their internship.

Section II: Need  
For 14 years the USU department of Nutrition Dietetics and Food Science (NDFS) has provided a post-baccalaureate supervised practice in dietetics referred to as the Dietetics Internship (DI). Brigham young University (BYU) has a dietetic internship, University of Utah has a Masters Coordinated Program which has an internship built in. But USU’s DI is the only distance dietetic internship in Utah and can boast that it is the second largest dietetic internship program in the nation with an annual enrollment of 60 students. Other geographically close dietetics internships are in Colorado State University, University of Nevada, and Arizona State University. The USU DI is unique in its curriculum emphasis (child nutrition programs and school foodservice management) and is delivered in a distance format to allow students from all over the country to participate. The distance format dietetic internship uses a combination of curriculum delivery methods: in-person onsite preceptors (local dietitians who agree to train USU interns); Canvas online coursework, exams and assignment submissions; live chat sessions; WebEx conference calling with interns and preceptors. Students who are excellent candidates to enter the profession of dietetics but who cannot relocate to a traditional dietetic internship because of financial reasons or family obligations, can complete the DI program in this unique, flexible way and still meet all the professional requirements to graduate, take the national examination for Registered Dietitians. A Graduate Certificate awarded to interns would be recognition for completion of the graduate coursework accomplished as they complete the internship program.

Section III: Institutional Impact  
There will be no change to the NDFS department through approval of this graduate certificate. The USU Dietetics Internship program has been offered for many years quite successfully with faculty, curriculum, budgets and procedures in place already.

Section IV: Finances  
There will be no known budgetary impacts as a result of approving a Graduate Certificate for the USU Dietetic Internship.
Section V: Program Curriculum
***THIS SECTION OF THE ABBREVIATED TEMPLATE REQUIRED FOR EMPHASES AND MINORS ONLY.***

All Program Courses

<table>
<thead>
<tr>
<th>Course Prefix &amp; Number</th>
<th>Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Required Courses</td>
<td>NDFS 6350 Food Service Management Internship</td>
<td>6350=6-11 variable</td>
</tr>
<tr>
<td></td>
<td>NDFS 6050 Community Nutrition Internship</td>
<td>6050= 3-5 variable</td>
</tr>
<tr>
<td></td>
<td>NDFS 6250 Clinical Nutrition Internship</td>
<td>6250=5-19 variable</td>
</tr>
<tr>
<td></td>
<td>NDFS 6900 Orientation</td>
<td>6900 = 1</td>
</tr>
</tbody>
</table>

Sub-Total

| Elective Courses       | none                                      | Sub-Total 0                |

| Track/Options (if applicable) | n/a                                       | Sub-Total 0                |

Total Number of Credits 26

New Courses to Be Added in the Next Five Years
No new courses are planned to add in the next five years.

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Course Prefix and Number</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(List courses – use one row per course)</td>
<td>n/a</td>
</tr>
<tr>
<td>Semester 2</td>
<td></td>
<td>n/a</td>
</tr>
<tr>
<td></td>
<td>(List courses – use one row per course)</td>
<td>n/a</td>
</tr>
</tbody>
</table>

Program Schedule

Dietetic interns arrange their program schedule in coordination with their local preceptors and with the approval of the USU DI Directors. Interns/students in the USU DI program are registered for courses based on their Master Rotation Schedule they arrange with their local preceptors. Not all interns/students complete all of any one course in one semester. They can take any one of the three internship courses in first semester and any of the three in second semester. The variable credits allows the interns to split the course if they complete part of the course in one semester and the remainder in the second semester of the internship. RCDE staff registers the interns in courses via open learning once their individual master
rotation schedule is set up. The DI office staff to enroll the interns in the number of credits for that semester proportionate to the amount of practice time/rotation weeks they are actually completing in that semester. Some of the “courses” can be split into two, three, four segments of variable credits over two semesters to match their rotation schedule. But by the end of the time students are in the program they must be enrolled in the max credits (11, 5, 9 and 1) for a total of 26 credits. For example very often NDFS 6050 is split on the intern’s schedule into 3 2-week segments (they train at 3 facilities for a total of 6 weeks) or a 4-week segment and a two-week segment. Each two week segment may be in different semesters. NDFS 6250 Clinical Nutrition, likewise, is often split into segments: 3 weeks of outpatient time, 2 weeks of long term care, 8 weeks of inpatient care. And these may be at different facilities, scheduled in different semesters. The variable credits allows the DI staff to enroll the intern in the course to reflect the time in these courses in each semester.