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## Educational Policies Committee Program Proposal, College of Humanities and Social Sciences, October 24, 2008 – Latin Teaching Minor

Utah State University

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UTAH SYSTEM OF  
HIGHER EDUCATION

*Building a Stronger State of Minds*

AGENDA

MEETING OF THE  
UTAH STATE BOARD OF REGENTS  
TO BE HELD AT  
UTAH VALLEY UNIVERSITY  
OREM, UTAH

OCTOBER 24, 2008



Utah State Board of Regents  
Office of the Commissioner of Higher Education  
Board of Regents Building, The Gateway  
60 South 400 West  
Salt Lake City, Utah 84101-1284

October 15, 2008

**MEMORANDUM**

TO: State Board of Regents

FROM: William A. Sederburg

SUBJECT: Utah State University – Latin Teaching Minor, Effective Fall 2009 – Action Item

Issue

Utah State University requests approval to offer a Latin Teaching Minor effective Fall 2009. This program was approved by the institutional Board of Trustees on 11 April 2008.

Background

Currently, there is a nationwide Latin teacher shortage, and many Latin programs throughout the country are being discontinued for lack of well-qualified teachers. Utah's public and private high schools have 10 Latin programs; three of these have been added in the past three years. Many USU students who are pursuing a Classics Minor with emphasis in Latin are already planning to be high school teachers; the Latin Teaching Minor will enable them to receive additional certification in Latin.

The History Department at USU already offers minors in Latin, Greek and Classical Civilization. No new faculty, administrative, or organizational structures will be necessary to offer a Latin Teaching Minor. Since this minor will require only one additional course, which will be taught by current faculty, it will have no impact on the delivery of either undergraduate or lower-division education.

The "No Child Left Behind" Act does not require teachers to have a major in languages. Thus, a minor in Latin Teaching is an appropriate route for additional certification for students already enrolled in the Secondary Teacher Education Program (STEP).

The proposed Latin Teaching Minor will require no new faculty and no new resources; it is not expected to generate any new resources. Thus, this program will be revenue neutral.

Policy Issues

USHE institutions were supportive of the program although a question was raised regarding assessment of students. USU faculty believe that if students who earn the Latin Teaching Minor can pass the Praxis examination, a necessary step toward certification, they will have demonstrated competence.

Requiring second year students to enroll in 3000-level courses was questioned. USU was able to demonstrate that its 3000-level Latin courses were comparable to the University of Utah's 2000-level Latin courses. The purpose for upper-division numbering is to distinguish those courses from Latin literature courses that are numbered at the 2000-level. USU will assure that transfer students will not be disadvantaged. A schedule of courses for transfer students can be found in Appendix D.

Commissioner's Recommendation

The Commissioner recommends that the Regents review the request by Utah State University to offer the Latin Teaching Minor, raise questions and, if satisfied, approve the request.

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William A. Sederburg, Commissioner

WAS/PCS/HN  
Attachment

Academic, Career and Technical Education, and Student Success Committee

Action Item

Request to Offer a Latin Teaching Minor

Utah State University

Prepared for  
William A. Sederburg  
by  
Phyllis C. Safman

October 15, 2008

## **Section I: The Request**

Utah State University requests approval to offer a Latin Teaching Minor effective Fall 2009. This program was approved by the institutional Board of Trustees on 11 April 2008.

## **Section II: Program Description**

### **Complete Program Description**

The Department of History at Utah State University (USU) seeks authorization for the creation of a Latin Teaching Minor, effective Fall Semester 2009. The Latin Teaching Minor will allow students who plan to enroll in the Secondary Teacher Education Program (STEP) as part of their major to receive additional certification in Latin (grades 7-12).

Students must be formally accepted into the Latin Teaching Minor. Applications will not be considered until students have completed their first year of Latin at USU (LATN 1010, LATN 1020) with a satisfactory grade (B or better).

Proposed Latin Teaching Minor at USU

12 credits of upper-division Latin (LATN 3100, 3130, 4100 and/or 4930)

6 credits of Roman History (HIST 3150) & Latin/Greek Elements (CLAS 1100)

3 credits of Latin pedagogy (LATN 4860)

32 credits in STEP (includes courses for Teaching Major)

53 credits total

Teaching Certification in Latin for grades 7-12 will be granted to students who successfully complete the Latin Teaching Minor. Since the History Department at USU already prepares students for teaching certification in History who complete the History Teaching Major or History Teaching Minor, granting of this additional certification will have no impact on the program. The Department already meets the requirements necessary to prepare students to receive the Teaching Certification in Latin, provided that students in the program are also enrolled in a teaching major and complete the STEP program as part of their major.

### **Purpose of Degree**

There is a nationwide Latin teacher shortage, and many Latin programs throughout the country are being discontinued for lack of well-qualified teachers. There are at present 10 Latin programs in Utah public and private schools; three of these have been added in the past three years. Many USU students who are pursuing a Classics Minor with Emphasis in Latin are already planning to be high school teachers; the Latin Teaching Minor will enable them to receive additional certification in Latin.

### **Institutional Readiness**

The History Department at USU already offers minors in Latin, Greek and Classical Civilization. No new faculty, administrative, or organizational structures will be necessary to offer a Latin Teaching Minor. Since

this minor will require only one additional course, which will be taught by current faculty, it will have no impact on the delivery of either undergraduate or lower-division education.

### **Faculty**

As the implementation of this program will require only one additional course, no new faculty will be required. The three current classics faculty members are already fully prepared to implement this program. Please see Appendix C for a list of these three faculty members and their qualifications.

### **Staff**

No new staff will be required to implement this program.

### **Library and Information Resources**

No new library resources will be required to implement this program.

### **Admission Requirements**

Students must be formally accepted into the Latin Teaching Minor. Applications will not be considered until students have completed their first year of Latin at USU (LATN 1010, LATN 1020) with a satisfactory grade (B or better).

### **Student Advisement**

Students who are interested in this program will be advised by one of the three existing faculty.

### **Justification for Graduation Standards and Number of Credits**

Fifty-three credits will be required to complete the Latin Teaching Minor at USU. This includes 18 credits of upper-division work in Latin, Roman History, and Latin/Greek Elements in English, three credits of Latin pedagogy, and 32 credits in STEP (Secondary Teaching Education Program). Although the French and German Teaching Minors at USU require only 50 credits total (rather than 53 credits), this program is comparable to the Latin Teaching Minor offered at Brigham Young University (BYU).

### **External Review and Accreditation**

No external consultants were involved in the development of this program, but informal discussions were held regarding the proposed program with Professor Roger T. Macfarlane, Associate Professor of Classics at Brigham Young University.

### **Projected Enrollment**

| <b>Year</b> | <b>Student Headcount</b> | <b># of Faculty</b> | <b>Student-to-Faculty Ratio</b> | <b>Accreditation Req'd Ratio</b> |
|-------------|--------------------------|---------------------|---------------------------------|----------------------------------|
| 1           | 3                        | 1                   | 3:1                             |                                  |
| 2           | 3                        | 1                   | 3:1                             |                                  |

| Year | Student Headcount | # of Faculty | Student-to-Faculty Ratio | Accreditation Req'd Ratio |
|------|-------------------|--------------|--------------------------|---------------------------|
| 3    | 3                 | 1            | 3:1                      |                           |
| 4    | 3                 | 1            | 3:1                      |                           |
| 5    | 3                 | 1            | 3:1                      |                           |

### Expansion of Existing Program

The proposed Latin Teaching Minor is an expansion of the Latin Minor currently offered by the History Department. There are now approximately 8-10 students who are pursuing the Latin Minor. As the above table shows, it is anticipated that approximately three students will choose the Latin Teaching Minor rather than the Latin Minor. Only one additional class will be needed to implement the new minor (Latin Pedagogy - LATN 4860), which will be taught every other year, as needed. (Please note: this course has already been approved and is now listed in the USU catalog.)

## Section III: Need

### Program Need

Currently, there is a nationwide Latin teacher shortage, and many Latin programs throughout the country are being discontinued for lack of well-qualified teachers. There are at present 10 Latin programs in Utah public and private high schools; three of these have been added in the past three years. Many USU students who are pursuing a Classics Minor with Emphasis in Latin are already planning to be high school teachers; the Latin Teaching Minor will enable them to receive additional certification in Latin.

### Labor Market Demand

As noted above, there are currently 10 Latin programs in Utah high schools, and there is an increasing demand to add more programs. Furthermore, the ability to teach Latin is often seen by employers as a sign of a prospective teacher's dedication and breadth of preparation. Any teacher who is certified to teach Latin will thus significantly enhance his or her profile with a prospective employer.

### Student Demand

This program is being proposed in direct response to student demand. USU has a strong program in secondary teacher training, and many students currently enrolled in the Latin Minor intend to be teachers. However, these students are not able to apply their Latin Minor toward their teacher preparation. Students must add an additional teaching minor in order to comply with the requirements of the Secondary Teacher Education Program (STEP), which typically adds another year to their program. The proposed Latin Teaching Minor will allow students to complete their Latin Teaching Certification and comply with the STEP teacher licensure program. While the number of students requesting this minor is relatively small, they are passionate in their love for Latin and for teaching. If USU could offer them the opportunity to prepare to complete their Latin Teaching Certification, it would significantly enhance these students' educational experience as well as provide well-qualified teachers for a small but growing subject area.



## **Similar Programs**

A program such as this is not offered at any other USHE institution. Among both private and public institutions in Utah, BYU offers a similar Latin Teaching Minor.

## **Collaboration with and Impact on Other USHE Institutions**

As there are no other programs within USHE, no collaborative efforts have been pursued.

## **Benefits**

The proposed Latin Teaching Minor will enhance USU's program in Secondary Teacher Preparation. Students who complete the Latin Teaching Minor are likely to become competent teachers in their major subject of choice, as well as in Latin.

## **Consistency with Institutional Mission**

The Latin Teaching Minor will help to support the University's mission as a student-centered, land-grant institution in which academics come first. Because the impetus for this minor comes from continued student demand, its implementation will further demonstrate USU's responsiveness to students' needs. Furthermore, this program will enhance USU's program in secondary teacher preparation, which is a vital aspect of USU's role as a land-grant institution. Finally, since Latin is a subject that requires a high level of academic preparation, the new minor will greatly enhance the academic qualifications of those students who complete it.

## **Section IV: Program and Student Assessment**

### **Program Assessment**

The primary goal for the Latin Teaching Minor is to provide the student a means for obtaining Secondary Teaching Certification in Latin. The Latin PRAXIS II Exam is a necessary prerequisite to obtain Secondary Teaching Certification in Latin in Utah, and provides a standardized assessment measure for this program. To date, three USU students have taken the Latin PRAXIS II Exam, and all three students have passed.

### **Expected Standards of Performance**

Upon successful completion of this program, students will be prepared to teach Latin at the secondary level. Such preparation will include: an understanding of the most important issues being discussed in the field of Latin pedagogy today; a demonstrated ability to implement the best Latin teaching practices by teaching a sample Latin grammar class and submitting a written lesson plan; a strong foundation in the Latin language, including the ability to translate the major Latin authors; a knowledge of Roman history; and an understanding of how English words have been influenced by Greek and Latin prefixes, roots, and suffixes.

Section V: Finance

| Financial Analysis Form         |        |        |        |        |        |
|---------------------------------|--------|--------|--------|--------|--------|
|                                 | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 |
| <b>Students</b>                 |        |        |        |        |        |
| Projected FTE Enrollment        | 0      | 0      | 0      | 0      | 0      |
| Cost Per FTE                    | 0      | 0      | 0      | 0      | 0      |
| Student/Faculty Ratio           | 0      | 0      | 0      | 0      | 0      |
| Projected Headcount             |        |        |        |        |        |
| <b>Projected Tuition</b>        |        |        |        |        |        |
| Gross Tuition                   | 0      | 0      | 0      | 0      | 0      |
| Tuition to Program              | 0      | 0      | 0      | 0      | 0      |
| <b>5 Year Budget Projection</b> |        |        |        |        |        |
|                                 | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 |
| <b>Expense</b>                  |        |        |        |        |        |
| Salaries & Wages                | 0      | 0      | 0      | 0      | 0      |
| Benefits                        | 0      | 0      | 0      | 0      | 0      |
| Total Personnel                 | 0      | 0      | 0      | 0      | 0      |
| Current Expense                 | 0      | 0      | 0      | 0      | 0      |
| Travel                          | 0      | 0      | 0      | 0      | 0      |
| Capital                         | 0      | 0      | 0      | 0      | 0      |
| Library Expense                 | 0      | 0      | 0      | 0      | 0      |
| Total Expense                   | \$0    | \$0    | \$0    | \$0    | \$0    |
| <b>Revenue</b>                  |        |        |        |        |        |
| Legislative Appropriation       | 0      | 0      | 0      | 0      | 0      |
| Grants & Contracts              | 0      | 0      | 0      | 0      | 0      |
| Donations                       | 0      | 0      | 0      | 0      | 0      |
| Reallocation                    | 0      | 0      | 0      | 0      | 0      |
| Tuition to Program              | 0      | 0      | 0      | 0      | 0      |
| Fees                            | 0      | 0      | 0      | 0      | 0      |
| Total Revenue                   | \$0    | \$0    | \$0    | \$0    | \$0    |
| <b>Difference</b>               |        |        |        |        |        |
| Revenue-Expense                 | \$0    | \$0    | \$0    | \$0    | \$0    |

**Budget Comments**

The proposed Latin Teaching Minor will require no new faculty and no new resources; it is not expected to generate new resources. Thus, this program will be revenue neutral.

## **Funding Sources**

As this program will be revenue neutral, no new funding sources will be required.

## **Reallocation**

This minor will require only one new course, Latin Pedagogy (LATN 4860, already approved), which will be taught as part of the normal teaching load of the existing classics faculty. For this reason, no reallocation of existing funds will be required.

## **Impact on Existing Budgets**

Since the Latin Pedagogy class will be taught by current faculty as part of their normal teaching load, it is expected to have no impact on existing budgets.

## Appendix A: Program Curriculum

### All Program Courses

List all courses, including new courses, to be offered in the proposed program by prefix, number, title, and credit hours (or credit equivalences).

| Course Prefix & Number | Title                          | Credit Hours |
|------------------------|--------------------------------|--------------|
| LATN 3100              | Intermediate Latin Prose       | 3            |
| LATN 3130              | Intermediate Latin Poetry      | 3            |
| HIST 3150              | Roman History                  | 3            |
| LATN 4100              | Advanced Latin Readings        | 3            |
| CLAS 1100              | Latin and Greek Element        | 3            |
| LATN 4930              | Directed Readings Latin        | 3            |
| LATN 4860              | Latin Pedagogy                 | 3            |
| STEP Program           | Teacher Ed courses             | 32           |
|                        | <b>Total Number of Credits</b> | <b>53</b>    |

### New Courses to be Added in the Next Five Years

LATN 4860

Latin Pedagogy

Credit Hours: 3

**Course Description:** Latin 4860 will prepare students to teach Latin at the secondary level. Students will survey the most important issues in Latin pedagogy and discuss the best teaching practices. Students will also translate selections from core Latin authors, focusing on authors not previously studied.

Note: This course has already been approved.

## Appendix B: Program Schedule

### Freshman Year

Semester 1: LATN 1010 – Beginning Latin I 3 credit hours (does not count toward minor)  
Semester 2: LATN 1020 – Beginning Latin II 3 credit hours (does not count toward minor)

### Sophomore Year

Semester 3: LATN 3100 – Intermediate Latin Prose 3 credit hours  
Semester 4: LATN 3130 – Intermediate Latin Poetry 3 credit hours  
HIST 3150 – Roman History 3 credit hours

### Junior Year

Semester 5: LATN 4100 – Advanced Latin Readings 3 credit hours  
CLAS 1100 – The Latin and Greek Element in English 3 credit hours  
Semester 6: LATN 4860 – Latin Pedagogy 3 credit hours

### Senior Year

Semester 7: LATN 4930 – Directed Readings in Latin 3 credit hours  
Begin STEP Program 32 credit hours

## Appendix C: Faculty

List current faculty within the institution, with their qualifications, to be used in support of the program. Do not include resume.

Mark L. Damen, Professor of History, Classics and Theatre, USU

PhD in Classics, University of Texas, 1985

Utah Carnegie Professor of the Year, 1998

Award-winning teacher of Latin, Greek, Classics, History and Theatre at all levels

Author of numerous publications in the fields of Classics, History and Classical Drama

Susan O. Shapiro, Associate Professor of History and Classics, USU

PhD in Classics, University of Texas, 1992

CAMWS Award for Excellence in College Teaching, 2002

Teacher of Latin, Greek, Classics and History at all levels

Author of an intermediate Latin textbook, and several published articles in the fields of Classics, History, and Latin Pedagogy

Frances B. Titchener, Professor of History and Classics, USU

PhD in Classics, University of Texas, 1988

APA Teaching Excellence Award, 1999

Utah Carnegie Professor of the Year, 1995

Award-winning teacher of Latin, Greek, Classics, and History at all levels

Author of numerous publications in the fields of Classics and History

## Appendix D: Program Schedule for Transfer Students

Although course numbers and titles may vary, the content of college-level Latin courses tends to be quite consistent from school to school and indeed from state to state. For this reason, a student transferring from any accredited college Latin program in the United States will easily be able to complete the Latin Teaching Minor in a timely manner.

Within Utah, the only institutions of higher education that currently offer Latin are Utah State University, the University of Utah, and Brigham Young University. The Latin classes at the University of Utah and Brigham Young are very similar in content and level of difficulty to those at Utah State University, although course numbers and titles do differ. For example, the sophomore level Latin courses at Brigham Young are numbered Latin 201 and Latin 301, but they are equivalent in content and level of difficulty to LATN 3100 and LATN 3130 at Utah State. Similarly, the sophomore Latin classes at the University of Utah are numbered Latin 2010 and 2020, but they are equivalent in content and level of difficulty to LATN 3100 and 3130 at Utah State.

At Utah State University, second-year Latin courses were approved to be offered at the 3000 level for the following reasons: i) first-year Latin courses (LATN 1010 and LATN 1020) each carry 5 credits as opposed to first-year modern language courses which carry 4 credits each; and ii) all of Latin grammar is taught in the first year and conversational Latin is not taught. Therefore, second-year Latin courses are true literature courses and correspond to third-year courses in the modern languages.

A possible program schedule for a transfer student from The University of Utah is outlined below.

### Possible Program for a Transfer Student from The University of Utah

#### Freshman Year – The University of Utah

|   |  |
|---|--|
| Semester 1: Latin 1010 – Beginning Classical Latin I  | 4 credit hours (does not count toward minor) |
| Semester 2: Latin 1020 – Beginning Classical Latin II | 4 credit hours (does not count toward minor) |

#### Sophomore Year The University of Utah

|  |                |
|--|----------------|
| Semester 3: Latin 2010 – Intermediate Classical Latin I  | 3 credit hours |
| Semester 4: Latin 2020 – Intermediate Classical Latin II | 3 credit hours |
| CI Cv 1570 The Romans                                    | 3 credit hours |

#### Junior Year – Utah State University

|  |                |
|--|----------------|
| Semester 5: LATN 4100 – Advanced Latin Readings    | 3 credit hours |
| CLAS 1100 – The Latin and Greek Element in English | 3 credit hours |
| Semester 6: LATN 4860 – Latin Pedagogy             | 3 credit hours |

#### Senior Year – Utah State University

|  |                |
|--|----------------|
| Semester 7: LATN 4930 – Directed Readings in Latin | 3 credit hours |
| Begin STEP Program                                 | 32 credit      |