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4-25-2016

## Faculty Senate Agenda, April 25, 2016

Utah State University

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## **FACULTY SENATE AGENDA**

April 25, 2016

3:00 – 4:30 p.m.

Merrill-Cazier Library, Room 154

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### **Agenda**

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- 3:00 Call to Order**.....Ronda Callister  
Approval of Minutes April 4, 2016
- 3:05 University Business**.....Stan Albrecht, President  
Noelle Cockett, Provost
- 3:20 Information Items**  
1. HR code change Policy 350 Educational Benefits.....Ronda Callister  
2. Code 405.12.1 was not approved.....Ronda Callister
- 3:30 Reports**  
1. Calendar Committee.....Andi McCabe  
2. EPC Items for April 2016.....Larry Smith  
3. Committee on Committee.....Sheri Haderlie
- 3:45 Unfinished Business**  
1. 402.12.7(1) Name change Undergraduate Faculty Advisor of the Year  
(Second Reading).....Ronda Callister  
2. CFAC with amendments from President's Executive Council  
(Second Reading).....Ronda Callister  
3. Vote FS President-Elect (by acclamation if no other nominees).....Ronda Callister
- 4:05 New Business**  
1. Faculty Senate President & President-Elect coverage for 2016-2017.....Ronda Callister
- 4:15 Concluding Remarks, Passing of the Gavel**.....Ronda Callister
- 4:25 College Caucus to Elect FSEC members** - Two year terms are standard. Senators must have served one year in the Senate to be eligible. Colleges needing an FSEC member are:  
1. Agriculture  
2. Arts  
3. Business (since Vijay is stepping down from Senate)  
4. Humanities & Social Sciences  
5. Natural Resources  
6. Science  
7. Extension
- 4:30 Adjournment**



**USU FACULTY SENATE  
MINUTES  
APRIL 4, 2016  
Merrill-Cazier Library, Room 154**

**Call to Order**

Ronda Callister called the meeting to order at 3:00 pm. The minutes of March 14, 2016 were adopted.

**University Business – President Stan Albrecht, Noelle Cockett.** President Albrecht announced that Dean Hailey will be leaving her position as Dean of Engineering and they will be beginning the search process as soon as possible. The Presidential search is underway. There will be three meetings held to solicit input on the job description, one on the Logan campus which will include community voices as well, in Vernal and at USU Eastern.

**Information Items**

**New Criteria for Scholar of the Year – Janet Anderson.** The criteria for the award have been revised to focus on academic achievement. The letters of recommendation will be put forward by faculty who know the nominees instead of the deans. The award will be presented at the Robins Awards ceremony

**402.12.7(1) Name Change for Undergraduate Faculty Advisor of the Year Award – Tom Lachmar.** The proposal is to change the name of the award to "Undergraduate Faculty Mentor of the Year". There was a motion and a second to consider this discussion a First Reading and to send the proposal to PRPC to draft code language.

**HR Code Change Policy 350 Educational Benefits – BrandE Faupell.** No HR representative was in attendance. This item will be presented at the next meeting.

**Solicitation for Faculty Senate President-Elect Nominations – Ronda Callister.** Ronda asked for nominations for the next President-Elect. Kimberly Lott was nominated from the floor and accepted the nomination. No other nominees came forward at this time.

The current President-Elect Lindsey Shirley will be leaving the University next year for a position elsewhere. This leaves the Senate President position vacant. The Senate leadership is looking for someone with working knowledge of the Senate to fill the vacancy.

**Reports**

**EPC Report – Larry Smith.** Ed Reeve presented the report in Larry's absence. One R401 proposal was discussed from Engineering making a change to their PhD program. The Curriculum sub-committees discussed allowable reasons for excused student absences and clarified the section "Other Allowable Reasons" in the catalog. The Academic Standards sub-committee discussed, but did not put forward any new policy language regarding faculty members in a class.

**Honorary Degrees and Awards – Sydney Peterson.** The President presented the list of Honorary Degrees and Awards at the last senate meeting. The list is included in the agenda packet.

**Budget and Faculty Welfare Committee Report – Diane Calloway-Graham.** Diane highlighted a few of the items covered in the report. The committee has worked this last year on financial issues, health and safety policy changes, and are currently working on the committee size changes. Diane has recently met with the Provost to discuss the legislative outcomes.

**Professional Responsibilities and Procedures Committee – Jerry Goodspeed.** Currently PRPC is working on the committee size change proposal.

Doug Jackson-Smith made a motion to accept all of the reports as presented. The motion was seconded by Vince Wickwar and passed unanimously.

### **Unfinished Business**

**402.10.1 Reapportionment fix for missed section (Second Reading) – Ronda Callister.** The second reading contains a one word correction changing the word “one” to “two”. It was also suggested to update the Regional Campuses and Distance Education designation to Regional Campuses.

Mark McLellan made a motion to approve the second reading and corrections and Doug Jackson-Smith seconded. The motion passed unanimously.

### **New Business**

**405.6.2(2) and 405.8.2 PAC (First Reading) – Ronda Callister.** The senate conducted a lengthy discussion about when the formation of the PAC committee should take place and whether the wording should be that it “shall” be formed or it “will” be formed. This resulted in changes to the first and second paragraphs of the proposal to read:

“At any time following tenure, a faculty member may request, through a letter to the Department head or supervisor, that a promotion advisory committee (PAC) be formed for him or herself and this will occur within 30 days of receipt of the written request.

Although promotion to professor is not under defined time constraints as for tenure, in the interests of supporting faculty timely promotion to full professor, a PAC will be formed by the department head after meeting with the candidate and in consultation with the academic dean, or vice president for extension, and, where appropriate, the chancellor or regional campus dean by the third year following tenure. The PAC and candidate shall meet shortly thereafter.”

Charles Waugh made a motion to send this back to PRPC and suggest they pair a strong statement like “will be formed” with an “escape clause” or no penalty for faculty whose committee was not formed within the 30 day deadline. A second was received and the motion passed with one objection.

**PTR Edits Remaining Sections 405.12.3 – Doug Jackson-Smith.** There are a few technical changes to the PTR process that have been reviewed by the Provost’s office, the FS leadership and the FSEC. As it is now, the only path to a professional development plan is following tenure having a negative annual review and having a committee formed and be in agreement that the performance does not meet the standard, then a PDP is to be formed.

Changes to the section are primarily editorial such as adding sub-section numbers, deleting references to a policy that was confusing, deleting extra words and redundant text. There are three substantive changes, first is what happens if there is no agreement about a PDP. A question was previously raised by Larry Smith if the College Faculty Appeals Committee would be appropriate to handle disputes about the PDP plan. The idea that this committee would take on this responsibility had not been considered in the previous discussions. The other two

recommended changes are setting a two week time limit for PRC input and what happens to the PRC report. A vote today would be to send these edits and proposals to PRPC for the summer and would be revisited again in the fall for votes on first and second readings. A straw poll was taken about who should be the arbiter in a dispute, the Peer Review Committee assigned to the faculty or the CFAC which is a college level committee. Voting was 14 in favor of the CFAC and 17 in favor of the PRC. PRPC will be asked to write the code reflecting these results.

A motion was made and seconded to send the edits with the above suggestions to PRPC for drafting code language. The motion passed unanimously.

**Adjournment**

The meeting adjourned at 4:35 pm.

## **ISSUES/RECOMMENDATIONS**

### **Policy 350 Educational Benefits**

**Purpose:**

To make revisions to Policy 350 Educational Benefits

**Issues:**

- Section 2 – renames the heading within the section to provide clarification and grouping of similar topics.
- Section 2.3 – Clarifies that the educational benefit does not apply to the school of Veterinary Medicine.
- Section 2.7 – Clarifies that the application and form(s) are submitted online.
- Section 2.11 – Clarifies that certain educational benefits may be taxable to retirees and dependents of deceased employees.

**Recommendation:** The Office of Human Resources recommends approval of these changes.



## POLICY MANUAL

### BENEFITS

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**Number 350**

**Subject: Educational Benefits**

**Covered Employees: Benefit-Eligible Employees**

**Effective Date: ~~June 29, 2012~~ March 4, 2016**

**Date of Origin: January 24, 1997**

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#### 350.1 POLICY

The University encourages all individuals associated with Utah State University to continue their educational development. To assist in that regard, the University has established several educational benefit programs. Each program has unique eligibility and participation requirements.

#### 350.2 PROVISIONS

##### 2.1 ~~Eligibility~~ Utah State University Courses for Credit

~~The educational benefit for individuals who meet the eligibility requirements is a reduction in tuition by 50% of the appropriate rate (in-state or out-of-state depending on official residence) for the courses being taken. This reduction is for both day and night courses offered and described on the Online Catalog found on [catalog.usu.edu](http://catalog.usu.edu).~~

~~Employees, retirees, and spouses do not have to pay non-tuition fees (student body fees), except for the following, which will be paid at the standard rate: special lab and class fees, graduation fees, correspondence or home study fees, noncredit workshops, conferences, institutes, special field trip fees, and fees for most courses offered by the Regional Campuses and Distance Education. For eligible individuals taking study abroad courses, the waiver would be 50% of the equivalent tuition for the number of credits taken.~~

~~Courses at Utah State University may be taken for course credit by individuals who meet the eligibility requirements.~~

According to the stipulations described below, employees who are budgeted 75% time or more are eligible to participate in the educational benefit programs. In addition, their spouses and dependent children (under the age of 26 and single at the time of registration) and all Utah State

University retirees, their spouses, and dependent children (under the age of 26 and single at the time of registration), are eligible to participate.

- (1) Employees qualify after 3 months of service working 75% time or more. The 3-month waiting time must be completed on or before the last eligible day that fees are due in the applicable semester.
- (2) Dependent children qualify for benefits after the related University employee has been employed in an eligible position (working 75% time or more) for 2 years ~~(working 75% time or more)~~.
- (3) Spouses qualify immediately for this benefit. The eligibility period must be completed on or before the last day fees are due in the applicable semester.
- (4) Spouses and dependent children of deceased University employees who were eligible when the employee died will continue to be eligible under the provisions of this policy.
- (5) Retirees, their spouses, and dependent children qualify when the retiree meets the minimum definition of ~~R~~Retirement Status as stated in Policy #361-Retirement.

~~If, while taking University classes, the eligible person desires student privileges that require fees (i.e., activity fees, health fees, etc.), activity fees must be paid.~~

~~Dependent children taking University courses must pay full non-tuition fees.~~

## **2.2 USU-Eastern Employees with Service Date Prior to July 1, 2010**

Employees of USU-Eastern with a service hire date prior to July 1, 2010, are grandfathered into the 100% tuition ~~waver~~waiver program previously offered by the College of Eastern Utah. This applies only to classes offered as part of the USU-Eastern program. For the same grandfathered employees, classes taken through any other USU program will qualify for 50% tuition reduction ~~under Policy #350 Educational Benefits~~as stated in this policy.

## **2.3 Utah State University Courses for Credit**

The educational benefit for individuals who meet the eligibility requirements is a reduction in tuition by 50% of the appropriate rate (in-state or out-of-state depending on official residence) for the courses being taken. This reduction is for both day and night courses offered and described on the Online Catalog found ~~on~~at [catalog.usu.edu](http://catalog.usu.edu).

For eligible individuals taking study abroad courses, the waiver would be 50% of the equivalent tuition for the number of credits taken.

The educational benefit does not apply to the School of Veterinary Medicine.

## **2.4 Utah State University Non-Tuition Fees**

Employees, retirees, and spouses ~~are~~ not required have to pay non-tuition fees (student body fees), except for the following, which will be paid at the standard rate: special lab and class fees, graduation fees, correspondence or home-study fees, noncredit workshops, conferences, institutes, special field trip fees, and fees for most courses offered by the Regional Campuses ~~and Distance Education.~~

If, while taking University classes, the eligible employee, spouse, retiree, or spouse of an eligible retired or deceased employee person desires student privileges that require fees, (i.e. activity fees, health fees, etc.), activity fees the fees must be paid at the time of registration.

Dependent children taking University courses must pay full non-tuition fees.

## **2.5 Utah State University Courses Taken for Audit**

All budgeted employees working 50% time or more, their spouses, and University retirees and their spouses qualify for auditing University courses without a fee or waiting period. Dependent children do not qualify for this benefit.

Spouses of deceased University employees who were eligible for this benefit when the employee died will continue to be eligible.

Retirees and their spouses qualify for this benefit when the retiree meets the minimum definition of ~~R~~Retirement Status as stated in Policy #361-~~R~~Retirement.

## **2.42.6 Full Time Employee Limitations**

Full-time Utah State University employees (95% time or greater) may register for a maximum of 6 credit hours per semester, to be taken during the employee's normal working hours. This limit applies to the combination of courses taken for credit or audit. Employees working less than full-time may register for the following credit hours, to be taken during the employee's normal working hours:

Percent of Time Working	Credit Hours Allowed During Normal Working Hours Per Semester
95 - 100 %	6 hours
85 - 94 %	5 hours
75 - 84 %	4 hours
less than 75%	ineligible

-Courses taken by employees during regular working hours may not interfere with the operation of the employee's department, and the employee must have the permission of his or her supervisor or department head. Regular hours of work missed by non-exempt employees for class attendance must be made up during the same week in which they are missed.

When the same course is offered in both day and night sessions, the employee is encouraged to enroll in the night course.

Employees who work on an academic year basis (9 months—August through early May) are not restricted by the limitations above during the period of the year in which they are not working full-time (normally the summer term).

Qualified employees are not restricted by the limitations above for courses that are to be taken during non-working hours.

## **2.57 Admissions and Registration Provisions**

All individuals who want to participate in the educational benefits program must apply and be accepted for admission to the University using the regular admission guidelines.

~~All individuals must follow the normal registration procedures of the University.~~ The [active employee applicant](#) must complete the [Tuition Reduction Application Form](#) ~~available~~ [form and Waiver of Non-Tuition Fees form, if applicable, as directed](#) on the Human Resources ~~W~~[website](#). [Students of retired or deceased employees should return the applicable form\(s\) to the Human Resources office.](#) ~~When properly completed, the form is to be presented at the Registrar's Office when fees are paid to receive the benefits described in this policy.~~

## **2.68 Termination While Attending Classes**

Employees who terminate employment with the University for reasons other than retirement or death disqualify themselves, their spouses, and dependent children from participating in future educational benefits programs.

When employment ends, the employee, spouse, or dependent child who is in the process of taking a University course with reduced tuition fees under the guidelines of this policy will be allowed to complete that course. Any future courses taken will require payment of the fully applicable tuition costs.

Employees on leave without pay (LWOP) for more than 6 months do not qualify for the benefits described in this policy. Spouses and dependent children of employees on LWOP are also disqualified from the educational benefits. Employees on sabbatical or other approved leave with pay, their spouses, and dependent children, are eligible for educational benefits described in this policy.

## **2.79 Financial Limitations**

The employee/spouse/dependent waiver is a benefit of employment and provides a 50% waiver of tuition. This benefit is not reduced when a student receives other tuition waivers, except that combined tuition waivers cannot exceed 100% of tuition charges for a given term. For the purposes of this policy, a waiver is any funding that is restricted to the payment of tuition.

## **2.~~8~~10 Appeal Process**

Refer to Policy #325-Employee Grievance Procedures.

## **2.~~9~~11 Taxation**

Certain educational benefits received by employees, their spouses, and dependent children may be taxable under current IRS rules. If the IRS rules determine that all or a portion of these benefits are taxable, the University will add the value of the benefit received to the employee's income and will withhold appropriate taxes for the amount of the benefit.

Retirees and deceased employee dependents will receive appropriate IRS documents reflecting the taxable benefit received.

## **350.3 RESPONSIBILITY**

### **3.1 Department Heads and Supervisors**

Responsible to administer this policy for employees within their departments while considering the needs of the department.

### **3.2 Office of Human Resources**

Responsible to administer this policy for retirees, their spouses, and dependent children and for the spouses and dependent children of deceased employees. Responsible to assist department heads and supervisors in administering this policy.

### **3.3 Employees**

If taking courses during regular working hours, employees must coordinate course times with supervisors to reduce interference with the operation of the department. All employees must follow the normal registration procedures.

Responsible for taxes, as appropriate.

**CALENDAR COMMITTEE ANNUAL REPORT  
to Faculty Senate  
April 2016**



**Calendar Committee Members 2015-2016**

Andi McCabe, Provost's Office – Chair  
Bill Jensen, Sr., Registrar's Office  
Courtney Flint, Faculty Senate  
Diane Buist, Classified Employee's Association  
Jessica Hansen, Professional Employee's Association  
John Mortensen, VP Student Services' Office  
John Stevens, Faculty Senate  
Marvin Halling, Faculty Senate  
Mykel Beorchia, University Advising  
Orrin Pope, USU Student Association  
Robert Wagner, Academic and Instructional Services  
Sydney Peterson, President's Office  
Ted Evans, Faculty Senate  
Ty Aller, Graduate Student Senate  
Scott Bates, ex-officio

**Charge**

The Calendar Committee is charged with the responsibility of reviewing, evaluating, and recommending the University's academic calendar and employee holidays. The committee represents faculty, staff, students (undergraduate and graduate), Student Affairs, Academic and Instructional Services, the Provost's Office, and the President's Office. The actions of this committee are ratified by the Executive Committee after review by the Faculty Senate.

**2015-2016 Actions**

1. The committee recommends a proposal for employee holidays in the 2019 calendar year. (See *Supporting Materials #1*)
2. The committee recommends correcting the dates for Spring Break 2019 to be in line with last year's decision to align with Mountain West conference. The date we had last year for the conference in 2019 was incorrect. (See *Supporting Materials #2*)
3. The committee decided not to move forward with approving academic calendars beyond the 2018-2019 academic year. (*Academic Calendar schedules can be found at <http://www.usu.edu/calendar/academic/>.*)

**2015-2016 Deliberations and Issues**

**Old Business**

Last year the committee committed to further review two ongoing calendar issues:

- 1) Eliminating the need to hold Monday classes on Tuesday for the President's Day holiday:  
The challenge with this shift is the need to continue to meet the required contact hours for classes. With more holidays in the Spring Semester, there are already less instructional days. This is easily accomplished with M-W-F classes, but the Monday-only classes would result in a

contact hours deficit that must be reclaimed by some other teaching-learning method in order to meet the standards for accreditation. A solution was discussed for lecture-based classes by offering learning opportunities on Canvas, but the Monday-only lab sections posed a more challenging dilemma. Academic and Instructional Services is surveying the colleges to get a sense of the impact this would have on these lab sections. We will continue to address this through the next session of the Calendar Committee.

- 2) Aligning our Spring Breaks with the Logan and Cache School Districts:  
Conversations with the Logan City School District resulted in both them and the Cache School District agreeing to at least having further discussions and to also include Preston School District. The Calendar Committee voted to move forward with having these discussions. The student body representatives will take it to their committees and report back with feedback next year.

## **New Business**

- 1) No-Test Week:  
The committee had received several complaints about the No-Test policy not being adhered to. A survey by USUSA indicated that the failure to honor this policy has impacted students across campus. They would like a grievance method for students who feel they were negatively impacted and are working to update the policy and draft a proposal for process. The new Testing Center in the Merrill-Cazier Library may change the dynamic of finals week and, therefore, the No-Test Week may see some relief from major and final examinations. The committee voted to include No-Test Week to the Academic calendars to increase awareness.

## **Status**

This report resulted from deliberations at meetings of the Calendar Committee on October 8, 2015 and February 11, 2016. It will be considered by the Faculty Senate Executive Committee on April 11, 2016 and by the Faculty Senate on April 25, 2016.

## **Supporting Materials – See Following Pages**

1. Proposed Employee Holidays 2019
2. Proposed Revised Academic Calendar Spring 2019

## **2019 Proposed Employee Holidays**

New Year's Day	Monday, January 1
Martin Luther King, Jr. Day	Monday, January 21
Presidents' Day	Monday, February 18
Memorial Day	Monday, May 27
Independence Day	Thursday, July 4
Pioneer Day	Wednesday, July 24
Labor Day	Monday, September 2
Thanksgiving Break	Thursday, November 28 Friday, November 29
Holiday Break	Tuesday, December 24 Wednesday, December 25 Thursday, December 26

# 2019

## Proposed Employee Holidays

January						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
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February						
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March						
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April						
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May						
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June						
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July						
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August						
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September						
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October						
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November						
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December						
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## Notes

### 2019 Employee Holidays (12 days)

January 1, New Year's Day  
 January 21, Martin Luther King, Jr. Day  
 February 18, Presidents' Day  
 May 27, Memorial Day  
 July 4, Independence Day  
 July 24, Pioneer Day  
 September 2, Labor Day  
 November 28-29, Thanksgiving Break  
 December 24-26, Holiday Break

**Proposed Revision to Academic Calendar 2018-2019 (Summer, Fall, Spring)**

<b>Summer Semester 2018</b>	
7-week Session #1	May 7 - June 22 (M-F; 33 instr. days, 1 test day)
7-week Session #2	June 27 - August 10 (M-F; 32 instr. days, 1 test day)
14-week Session	May 7 - August 10 (M-R; 66 instr. days, 1 test day)
Summer Session Holidays	May 28 Memorial Day (M); July 4 Independence Day (W); July 24 Pioneer Day (Tu)
<b>Fall Semester 2018 (70 instruction days, 5 test days)</b>	
Classes Begin	August 27 (M)
Labor Day	September 3 (M)
Friday Class Schedule	October 18 (R)
Fall Break	October 19 (F)
Thanksgiving Holiday	November 21 - 23 (W - F)
Classes End	December 7 (F)
Final Examinations	December 10 - 14 (M - F)
<b>Spring Semester 2019 (73 instruction days, 5 test days)</b>	
Classes Begin	January 7 (M)
Martin Luther King, Jr. Day	January 21 (M)
Presidents' Day	February 18 (M)
Monday Class Schedule	February 19 (T)
Spring Break	March <del>4-8</del> 11 - 15 (M - F)
Classes End	April 26 (F)
Final Examinations	April 29 - May 3 (M - F)
Commencement	May 3 - 4 (F - Sa)

# Utah State University

## 2018-2019

### Academic Calendar Proposed Changes

Move Spring Break from Approved March 4-8 to March 11-15.

Supporting Materials 2B

### Notes

May 18						
Su	M	Tu	W	Th	F	Sa
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June 18						
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July 18						
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29	30	31				

August 18						
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September 18						
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30						

October 18						
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28	29	30	31			

November 18						
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25	26	27	28	29	30	

December 18						
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23	24	25	26	27	28	29
30	31					

January 19						
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 19						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March 19						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 19						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 19						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

#### Summer 2018

14-Week Session (66 instr. days, 1 test day)

May 7, First Day of Classes

August 10, Last Day of Classes

1st 7-Week Session (33 instr. days, 1 test day)

May 7, First Day of Classes

June 22, Last Day of Classes

2nd 7-Week Session (32 instr. days, 1 test day)

June 25, First Day of Classes

August 10, Last Day of Classes

Summer Holidays

May 28 - Memorial Day

July 4 - Independence Day

July 24 - Pioneer Day

#### Fall 2018 (70 instruction days, 5 test days)

August 27, First Day of Classes

September 3, Labor Day

October 18, Friday Class Schedule

October 19, Fall Break\*

November 21-23, Thanksgiving Break

December 7, Last Day of Classes

December 10-14, Final Examinations

#### Spring 2019 (73 instruction days, 5 test days)

January 1, New Year's Day

January 7, First Day of Classes

January 21, Martin Luther King, Jr. Day

February 18, Presidents' Day

February 19, Monday Class Schedule

March 11-15, Spring Break

April 26, Last Day of Classes

April 29-May 3, Final Examinations

May 3-4, Commencement

\* Subject to change

## **Report from the Educational Policies Committee April 7, 2016**

The Educational Policies Committee met on April 7, 2016. The agenda and minutes of the meeting are posted on the Educational Policies Committee web page.

During the April 7, 2016 meeting of the Educational Policies Committee, the following actions were taken.

1. Approval of the report from the Curriculum Subcommittee meeting of April 7, 2016 which included the following notable actions:
  - The Curriculum Subcommittee approved 113 requests for course actions.
  - A request from the Department of English in the College of Humanities and Social Sciences to offer an English Teaching Composite Baccalaureate degree was approved.
  - A request from the Department of Plants, Soils and Climate in the College of Agriculture and Applied Sciences to offer a Bachelor of Science degree in Climate Science was approved.
  - A request from the Department of Watershed Sciences in the Quinney College of Natural Resources to change the name of the current Bachelor of Science degree in Watershed and Earth Sciences to Management and Restoration of Aquatic Ecosystems was approved.
  - Vijay Kannan was elected as next year's Chair of the Curriculum Subcommittee
2. Approval of the report from the Academics Standards Subcommittee meeting of January 21, 2016 which included the following notable actions.
  - The committee agreed to not impose a cap on summer credits. Details of the committee discussion are as follows:

In a series of meetings this past spring and fall, the Academic Standard Subcommittee of the Educational Policy Committee decided not to pursue a reduced credit-cap for the summer semester.

An instructor suggested that the committee consider a modified cap. She argued that while students are subject to an 18-credit cap that they may not exceed without an advisor's permission during the fall and spring terms, the same cap (18 credits) makes less sense during the summer as the summer term is shorter. That is, a 3-credit class over a 15 week term is different than a 3-credit course over a 7 week term.

The committee was hesitant to move toward imposing a summer-cap for four reasons.

First, it was rare. There were few cases of students actually exceeding a suggested (proportional to the length of the term) credit cap of 9 credits. Please see the attached chart that shows the breakdown of the number of credit hours.

Second, it did not impact outcomes. There was not a relationship between total credits and outcomes (grades). The primary issue with students taking too many courses in the summer was that their educational outcomes would be damaged. That was not observed in the summer 2015 data.

Third, there are course sequences in the summer that would violate the credit cap. The summer term includes many courses that are non-traditional. Specifically courses in study abroad and internships.

Finally, of less overall importance to the committee, was the fact that such a credit-cap would be difficult to implement. Currently, Banner considers summer a single term, rather than two practical terms. So, it would require manual (and after-the-fact) assessment as to the limit. Had the data shown a need to enforce a lower cap for summer we would have spent more time working out a way to do so.

The Academic Standards Subcommittee of the Education Policy Committee makes the following four recommendations:

- **Advising.** Advisors and instructors work closely and guide students who may not be prepared to take a heavy course-load in a 7-week term.
- **Instructors Resources.** The provost's office include content related to this issue in future trainings (e.g. new faculty teaching academy) and current resources for instructors (e.g. provost's office course syllabus webpage).
- **Student Resources.** The catalogue should include a specific summer-credit load advisory (e.g., three-credits in 7 weeks will not require less effort than 3-credits in 15 weeks, students are encouraged to consider time-intensity when selecting summer courses).

3. There was no General Education Subcommittee meeting in March.

Utah State University						
Faculty Senate Member Roster by College 2016-2017						
				Updated 4/18/16		
NAME	note	EMAIL	TERM ENDS	COLLEGE	UMC	PHONE
Caplan, Arthur		<a href="mailto:arthur.caplan@usu.edu">arthur.caplan@usu.edu</a>	2018	Agriculture & Applied Sciences	4835	7-0775
Lavoie, Caroline		<a href="mailto:caroline.lavoie@usu.edu">caroline.lavoie@usu.edu</a>	2017	Agriculture & Applied Sciences	4005	7-0505
Lawver, Becki	2	<a href="mailto:rebecca.lawver@usu.edu">rebecca.lawver@usu.edu</a>	2019	Agriculture & Applied Sciences	2300	7-1254
Meyer, Ralph		<a href="mailto:ralph.meyer@usu.edu">ralph.meyer@usu.edu</a>	2018	Agriculture & Applied Sciences	4700	7-1774
Norton, Jeanette	e,2	<a href="mailto:jeanette.norton@usu.edu">jeanette.norton@usu.edu</a>	2018	Agriculture & Applied Sciences	4820	7-2166
Wang, Zonda		<a href="mailto:zonda.wang@usu.edu">zonda.wang@usu.edu</a>	2019	Agriculture & Applied Sciences	9825	7-9668
Yang, Bo		<a href="mailto:bo.yang@usu.edu">bo.yang@usu.edu</a>	2019	Agriculture & Applied Sciences	4005	7-0506
Heidi Wengreen (finishing Lindsey Shirley's term)		<a href="mailto:heidi.wengreen@usu.edu">heidi.wengreen@usu.edu</a>	2017	Agriculture & Applied Sciences	8700	7-1806
Brott, Leslie		<a href="mailto:leslie.brott@usu.edu">leslie.brott@usu.edu</a>	2017	Arts	4025	7-3139
Murphy, Daniel	e,2	<a href="mailto:dan.murphy@usu.edu">dan.murphy@usu.edu</a>	2017	Arts	4000	7-7372
Olson, Kevin		<a href="mailto:kevin.olson@usu.edu">kevin.olson@usu.edu</a>	2018	Arts	4015	7-3033
Omasta, Matt		<a href="mailto:matt.omasta@usu.edu">matt.omasta@usu.edu</a>	2017	Arts	4025	7-3103
Waddoups, Ashley	s	<a href="mailto:president.ususa@usu.edu">president.ususa@usu.edu</a>	2017	USU/SA President		435-705-4221
Bentall, Ryan	s	<a href="mailto:executivevp.ususa@usu.edu">executivevp.ususa@usu.edu</a>	2017	USU/SA Executive Vice President		603-801-2449
Aller, Ty	s,2	<a href="mailto:gradsenator.ususa@usu.edu">gradsenator.ususa@usu.edu</a>	2017	USU/SA Grad. Student Senator		435-890-0193
Blau, Ben		<a href="mailto:ben.blau@usu.edu">ben.blau@usu.edu</a>	2018	Business	3565	7-2340
Callister, Ronda	2	<a href="mailto:ronda.callister@usu.edu">ronda.callister@usu.edu</a>	2019	Business, FS Past President	3555	7-1905
Gilbert, John		<a href="mailto:jgilbert@usu.edu">jgilbert@usu.edu</a>	2018	Business	3565	7-2314
Ugray, Zsolt (finishing terms for Vijay Kannan)	a	<a href="mailto:zsolt.ugray@usu.edu">zsolt.ugray@usu.edu</a>	2017	Business	3515	7-8132
			Ex Officio	Chair AFT		
			Ex Officio	Chair BFW		
			Ex Officio	Chair FDDE		
Veon, Raymond		<a href="mailto:raymond.veon@usu.edu">raymond.veon@usu.edu</a>	Ex Officio	Chair FEC	4060	
			Ex Officio	Chair PRPC		
Barker, Brittan		<a href="mailto:brittan.barker@usu.edu">brittan.barker@usu.edu</a>	2019	Education & Human Services	2600	7-0434
Blais, Becky		<a href="mailto:rebecca.blais@usu.edu">rebecca.blais@usu.edu</a>	2018	Education & Human Services	2810	
Dorsch, Travis		<a href="mailto:travis.dorsch@usu.edu">travis.dorsch@usu.edu</a>	2019	Education & Human Services	2905	7-4565
Gast, Julie		<a href="mailto:julie.gast@usu.edu">julie.gast@usu.edu</a>	2018	Education & Human Service	7000	7-1490
Gilbertson, Donna		<a href="mailto:donna.gilbertson@usu.edu">donna.gilbertson@usu.edu</a>	2019	Education & Human Services	2810	7-2034
Jones, Suzanne		<a href="mailto:Drsuziehjones@yahoo.com">Drsuziehjones@yahoo.com</a>	2018	Education & Human Services	2805	7-1568
Lee, Victor		<a href="mailto:victor.lee@usu.edu">victor.lee@usu.edu</a>	2019	Education & Human Services	2830	7-7562
Lott, Kimberly	2	<a href="mailto:kimberly.lott@usu.edu">kimberly.lott@usu.edu</a>	2019	Education & Human Services	2805	7-1103
Turner, Susan (Finishing Cat Buhusi's Term)	a	<a href="mailto:susan.turner@usu.edu">susan.turner@usu.edu</a>	2018	Education & Human Services	2805	7-3947
Chakraborty, Koushik		<a href="mailto:koushik.chakraborty@usu.edu">koushik.chakraborty@usu.edu</a>	2019	Engineering	4120	
Cheng, Hengda		<a href="mailto:hengda.cheng@usu.edu">hengda.cheng@usu.edu</a>	2019	Engineering	4205	7-2054
Roy, Sanghamitra		<a href="mailto:sanghamitra.roy@usu.edu">sanghamitra.roy@usu.edu</a>	2019	Engineering	4120	7-9156
Wendel, Spencer (finishing term for Paul Barr)	a	<a href="mailto:Spencer.Wendel@usu.edu">Spencer.Wendel@usu.edu</a>	2017	Engineering		
Winstead, Chris		<a href="mailto:chris.winstead@usu.edu">chris.winstead@usu.edu</a>	2018	Engineering	4120	7-2871
Heflebower, Rick		<a href="mailto:rick.h@usu.edu">rick.h@usu.edu</a>	2017	Extension (Washington Co. St. George)	4900	435-632-7385
Memmott, Margie	2	<a href="mailto:margie.memmott@usu.edu">margie.memmott@usu.edu</a>	2017	Extension (Juab Co., Nephi)	4900	435-623-3451
Patterson, Ron	2	<a href="mailto:ron.patterson@usu.edu">ron.patterson@usu.edu</a>	2017	Extension (Carbon Co. Ext. Off.)		435-636-3233
Barlow, Philip		<a href="mailto:philip.barlow@usu.edu">philip.barlow@usu.edu</a>	2019	Humanities & Social Science		7-3406
Daniels, Steve		<a href="mailto:steve.daniels@usu.edu">steve.daniels@usu.edu</a>	2019	Humanities & Social Science	0730	7-1255
Flint, Courtney		<a href="mailto:courtney.flint@usu.edu">courtney.flint@usu.edu</a>	2018	Humanities & Social Science	0730	7-8635
Gabbert, Lisa		<a href="mailto:lisa.gabbert@usu.edu">lisa.gabbert@usu.edu</a>	2018	Humanities & Social Science	3200	7-2721
Holt, Kerin		<a href="mailto:kerin.holt@usu.edu">kerin.holt@usu.edu</a>	2018	Humanities & Social Science	3200	
Huenemann, Charlie		<a href="mailto:charlie.huenemann@usu.edu">charlie.huenemann@usu.edu</a>	2018	Humanities & Social Science	0720	7-0254
Seiter, John		<a href="mailto:john.seiter@usu.edu">john.seiter@usu.edu</a>	2018	Humanities & Social Science	0720	7-0138
Moeller, Ryan		<a href="mailto:rylish.moeller@usu.edu">rylish.moeller@usu.edu</a>	2017	Humanities & Social Science	3200	7-8637
Fagerheim, Britt	e	<a href="mailto:britt.fagerheim@usu.edu">britt.fagerheim@usu.edu</a>	2017	Libraries	3000	7-2643
Martin, Pamela		<a href="mailto:pamela.martin@usu.edu">pamela.martin@usu.edu</a>	2018	Libraries	3000	7-2685
Jin, Jiming		<a href="mailto:Jiming.Jin@usu.edu">Jiming.Jin@usu.edu</a>	2018	Natural Resources	5210	7-7176

NAME	note	EMAIL	TERM ENDS	COLLEGE	UMC	PHONE
Schmidt, Robert	e, 2	<a href="mailto:robert.schmidt@usu.edu">robert.schmidt@usu.edu</a>	2017	Natural Resources	5215	7-2536
Villalba, Juan		<a href="mailto:juan.villalba@usu.edu">juan.villalba@usu.edu</a>	2017	Natural Resources	5230	7-2539
Cuch, Marilyn		<a href="mailto:marilyn.cuch@usu.edu">marilyn.cuch@usu.edu</a>	2019	RC (Roosevelt)	UBADMIN	435-722-1709
Garner, Dennis	e	<a href="mailto:dennis.garner@usu.edu">dennis.garner@usu.edu</a>	2017	RC (Uintah Basin)	5100	435-722-1713
Johnson, Christopher		<a href="mailto:christopher.johnson@usu.edu">christopher.johnson@usu.edu</a>	2019	RC (Tooele)	5100	801-995-0294
Woolstenhulme, Karen		<a href="mailto:k.wool@usu.edu">k.wool@usu.edu</a>	2019	RC (Brigham City)	5100	435-919-1255
Bernhardt, Scott		<a href="mailto:scott.bernhardt@usu.edu">scott.bernhardt@usu.edu</a>	2017	Science	5305	7-3721
Brown, David	2	<a href="mailto:david.e.brown@usu.edu">david.e.brown@usu.edu</a>	2019	Science	4105	7-2158
Evans, Ted	2	<a href="mailto:ted.evans@usu.edu">ted.evans@usu.edu</a>	2017	Science	5305	7-2552
Lowry, Tony	2	<a href="mailto:tony.lowry@usu.edu">tony.lowry@usu.edu</a>	2017	Science	4505	7-7096
Stevens, John	2	<a href="mailto:john.r.stevens@usu.edu">john.r.stevens@usu.edu</a>	2018	Science	3900	7-2818
Wickwar, Vince	2	<a href="mailto:vincent.wickwar@usu.edu">vincent.wickwar@usu.edu</a>	2018	Science	4405	435-512-1124
Henrie, Scott		<a href="mailto:scott.henrie@usu.edu">scott.henrie@usu.edu</a>	2017	USU Eastern (Price)		435-613-5135
Hunsaker, Adam		<a href="mailto:adam.hunsaker@usu.edu">adam.hunsaker@usu.edu</a>	2019	USU Eastern (Blanding)		435-678-8191
Thornton, Jan		<a href="mailto:Jan.Thornton@usu.edu">Jan.Thornton@usu.edu</a>	2019	USU Eastern (Price)	5199	435-613-5355
Olsen, Jason	e,2	<a href="mailto:jason.olsen@usu.edu">jason.olsen@usu.edu</a>	2017	USU Eastern (Price)	WIB 228	435-613-5329
Albrecht, Stan L.	e	<a href="mailto:stan.albrecht@usu.edu">stan.albrecht@usu.edu</a>	Ex Officio	USU President	1400	7-7172
Cockett, Noelle	e	<a href="mailto:noelle.cockett@usu.edu">noelle.cockett@usu.edu</a>	Ex Officio	USU Provost	1435	7-1167
Behunin, Rob	p	<a href="mailto:robert.behunin@usu.edu">robert.behunin@usu.edu</a>	2017	VP Advancement and Commercialization	1440	
Cole, Brad	p	<a href="mailto:brad.cole@usu.edu">brad.cole@usu.edu</a>	2017	Dean of Libraries	3000	7-2631
Hailey, Christine	p	<a href="mailto:chris.hailey@usu.edu">chris.hailey@usu.edu</a>	2017	Dean Engineering	4100	7-3332
Jessop, Craig	p	<a href="mailto:craig.jessop@usu.edu">craig.jessop@usu.edu</a>	2017	Dean Caine College of the Arts	4060	7-7942
Lee, Tom	p	<a href="mailto:tom.lee@usu.edu">tom.lee@usu.edu</a>	2017	Dean/Exec.Dir Brigham City Campus	5100	435-919-1227
Luecke, Chris	p	<a href="mailto:chris.luecke@usu.edu">chris.luecke@usu.edu</a>	2017	Dean Natural Resources	5200	7-6033
McLellan, Mark	e, p	<a href="mailto:mark.mclellan@usu.edu">mark.mclellan@usu.edu</a>	2017	VP Research/Dean Grad Studies	1450	7-1180
White, Ken	p	<a href="mailto:ken.white@usu.edu">ken.white@usu.edu</a>	2017	Dean Agriculture & Applied Sciences/VP Ext.	4900	7-2201

Notes: 2 = serving a second term

a = appointed to complete some else's term

c = ex officio as a chair of either the AFT Committee, BFW Committee, or PRPC

e = executive committee member

p = presidential appointment (Shaded green)

s = student representative (shaded blue)

red = newly elected

#### Faculty Senate Alternate Roster by College 2016-2017

NAME	note	EMAIL	TERM ENDS	COLLEGE	UMC	PHONE
Carman, John	2	<a href="mailto:john.carman@usu.edu">john.carman@usu.edu</a>	2019	Agriculture & Applied Sciences	4820	7-2238
Oladi, Reza	2	<a href="mailto:reza.oladi@usu.edu">reza.oladi@usu.edu</a>	2017	Agriculture & Applied Sciences	4835	7-8196
Gudmundson, Jon		<a href="mailto:jon.gudmundson@usu.edu">jon.gudmundson@usu.edu</a>	2019	Arts	4015	7-3003
Hills, Nancy	2	<a href="mailto:nancy.hills@usu.edu">nancy.hills@usu.edu</a>	2019	Arts	4025	7-3049 or 435-753-1995
Mansfield, Steve		<a href="mailto:steven.mansfield@usu.edu">steven.mansfield@usu.edu</a>	2017	Arts	2910	7-1566
Vigneault, Marissa		<a href="mailto:marissa.vigneault@usu.edu">marissa.vigneault@usu.edu</a>	2019	Arts	4000	7-8137
Johnson, John		<a href="mailto:john.johnson@usu.edu">john.johnson@usu.edu</a>	2018	Business	3515	7-2341
Simon, Chad		<a href="mailto:chad.simon@usu.edu">chad.simon@usu.edu</a>	2019	Business	3540	7-9055
Belland, Brian		<a href="mailto:brian.belland@usu.edu">brian.belland@usu.edu</a>	2017	Education & Human Services	2830	7-2535
Fronske, Hilda	2	<a href="mailto:hilda.fronske@usu.edu">hilda.fronske@usu.edu</a>	2018	Education & Human Services	7000	7-1507
Milman, Lisa		<a href="mailto:lisa.milman@usu.edu">lisa.milman@usu.edu</a>	2018	Education & Human Services	1000	7-1143
Smith, Barton		<a href="mailto:bsmith@engineering.usu.edu">bsmith@engineering.usu.edu</a>	2017	Engineering	4130	
Taylor, Tim		<a href="mailto:tim.taylor@usu.edu">tim.taylor@usu.edu</a>	2019	Engineering	4105	7-2241
Heaton, Kevin		<a href="mailto:kevin.heaton@usu.edu">kevin.heaton@usu.edu</a>	2017	Extension (Garfield Co. Ext. Panguitch)	4900	435-644-4918
Proctor, Debbie	2	<a href="mailto:debra.proctor@usu.edu">debra.proctor@usu.edu</a>	2017	Extension (Wasatch Co. Ext.)	4900	435-657-3234
DeJonge Kannan, Karin		<a href="mailto:karin.dejongekan@usu.edu">karin.dejongekan@usu.edu</a>	2018	CHaSS	0720	7-8318
Thoms, Josh		<a href="mailto:joshua.thoms@usu.edu">joshua.thoms@usu.edu</a>	2017	CHaSS	0720	7-9065
Shively, Steven		<a href="mailto:steve.shively@usuedu">steve.shively@usuedu</a>	2019	CHaSS	3200	7-0235
Shrode, Flora		<a href="mailto:flora.shrode@usu.edu">flora.shrode@usu.edu</a>	2017	Libraries	3000	7-8033
Beard, Karen		<a href="mailto:karen.beard@usu.edu">karen.beard@usu.edu</a>	2017	Natural Resources	5230	7-8220
			2019	Natural Resources		
Evers, Jen		<a href="mailto:jenifer.evers@usu.edu">jenifer.evers@usu.edu</a>	2019	RC (Moab)	5100	435-797-5104
Petersen, Michael		<a href="mailto:michael.petersen@usu.edu">michael.petersen@usu.edu</a>	2017	RCDE (Tooele)	5100	435-882-6611
				Science		
Walton, Richard		<a href="mailto:richard.walton@usu.edu">richard.walton@usu.edu</a>	2018	USU Eastern (Price)	5199	
Lawver, Becki	2	<a href="mailto:rebecca.lawver@usu.edu">rebecca.lawver@usu.edu</a>	2019	Parliamentarian	2300	7-1254

College	position	term ends	Standing Committee			Standing Committees						
Caine College of the Arts						AFT	engin	2016	Kurt Becker	2019		
	AFT	2017	Bruce Duerden			AFT	hass	2016	Cathy Bullock	2019		
	BFW	2016	Leslie Timmons	2019	Marissa Vigneault	AFT	nat res	2016	Peter Adler	2019		
	EPC	2016	Kevin Olson	2019	Leslie Brott	AFT	lib	2016	Becky Thoms	2019	Sandra Weingart	
	FDDE	2016	Nancy Hills	2019	Nancy Hills (2)	AFT	art	2017	Bruce Duerden			
	FEC	2017	Raymond Veon			AFT	ed	2017	Troy Beckert			
	PRPC	2016	Chris Gauthier	2019	David Wall	AFT	science	2017	Farrell Edwards			
College of Agriculture and Applied Sciences						AFT	ais	2017	Susan Talley			
	AFT	2018	Grant Cardon (2)			AFT	eastern	2017	Anthony Lott (2)			
	BFW	2017	Michael Pate			AFT	ag	2018	Grant Cardon (2)			
* Sean M	EPC	2016	Ed Reeve	2019	Brian Warnick	AFT	business	2018	Kathy Chudoba			
	FDDE	2017	Man-Keun Kim (2)			AFT	exten	2018	Sterling Banks			
	FEC	2018	Clay Isom									
	PRPC	2018	Heidi Wengreen (2)			BFW	art	2016	Leslie Timmons	2019	Marissa Vigneault	
	GradCoun			?	Abby Benninghoff	BFW	business	2016	Alan Stephens (2)	2019	Alison Cook	
College of Engineering						BFW	hass	2016	Diane Calloway-Graham	2019		
	AFT	2016	Kurt Becker	2019		BFW	science	2016	Stephen Bialkowski (2)	2019	Bob Brown	
	BFW	2018	Chakraborty, Koushik			BFW	ais	2016	Rich Etchberger	2019	David Law	
	EPC	2018	Roy, Sanghamitra			BFW	exten	2016	Shawn Olsen	2019	Shawn Olsen (2?) Shawn Olsen	
	FDDE	2017	Reyhan Baktur			BFW	ag	2017	Michael Pate			
	FEC	2018	Dyreson, Curtis			BFW	nat res	2017	Chris Monz			
	PRPC	2018	Cheng, Heng-Da			BFW	lib	2017	Carol Kochan (2)			
College of Humanities and Social Sciences						BFW	eastern	2017	Scott Henrie			
	AFT	2016	Cathy Bullock	2019		BFW	ed	2018	Dale Wagner (2)			
	BFW	2016	Diane Calloway-Graham	2019		BFW	engin	2018	Chakraborty, Koushik			
	EPC	2017	Eddy Berry									
	FDDE	2017	Jim Rogers			EPC	art	2016	Kevin Olson	2019	Leslie Brott	
	FEC	2017	Cacilda Rego			EPC	ag	2016	Ed Reeve	2019	Brian Warnick	
	PRPC	2016	Terry Peak	2019		EPC	business	2016	Kelly Fadel	2019	Kelly Fadel (2)	
College of Natural Resources						EPC	lib	2016	Kacy Lundstrom	2019	Kacy Lundstrom (2)	
	AFT	2016	Peter Adler	2019		EPC	ed	2017	Jared Schultz			
	BFW	2017	Chris Monz			EPC	hass	2017	Eddy Berry			
	EPC	2018	Karen Mock (2)			EPC	ais	2017	Nathan Straight			
	FDDE	2018	Helga Van Miegroet (2)			EPC	eastern	2017	Russell Goodrich			
	FEC	2017	Mary Connor			EPC	engin	2018	Roy, Sanghamitra			
	PRPC	2016	Terry Messmer	2019		EPC	nat res	2018	Karen Mock (2)			
College of Science						EPC	science	2018	Dan Coster			
	AFT	2017	Farrell Edwards									
	BFW	2016	Stephen Bialkowski (2)	2019	Bob Brown	FDDE	art	2016	Nancy Hills	2019	Nancy Hills (2)	
	EPC	2018	Dan Coster			FDDE	business	2016	Robert (Bob) Mills	2019	Merideth Ferguson	
	FDDE	2016	Nancy Huntly	2019	Nancy Huntly	FDDE	science	2016	Nancy Huntly	2019	Nancy Huntly	
	FEC	2017	Tom Lachmar (2)			FDDE	ais	2016	Christopher Johnson	2019	Carolyn Ball	

	PRPC	2016	Ian Anderson (2)	2019	Richard Cutler
Emma Eccles Jones College of Education and Human Services					
	AFT	2017	Troy Beckert		
	BFW	2018	Dale Wagner (2)		
	EPC	2017	Jared Schultz		
	FDDE	2017	Cinthay Saavedra		
	FEC	2016	Kit Mohr	2019	Travis Dorsch
	PRPC	2017	Bob Morgan		
Huntsman School of Business					
	AFT	2018	Kathy Chudoba		
	BFW	2016	Alan Stephens (2)	2019	Alison Cook
	EPC	2016	Kelly Fadel	2019	Kelly Fadel (2)
	FDDE	2016	Robert (Bob) Mills	2019	Merideth Ferguson
	FEC	2018	Nate Washburn		
	PRPC	2017	Dan Holland		
Merrill-Cazier Library					
	AFT	2016	Becky Thoms	2019	Sandra Weingart
	BFW	2017	Carol Kochan (2)		
	EPC	2016	Kacy Lundstrom	2019	Kacy Lundstrom (2)
	FDDE	2017	Anne Hedrich	replacement for Connie Woxland	
	FEC	2018	Dory Cochran		
	PRPC	2017	Jennifer Duncan		
RC (Regional Campuses)					
	AFT	2017	Susan Talley		
	BFW	2016	Rich Etchberger	2019	David Law
	EPC	2017	Nathan Straight		
	FDDE	2016	Christopher Johnson	2019	Carolyn Ball
	FEC	2018	Scott Allred		
	PRPC	2016	Nikole Eyre	2019	Camille Fairborn
USU Eastern					
	AFT	2017	Anthony Lott (2)		
	BFW	2017	Scott Henrie	Mike Kava - leaving for health reasons	
	EPC	2017	Russell Goodrich		
	FDDE	2017	Jennifer Truschka (2)		
	FEC	2017	Elias Perez		
	PRPC	2017	Steve Nelson		
USU Extension					
	AFT	2018	Sterling Banks		
	BFW	2016	Shawn Olsen	2019	Shawn Olsen (2)
	FDDE	2018	Justen Smith		
	FEC	2016	Jeff Banks (2)	2019	Linden Greenhalgh
	PRPC	2017	Jerry Goodspeed (2)		

FDDE	ag	2017	Man-Keun Kim (2)		
FDDE	ed	2017	Cinthay Saavedra		
FDDE	engin	2017	Reyhan Baktur		
FDDE	hass	2017	Jim Rogers		
FDDE	lib	2017	Anne Hedrich		
FDDE	eastern	2017	Jennifer Truschka (2)		
FDDE	nat res	2018	Helga Van Miegroet (2)		
FDDE	exten	2018	Justen Smith		
FEC	ed	2016	Kit Mohr	2019	Travis Dorsch
FEC	exten	2016	Jeff Banks (2)	2019	Linden Greenhalgh
FEC	art	2017	Raymond Veon		
FEC	hass	2017	Cacilda Rego		
FEC	nat res	2017	Mary Connor		
FEC	science	2017	Tom Lachmar (2)		
FEC	eastern	2017	Elias Perez		
FEC	ag	2018	Clay Isom		
FEC	business	2018	Nate Washburn		
FEC	engin	2018	Dyreson, Curtis		
FEC	lib	2018	Dory Cochran		
FEC	ais	2018	Scott Allred		
PRPC	art	2016	Chris Gauthier	2019	David Wall
PRPC	hass	2016	Terry Peak	2019	
PRPC	nat res	2016	Terry Messmer	2019	
PRPC	science	2016	Ian Anderson (2)	2019	Richard Cutler
PRPC	ais	2016	Nikole Eyre	2019	Camille Fairborn
PRPC	ed	2017	Bob Morgan		
PRPC	business	2017	Dan Holland		
PRPC	lib	2017	Jennifer Duncan		
PRPC	eastern	2017	Steve Nelson		
PRPC	exten	2017	Jerry Goodspeed (2)		
PRPC	ag	2018	Heidi Wengreen (2)		
PRPC	engin	2018	Cheng, Heng-Da		

- filling 2016 term for Joanne Roueche?

## **402.12.7(1) Faculty Evaluation Committee (FEC)**

### **Current Code**

#### **(1) Duties**

The Faculty Evaluation Committee shall (a) assess methods for evaluating faculty performance; (b) recommend improvements in methods of evaluation; and (c) decide university awards for Eldon J. Gardner Teacher of the Year, Undergraduate Faculty Advisor of the Year, and Faculty University Service Award.

### **Proposed Changes to this Code**

The Faculty Evaluation Committee shall (a) assess methods for evaluating faculty performance; (b) recommend improvements in methods of evaluation; and (c) decide university awards for Eldon J. Gardner Teacher of the Year, Undergraduate Faculty ~~Advisor~~ Mentor of the Year, and Faculty University Service Award.

### 405.12.3 College Faculty Appeals Committee (CFAC)

The College Faculty Appeals Committee (CFAC) committee shall consist of five tenured faculty members, each representing different departments within the college or unit, where possible. Three members of the CFAC will constitute each appeals panel. Members of the CFAC serve three year staggered terms. Members may run for subsequent terms. The five members of the CFAC select a chair (and a co-chair, if desired). To fill vacancies in the CFAC, the chair solicits nominations from across the college or unit and runs the election while striving to keep broad representation across departments.

When mutual agreement on the initial committee membership of the Peer Review Committee ~~or other committees cannot be reached~~ (405.12.2), a College Faculty Appeals Committee (CFAC) shall decide membership. Either the faculty member and/or the department head (or equivalent) can initiate an appeal by written request to the CFAC chair. Each side submits a one page document outlining their concerns and suggestions regarding committee membership. Within three weeks of receiving the request for an appeal, a meeting shall be held, a decision made and delivered to both the faculty member and department head. At the meeting each side may present their rationale for their request. Neither the department head nor the faculty member is required to attend, but both shall have the opportunity to voice their request. A simple majority of the three CFAC appeals panel members decides the membership of the committee in question and the decision is binding.

Note: Current 12.3 becomes 12.4  
12.4 becomes 12.5