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Faculty Senate Executive Committee Agenda, September 17, 2012

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FACULTY SENATE EXECUTIVE COMMITTEE

September 17, 2012
3:00 - 4:30 p.m.
Champ Hall

Agenda

- 3:00 Call to Order**.....Renee Galliher
Approval of Minutes August 27, 2012
- 3:05 Announcements**.....Renee Galliher
- First Brown Bag Lunch w/President tomorrow Sept. 18th noon Champ Hall
 - Faculty Forum Planning Meeting, right after FSEC Meeting October 15th
 - The Honors Program report will be presented next month due to a change in the program leadership
- 3:10 University Business**.....Stan Albrecht, President
Raymond Coward, Provost
- 3:30 Information Items**
1. Educational Policies Committee Annual Report.....Larry Smith
 2. Library Advisory Council Report.....Joe Tainter
 3. Parking Committee Report.....James Nye
- 4:00 New Business**
1. EPC Items.....Larry Smith
 2. Code change for clarification Section 402 dealing with committee membership.....Renee Galliher
- 4:30 Adjournment**.....Renee Galliher



FACULTY SENATE EXECUTIVE COMMITTEE MINUTES
AUGUST 27, 2012 3:00 P.M.
Champ Hall Conference Room

Present: Renee Galliher (Chair), Dale Barnard, Alan Blackstock, Richard Clement, Todd Crowl, Jennifer Duncan, Curtis Dyreson, Nancy Hills, Doug Jackson-Smith, Yanghee Kim, Vincent Wickwar, President Stan Albrecht (Ex-Officio), Provost Ray Coward (Ex-Officio), Glenn McEvoy (Past President), Joan Kleinke (Exec. Sec.), Marilyn Atkinson (Assistant)
Guests: Larry Smith, Shelley Lindauer, Jeff Broadbent

Renee Galliher called the meeting to order at 3:00 p.m.

Approval of Minutes

Doug Jackson-Smith made a motion to approve the minutes of April 16, 2012. Motion was seconded by Curtis Dyreson, and the motion passed unanimously.

Announcements

Calendar. The most current calendar can be found on the Faculty Senate website at <http://www.usu.edu/fsenate/>.

Faculty Senate Members Roster. The most current member roster can also be found on the Faculty Senate website at <http://www.usu.edu/fsenate/>.

Brown Bag Lunch with the President & Provost. Senators are encouraged to attend for an informal meeting with the President and Provost.

Parliamentarian Needed. Please let the FS President know if you or a colleague is interested in being the Senate Parliamentarian.

University Business - President Albrecht and Provost Coward.

President Albrecht spoke to the Executive Committee about some budget related issues and the upcoming legislative session. There are two major budget priorities that will be brought before the state legislature this year; a \$10 million request to add 20 students to the U of U Medical School and a \$4 million request to advance Dixie State to full University status. These requests if passed will drain money from the greater higher education budget. USU has several issues of concern as we enter the legislative session. Some members of the legislature are saying that compensation for higher education should be left up to individual institutions, which means it would come out of tuition money. For USU a 1% increase in compensation requires a 1.5% increase in tuition. USU is also concerned about funding for our health benefits as we are facing very high dollar amount increases in costs. Mission based funding should be directed at individual institutions based on needs. USU will also seek funding for individual initiatives, U-Star, improved classroom technology, and new buildings and faculty.

There will be a celebration for the conclusion of the university campaign on October 12. On September 26 there will be an official renaming of the College of Natural Resources as the Quinney College of Natural Resources. There will also be a celebration before the UNLV football game in honor of our move into the Mountain West Conference.

Information Items

Graduate Council Report – Shelley Lindauer and Jeff Broadbent. Shelley Lindauer highlighted several accomplishments for the past year. A new degree, the Master of Science in International Food and Agribusiness was approved, one degree was discontinued, and several others were renamed with some shifts in specializations. This was largely due to the graduate program review that began in January and included department self studies and culminated in departments submitting 5 year plans. Several colleges and departments changed the required credits for PhD degrees to be more in line with peer institutions. Over the last year a new model for tuition awards was put in place which allocates block grants to colleges for disbursement.

Currently about 11% of the student body are graduate students. There is a real need to grow the graduate programs, in particular doctoral programs. There was a 4% increase in applications last fall, but more growth still needs to take place.

There was a question raised from committee members regarding the inclusion of tuition recovery in grant proposals. Jeff Broadbent clarified that faculty are strongly encouraged to include this in all of their proposals that will allow for it. Another person asked if there was a dollar limit on the amount faculty could offer students for teaching assistantship. There is no limit and the faculty is encouraged to be competitive in their offerings in order to attract and recruit the very best quality of students.

A motion to place this report on the Consent Agenda was made by Doug Jackson-Smith and seconded by Vince Wickwar. The motion passed unanimously.

New Business

Update on the progress of the Post-tenure Review Committee – Renee Galliher. The Post-tenure Review Task Force was formed last year to address issues brought forward in the 2007 NWCCU accreditation review regarding the consistency of the 5 year review process. The task force was also asked to address the consistent attempts by the legislature to abolish tenure within higher education, and the perception of the public that tenure is problematic. Throughout the spring the task force visited with all of the college executive committees and held several town hall meetings to get feedback and suggestions from faculty on the tenure process. The task force presented a summary of their findings and a plan for moving forward to the Faculty Senate last spring. Over the summer break the task force charged Renee Galliher and Gretchen Peacock with developing a draft of the needed code changes. When that is complete the Executive Committee will be asked to decide how to proceed with the draft proposal.

Update on the progress of the 406/407 Task Force – Glenn McEvoy. This task force was formed to make major revisions in the 406 and 407 section of the Faculty Code. The task force has completed a rewrite of 406 and will present this section to the Executive Committee in the near future. The task force will be meeting on September 7 and begin their discussion of section 407.

Conversations about possible changes needed in Section 407.5 to bring it into compliance with ADA & FMLA – Renee Galliher. This issue was brought to the attention of the Faculty Senate President over the summer by BrandE Faupell, Director of Human Resources. This section of the code, in particular, is out of compliance with HIPAA and other federal laws. Brandi offered suggestions on wording that would help to bring these policies into compliance. The committee discussed several options on how to best address this issue, and it was decided that the 406/407 Task Force be included in the discussion since they will already be working on revisions to the same section. It was then suggested that it may be more expeditious to task PRPC with these specific changes in order to approve it and get it into the system. Another suggestion was also made that it might be helpful to have the changes reviewed by University Council.

A motion was made by Dale Barnard to send section 407.5 to PRPC for review. The motion was seconded by Jennifer Duncan and passed unanimously.

Adjournment

Renee Galliher asked for a motion to adjourn the meeting. The meeting adjourned at 4:01 p.m.

Minutes Submitted by: Joan Kleinke, Faculty Senate Executive Secretary, 797-1776

**2011-2012 ANNUAL REPORT
OF THE
UTAH STATE UNIVERSITY
EDUCATIONAL POLICIES COMMITTEE**

**Submitted by
Laurens H. Smith Jr., Chair
September 4, 2012**

**2011-2012 Annual Report of the Educational Policies Committee
September 4, 2012**

Membership:

The membership of the 2011-2012 Educational Policies Committee

Laurens H. Smith Jr., Chair, Vice Provost
Edward Reeve, Curriculum Subcommittee Chair, College of Engineering
Norman Jones, General Education Subcommittee Chair, College of Humanities and Social Sciences
Richard Mueller, Academic Standards Subcommittee Chair, College of Science
Brian Warnick, College of Agriculture
Stacey Hills, Huntsman School of Business
Darrin Brooks, Caine College of the Arts
Scott Bates, Emma Eccles Jones College of Education and Human Services
Eddy Berry, College of Humanities and Social Sciences
Nancy Mesner, College of Natural Resources
Wendy Holliday, Merrill-Cazier Library
Susan Neel, USU-Eastern
Keith Grant-Davie, Graduate Council
Rhonda Menlove, Regional Campuses and Distance Education
Tanner Wright, Academic Senate President
Trevor Nelson, Graduate Student Vice President
Bill Jensen, Sr., Registrar's Office
Cathy Gerber, Registrar's Office

Meetings:

The Educational Policies Committee (EPC) is a standing committee of the Faculty Senate. During the 2011-2012 academic year, the regular meeting time of the EPC was the first Thursday of every month at 3:00 p.m. in the Champ Hall Conference Room in Old Main.

The EPC is supported by the following three subcommittees.

Curriculum Subcommittee	Edward Reeve, Chair,
General Education Subcommittee	Norman Jones, Chair
Academic Standards Subcommittee	Richard Mueller, Chair

Actions:

The EPC took the following actions in 2011-2012:

A. Originating from the Curriculum Subcommittee:

Table1. EPC actions during the 2011-2012 academic year.

UNIT	Curriculum Subcommittee Actions 2011-2012
College of Agriculture	Establish School of Veterinary Medicine
Department of Art	New BA in Art History
Department of Watershed Sciences	Discontinue Aquatic Ecology MS and PhD Specialization
Department of English	Plan C in MS in Technical Writing
Department of Nutrition, Dietetics and Food Sciences	Plan C in Masters Dietetics Administration
Department of Applied Economics	New MS International Food and Agribusiness
Department of Applied Economics	New BS Environmental and Natural Resource Economics
School of Applied Sciences, Technology, and Education	Discontinue Emphasis in BS Agricultural Education
Department of Communicative Disorders and Deaf Education	New Teaching Minor in American Sign Language
Department of Geology	Restructure Specializations in Geology Graduate Degrees
Departments of Geology and Watershed Sciences	New MS and PhD Specialization in Geomorphology and Earth Science Processes
Department of Instructional Technology and Learning Sciences	Change Degree Name from MEd in Instructional Technology to MEd in Educational Technology and Learning Sciences
Department of Management	Restructure Majors
Department of Management	New Minor in Hospitality and Management
Department of Environment and Society	Discontinue PhD in Recreation Resource Management
Department of Sociology, Social Work, and Anthropology	New Minor in Criminal Justice
Department of Mechanical and Aerospace Engineering	Change Required Credits for PhD
College of Science	Change Required Credits for PhD

B. Originating from the General Education Subcommittee:

Table 2. Courses approved by the EPC for General Education use.

Course Prefix and Number	Course Title	Course Designation
ASTE 4100	Agricultural Structures and Environment	Quantitative Intensive
SOC 1020	Social Problems	Breadth Social Science
ARTH 2730	Art of the African Diaspora	Breadth Humanities
HIST 3530	African Environmental History	Depth Humanities and Creative Arts
HIST 4650	Women and Gender in the US West	Depth Humanities and Creative Arts
ARTH 4725	Land Art: Site -Specific Art in the Landscape	Communicative Intensive
ARTH 4710	Feminist Theory and Practice in the Visual Arts	Communicative Intensive
HIST 4711	Northern Ute History	Depth Humanities and Creative Arts

Other policy actions:

EPC Report, October 6, 2011

- The following lower division courses lost their Communications Intensive (CI) designation: COMD 2910; CS2450; JCOM 2160; LAEP 2700; MIS 2200; MUSC 1460; MUSC 1470; OSS 1550; SPCH 1020; SPCH 2120.

C. Originating from the Academic Standards Subcommittee:

Actions taken by the Academic Standards Subcommittee include the following:

From the December 1, 2011 Meeting

Changes to general catalog language in the sections on registration, no-test days, class auditing, incomplete grades (final language shown).

- Registration Requirement

After the first week of classes, all students attending classes must be registered. Students will not be allowed to register for classes after the published deadline found in the semester Registration Calendar. Failure to pay tuition and fees by the published fee payment deadline may result in courses being voided (see Registration Purge), late fees being assessed, and a registration hold being placed on a student's record. Students are responsible for dropping courses for which they do not wish to receive a grade.

- **No-test Days**

A five-day period designated as No-test Days precedes the five days of final examinations which are normally scheduled at the close of fall and spring semesters. During No-test Days, no major examinations, including final examinations, will be given in order that students may concentrate on class work, the completion of special assignments, writing projects, and other preparation for duly scheduled final examinations. Approved exceptions include: final papers; weekly chapter quizzes; and quizzes, projects or examinations associated with a lab that does not meet during final examinations

- **Auditing Classes**

Admitted students who wish to audit a class must register as auditors. Auditing is dependent on space, resource availability, and instructor approval. No credit or grade points will be granted. The regular tuition and course fees will be assessed. At no future time may students request or receive credit for the audited course by any other means than by officially registering for the course and doing the required work. Audit requests, approved by the instructor, must be submitted to the Registrar's Office and tuition and fees must be paid before class attendance is permitted. Students are not permitted to register as auditors during Early Registration.

Students who are registered for a class and would like to change to an audit registration may do so only up through the Adding Classes deadline, which also coincides with the Last Day to Drop without Notation on Transcript. Students who drop after this period must receive a W (withdrawal) grade and may not register as an auditor.

House Bill 60 (1977) permits Utah residents 62 years of age or older to audit regular university classes offered during the day or offered through Regional Campuses and Distance Education. However, space in many university classes is limited. Classes which are full at the time of an audit request may not be audited. Credit seeking, full-tuition paying students shall have first priority in the registration process. A flat fee of \$10 per semester, plus any course fees or special fees that may be attached to classes is charged for House Bill 60 registration. HB 60 audit registration is not available until the first day of classes, only if space is available.

- **Incomplete Grade Policy**

Students are required to complete all courses for which they are registered by the end of the semester. In some cases, a student may be unable to complete all of the coursework because of extenuating circumstances. The term "extenuating" circumstances includes: (1) incapacitating illness which prevents a student from attending classes for a minimum period of two weeks, (2) a death in the immediate family, (3) financial responsibilities requiring a

student to alter course schedule to secure employment, (4) change in work schedule as required by employer, (5) judicial obligations, or (6) other emergencies deemed appropriate by the instructor. The student may petition the instructor for time beyond the end of the semester to finish the work. If the instructor agrees, two grades will be given, an "I" and a letter grade for the course computed as if the missing work were zero. An Incomplete Grade Documentation Form must be filed by the instructor in the department or college office. Students may not be given an incomplete grade due to poor performance or in order to retain financial aid. An incomplete grade may be granted only if the student has completed the majority of the course and is passing the class at the time.

*The student is required to complete the work by the time agreed upon (which may not be longer than 12 months). If no change of grade is submitted by the instructor within the prescribed period, the "I" will be removed and the letter grade originally submitted with the "I" will remain as the permanent grade for the course. Arrangements to complete the missing coursework are to be made directly with the instructor awarding the "I" grade, and in accordance with departmental and other USU policies. In the absence of the original instructor, special circumstances must be handled by the department head. Documentation of the reasons for granting an "I" grade and required work to be completed in order to remove the "I" grade must be recorded on the Incomplete Grade Documentation Form, which must be filed with the departmental office. Resolution of the "I" grade does not involve a complete repeat of the course, only the completion of missing coursework. **A student does not reregister for the course.** All "I" grades must be changed to letter grades prior to graduation, regardless of whether or not the course is required for the degree. Dissertation, thesis, directed study, and independent study courses taken for graduate work are exempted from this policy.*

From the February 9, 2012 Meeting

Changes in the general catalog language regarding the awarding of an Associate's Degree after a Bachelor's Degree, and "F" grades.

- Associate's Degree

Students who have already received a bachelor's degree may not later apply for or receive an Associate of Science or an Associate of Arts degree.

Students who have already received an Association of Science (AS) degree, Associate of Arts (AA) degree, or a bachelor's degree may later apply for an Associate of Applied Science Degree. Applicants must file an application with the Admissions Office and obtain the recommendation of their academic dean prior to being admitted. This AAS degree is only available to those on whom the previous degree was conferred by a regionally-accredited institution. Students must complete all of the degree requirements not covered or satisfied by previous degrees. In addition, students must complete a minimum of 15 USU credits beyond those applied toward the previous degree. USU credits must be earned in courses completed at USU's Logan campus or other designated centers, or through classes offered by Regional Campuses and Distance Education through USU.

- “F” grades and student class participation

Two grading options are available for instructors when posting grades for students who are to receive an F grade for a course. Students who attended or participated in a course at least one time will be given the traditional F grade, and the instructor is responsible for reporting the last day of attendance or participation. The grade of NF (Non Participation) is given when a student’s name appears on a final grade report, but there is no record of attendance or other evidence of participation in the course. The NF grade is treated as an F grade in calculating grade point averages.

Participation includes most documented forms of academic activity: attendance in class or labs, graded quizzes, tests, assignments, and participation in online discussions. However, simply logging into a system like Canvas does not constitute participation.

From the April 5, 2012

Changes in the general catalog language regarding enforcement of course prerequisites.

- Prerequisites, Approval and Enforcement

The prerequisite enforcement assumes that a student will successfully past the classes they are registered for. Students are therefore allowed to register for the next course before grades have been posted for the prerequisite course. Once grades have been posted, the prerequisites will be re-evaluated based on the grades received and if the student no longer meets the prerequisite the student will be dropped from the course. The affected students will be notified by the Registrar’s Office of classes that have been dropped due to lack of the required prerequisites.

D. Other EPC Actions

UNIT	EPC Actions 2011-2012
Caine College of the Arts	Department Name Change from Department of Art to Department of Art and Design
College of Engineering	Move Department of Computer Science to the College of Engineering
Jon M. Huntsman School of Business	Establish Center for Entrepreneurial Excellence
College of Agriculture and College of Engineering	Restructure Department of Engineering and Technology Education

College of Agriculture	New Center for Human Nutrition Studies
Department of Mechanical and Aerospace Engineering	New Center for Nuclear Engineering Research
Department of Languages, Philosophy, and Speech Communications	Department Name Change from Department of Languages, Philosophy and Speech Communications to Department of Languages, Philosophy and Communication Studies
Department of Nutrition, Dietetics, and Food Sciences	Degree Name Change from Master of Food Microbiology and Safety to Master of Food Quality and Safety
Department of Health, Physical Education, and Recreation	Degree Name Change from Master of Education in Health, Physical Education, and Recreation to Masters of Education in Physical and Sport Education
Office of the Executive Vice President and Provost	New STEM Center
College of Engineering	New Center for Engineering Education Research
Department of Applied Economics Department of Sociology, Social Work, and Anthropology	New Center for Society, Economy and the Environment
Utah State University - Eastern	New Center for Workforce Development

Library Advisory Council

FY 11/12 Annual Report

The Merrill-Cazier Library Advisory Council advises the Dean of Libraries in (1) meeting the learning, instruction, and research needs of students, faculty and staff; (2) formulating library policies in relation to circulation, services, and the collection development of resources for instruction and research; and (3) interpreting the needs and policies of the Library to the University. The Council membership will consist of nine faculty members, one from each College and RCDE with one undergraduate and graduate student appointed by the Provost. Faculty members will serve three-year terms and are renewable once. The Dean of Libraries serves as an ex-officio, non-voting member. The chair will be elected from the Council membership on an annual basis.

Members:

Laurie McNeill, Engineering (13)
Lance Seefeldt, Science (13)
Sandi Gillam, Education (12)
Christopher Scheer, Arts (13)
Cami Jones, ASUSU GSS
Joe Watson, ASUSU

Chris Skousen, Business (14)
Daren Cornforth, Agriculture (13)
Jeffery Smitten, CHASS (12)
Joseph Tainter - Natural Resources (13)
RCDE - Vacant
Richard Clement, ExOfficio

Overview:

The Council met three times during the academic year (October 2011, February, April 2012). Much of the discussion focused on the impact of Open Access issues. The Council was also given updates on: (1) Library collections, (2) HathiTrust, (3) USU Press, (4) sustaining open access models, and (5) the Institutional Repository.

2011/12 Action Items:

1. Identify representatives for the LAC from the Emma Eccles Jones College of Education & Human Services, College of Humanities & Social Sciences and RCDE.
2. Continue discussions on the growth/usage of the Hathi Trust.
3. Work with the Library in the development of the Open Access to Scholarly Articles – USU Policy 535.
4. Review the Library's transition to a new Discovery system.

2012/13 Agenda Items:

1. Identify new representative for the LAC from RCDE.
2. Review the Library's transition to a new Integrated Library System - Sierra.
3. Work with the Library on the implementation of Open Access Funding System.

Parking and Transportation Advisory Committee Faculty Senate Committee Summary Report

Section 1. Introduction:

The role of the Parking and Transportation Advisory Committee is to formulate recommendations regarding parking policies. All recommendations are subject to adoption by the Administration. The committee membership represents faculty, staff and students. Membership consisted of the following individuals for the 2011-2012 academic year:

CONSTITUENCY REPRESENTED

MEMBER

Faculty/Staff Members

Chair
Faculty Senate
Faculty-at-Large
Professional Employees Association
Classified Employees Association

Whitney Pugh
Ralph Whitesides
Rosemary Fullerton
Chuck Kimber
Deb Megill

Student Members

Executive Vice President
Student Advocate
Natural Resources Senator
Agricultural Science Senator
RHSA (Housing)

Kristen Frank
Jason Russell
Blake Thomas
Jarvis Pace
Daniel Ainsworth

Ex-Officio, Non-Voting Members

Assistant
USU Police
Facilities
Disability Resource Center
Parking and Transportation Services
Parking and Transportation Services
Parking and Transportation Services
Parking and Transportation Services

Tiffany Allison
Steve Mecham
Stanley Kane
Diane Baum
Alden Erickson
Teresa Johnson
Joe Izatt
James Nye

Section 2. Outline of Facts and Discussions:

The Parking and Transportation Advisory Committee meet on four occasions during the 2011-2012 academic year. Three important resolutions were presented and later signed by the Chair of the Committee, Whitney Pugh and Vice President Dave Cowley.

Appendix A: Resolution 12-01 Parking Permit Rate Increase; Resolution 12-02 Annual Overnight Parking Restrictions; Resolution 12-03 Extension of Hours in Yellow Lots.

Appendix B: Current USU parking Map, with Faculty/Staff assignments.

Appendix C: Seven year Financial Plan for Parking lot Reconstruction

Section 3. Important Parking Related Issues:

- James Nye, Director of Parking and Transportation, presented a department report.
 - Repaving of East Stadium Drive, north Aggie Village lot and the west Student Living Center, price tag of \$914,983.
 - Ag Science construction finished and the parking lot remained long enough for the move in. Construction has begun on the utility node for the Business building.
 - Old Ag Science demolition and the increase in the RED parking lot.
 - Blue Square agreement
 - LDS church land swap

Upcoming Plans for Committee

The Parking and Transportation Advisory Committee is scheduled to discuss the following issues during the 2012-2013 academic year. Other pertinent issues may come forth as necessary.

- Proper utilization of the Big Blue Terrace
- Parking issues on the south side of campus, Gray 3, Gray 4, Teal and Brown.

Appendix A

1st Reading: 02/14/2012

2nd Reading: 02/23/2012

Action: Approved

RESOLUTION 12-01 Utah State University Parking and Transportation Advisory Committee

Proposed by: Parking and Transportation Department

A RESOLUTION PROPOSING INCREASE IN PARKING PERMIT RATES

WHEREAS, The Parking and Transportation Department is a self supporting enterprise: meaning, cost recovery must be adequate to pay for all related operational expenses, including future needs; and

WHEREAS, State funding for capital maintenance of parking lots has been significantly reduced in recent years and at the same time capital maintenance costs continue to increase; and

WHEREAS, A parking permit rate increase of 4% annually has been in place since 2006, primarily to cover the bond payment on the Aggie Terrace (600 stalls); and

WHEREAS, Since 2006, the University has lost 653 parking stalls from the following areas: Alumni House (60) stalls, North End Zone (85) stalls, South End Zone (130) stalls, Tennis Courts (250) stalls, Gold Parking lot (55) stalls, and Orange Parking lot (73) stalls; and

WHEREAS, The Aggie Terrace parking structure is at capacity, with 300 stalls reserved for residents, 200 stalls reserved for faculty and staff and 200 stalls reserved for commuter students; and

WHEREAS, The Big Blue Terrace (318) stalls currently operates with 100 faculty/staff permit holders and remainder reserved for visitors and conferences; and

WHEREAS, From 2006 - 2011, Utah State University has seen a 16.7% increase in student population on the main campus (2,413) and a net reduction in the number of parking stalls on campus; and

WHEREAS, The continued loss of stalls and revenue generated from these stalls is impacting our ability to plan for future parking and transportation growth; and

WHEREAS, The 4% across the board increases have resulted in values of parking permits in some areas to elevate faster and others are artificially low. An

adjustment in parking permits may be in order for the 2012-13 fiscal year ranging from no increase in some permits and up to \$9 per year in other permits (table below); and

Faculty/Staff Lots					
	Current Price	New Price	Percent Increase	Annual Increase	Monthly Increase
Aggie Terrace	\$237	\$237	0.00%	\$0	\$0.00
Big Blue Terrace	\$237	\$237	0.00%	\$0	\$0.00
Purple	\$152	\$160	5.26%	\$8	\$0.66
Red	\$182	\$182	0.00%	\$0	\$0.00
Orange	\$121	\$130	7.44%	\$9	\$0.75
Brown	\$152	\$160	5.26%	\$8	\$0.66
Teal	\$121	\$130	7.44%	\$9	\$0.75
Black	\$121	\$130	7.44%	\$9	\$0.75
Green	\$104	\$110	5.77%	\$6	\$0.50
Yellow full Year	\$34	\$40	17.65%	\$6	\$0.50
Student Lots					
	Current Price	New Price	Percent Increase	Annual Increase	Monthly Increase
Blue	\$94	\$96	2.13%	\$2	\$0.16
Blue Semester	\$52	\$54	3.85%	\$2	\$0.16
Yellow	\$24	\$30	25.00%	\$6	\$0.50
AT Commuter	\$197	\$200	1.52%	\$3	\$0.25
AT Semester	\$109	\$110	0.92%	\$1	\$0.08
Resident Lots					
	Current Price	New Price	Percent Increase	Annual Increase	Monthly Increase
AT Resident	\$174	\$180	3.45%	\$6	\$0.50
Gray 1 VVT	\$88	\$90	2.27%	\$2	\$0.16
Gray 2 MVT	\$83	\$85	2.41%	\$2	\$0.16
Gray 3 Merrill	\$87	\$90	3.45%	\$3	\$0.25
Gray 4 Highway	\$73	\$75	2.74%	\$2	\$0.16
Gray 5 -10 lots	\$44	\$45	2.27%	\$1	\$0.16
Permit price increase will amount to \$36,524 based on current permits sold.					

WHEREAS, In an effort to plan long term, the Parking and Transportation Committee will examine options presented by the Parking and Transportation Department on an annual basis to recommend pricing options on topics such as: loss of stalls due to growth on campus and increased maintenance of current or future lots/structures. The attached seven year maintenance schedule may be used as a guide on future maintenance and growth:

NOW THEREFORE BE IT RESOLVED BY THE PARKING AND TRANSPORTATION ADVISORY COMMITTEE, That the parking permit rate recommendations be established in order to cover the cost of maintenance, future growth and development of parking lots or structures.

NOW THEREFORE BE IT ALSO RESOLVED BY THE PARKING AND TRANSPORTATION ADVISORY COMMITTEE, That an extensive education effort take place to inform the campus community of these changes.

Signed:

Parking Advisory Committee Chair

Date

Vice President for Business and Finance

Date

1st Reading: 02/14/2012
2nd Reading: 02/23/2012
Action: Approved

RESOLUTION 12-02
Utah State University
Parking and Transportation Advisory Committee

Proposed by: Parking and Transportation Department

**A RESOLUTION PROPOSING AN OVERNIGHT PARKING RESTRICTION
FOR CAMPUS YEARLY, WITH THE EXCEPTION OF RESIDENT PARKING.**

WHEREAS, The current overnight restriction and policies for snow removal are enforced November 1 – April 1; and

WHEREAS, To be consistent with Logan City snow removal ordinance, a change will be made to reflect the dates of November 15 – March 1 for snow removal; and

WHEREAS, From March 1 - November 15, vehicles are often abandoned during these months by their owners and as such University parking becomes storage; and

WHEREAS, The removal of vehicles to complete routine maintenance of parking lots becomes more difficult and expensive. Projects are often delayed as we attempt to find an owner of a vehicle and we incur the subsequent towing costs of the vehicles; and

WHEREAS, Off campus apartment complexes, without appropriate parking accommodations for their residents or guests use University parking to supplement their own parking; and

WHEREAS, To add value to those with current faculty/staff permits and any student permits, no additional permit is required to park overnight for a maximum of three consecutive days; and

WHEREAS, If faculty/staff or students needs to park for more than three consecutive days, they must contact the Parking Office for a lot assignment.

WHEREAS, Those without a current faculty/staff parking permit or any student permit may purchase a permit at a rate of \$5 per 24 hour period, and Parking will designate the appropriate lot; and

WHEREAS, Off campus apartment accommodations will be managed by the Parking and Transportation Department as circumstances dictate in conjunction with current business practices for off campus entities; and

WHEREAS, The term overnight refers to the time of 1:00 a.m. – 6:00 a.m.; and
WHEREAS, That Parking Office recognizes exceptions to this policy during
finals weeks, special library and computer lab hours and approved activities will dictate
the need for a moratorium of enforcement:

**NOW THEREFORE, BE IT FURTHER RESOLVED BY THE PARKING
AND TRANSPORTATION ADVISORY COMMITTEE,** that effective July 1, 2012,
an overnight restriction be in place for the campus. Signage will read “No overnight
parking without permit 1 a.m. – 6:00 a.m.,” and

**NOW THEREFORE, BE IT FURTHER RESOLVED BY THE PARKING
AND TRANSPORTATION ADVISORY COMMITTEE** that the Parking Office will
coordinate with all offices to establish an appropriate system for overnight parking
accommodation on campus.

Signed:

Parking Advisory Committee Chair

Date

Vice President for Business and Finance

Date

1st Reading: 02/14/2012
2nd Reading: 02/23/2012
Action: Approved

RESOLUTION 12-03
Utah State University
Parking and Transportation Advisory Committee

Proposed by: Parking and Transportation Department

**A RESOLUTION PROPOSING THE EXTENSION OF HOURS TO ALL
YELLOW LOTS**

WHEREAS, The Parking Office has seen an increase in the use of all yellow lots due to the loss of central campus parking stalls; and

WHEREAS, Currently the Yellow lots are open at 2:00 p.m.; and

WHEREAS, All other lots on campus currently open at 5:00 p.m. with the exception of the Aggie Terrace, the Big Blue Terrace and the Red lot; and

WHEREAS, Increased pressure for the use of Yellow lots by off-campus entities has become more evident in the last year and with this increase of use, maintenance, limited time storage of vehicles and abandoned vehicles have become an issue; and

WHEREAS, The Parking and Transportation Office strives to maintain appropriate economic value for all parking permits on campus:

**NOW THEREFORE, BE IT RESOLVED BY THE PARKING AND
TRANSPORTATION ADVISORY COMMITTEE,** That effective July 1, 2012 that all Yellow parking lot hours be extended to 5:00 p.m.

Signed:

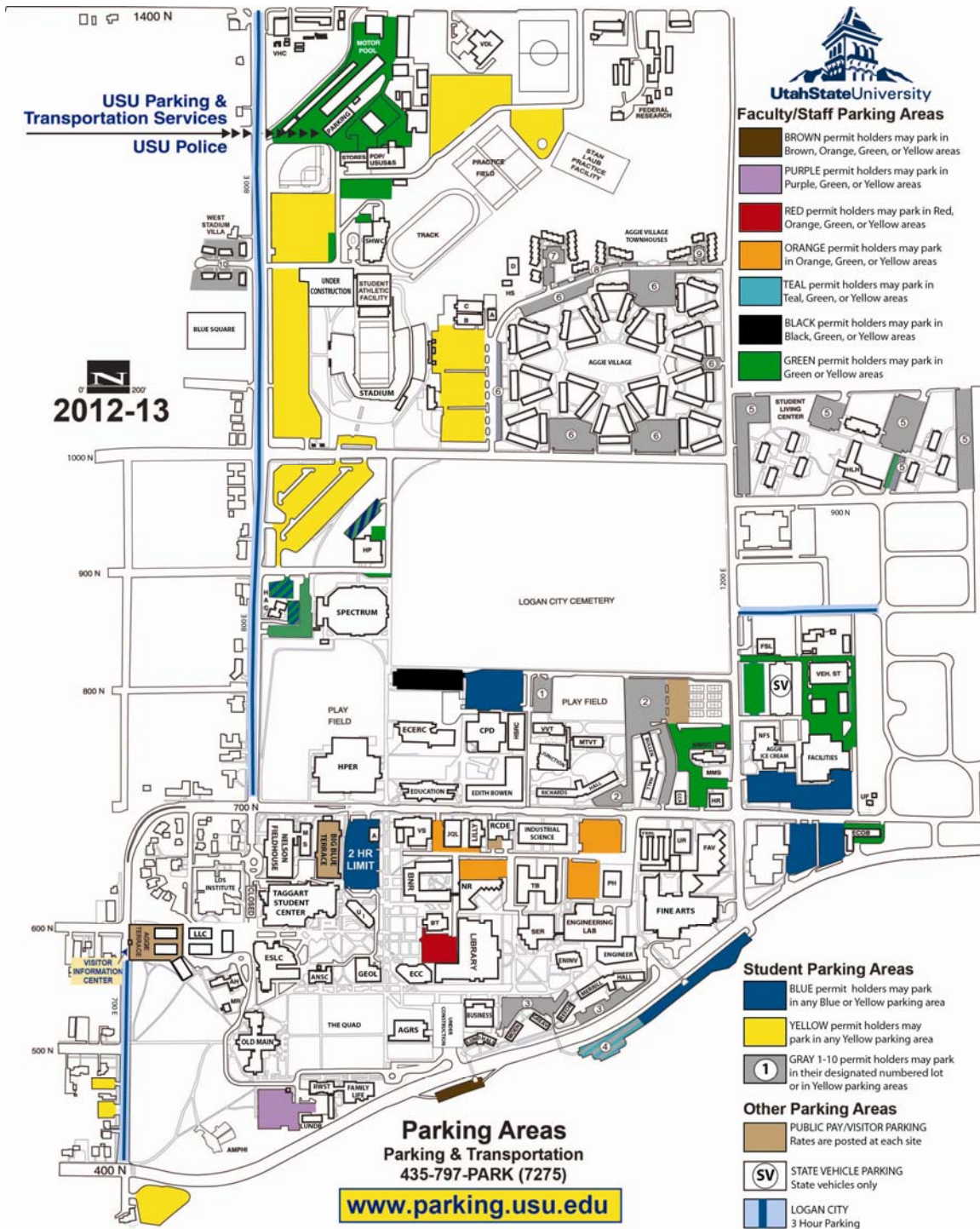
Parking Advisory Committee Chair

Date

Vice President for Business and Finance

Date

Appendix B



Appendix C

FINANCIAL PLAN FOR LOT RECONSTRUCTION 7

YEAR PLAN	Estimates	2012	2013	2014	2015	2016	2017
RED	100,000	100,000					
BLACK	300,000		300,000				
BLUE PREMIUM	450,000			450,000			
SPECTRUM LOTS	500,000				500,000		
GRAY 2	400,000					400,000	
STADIUM EAST	400,000						400,000
TERRACED LOTS	<u>500,000</u>						
TOTAL COST	2,650,000						

CRACK SEAL

BNFS (1)	2,500	2,500					
Blue Premium (2)	2,500	2,500					
Spectrum (3)	2,500		2,500				
Stadium (Finish west side and start on east side) (4)	4,000			4,000			
Blue East (5)	3,000				3,000		
SLC East (6)	1,500					1,500	
Snow Hall (East and West) (7)	2,500						2,500
Public Safety (8)	<u>1,500</u>						
TOTAL COST	20,000						

SLURRY SEAL

Blue ECOB (1)	10,000	10,000					
CPD (2)	15,000		15,000				
Purple (3)	<u>15,000</u>			15,000			
TOTAL COST	40,000						

CURB REPAIR

Aggie Village East 10 th North lot	5,000	5,000					
Spectrum	<u>2,000</u>		2,000				
TOTAL COST	7,000						

Asphalt Repair

Northeast of Facilities	10,000	10,000					
Blue Premium Entrance	5,000	5,000					

Aggie Village Laundry	<u>10,000</u>	10,000
TOTAL COST	25,000	

<u>Total Minor Maintenance</u>	92,000
<u>New Parking Structure</u>	

500 stalls @ \$12,500 per stall - \$6,250,000 - 50k downpayment per year	350,000	50,000	50,000	50,000	50,000	50,000	50,000
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<u>GRAND TOTAL</u>	3,092,000	195,000	369,500	519,000	553,000	451,500	452,500
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** this does not include yearly maintenance such as painting and sweeping

**FINANCIAL PLAN FOR
LOT
RECONSTRUCTION 7
YEAR PLAN**

Estimates	2012	2013	2014	2015	2016	2017
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Estimated Net Income	300,000	300,000	300,000	300,000	160,000	160,000
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Rate increase percentages on current permit revenue of \$800,000

4%	32,000	33,280	34,611	35,996	37,435	38,933
5%	40,000	41,600	43,264	44,995	46,794	48,666
6%	48,000	49,920	51,917	53,993	56,153	58,399
7%	56,000	58,240	60,570	62,992	65,512	68,133
8%	64,000	66,560	69,222	71,991	74,871	77,866
9%	72,000	74,880	77,875	80,990	84,230	87,599
10%	80,000	83,200	86,528	89,989	93,589	97,332

Parking R&R Fund decline with 4%	1,400,000	1,537,000	1,500,780	1,316,391	1,099,387	845,322	591,755
5%	1,400,000	1,545,000	1,517,100	1,341,364	1,133,359	888,653	644,819
6%	1,400,000	1,553,000	1,533,420	1,366,337	1,167,330	931,983	697,883
7%	1,400,000	1,561,000	1,549,740	1,391,310	1,201,302	975,314	750,947
8%	1,400,000	1,569,000	1,566,060	1,416,282	1,235,274	1,018,645	804,010
9%	1,400,000	1,577,000	1,582,380	1,441,255	1,269,245	1,061,975	857,074
10%	1,400,000	1,585,000	1,598,700	1,466,228	1,303,217	1,105,306	910,138

* 2012 estimated R&R fund amount
\$1,400,000

2019 payment

New Parking Structure 30 year Amortization \$5,900,000	280,000
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Report from the Educational Policies Committee September 6, 2012

The Educational Policies Committee met on September 6, 2012. The agenda and minutes of the meeting are posted on the Educational Policies Committee web page¹ and are available for review by the members of the Faculty Senate and other interested parties.

During the September 6 meeting of the Educational Policies Committee, the following discussions were held and key actions were taken.

1. Approval of the report from the Curriculum Subcommittee meeting of September 6, 2012 which included the following notable actions:
 - The Curriculum Subcommittee approved 70 requests for course actions.
2. There was no report from the Academics Standards Subcommittee.
3. Approval of the report from the General Education Subcommittee meeting of April 17, 2012. Of note:
 - The following General Education courses and syllabi were approved:
 - ARTH 3510 (CI)
 - ARTH 3630 (CI)
 - ARTH 3740 (CI)
 - ARTH 3750 (CI)
 - LANG 2100 (BSS)
 - WATS 4490/5490 (QI)
 - USU 1330 (David Wall)
 - USU 1360 (BPS, Mark Noirot)
 - A proposal to develop a process to review depth courses every five years by the General Education subcommittee was approved.
 - A motion to elect Norm Jones Chair of the General Education subcommittee was approved.

1. <http://www.usu.edu/fsenate/epc/archives/index.html>