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5-1-2017

## Faculty Senate Agenda, May 1, 2017

Utah State University

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## **FACULTY SENATE AGENDA**

May 1, 2017

3:00 – 5:00 p.m.

Merrill-Cazier Library, Room 154

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### **Agenda**

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- 3:00 Call to Order**..... Vince Wickwar  
Approval of the April 3, 2017 - [link](#)
- 3:05 University Business** ..... Noelle Cockett, President  
Larry Smith, Interim Provost
- 3:30 Information Item**  
1. Data Management..... Mark McLellan  
Betty Rozum
- 3:45 Reports**  
1. Calendar Committee - [link](#)..... Andi McCabe  
2. Faculty Diversity, Development Equity - [link](#)..... Helga Van Miegroet  
3. Committee on Committees – [link](#)..... Leslie Brott  
4. EPC April Report - [link](#) ..... Brian Warnick
- 4:25 New Business**  
1. Faculty Senate President & President-Elect Coverage ..... Vince Wickwar  
for 2017-2018
- 4:30 Concluding Remarks, Passing of the Gavel**..... Vince Wickwar
- 4:45 Adjourn**



**USU FACULTY SENATE  
MINUTES  
April 3, 2017  
Merrill-Cazier Library, Room 154**

**Call to Order - Vince Wickwar**

Vince Wickwar called the meeting to order at 3:00 pm.

*Motion to approve the minutes from the March 13, 2017 Faculty Senate meeting made by Becky Blais. Seconded by Robert Schmidt. Minutes approved.*

**University Business - President Noelle Cockett & Interim Provost Larry Smith**

Honorary Degrees and Awards – It is now official and the university will announce the honorary degrees and awards.

Inauguration for President Cockett – On Thursday May 4 a concert and inaugural address is scheduled at 7:30 pm in the Ellen Eccles Theatre. Apparently this will be a surprise program for the president. Tickets will be required, however, they are free and can be requested on-line. Friday May 5 is the official hooding ceremony for graduates and dignitaries. Saturday is undergraduate commencement and there will also be an installation ceremony for the president.

A notification has been sent outlining how the salary compensation will be handled. The state decided on a 2% increase of which 1.5% will come from state funds and 0.5% will come from Tier 1 tuition. USU has decided to go with a 1.25% increase for all employees unless they are on a performance development plan (staff and faculty). This decision was made with the input from college deans, vice presidents, the Budget and Faculty Welfare committee, the staff association and others. The president is grateful for everyone's input. The other 0.75% will be used for merit/equity/compression. Department heads will work with their deans and directors will work with their vice presidents to establish this distribution. Health insurance premium increase – funds have been identified to provide \$15/per employee per month (\$180) to be used for the health care premium increase. All increases are effective July 1. Raising Tier 1 tuition by 2.5% will cover the salary increase as needed. It also helps with electrical, library and other operating expenses. This money, however, is not to be used for advisors. A Tier 2 tuition increase of 2.5% will be used for faculty promotion increases, scholarship support, IT software licensing, and funding faculty and staff insurance premium increases. A portion of the Tier 2 tuition will help with the mental health and wellness initiative on campus. Students are pleased that this increase will assist with adding an additional counselor and staff member in the counseling center.

The Accuplacer test is going away and will shift to an on-line program. This is gaining great support from the students. It does a much better job of placing them in the appropriate courses. This, in turn, will speed up graduation for a number of students. It

has already been rolled out and students are sending out thank you notes that are stating their positive interaction with this system.

Larry Smith – Status of provost search. Original goal was to do public launch by end of March. The position announcement went live on March 24. It was posted in the Chronicle on March 28. It will be sent to all faculty and staff very shortly. It will take approximately three to three and a half months to build the pool and we will not deviate from the early August airport interviews. Asking for help from faculty to help build the candidate pool.

### **Information Items**

#### **Election Schedule | Procedures - Leslie Brott**

Almost completed Faculty Senate elections. Next week Leslie will be sending out a Faculty Senate interest survey regarding which committees members would be interested in serving on. Now that we have reduced the size of committees we need senators on the committees, not just “random” faculty. Faculty are not required to sign up for or sit on a committee, but it would be very beneficial. Today there will be a caucus for some units to choose their Faculty Senate Executive Committee members. This will be done at the close of the meeting. Units that need to caucus are:

College of Agriculture and Applied Sciences  
Jon M. Huntsman School of Business  
Caine College of the Arts  
Emma Eccles Jones College of Education and Human Services  
S.J. & Jessie E. Quinney College of Natural Resources  
University Libraries  
Regional Campuses  
USU – Eastern

For a couple of the units, the caucuses will be done virtually/electronically. An individual is eligible if they have two years left on their term and have been a senator for at least one year. Members can serve on the Faculty Senate Executive Committee for two consecutive terms. At the April 17 Faculty Senate Executive Committee both old and new members will meet together.

Open up nominations for Faculty Senate presidency – President Elect – Rebecca Lawver was nominated by Jeanette Norton. No other nominations were made. *Motion to close nominations made by Leslie Brott. Seconded by Becky Blais. Nominations closed.*

*Motion to elect Rebecca Lawver as Faculty Senate President-Elect by acclamation was made by Kimberly Lott. Seconded by Leslie Brott.*

### **Reports**

#### **Academic Freedom and Tenure Committee – Michael Lyons**

This committee’s primary responsibility is tenure and promotion grievances. There were no such grievances this year. However, one concern was raised that focused on familial relationships between faculty and students. The decision was made that this was being handled adequately and that no oversight was needed. There was also a concern regarding the general relationship between Student Affairs and the academic branch. This concern was with interference with Student Affairs on the assessment of students.

Grades are being expunged without notifying the faculty member, department head or dean. This issue was raised informally and happened with two non-tenured faculty members. Student Affairs can only change a grade to a W and that is allowed only for certain cases such as: sexual assault and medical, or mental health issues. An electronic system is being set up that will let faculty know when a letter grade is being changed to a W. There was another issue brought to the committee regarding a student advocate that had contacted a faculty member directly without having the authorization from the student who had the issue. Student code is currently being modified to answer these questions and clarify the process. These changes will be coming out soon.  
*Motion to approve the AFT report made by Becki Lawver. Seconded by Becky Blais. Report approved.*

#### **Professional Responsibilities and Procedures Committee – Jerry Goodspeed**

This committee deals with the faculty code. This year has been a pretty light year. With the change in code, the committee will be decreased from 15 members to 7. All members must now be Faculty Senators. Since the Faculty Senate, which has at least two representatives from every unit, has to approve every action, there shouldn't be any problems with units not having input or representation.

*Motion to approve the PRPC report made by Robert Schmidt. Seconded by Matt Omasta. Report approved.*

#### **EPC (March) Report - Ed Reeve**

Ninety-three course actions approved by the Curriculum/EPC committees.

Three – R401 Programs Proposals:

Request from the School of Applied Sciences, Technology and Education in the College of Agriculture and Applied Sciences to offer a Masters of Aviation Science.

Request from the Department of Engineering Education in the College of Engineering to offer an On-Line Certificate in Engineering Education.

Request from the Department of Environment and Society in the S.J. & Jessie E. Quinney College of Natural Resources to restructure the Environmental Studies Bachelor of Science Program.

Gen Ed course approvals as follows:

ARTH 3755 (CI)  
BIOL 4650 (DSC | CI)  
PHIL 1500 (BHU)  
WATS 3450 (DSC)

Senate Bill 196 - USU Implementation of Senate Bill 196 as it relates to Math ACT scores.

1. No longer waive the QL requirement for students who receive an ACT Math score of 25 or higher. If approved, this would be effective for students who begin attending USU Summer 2017 or later.
2. Award 3 credits for students who receive an ACT Math score of 26 or higher, or an

equivalent SAT Math score. If approved, this change would be effective for students who took the ACT exam September 2016 or later. Like other examinations, this information would be posted as transfer credit with a P grade, and would be listed as ACTM 1XXX (QL) on the transcript. As transfer credit, the credits will count toward the 120 credits needed for graduation, but will not count toward the 30 credits in residency at USU.

Academic Standards Subcommittee:

Looking at the Academic Renewal Policy. This item was tabled until the group can see a report on student success from peer institutions and USHE in order to continue.

Looking at the Academic Integrity Policy. Further edits will be presented at a future Academic Standards meeting and a vote to accept the revision will be held at that time.  
*Motion to approve the March EPC report made by Jeanette Norton. Seconded by Courtney Flint. Report approved.*

**Adjourned: 3:40 pm**

**CALENDAR COMMITTEE ANNUAL REPORT  
to Faculty Senate  
May 2017**



**Calendar Committee Members 2016-2017**

Andi McCabe, Provost's Office – Chair  
Bill Jensen, Sr., Registrar's Office  
Courtney Flint, Faculty Senate  
Jessica Hansen, Staff Employee's Association  
John Mortensen, VP Student Affairs' Office  
John Stevens, Faculty Senate  
Marvin Halling, Faculty Senate  
Mykel Beorchia, University Advising  
Olivia Binks, USU Student Association  
Robert Wagner, Academic and Instructional Services  
Sydney Peterson, President's Office  
Ted Evans, Faculty Senate  
Ty Aller, Graduate Student Senate  
Scott Bates, ex-officio

**Charge**

The Calendar Committee is charged with the responsibility of reviewing, evaluating, and recommending the University's academic calendar and employee holidays. The committee represents faculty, staff, students (undergraduate and graduate), Student Affairs, Academic and Instructional Services, the Provost's Office, and the President's Office. The actions of this committee are ratified by the Executive Committee after review by the Faculty Senate.

**2016-2017 Actions**

1. The committee recommends a proposal for employee holidays in the 2020 calendar year. (See *Supporting Materials #1*)
2. The committee recommends a 2019-2020 academic calendar proposal for Summer Session 2019, Fall Semester 2019 and Spring Semester 2020. (See *Supporting Materials #2*)

(Academic Calendar schedules can be found at (<http://www.usu.edu/calendar/academic/>.)

**2016-2017 Deliberations and Issues**

**Old Business**

Last year the committee committed to further review two ongoing calendar issues:

- 1) Eliminating the need to hold Monday classes on Tuesday after the President's Day holiday: Academic and Instructional Services surveyed the colleges to get a sense of the impact this would have on classes held on Monday only, especially labs. Until the new Life Sciences building is completed, which will bring in more lab space classrooms, this topic has been tabled.
- 2) Aligning USU Spring Break with the Logan and Cache County School Districts: Conversations with the Logan City School District, feedback from USU students, and committee deliberations resulted in the committee voting to not further consider this as an option for USU.

## **New Business**

- 1) 7-week Sessions During Spring and Fall:  
The committee agreed to include the 7-week session dates within the academic calendar for spring and fall semesters.
- 2) Policy 353 Holidays with Pay Review:  
After reviewing the current policy, the committee agreed to propose changes to [Policy 353](#) in hopes of correcting outdated language and aligning with FLSA. This task will begin in the 2017-2018 academic year.

## **Status**

This report resulted from deliberations at a meeting of the Calendar Committee on November 18, 2016. It will be considered by the Faculty Senate Executive Committee on April 17, 2017 and by the Faculty Senate on May 1, 2017.

## **Supporting Materials – See Following Pages**

1. Proposed Employee Holidays 2020
2. Proposed 2019-2020 Academic Calendar



**2020 Proposed Employee Holidays**

New Year's Day	Wednesday, January 1
Martin Luther King, Jr. Day	Monday, January 20
Presidents' Day	Monday, February 17
Memorial Day	Monday, May 25
Independence Day	Friday, July 3 (Observed)
Pioneer Day	Friday, July 24
Labor Day	Monday, September 7
Thanksgiving Day	Thursday, November 26
Friday Following Thanksgiving	Friday, November 27
Holiday Break	Thursday, December 24
Christmas Day	Friday, December 25
Holiday Break	Thursday, December 31

## Utah State University

2020

## Proposed Employee Holidays

January						
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## Notes

**2020 Employee Holidays (12 days)**

January 1, New Year's Day  
 January 20, Martin Luther King, Jr. Day  
 February 17, Presidents' Day  
 May 25, Memorial Day  
 July 3, Independence Day (Observed)  
 July 24, Pioneer Day  
 September 7, Labor Day  
 November 26, Thanksgiving Day  
 November 27, Friday Following Thanksgiving  
 December 24, Holiday Break  
 December 25, Christmas Day  
 December 31, Holiday Break

**Proposed to Academic Calendar 2019-2020 (Summer, Fall, Spring)**

<b>Summer Semester 2019</b>	
7-week Session #1	May 6 - June 22 (M-F; 33 instr. days, 1 test day)
7-week Session #2	June 24 - August 9 (M-F; 32 instr. days, 1 test day)
14-week Session	May 6 - August 9 (M-R; 66 instr. days, 1 test day)
Summer Session Holidays	May 27 Memorial Day (M); July 4 Independence Day (R); July 24 Pioneer Day (W)
<b>Fall Semester 2019 (70 instruction days, 5 test days)</b>	
Classes Begin	August 26 (M)
Labor Day	September 2 (M)
Friday Class Schedule	October 17 (R)
Fall Break	October 18 (F)
Thanksgiving Holiday	November 27 - 29 (W - F)
Classes End	December 6 (F)
Final Examinations	December 9 - 13 (M - F)
<b>Spring Semester 2020 (73 instruction days, 5 test days)</b>	
Classes Begin	January 6 (M)
Martin Luther King, Jr. Day	January 20 (M)
Presidents' Day	February 17 (M)
Monday Class Schedule	February 18 (T)
Spring Break	March 9 - 13 (M - F)
Classes End	April 24 (F)
Final Examinations	April 27 - May 1 (M - F)
Commencement	May 1 - 2 (F - Sa)

## Utah State University

## 2019-2020

## PROPOSED ACADEMIC CALENDAR

## Notes

May 19						
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July 19						
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August 19						
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September 19						
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October 19						
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November 19						
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December 19						
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February 20						
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March 20						
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April 20						
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May 20						
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## Summer 2019

14-Week Session (66 instr. days, 1 test day)

May 6, First Day of Classes

August 9, Last Day of Classes

1st 7-Week Session (33 instr. days, 1 test day)

May 6, First Day of Classes

June 21, Last Day of Classes

2nd 7-Week Session (32 instr. days, 1 test day)

June 24 First Day of Classes

August 9, Last Day of Classes

Summer Holidays

May 27 - Memorial Day

July 4 - Independence Day

July 24 - Pioneer Day

## Fall 2019 (70 instruction days, 5 test days)

August 26, First Day of Classes

September 2, Labor Day

October 17, Friday Class Schedule

October 18, Fall Break

November 27-29, Thanksgiving Break

December 2-6, No-Test Week

December 6, Last Day of Classes

December 9-13, Final Examinations

## Spring 2020 (73 instruction days, 5 test days)

January 1, New Year's Day

January 6, First Day of Classes

January 20, MLK Jr. Holiday

February 17, Presidents' Day

February 18, Monday Class Schedule

March 9-13, Spring Break

April 20 - 24, No-Test Week

April 24, Last Day of Classes

April 27 - May 1, Final Examinations

May 1-2, Commencement

# **Faculty Diversity, Development and Equity Committee Annual Report Spring 2017**

**Prepared by: Helga Van Miegroet**

## **FDDE Charge:**

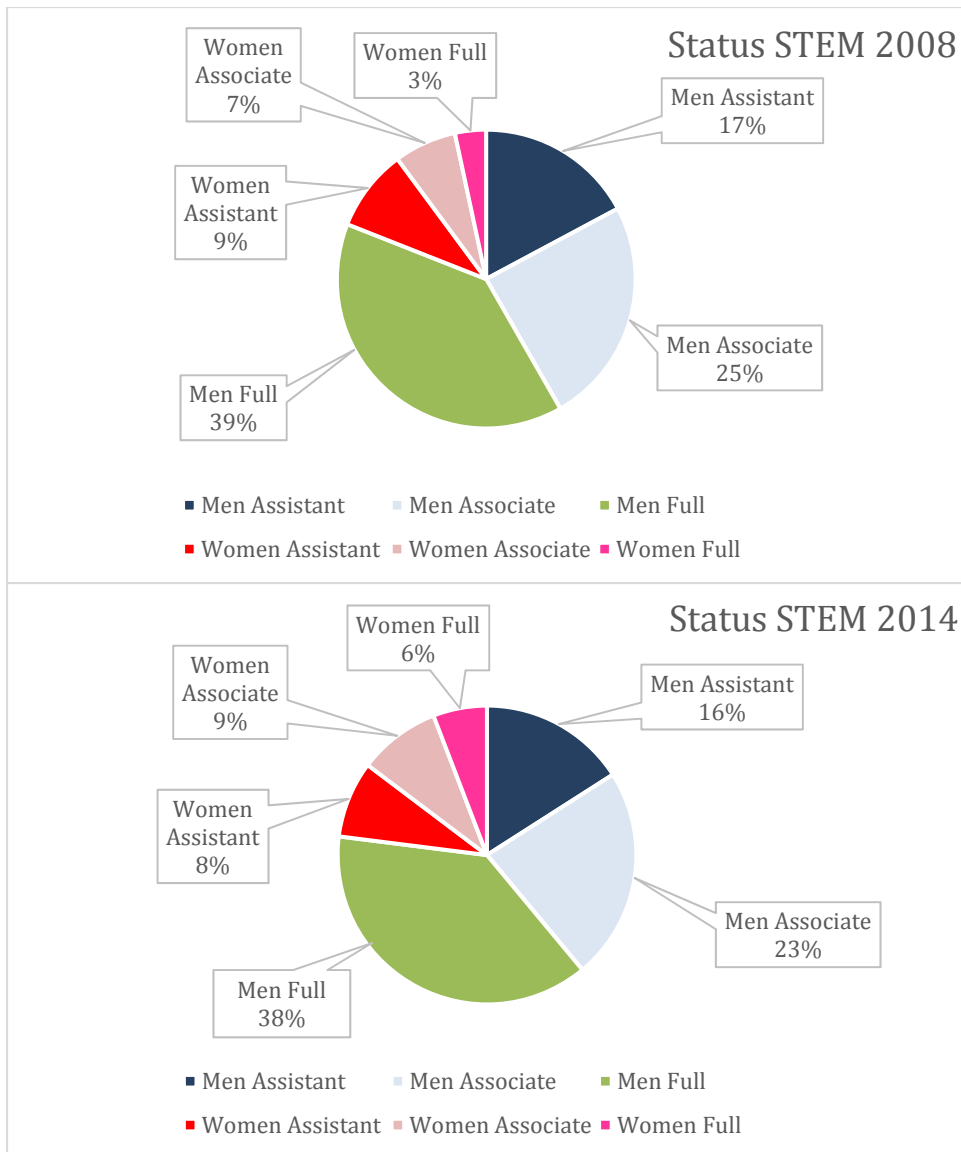
The duties of the Faculty Diversity, Development, and Equity Committee are to: (1) collect data and identify and promote best practices for faculty development, mentoring, and work environment to facilitate the success of diverse faculty at all career levels; (2) provide feedback and advocate processes for faculty recruitment, promotion, and retention that promote diversity, fair pay standards and work/life balance for the faculty; (3) report on the status of faculty development, mentoring, diversity, and equity; and (4) make recommendations for implementation of proposals related to faculty diversity, development, and equity.

## ***Faculty dynamics between 2008 and 2014***

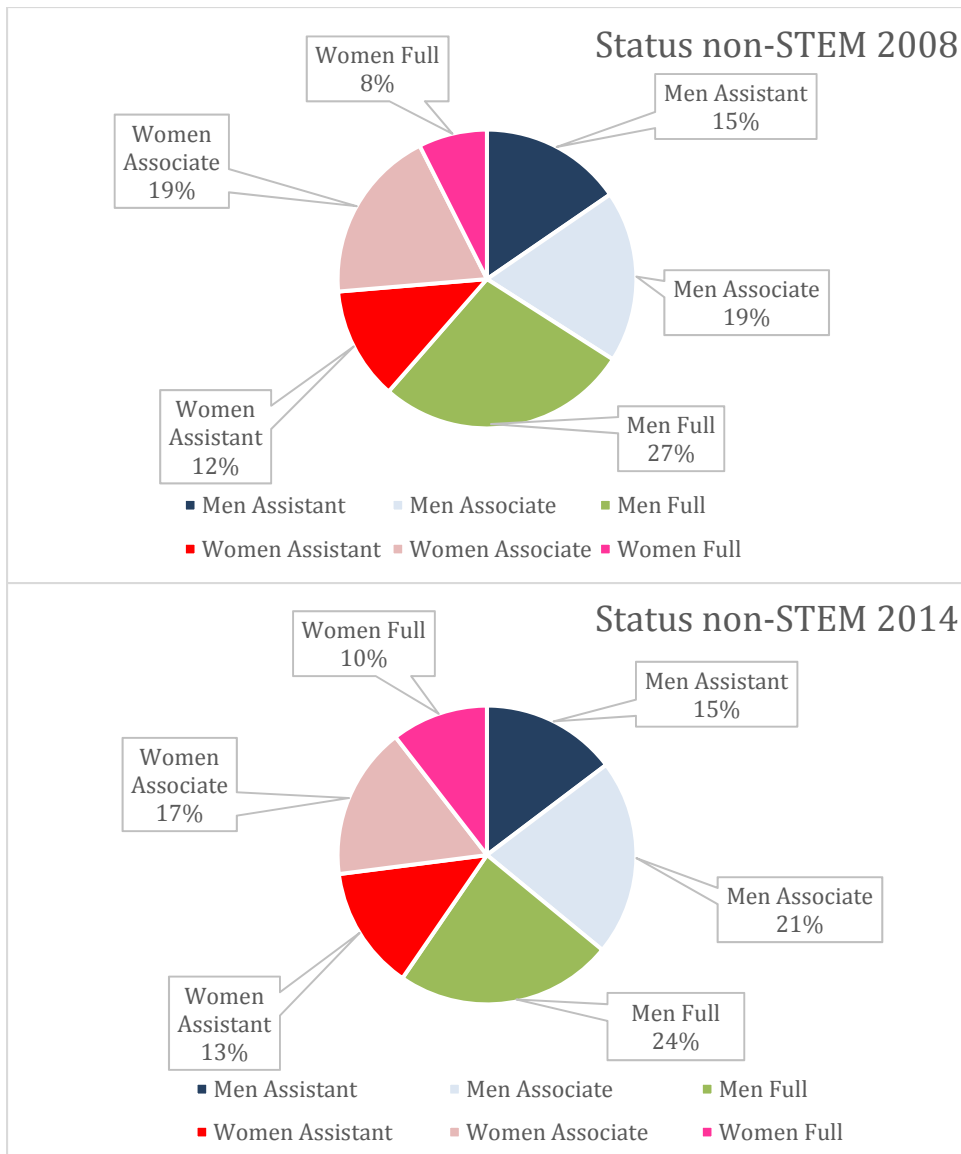
### **1. Findings related to Gender across STEM and Non-STEM Colleges**

#### **Source: AAA faculty census data for 2008 and 2014 (Logan Main Campus)**

- In 2008 and 2014, the total number of Tenured and Tenure-Track (T & TT) faculty in the STEM colleges (CAAS, QCNR, Science, Engineering) was 326 (both years); in non-STEM colleges (BUS, EDUC, HASS/CHSS&ARTS, LIBR) the number increased only slightly from 376 (2008) to 381 (2014).
- In STEM Colleges, women are still largely underrepresented across T & TT positions, with the proportion of women faculty increasing from 19% (2008) to 23% (2014); especially in the highest ranks (full professor) the number of women faculty has doubled from 3 to 6% between 2008 and 2014 (Figure 1).
- The proportion of women among T & TT faculty is better for non-STEM colleges, with women accounting for ~ 40 % of all faculty in both census years. (Figure 2)
- These AAA census snapshots for 2008 and 2014, at first sight might suggest stability in the faculty ranks. They do not provide an accurate depiction of the faculty dynamics between 2008 and 2014, particularly the rates of promotions, and retention vs departures of the faculty.



**Figure 1. Relative distribution of Tenure-track and tenured faculty by gender and rank in the STEM colleges in 2008 and 2014**



**Figure 2. Relative distribution of Tenure-track and tenured faculty by gender and rank in the non-STEM colleges in 2008 and 2014**

## 2. Loss and retention between 2008 and 2014 by gender and faculty rank across STEM and non-STEM Colleges

**Source: AAA faculty linked census data for 2008 and 2014 (Logan Main Campus).** This data set prepared by AAA followed individual data records from 2008 to 2014 census. In addition to basic college affiliation and demographic data (gender, minority status, faculty rank), AAA also provided information on date and rank at hire, as well as dates of tenure and promotion. Faculty who appeared in 2008 census but not in 2014 census were assumed to have left; those who were in 2014 census but not in 2008 census were categorized as new hires in faculty ranks.

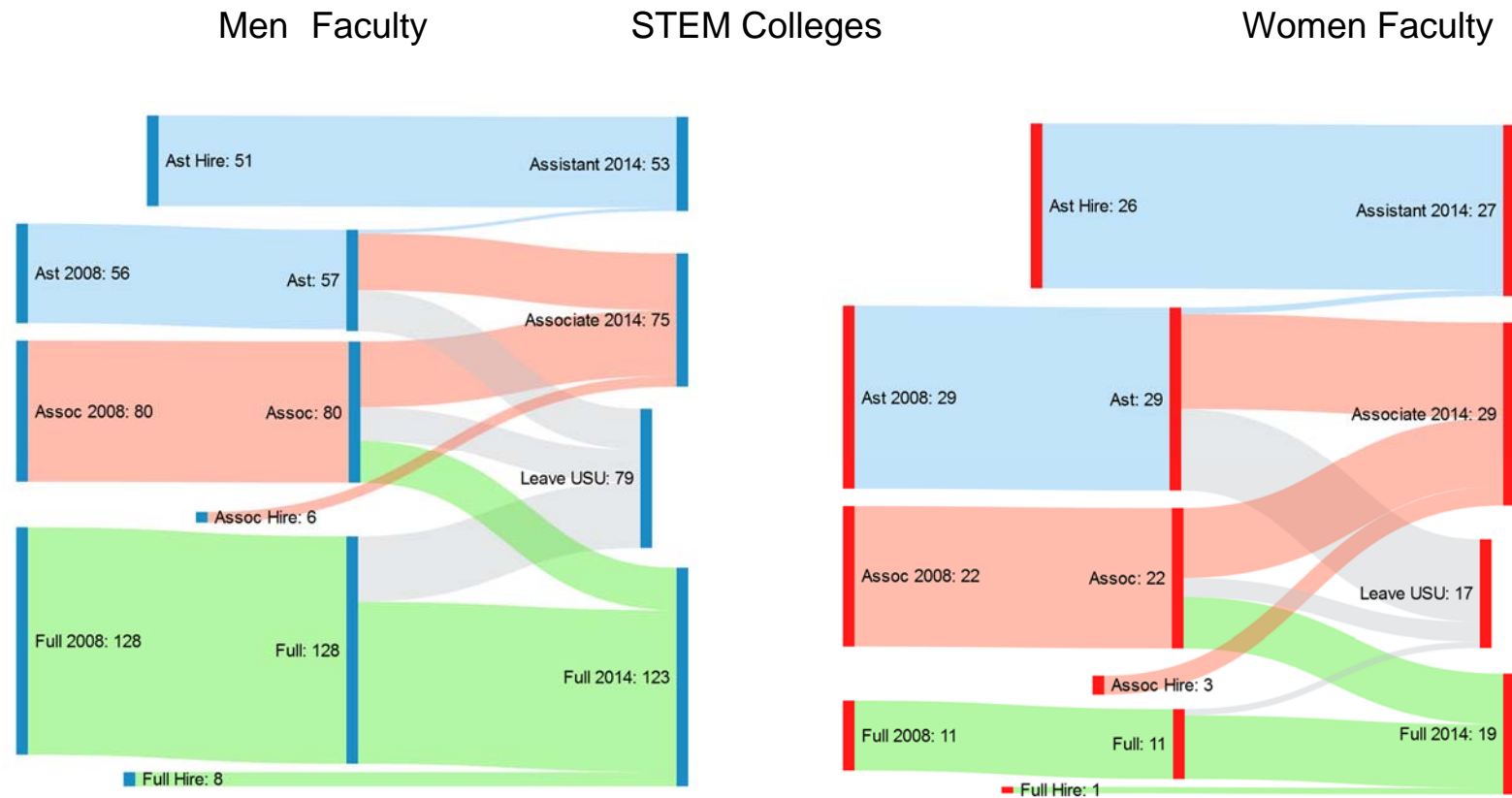
- There is considerable turnover in all faculty ranks, irrespective of gender or college (STEM vs non-STEM) (Figure 3 &4).
- A little over **30% of all faculty** that were in the 2008 census had left USU by 2014 (29% for STEM colleges, 33% for non-STEM colleges)
- Attrition rates were highest among the **assistant professors**, where overall **39%** of the faculty who were assistant professors in 2008 were no longer affiliated with USU in 2014 (42% for STEM; 37% for non-STEM colleges). Attrition of women assistant professors was slightly higher than for men in STEM colleges (45% for women vs 41% for men), while in non-STEM colleges the pattern was reversed (35% for women vs 38 % for men)
- Attrition continued among the associate professors, where almost a quarter of all associate professors (59 out of 243 associate professors, 24%) in the 2008 census had left USU by 2014 (22% for STEM; 26% for non-STEM colleges). Attrition of women associate professors was higher than for men in non-STEM colleges (30% for women vs 23% for men), while in STEM colleges the pattern was reversed (14% for women vs 24 % for men)
- There were gender differences in the career stage where attrition occurred. Men predominantly left USU at full professor rank (51% of total male faculty attrition in STEM; 47% in non-STEM colleges), likely reflecting retirement as the main reason for this pattern. In addition, for men, attrition was fairly similar albeit slightly higher for assistant than associate professors (respectively 29% vs 24 % of male faculty attrition in STEM colleges; 28% vs 21 % in non-STEM colleges)
- For women faculty, attrition occurred predominantly at ranks below full professor (94% of total female faculty attrition in STEM; 79% in non-STEM), with patterns diverging among STEM vs non-STEM colleges. In the STEM colleges, major faculty losses occurred at the assistant professor level (13 out of 17 or 76% of total female faculty attrition in STEM). In non-STEM colleges, greatest losses of female faculty occurred at the associate faculty rank (21 out of 47 or 45% of total female faculty attrition in non-STEM)



- This data further complements and confirms the attrition rates reported in last year's FDDE report for new hires between 2008 and 2014. That data indicated an overall attrition rate of 16% for male and 21% for female faculty hired during that time period. Specifically faculty losses were as follows for recent hires (by hire year and gender):

AY 2008-2009:	40% of men	46 % of women
AY 2009-2010	20% of men	29% of women
AY 2010-2011	18% of men	25% of women
AY 2011-2012	13% of men	17% of women
AY 2012-2013	3% of men	12% of women

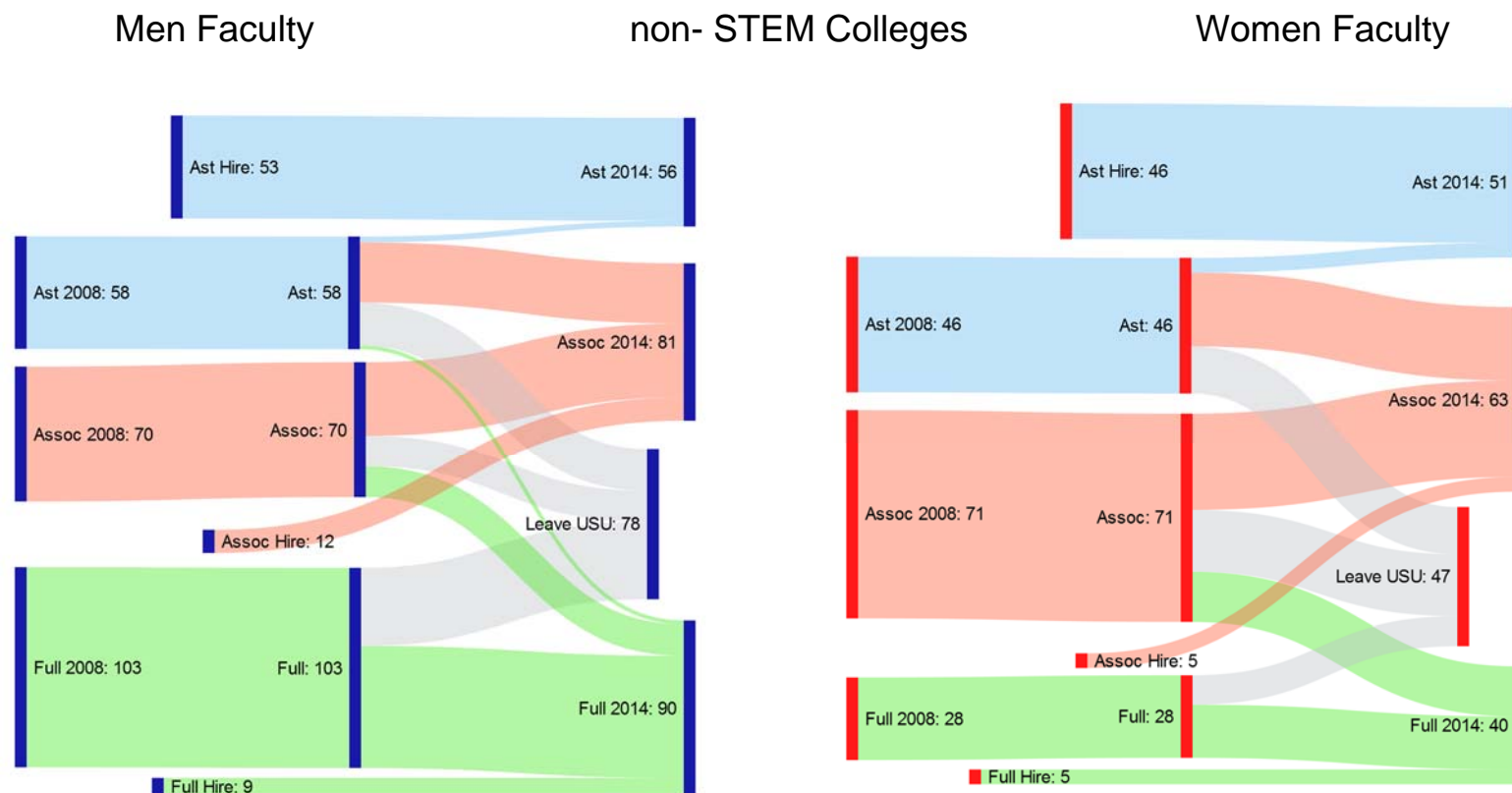
- While the data presented in this report does not allow us to ascertain the exact reasons for leaving, it is clear from the steady loss of faculty (even among the recent hires) that neither the tenure and promotion process nor retirement are the sole reason for the observed faculty attrition.
- While female faculty seem particularly vulnerable at the early career stages in STEM, midcareer attrition losses (at the associate professor rank) are also considerable for both men and women, but especially for women faculty in the non-STEM colleges.
- Recommendation: Ascertain reasons for leaving through post-separation surveys or interviews.



**Figure 3. Status change for male (left) and female (right) faculty in STEM colleges between 2008 and 2014 for Assistant Professors (blue), Associate Professors (tan), and Full Professor (green); Color change between 2008 and 2014 indicates either tenure and promotion (blue to tan); promotion (tan to green) or faculty leaving USU (grey).**

**Men Associate (tan):** of 80 Associate professor in 2008, 24 (30%, green) were promoted to full professor, 19 (24%, grey) left, and 37 (46%, tan) stayed in rank; adding 6 new hires and promotion of 32 assistant profs brings total associate professors to 75 in 2014.

**Women Associate (tan):** of 22 Associate professor in 2008, 8 (36%, green) were promoted to full professor, 3 (14%, grey) left; and 11 (50%, tan) stayed in rank; adding 3 new hires and promotion of 15 assistant profs brings total associate professors to 29 in 2014.



**Figure 4. Status change for male (left) and female (right) faculty in non-STEM colleges between 2008 and 2014 for Assistant Professors (blue), Associate Professors (tan), and Full Professor (green); Color change between 2008 and 2014 indicates either tenure and promotion (blue to tan); promotion (tan to green) or faculty leaving USU (grey).**

**Men Associate (tan):** of 70 Associate professor in 2008, 16 (23%, green) were promoted to full professor, 16 (23%, grey) left, and 38 (54%, tan) stayed in rank; adding 12 new hires and promotion of 31 assistant profs brings total associate professors to 81 in 2014.

**Women Associate (tan):** of 71 Associate professor in 2008, 17 (24%, green) were promoted to full professor, 21 (30%, grey) left; and 33 (46%, tan) stayed in rank, with 5 new hires and promotion of 25 assistant profs brings total associate professors to 63 in 2014

**Committee on Committees – 2016/17 Annual Report**  
**Faculty Senate**  
**Utah State University**

Members: Leslie Brott, David Brown, Rebecca Blais

**12.2 Committee on Committees (CoC)**

(1) Duties The responsibility of the Committee on Committees is to:

- (1) apportion Senate elective positions annually;
- (2) coordinate and supervise the election of members to the Senate;
- (3) prepare eligibility slates and supervise nominations and elections within the Senate;
- (4) recommend to the Senate the appointed members of all Senate committees and the members of university committees that include Senate representatives.

The committee conducted business primarily through email and did not keep formal minutes of meetings. The CoC filled vacant committee assignments as necessary at the beginning of the school year, and submitted a slate of three senate-elected candidates for the Honorary Degrees and Awards Screen Committee to the USU President in October 2016.

Reapportionment of senators for the 2017/18 academic year was computed in early 2017, with an increase of one senator for the College of Humanities and Social Sciences, for a total of nine senators, and a decrease of one senator for Regional Campuses and Academic & Instructional Services, for a total of three senators. Total senators = 60.

Senate elections were conducted during February and March. New senators have been included in the updated roster.

At the April 3, 2017 Senate meeting, Becki Lawver was confirmed as Senate president elect, and caucuses were completed for representation to the Faculty Senate Executive Committee.

The Senate committee service interest survey was submitted to senators on April 7, 2017, and partial results have been returned. The CoC chair and the Faculty Senate Executive Secretary have confirmed appointments and vacancies that reflect the newly revised committee membership numbers. CoC is in the process of filling committee vacancies.

CoC is working with the Senate Executive Secretary to update election and communication procedures, and data collection and retention procedures, ensuring a smooth transition for the annual shift in the committee chair.

Rebecca Blais will be the 2017/18 Chair of the CoC.

## **Report from the Educational Policies Committee April 6, 2017**

The Educational Policies Committee (EPC) met on April 6, 2017. The agenda and minutes of the meeting are posted on the Educational Policies Committee web page ([www.usu.edu/epc](http://www.usu.edu/epc)).

During the April 6, 2017 meeting of the Educational Policies Committee, the following actions were taken.

Approval of the report from the Curriculum Subcommittee meeting of April 6, 2017 which included the following actions:

- Approval of requests for 134 course actions.
- Approval of a request from the Department of Landscape Architecture and Environmental Planning in the College of Agriculture and Applied Sciences to offer an accelerated Masters of Landscape Architecture.
- Approval of a request from the Department of Family, Consumer, and Human Development in the Emma Eccles Jones College of Education and Human Services to change the name to Human Development and Family Studies.
- Approval of a request from the Departments of Family, Consumer, and Human Development and Psychology in the Emma Eccles Jones College of Education and Human Services to offer a Mental Health Advocacy and Awareness minor.
- Approval of a request from the Department of Nursing and Health Professions in the Emma Eccles Jones College of Education and Human Services to offer a Surgical Technician Certificate of Completion.
- Approval of a request from the Department of Nursing and Health Professions in the Emma Eccles Jones College of Education and Human Services to offer a Pharmacy Technician Certificate of Proficiency.
- Approval of a request from the School of Teacher Education and Leadership in the Emma Eccles Jones College of Education and Human Services to restructure the MEd in Curriculum and Instruction.
- Approval of a request from the School of Teacher Education and Leadership in the Emma Eccles Jones College of Education and Human Services to restructure the Master of Science in Curriculum and Instruction.
- Approval of a request from the Department of Special Education and Rehabilitation in the Emma Eccles Jones College of Education and Human Services to restructure the Certificate of Proficiency in Rehabilitation.

Approval of the report from the General Education Subcommittee meeting of March 21, 2017 which included the following actions:

- Approval of six requests for BCA, BPS/QI, CI, DSS, & DSC/QI designations.
- Approval of a proposal by the Humanities subcommittee that added the following to its evaluation criteria for course proposals: "The Humanities subcommittee will consider proposals only from departments whose General Education categorization is Humanities. Special cases may apply, but the proposing department will have to explain satisfactorily both its reasons and its resources for offering a course outside its category."

In the EPC meeting, a discussion and concern was expressed on this proposal and a vote was taken by EPC not to approve this proposed action by the General Education Subcommittee.

Approval of the report from the Academics Standards Subcommittee meeting of March 23, 2017 which included the following action:

- Approval of a proposal to accept an academic suspension appeals policy. Problem: there was no timeline in place for the appeal of an academic suspension.
- Approval of a proposal to accept a credit by examination policy. The purpose of this policy is to make "credit by examination" consistent and in-line with common academic practice. The policy would result CR, rather than a letter grade.
- Approval of a proposal to revise the complete withdrawal policy changes. The revision clarifies language and moves policy in-line with practice. Proposed changes are intended to clarify the definitions of registration terms between "drop" versus "withdrawal."
- Two "No-Test Days Policies" (AKA known as dead week) proposals were presented. The proposals were developed by the USUSA and the Academic Standards Committee. The policy developed by the Academic Standards committee was approved, and the USUSA policy was not approved.

In the EPC meeting, a discussion and concern was expressed on the approved of the "no-test days policy" proposal, and a vote was taken by EPC not to approve this proposed action by the Academics Standards Subcommittee.