

Utah State University

DigitalCommons@USU

Faculty Senate & Faculty Senate Executive
Committee

Faculty Senate

8-28-2017

Faculty Senate Executive Committee Agenda, August 28, 2017

Utah State University

Follow this and additional works at: https://digitalcommons.usu.edu/fs_fsexec

Recommended Citation

Utah State University, "Faculty Senate Executive Committee Agenda, August 28, 2017" (2017). *Faculty Senate & Faculty Senate Executive Committee*. Paper 544.
https://digitalcommons.usu.edu/fs_fsexec/544

This Faculty Senate Executive Committee Agenda is brought to you for free and open access by the Faculty Senate at DigitalCommons@USU. It has been accepted for inclusion in Faculty Senate & Faculty Senate Executive Committee by an authorized administrator of DigitalCommons@USU. For more information, please contact digitalcommons@usu.edu.





FACULTY SENATE EXECUTIVE COMMITTEE

August 28, 2017

3:00 – 4:30 p.m.

Old Main-Champ Hall

Agenda

- 3:00 Call to Order** Kimberly Lott
Approval of Minutes from [April 17, 2017](#)
- 3:05 University Business** Noelle Cockett, President
- 3:20 Information Items**
1. Broadcast all FSEC and FS meetings Michele Hillard
2. [Calendar](#) 2017-2018 AY Michele Hillard
3. Faculty Forum – November 13, 2017 Kimberly Lott
- 3:25 Executive Committee Orientation** Kimberly Lott
1. [FSEC Role](#)
- 3:30 Reports**
1. Research & Graduate Studies – (email under separate cover) Mark McLellan
- 4:00 New Business**
1. Graduate School Feedback Kimberly Lott
- 4:10 Adjourn**



FACULTY SENATE EXECUTIVE COMMITTEE MINUTES

April 17, 2017 3:00 P.M.

Champ Hall Conference Room

Present: President Noelle Cockett (Ex-Officio), Interim Provost Larry Smith (Ex-Officio), Vince Wickwar (Chair), Ronda Callister (Past President), Kimberly Lott (President-Elect), Michele Hillard (Exec. Sec.), Pamela Martin, David Brown, Leslie Brott, Jeanette Norton, Scott Henrie, Lisa Gabbert, Mark McLellan, Juan Villalba

Absent: Dennis Garner, Rick Heflebower, Chris Winstead

Guests: Michael Lyons, Jerry Goodspeed, Vijay Kannan

Call to Order

Vince Wickwar called the meeting to order at 3:02 pm

Motion to approve the minutes of the March 21, 2017 meeting made by Mark McLellan. Seconded by Kimberly Lott. Minutes approved.

University Business – Interim Provost Larry Smith

Larry Smith stated that the Tenure & Promotion letters had been sent out on April 7 and that the T&P reception, honoring the faculty, would take place on April 26. In addition, the university is switching from using Accuplacer exams to a new system named ALEKS. ALEKS is diagnostic in nature and there is a tutorial system that can be utilized. This new systems was launched a few weeks ago.

President Cockett discussed salary compensation and notified the committee that the tuition increase has been approved.

Information Items

Betty Rosen will present this information at the upcoming Faculty Senate meeting.

Todd Welch – USU needs to support faculty and students in managing their data. The Office of Research and Graduate Studies along with the Library will develop process, to include: 1) a data management plan; 2) a primary metadata document. Document updated annually during the life of the grant. Made available to the public.

Encourage all PIs to use discipline-based repositories

DigitalCommons – our own internal repository

Box.com can be a final source of storage

This will affect approximately 75% of grants going forward.

Mark McLellan – In January 2013 the Federal Government issued an obligation to all agencies of \$100,000 or more. A USU task force was set up to review the information. USU's solution changed the open access policy. There are no opt out policies and research data is owned by the university. Will work on policy changes and procedures to establish a process. Talking points can be obtained from Todd Welch.

Reports

Calendar Committee – Andi McCabe

2020 Employee holiday calendar. The only deliberation will be around the Christmas/New Year's calendar. There is nothing unusual on the Academic calendar for the 2019/2020 academic year.

Old business that was discussed was to eliminate the need to hold Monday classes on Tuesday after a Monday holiday. This item has been tabled for now.

The committee also working on aligning USU's Spring break with the Cache and Logan school districts. There were seven different scenarios. Student opinions were collected and it was determined that we would not proceed with this alignment.

New Business: Review policy 353 – outdated verbiage. Change term Christmas break to Holiday Break.

Motion to approve the Calendar Committee report made by Ronda Callister. Seconded by Mark McLellan. Report approved.

EPC Report – Ed Reeve

There were a 134 Course Actions reviewed and approved. There were also eight R401 proposals up for review along with six General Education approvals. The Academic Standards Subcommittee had four approvals. The No test week policy continues to be a discussion. An email reminder from Provost Smith to faculty will be sent reminding them to follow the current No Test Week Policy.

Motion to approve the EPC Report made by Leslie Brott. Seconded by Jeanette Norton. Report approved.

Committee on Committees – Leslie Brott

The committee has been functioning very well. Both Michele Hillard and Leslie Brott have worked to streamline procedures and committee appointments. A Qualtrix survey was used to gather the information and an Interest survey is complete. Currently contacting people to serve. Rebecca Blais will be committee chair next year.

Faculty Diversity, Development and Equity Committee Helga Van Miegroet

See [PowerPoint presentation](#).

Motion to approve the Faculty Diversity, Development and Equity Committee report made by David Brown. Seconded by Jeannette Norton. Report approved.

New Business

Introduction of the New Faculty Senate Executive Committee – Vince Wickwar

Update on Faculty Senate Standing Committee – Leslie Brott

Adjourn: 4:32 pm

Minutes Submitted by: Michele Hillard, Faculty Senate Executive Secretary, 797-0121

FACULTY SENATE

2017-2018 Session

UtahState
UNIVERSITY

Calendar of Meetings and Committee Reports

Executive Committee Meeting Champ Hall, Main 136 3:00 – 4:30 p.m.	Senate Meeting Merrill-Cazier Library, Room 154 3:00 – 4:30 p.m.	Senate Committee Annual Reports	University Council and Committee Reports
August 28, 2017	September 11, 2017		Research & Graduate Studies - Mark McLellan
September 18, 2017	October 2, 2017	Educational Policies Committee (EPC) – Edward Reeve	Honors Program – Kristine Miller Libraries Advisory Council – Steve Hanks/Britt Fagerheim Parking Committee – James Nye
October 16, 2017 Immediately following FSEC Mtg. - Faculty Forum Planning	November 6, 2017	Faculty Evaluation Committee (FEC) – Nathan Washburn	
November 13, 2017 - FACULTY FORUM Merrill Cazier Library Room-154 3:00 – 4:30 p.m.			
November 20, 2017	December 4, 2017		USUSA – Michael Peters Retention and Student Success- Heidi Kesler
December 11, 2017	January 8, 2018		Council on Teacher Education - Francine Johnson Scholarship Advisory Board – Taya Flores
January 22, 2018	February 5, 2018	Budget and Faculty Welfare Committee (BFW) – Lisa Gabbert/Alison Cook Academic Freedom and Tenure Committee (AFT) – Mike Lyons	Athletic Council – Ed Heath
February 20, 2018 (Tuesday)	March 12, 2018	Faculty Diversity, Development, & Equity Committee (FDDE) – Carolyn Ball	
March 19, 2018	April 2, 2018	Professional Responsibilities and Procedures Committee (PRPC) – John Gilbert	Honorary Degrees and Awards - Sydney Peterson
April 16, 2018	April 30, 2018	Committee on Committees – Rebecca Blais	Calendar Committee – Andi McCabe

Finalized: 06/26/17

The Executive Committee shall perform the following duties:

- (a) prepare Senate meeting agendas;
- (b) propose such standing and special committees of the Senate as may be needed;
- (c) examine the work of the Senate committees to discourage duplication of effort and to ensure that all committee assignments are carried out;
- (d) act as a steering committee to direct problems to the proper committees;
- (e) act as a liaison to harmonize the work of all committees;
- (f) transact such business as may be referred to it by the Senate;