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FACULTY SENATE EXECUTIVE COMMITTEE

October 20, 2014

3:00 – 4:30 p.m.

Champ Hall Conference Room

Agenda

- 3:00 Call to Order**.....Doug Jackson-Smith
- Approval of Minutes September 22, 2014
- 3:05 Announcements**.....Doug Jackson-Smith
- Next Brown Bag Lunch w/President Thursday October 23rd Noon Champ Hall
 - FS Presidents visit to USU Eastern campus on October 31st
- 3:10 University Business**.....Stan Albrecht, President
Noelle Cockett, Provost
- 3:20 Information Items**
1. Overview of the Restructuring of RCDE.....Noelle Cockett
- 3:30 Reports**
1. EPC Items.....Larry Smith
 2. Faculty Evaluation Committee.....Oenardi Lawanto
 3. Athletic Council.....Ken White
- 3:50 Unfinished Business**
1. Finalizing Reports from October meeting Doug Jackson-Smith
 2. PTR Code Change Discussion.....Doug Jackson-Smith
 3. Code Change 402.12.2 Committee on Committees Term
(First reading).....Stephen Bialkowski
- 4:15 New Business**

Excuse administrators and move into the Faculty Forum preparation. Be prepared to continue the meeting to 5 p.m.



FACULTY SENATE EXECUTIVE COMMITTEE MINUTES
SEPTEMBER 22, 2014 3:00 P.M.
Champ Hall Conference Room

Present: Doug Jackson-Smith (Chair), Dan Davis, Jake Gunther (excused) Paul Barns substitute, Mark McLellan, Jeanette Norton, Jason Olsen, Robert Mueller, Dan Murphy, Michael Pace, Robert Schmidt (excused) David Koons substitute, Charles Waugh, Vincent Wickwar, Rhonda Callister (President Elect), Yanghee Kim (Past President), President Stan Albrecht (Ex-Officio), Provost Noelle Cockett (Ex-Officio), Joan Kleinke (Exec. Sec.), Marilyn Atkinson (Assistant) **Guests:** Stephen Bialkowski, BrandE Faupell, Kristine Miller, James Nye, Larry Smith

Doug Jackson-Smith called the meeting to order at 3:10 p.m.

Approval of Minutes

There were no corrections to the minutes of August 25, 2014. The minutes were adopted.

Announcements

The next Brown Bag Lunch with the President will be Tuesday September 30, 12:00 noon in Champ Hall.

University Business - President Albrecht and Provost Cockett.

President Albrecht updated the committee on this year's building requests to the State. Two projects were presented to the Regents, a new Biological Sciences building and a Clinical Services Building which will be part of the College of Education and Human Services complex. The most pressing need at the moment is undergraduate sciences teaching space. USU is the 4th of 4 Science building requests. The State Board of Regents will be on campus on Friday, and four projects will be presented to them that are to be funded through private donations. Revenue numbers for the state are positive and additional one time funding should be available this year, it is expected to be a better legislative session in regards to funding and the priority will be faculty compensation. The President also asked for nominations for graduation speakers and honorary degrees.

Provost Cockett informed the FSEC of two new Dean's searches. The first is for the Dean of Libraries and was formed earlier this summer. John Allen is chair of the search committee and Larry Smith is the search manager. They expect to have candidates on campus around the holidays. The second search is for the Dean of Science. The search committee met with faculty from the department during their faculty retreat at the beginning of the semester. Chris Hailey is the chair of the search committee and Larry Smith is the search manager. It is expected to have candidates for this position on campus early next spring. The Provost also updated the FSEC on the enrollment for Fall semester. The number of students on campus is the same as last year, however the FTE number is way up, which indicates that students are taking more classes. This is in response to the change in online tuition and has led to a 38% increase in demand for online courses. There are currently 1300 more online seats than during last Fall semester.

Information Items

Human Resources Information on Code Changes Affecting Faculty – BrandE Faupell. BrandE presented three policies that have been changed or updated. The first is the policy dealing with "Other Leave". This is not a new policy but four leave policies that are used very infrequently will now be grouped together under the heading of Other Leave. A language change to the Other Leave policy dealing with bereavement was requested by the Classified Employees Association that is to add Great-Grandparents as a designation.

The next policy change is 377 Consulting Leave. The University Executive Committee has requested that this policy be changed from 3 days to 4 days, with an accumulation of 48 days per year with no roll over.

The final policy change presented was 385 Appointments of Opportunity, dealing with dual career. This policy was rewritten to follow a process developed with the Provost that is currently working very well in practice, and is used in cases of unique qualifications or dual career appointments. Temporary employment under this policy is defined as up to 3 years.

Yanghee Kim moved to put these policy changes on the agenda as Information Items. The motion was seconded by Rhonda Callister and passed unanimously.

Section 100 concerning VP for Research and Dean of the School of Grad Studies – Doug Jackson-Smith.

As a follow up to an issue that was raised in the last Senate meeting, Doug provided copies of the new code and copies of how the old code read in section 104. In the effort to consolidate the two sections, the role of the Dean of Graduate Studies role was not included in the code. This error was merely an oversight, and will be corrected by the VP of Business and Finance office.

A motion to place this item on the agenda as an information item was made by Vince Wickwar. The motion was seconded and passed unanimously.

Reports

EPC Annual Report and September EPC Items - Larry Smith. The annual report covers every action item which was discussed by the committees and all have been vetted through FSEC and the FS. Larry reviewed for the Executive Committee the function and process of the EPC. The EPC consists of three subcommittees; Academic Standards, Curriculum, and General Education. The EPC monthly report format is in four sections covering each of the subcommittees and any additional business. Requests for changes to programs are submitted on "R401" forms from the Regents Office and are discussed in the additional business section of the report. Larry has begun helping departments write their R401 proposals to maximize their effectiveness and odds of being approved. Last year there were 513 requests for course actions, or about 30 – 80 individual course actions each month. There are 25 proposals for new programs or changes to programs (Regents form 401 changes).

Larry also presented the September EPC report. The report is very brief this month as many of the R401 requests are currently being handled in the Grad Council and will be forwarded to EPC for their October meeting.

A motion to place both reports on the agenda under reports was made by Rhonda Callister and seconded by Charles Waugh. The motion passed unanimously.

Honors Program Report – Kristine Miller. Kristine presented the annual report as well as talked about her vision for the future of the program. The report summarizes what occurred with the students and program last year. Going forward there are many changes in the program. Kristine would be open to talking with departments or individual faculty about what the new Honor's program looks like. This year's incoming class will be the first class to move through the new program. One change is that academic contract credit will be offered for things that are not necessarily connected to one class however, students will need approval from a faculty mentor. Projects can be connected to a class but this new approach offers more flexibility than was provided in the past. The largest change is that there will no longer be University Honors and Departmental Honors, meaning there will not be different requirements in different departments, it will be more centralized and consistent for all students. The new focus will be getting students involved with faculty much sooner and having them finish as an Honors Graduate. The Honors program currently is operating only on the Logan campus, but there was interest from the Tooele campus on providing an Honors Program for the distance sites as well.

A motion to place the report on the agenda was made by Vince Wickar and seconded by Rhonda Callister. The motion passed.

Libraries Advisory Council Report – Dan Davis. There were two main areas of focus for the Library this year. The first is the Borrow It Now program, where anyone can order a book directly in the Greater Western Libraries Alliance, and switching from Course Reserves to Canvas. The upcoming focus will be the Dean's search and looking for ways to deal with journal inflation.

A motion to place the report on the agenda was made by Jeannette Norton and seconded by Vince Wickwar. The motion passed.

Parking Committee Report – James Nye. James reported to the FSEC that USU has the lowest parking rates in the western US. They are working on a plan to make the Big Blue Terrace 24/7 by December in hopes of retaining the lost revenue from opening the gates in the evenings. The Parking Committee conducted a survey of its customers and received 4500 responses. They have implemented a Car Share program on campus, originally operated by Hertz, but currently operated by Enterprise Rent a Car. They are providing two cars on campus that students may rent for \$10 per hour for short term, local transportation. Recent construction projects include reconstruction of the Black Lot, East of Legacy Fields, and installation of two electric car charging stations near

the Natural Resources building. They are also offering emissions inspection and so far have performed 130 through Motor Pool. Beginning next year emissions inspections will be required to keep your parking pass. Five new busses have been added to the Aggie fleet, all CNG operated. There are no more diesel vehicles in the fleet. A motion to place the report on the agenda was made by Yanghee Kim. The motion was seconded and passed unanimously.

Unfinished Business

PTR Code Change Discussion & Advisory Votes – Doug Jackson-Smith. The PTR process was summarized in the attachments to the agenda for the last meeting and went to the full senate. This will be posted to the FS website for review. Page 2 of the handout outlined the decision points that the senate has already voted to give guidance on. Some guidance questions remain, the presidency has discussed these and developed a set of potential questions and a proposed timeline that were included in the FSEC agenda packet.

The proposed timeline is to use the past and future guidance votes to develop a package proposal for consideration by FSEC and the full senate. If approved by the senate, we would ask PRPC to draft code consistent with the voting. The code would then come forward to the FSEC and the full senate for discussion and decision in the spring. The best-case scenario would be to finish the advisory votes at our October meeting, then consider the full package of guidance decisions and decide whether to move this on to PRPC by December, with a discussion of the PRPC new code perhaps early in the spring.

Rhonda Callister suggested that before the process begins in the next meeting, that we reset the context of why the senate is reviewing this process, and help it be understood that this is a faculty driven issue, not an administration driven issue. Other senators commented that they felt the votes last spring were rushed and misguided, and disapproved of the punitive tone of the revisions. It was suggested that the PTR committee should provide more time and clarity to the senate and that this issue needs to be put on the agenda before the reports and other business so there is ample time for discussion to deal with it. Other senators countered the idea that the vote was rushed, as this issue has been on the table for over three years. To allow for more time for thoughtful consideration and discussion, it was considered bringing this issue up for full faculty discussion at the Faculty Forum in November, or perhaps calling a special session of the senate. Another suggestion was to call a special session to deal with this issue. An additional suggestion was after setting the context of the issue in the meeting is to have a vote as to whether the conversation should continue and move forward. There was further lengthy discussion on how to proceed, what specific issues were tabled in the last meeting of the senate last year, and if the vote on a 3 year verses a 5 year rolling window was a well-informed vote.

It was decided to request suspension of the rules and have the reports go last on the agenda. Doug will draft a document outlining the background, key goals, the processes of previous discussions, and then move into a vote as to whether we move forward and if so suggest a possible process.

A motion was made to place this discussion on the agenda before the reports, including a guidance vote on how to proceed, and the three items included in the packet. The motion was seconded and passed unanimously.

New Business

Code Change 402.12.3 Committee on Committees Term (First Reading) – Stephen Bialkowski. There were four points that PRPC was asked to address as well as clarifying language and correcting other code references. Yanghee Kim asked for the old language to be included in the agenda packet so it can be easily compared to the new language. Doug asked that the last sentence describing the method for selecting a chair be struck and replaced with the “long version” included in Stephen’s handout.

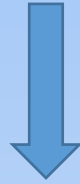
A motion to place on the agenda as a first reading was made by Rhonda Callister. The motion was seconded and passed unanimously.

Adjournment

The meeting adjourned at 4:45 p.m.

Minutes Submitted by: Joan Kleinke, Faculty Senate Executive Secretary, 797-1776

Regional Campuses and Distance Education (RCDE)



Reorganization

- **Regional Campuses**

RC Deans (Lee, Edwards, Hawks, Dillingham-Evans)

- **Academic and Instruction Services (AIS)**

Executive Vice Provost and Dean (Wagner)

Associate Vice Provost and Executive Director
(Woolstenhulme)

Previous RC Funding Model

Revenues:

- State Line Funding
- Tuition from students registered at the RC predicted at the beginning of AY
- Reconciliation of budget at the end of AY

Expenses:

- All campus expenses
- Payment for classes delivered through non-campus instruction

New RC Funding Model

- The four RCs will receive full State Line Funding (Tooele, Brigham City, Uintah Basin and Moab)
- The base budget for each campus will include their State Line Funding supplemented by RC Tuition
- Base budgets will fund:
 - Full-time faculty salary and benefits
 - Staff salary and benefits
 - Operations
 - Other campus expenses

RC Deans will be responsible for:

- Faculty hiring (in consultation with DH)
- Annual reviews/annual work plan (led by DH)
- Faculty promotion and tenure (as per Policy 405)
- Program development
- Campus planning
- Community relations

RC Deans assisted by:

- Director of Students
- Director of Operations

Centralized Student Services (regardless of campus):

- Recruitment and Admissions
- Registrar's
- Advisement
- Financial Aid

Student Marketing and Communications (SMAC):

- Responsible for USU student recruitment materials
- Jay Wright, Marketing Director

Academic and Instruction Services (AIS)

Executive Vice Provost and Dean (Robert Wagner)

- Instructional Support and Faculty Development
 - CIDI (John Louviere)
 - Classroom Services (Clay Davis)
 - Media Productions (Shane Thomas)
 - Training/Development (Dallin Crump)
- eLearning Development and Support
 - eLearning Support (Kevin Shanley)
 - Concurrent Enrollment (Darrell Harris)

Emphasis Areas for Regional Campuses:

- Student recruitment
- Student retention and graduation
- SLCC partnership
- ATC partnerships
- Faculty development

RC Faculty:

- Member of department and college
- Located on a regional campus
- USU Policy 401 outlines authority
- USU Policy 405 outlines performance review
- Location designated via the role statement

Report from the Educational Policies Committee

October 6, 2014

The Educational Policies Committee met on October 2, 2014. The agenda and minutes of the meeting are posted on the Educational Policies Committee web page¹ and are available for review by the members of the Faculty Senate and other interested parties.

During the October meeting of the Educational Policies Committee, the following discussions were held and key actions were taken.

1. Approval of the report from the Curriculum Subcommittee meeting of October 2, 2014 which included the following notable actions:
 - The Curriculum Subcommittee approved 53 requests for course actions.
 - A request from the Department of Computer Science to reduce the number of PhD credits was approved.
 - A request from the Department of Geology to discontinue the current BS degree in Applied Environmental Geoscience and create an emphasis in Applied Environmental Geoscience in the existing BS in Geology was approved.
 - A request from the Department of Mechanical and Aerospace Engineering to offer a PhD in Aerospace Engineering was approved.
2. Approval of the report from the Academics Standards Subcommittee meetings of April 16. Action item:
 - A revision to the Academic Record Adjustment and Request for Refund Policy was approved.

Rationale and revisions: The inclusion of a definition of “immediate family,” which was based on the human resources bereavement policy, was clarified. Specifically, the word “partner” was to be included; this brings the policy in-line with various HR and other campus-wide policies. In addition, the phrase “persons living in the same household” was to be excluded as it could be confusing and less-relevant to students (although it is currently included in HR policies on bereavement).

In addition, language that specified documentation was to come from a “medical doctor, physician’s assistant, or nurse practitioner” was revised to include “licensed caregiver” in order to allow any licensed caregiver to provide necessary evidence for the policy’s intent (to provide a record adjustment and/or refund). It was specifically discussed that mental health issues could be a reasonable use of the policy.

3. Approval of the report from the General Education Subcommittee meeting of September 16, 2014. Of note:

- The following General Education courses and syllabi were approved:

MUSC 3030 (DHA, Cindy Dewey)

HONR 1340 (BSS, Eddy Berry)

NDFS 5230/6230 (CI, Brock Dethier)

2014 Annual Report

Faculty Evaluation Committee (FEC)

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Prepared by
Oenardi Lawanto, Chair 2014-2015

INTRODUCTION

The charge and membership of the FEC is established in the Policy manual 402.12.7 (revised 6 Jan2012) as follows:

402.12.7 Faculty Evaluation Committee (FEC)

(1) Duties.

The Faculty Evaluation Committee shall

- (a) assess methods for evaluating faculty performance;*
- (b) recommend improvements in methods of evaluation; and*
- (c) decide university awards for the Eldon J. Gardner Teacher of the year and Undergraduate Faculty Advisor of the Year.*

(2) Membership.

The committee shall consist of one faculty representative from each academic college, Regional Campus and Distance Education, USU Eastern, Extension, and the Library, two student officers from the USUSA and one elected graduate student representative. The faculty representatives are elected to the committee in accordance with policy 402.11.2. The committee will elect a chair annually, preferably at the last meeting of the academic year.

Committee Members 2013-2014

	Term ends
Alan Stephens, Business	2015
Anne Mackiewicz, USU Eastern	2014
Arthur Caplan, Agriculture	2015
Jeffrey Banks, Extension	2016
Joan Kleinke, ex-officio	n/a
Kacy Lundstrom, Libraries	2015
Karen Mock, Natural Resources (chair)	2014
Kit Mohr, Education & Human Services	2014
Karen Woolstenhulme, Regional Campuses and Distance Education	2015
Michael Lyons, Humanities and Social Sciences	2014
Oenardi Lawanto, Engineering	2015
Thomas Lachmar, Science	2014
Raymond Veon, Arts	2017
Emily Esplin, ASUSU Academic Senate President	2014
Daryn Frischknecht, ASUSU	2014
Brittney Garbrick, ASUSU Graduate Studies Senator	2014

Meeting Dates 2013-2014*

September 19, 2014	January 16, 2014
October 15, 2013	February 27, 2014
November 14, 2013	March 20, 2014
	April 22, 2014

*Agendas and Minutes from each of these meetings included in the final section of this report.

SUMMARY OF FEC ACTIVITIES 2013-2014

The FEC was concerned with five primary issues:

- 1)** Interpretation of results from the IDEA system for teaching evaluation
- 2)** Other means of teaching evaluation (e.g., peer evaluations)
- 3)** Selection of Teachers and Advisors of the Year and modification of future packet guidelines for these awards
- 4)** Recommendations on guidelines for Post-Tenure Review policy
- 5)** Recommendations on guidelines and criteria for the new Service award

A summary of FEC accomplishments this year include:

- 1) Continued discussion of IDEA implementation and the utility of a survey on incentives, data usage, and interpreting results.
- 2) Continued construction of a Canvas course for USU faculty access to teaching portfolios, self-assessment statements, and peer evaluations posted by other USU faculty members,
- 3) Discussed and made recommendations on proposed revisions to Policy section 405.12, per request by the Faculty Senate Executive Committee,
- 4) Selected Teacher of the Year and the Advisor of the Year,
- 5) Finalized revised guidelines for Teacher of the Year and Advisor of the Year nomination packets, and
- 6) Made recommendations to Senate Presidency and the Provost about language and criteria for the Service Award.

DISCUSSION OF FEC ACTIVITIES 2013-2014

1) IDEA teaching evaluation

Data mining:

The IDEA instrument was recommended by the FEC in past years, following the evaluation of several other instruments and a detailed pilot study, and was launched in fall 2011. Although implementation rates across USU colleges and campuses were not uniform, the FEC was interested to know how the collective results might be used over time to better understand teaching trends across campus. Working with Michael Torrens in the USU Office of Analysis, Assessment, and Accreditation (AAA), FEC continued to discuss possible 'data mining' questions, but Michael Torrens has taken the lead on analyzing IDEA results. The FEC agreed that this was appropriate.

Faculty Survey on IDEA: One of the tasks initiated by FEC in 2011-2012 was a faculty survey about the implementation of IDEA. This year the FEC opted not to pursue this survey until more training had been done and the faculty had more experience with the instrument. Discussion about the need for a survey of faculty and Department Heads regarding the implementation of IDEA, the interpretation of IDEA results, and the use of incentives to

increase response rates is continuing. It is planned that the idea of developing and launching this survey will be carried out by FEC 2014-2015.

IDEA implementation: The IDEA instrument, while more statistically powerful and nationally normed (in contrast to the teaching evaluation instrument previously used by USU), is considerably more complex, both in terms of initiation by instructors (e.g., choosing teaching objectives) and interpretation by instructors and administrators. This complexity caused frustration which was expressed at the 2012 Faculty Forum but there was less concern voiced at the 2013 Faculty Forum. This is likely due to a longer experience and more training on the instrument. The FEC will continue to discuss issues related to IDEA and how problems might be mitigated.

2) Other means of teaching evaluation

The FEC continues to discuss the need for faculty to provide evidence of teaching effectiveness/excellence beyond the IDEA results in Tenure and Promotion packets and annual reviews. One type of evidence is peer evaluations, although these are commonly not very substantive, and therefore, not very useful either to the instructor or for evaluating the instructor. Another way to provide evidence of teaching effectiveness/excellence is through a teaching portfolio. USU frequently provides workshops on teaching portfolios, which include helpful information on peer reviews, but there was a sense among FEC members that faculty were not always using these resources.

The FEC has worked to construct a Canvas course, accessible to USU faculty (password-protected), where examples of teaching portfolios, peer evaluation letters, and other elements of promotion materials could be posted as a resource to faculty preparing tenure and promotion documents. The course is entitled “Faculty Evaluation Resources” and documents continue to be posted by College. At present, this course is only available to FEC members, but the course will be made available to faculty in the future, once it is populated with more material. The FEC intends this mechanism to be more efficient than the exchange of hard copies of binders that currently occurs among faculty. The FEC will continue to work on populating this course, which should become simpler since future promotion packets will be required to be in digital format. It is planned that this shared resources will be widely announced to all faculty members across colleges by FEC 2014-2015. The following disclaimer is on the course home page:

“This Canvas Course is managed by the [Faculty Evaluation Committee](#), a standing committee of the USU [Faculty Senate](#). Our purpose is to provide a resource for USU faculty who are assembling promotion packets (to Associate or Full Professor ranks) and who would be interested to see examples from the packets of other USU faculty who have been promoted. We make no claims about the quality of these materials; they are simply intended as a source of ideas. We encourage faculty to participate in discussions about these materials and to submit additional materials/resources that may be helpful. Please

do not disseminate the materials from USU faculty without their explicit permission - the materials are intended as a resource specifically for USU faculty.”

3) Teacher and Advisor of the Year

The FEC reviewed nomination materials for the Eldon H. Gardner Teacher of the Year and Advisor of the Year annual awards, and selected the following:

Teacher of the Year: Dave Brown, College of Science (Mathematics & Statistics)

Advisor of the Year: Rebecca Lawver, College of Agriculture and Applied Sciences

The FEC found that the revised nomination guidelines worked well; no further revisions recommended at this time.

4) Faculty University Service Award

The FEC was tasked with combining the Shared Governance Award with the Service Award proposed by Provost Cockett. Recommended language for the “Faculty University Service Award” was drafted and provided to the FESC in April 2014. This draft is provided below.

Utah State University
Final Version Approved by Faculty Senate April 2014

The Faculty University Service Award will be given each year to recognize and emphasize excellence in service to the operations and governance of the University. Recognized activities will include service at the University, College and/or Department levels and may include Libraries and Extension. Examples include:

- Service on one or more of the standing or ad hoc committees of the Faculty Senate or on other councils, committees, and/or task forces addressing specific university issues and initiatives,
- Service on Department, College, or University-level committees,
- Service on search committees or promotion/tenure committees,
- Other activities performed in service to the University.

The award is not intended to recognize service to the profession or community outside USU.

The University awardee will be selected from the pool of College awardees that are chosen annually by each of the eight academic colleges (including RCDE campuses), Extension, and Libraries. The Faculty Evaluation Committee (FEC) of the Faculty Senate will oversee the selection of the University awardee.

The Faculty Service Award will be announced at the annual Robins Awards Ceremony and recognized at the University Spring Commencement Ceremony. The recipient of the award will be given a prize of \$1,000.

Criteria

Nominees must be full-time faculty members (tenure-track, tenured, or term appointments) without administrative role statements. Because so many individuals are potentially deserving of this award, past recipients will not be considered, nor will current, recent (within 3 years of serving) Faculty Senate presidents. The following criteria for selection of the nominees shall apply:

1. Excellence in institutional service over at least three years as supported by letters from peers and other evidence.
2. Evidence of effective leadership while involved in service activities.
3. Evidence of outstanding quality, innovation, and impact in service activities.

Nomination Materials

In order to provide greater uniformity in the process, nomination materials from College winners of this award will include:

1. A statement from the nominee summarizing his or her activities in institutional service over at least the last three years (2 pages maximum).
2. A short CV that emphasizes service roles and leadership in University service (3 pages maximum)
3. Letters of support from peers who are familiar with the candidate's institutional service (maximum of five letters of no more than 2 pages each).

Agendas and Minutes from Faculty Evaluation Committee meetings 2013-2014

September 19, 2014

October 15, 2013

November 14, 2013

January 16, 2014

February 27, 2014

March 20, 2014

April 22, 2014

Faculty Evaluation Committee Agenda
Thursday, Sep. 19, 2013, 3:00-4:00pm NR204

1) Membership

Alan Stephens	Business
Anne Mackiewicz	Ed & Human Services (Regional Campus; Price)
Arthur Caplan	Agriculture
Jeffrey Banks (Sp	Extension (Nephi)
Karen Mock	Natural Resources
Karen Woolstenhulme	Business (Regional Campus; Roosevelt)
Michael Lyons	CHaSS
Oenardi Lawanto	Engineering
Thomas Lachmar	Science
Kit Mohr	Ed & Human Services
Emily Esplin	ASUSU
Daryn Frischknecht	ASUSU
Brittney Garbrick	ASUSU Graduate Studies Senator
Joan Kleinke	ex officio
TBD	Libraries, Arts

2) Review committee charge

From Policy 402.12.7:

“The Faculty Evaluation Committee shall

- (1) assess methods for evaluating faculty performance;***
- (2) recommend improvements in methods of evaluation;***
- (4) decide university awards for Professor and Advisor of the Year.***

The committee shall consist of one faculty representative from each academic college, Regional Campus, USU-CEU, Extension, and the Library, two student officers from the ASUSU and one student officer from the GSS. The faculty representatives are elected to the committee in accordance with policy 402.11.2. The committee will elect a chair annually, preferably at the last meeting of the academic year.”

3) Approve minutes from 17Apr13 meeting (17Apr13 FEC minutesDRAFT.docx)

4) Review 2012-13 activities & draft annual report for Faculty Executive Committee 21Oct13

- a. Focal Area #1: IDEA Survey
 - i. Benchmarking study (BenchmarkingStudy_25Apr13.pdf)
 - ii. Data mining (13Sep13DataMiningQuestions_MT.doc)
- b. Focal Area #2: Teaching portfolios and Peer evaluations
 - i. Canvas website (“Faculty Evaluation Resources” course)
- c. Focal Area #3: Teacher and Advisor of the Year
 - i. Selection process
 - ii. Criteria modification (Teacher_Advisor_Award Criteria 2014.docx)
- d. Focal Area #4: Role statements

5) Consider other focal areas

6) Next meetings:

Thurs. Oct. 17 (DE 005)(third Thursday; note different room)

Thurs. Nov.14 (DE 005) (second Thursday)

Thurs. Dec.5 (DE 005) (first Thursday)

Minutes from Faculty Evaluation Committee (FEC)
19September13, 3:00-4:00pm NR 204

Present:

Alan Stephens (Business)
Arthur Caplan (Agriculture)
Joan Kleinke (AAA ex officio)
Kacy Lundstrom (Libraries)
Oenardi Lawanto (Engineering)
Thomas Lachmar (Science)
Karen Mock (Chairperson, Natural Resources)
Jeffrey Banks (Extension, Nephi)
Anne Mackiewicz (USU Eastern)

Absent:

Karen Woolstenhulme (Business; Roosevelt) (special arrangements for fall 13)
Michael Lyons (CHaSS)
Kit Mohr (Education)
Emily Esplin (ASUSU VP)
Daryn Frischknecht (ASUSU Student Advocate)
Brittney Garbrick (ASUSU Grad Studies Senator)
Representative from Arts

- 1) Approved minutes from April 17, 2013 meeting.
- 2) Updated membership roster
- 3) Reviewed FEC charge as stated in Policy 402.12.7
- 4) Reviewed 2013-13 activities:
 - a. Focal Area #1: IDEA Survey
 - i. Benchmarking study – to be part of 2012-13 report
 - ii. Data mining questions – committee to review and discuss whether we should ask AAA to proceed with this research for FEC or to leave these questions as a recommendation for AAA to pursue
 - b. Focal Area #2: Teaching portfolios and Peer evaluations
Canvas website (“Faculty Evaluation Resources” course) – committee agreed to increase efforts to population this.
 - c. Focal Area #3: Teacher and Advisor of the Year
Selection process & criteria – language changes being incorporated by Provost’s office (Andi McCabe)
 - d. Focal Area #4: Role statements
Awaiting update from BFW
- 5) Discussion about role of FEC in assessing the use of IDEA by faculty and Department Heads – decided to devote October 2013 FEC meeting to discussing this further with Michael Torrens.
- 6) Next meetings:

Tuesday, Oct. 15, 2013	3-4pm (DE005)
Thursday, Nov. 14, 2013	3-4pm (DE 005)
Thursday, Dec. 5, 2013	3-4pm (DE 005)

Faculty Evaluation Committee Agenda
Thursday, Oct. 15, 2013, 3:00-4:00pm DE005

- 7) Approve minutes from 19Sep13 meeting (19Sep13 FEC minutesDRAFT.docx)**
- 8) Review content of Annual Report to the Faculty Executive Committee (2012-13 activities & draft annual report for Faculty Executive Committee 21Oct13)**
 - a. Benchmarking Study:** summarize findings, with input from Michael Torrens (AAA)
 - b. IDEA Data mining:** decide whether to ask Michael Torrens to proceed with this research or whether to make these questions a recommendation for AAA to pursue
 - c. Teaching Evaluation Beyond IDEA:** assembly of Canvas website for posting teaching sections of T&P binders, with emphasis on Peer Evaluations
 - d. Modification of requirements for Teacher and Advisor of the Year awards:** language changed to make materials more comparable among candidates
- 9) Discussion with Michael Torrens about assessment of how IDEA results and other forms of teaching assessment are being used by faculty and Department Heads:**
 - a. Proposed survey of faculty: purpose, possible questions and outcomes?**
 - b. Proposed survey of Department Heads: purpose, possible questions and outcomes?**
- 10) Next meetings:**
 - Thurs. Nov.14 (DE 005) (second Thursday)
 - Thurs. Dec.5 (DE 005) (first Thursday)

Minutes from Faculty Evaluation Committee (FEC)
15October13, 3:00-4:00pm DE 204

Present:

Alan Stephens (Business)
Arthur Caplan (Agriculture)
Daryn Frischknecht (ASUSU Student Advocate)
Brittney Garbrick (ASUSU Grad Studies Senator)
Joan Kleinke (AAA ex officio)
Oenardi Lawanto (Engineering)
Karen Mock (Chairperson, Natural Resources)
Kit Mohr (Education)
Anne Mackiewicz (USU Eastern)
Sandra Weingart (Libraries)
Karen Woolstenhulme (Business; Roosevelt) (special arrangements for fall 13)
Michael Torrens (AAA, by invitation)

Absent:

Jeffrey Banks (Extension, Nephi)
Michael Lyons (CHaSS)
Emily Esplin (ASUSU VP)
Thomas Lachmar (Science)
Representative from Arts

- 1) Approved minutes from September 19, 2013 meeting.
- 2) Briefly discussed Annual Report to the Faculty Executive Committee (2012-13 activities & draft annual report for Faculty Executive Committee 21Oct13), which had been submitted the previous week.
- 3) Discussion with Michael Torrens about assessment of how IDEA results and other forms of teaching assessment are being used by faculty and Department Heads:
 - a. Review of history of IDEA adoption
 - b. Student representatives commented that the ability to give feedback about courses was important
 - c. Discussion of ideas on how to increase participation and value of IDEA evaluations
 - d. MT reiterated that his concern is getting good data and that AAA is primarily about logistics, not how the survey results are used.
- 4) Discussion about possible questions to include in a survey of faculty & Dept. Heads:
 - a. Do instructors review objectives with students?
 - b. Do instructors use incentives to increase participation (what kinds)?
 - c. Do instructors find IDEA results useful (how, specifically)?
 - d. Do instructors add custom questions to IDEA survey?
 - e. Do instructors use pre-evaluations
 - f. For faculty on P&T committees – how much are IDEA scores weighted relative to other aspects of teaching documentation (list specifically)?
 - g. For Department Heads – how much are IDEA scores weighted relative to other aspects of teaching documentation (list specifically)?
 - h. Which AAA resources do faculty find particularly valuable with respect to IDEA (list)?
- 5) Next meetings:

Thurs. Nov.14 (DE 005) (second Thursday)
Thurs. Dec.5 (DE 005) (first Thursday)

Faculty Evaluation Committee Agenda
Thursday, Nov. 14, 2013, 3:00-4:00pm DE005

- 1) Approve minutes from 15Oct13 meeting (15Oct13 FEC minutesDRAFT.docx)
- 2) Discuss results of data mining questions from summer 2013
- 3) Discuss Department Head views of IDEA results via AAA site
- 4) Discuss changes to nomination materials required for Teacher and Advisor of the Year
 - a. Packets will be received by the Provost's office by Feb. 14, 2014 this year.
 - b. Criteria changes for packet size and contents are still underway.
- 5) Discuss population and structure of Canvas Course
 - a. Need an FEC member to help with this!
- 6) Discuss questions for faculty survey
 - a. starting with list from 15Oct13 minutes
 - b. for each question, clarify purpose
- 7) Next meeting (3-4pm):
 - Thurs. Dec.5 (DE 005) (first Thursday)

Minutes from Faculty Evaluation Committee (FEC)
14November13, 3:00-4:00pm DE 005

Present:

Arthur Caplan (Agriculture)
Daryn Frischknecht (ASUSU Student Advocate)
Oenardi Lawanto (Engineering)
Karen Mock (Chairperson, Natural Resources)
Kit Mohr (Education)
Anne Mackiewicz (USU Eastern)
Karen Woolstenhulme (Business; Roosevelt)
Jeffrey Banks (Extension, Nephi)
Michael Lyons (CHaSS)
Thomas Lachmar (Science)

Absent:

Emily Esplin (ASUSU VP)
Alan Stephens (Business)
Sandra Weingart (Libraries)
Brittney Garbrick (ASUSU Grad Studies Senator)
Joan Kleinke (AAA ex officio)
Representative from Arts

1) Approved minutes from October 15, 2013 meeting

2) Results of data mining questions from Summer 2013

There was confusion about the way the data was presented. Specifically there were questions about the impact of data normalization, and questions about which differences were statistically significant. KM will discuss these issues with Michael Torrens.

3) Department Head views of IDEA results via AAA site

There was a consensus that FEC did not need to address any aspects of this data summary mechanism. There was recognition that most Department Heads are likely to use this approach just for identifying faculty and courses that are outliers.

4) Teacher and Advisor of the Year nomination materials

KM informed the committee that these changes would be posted on the Provost's website soon, and that they would be in effect for the upcoming awards selection.

5) Canvas course

No volunteers for assembling materials for the Canvas course.

6) Faculty survey

Questions from October meeting discussed. Agreed to continue discussion at the next meeting.

7) Next meeting

Thurs. Dec.5 3-4pm (DE 005)

Faculty Evaluation Committee Agenda
Thursday, Jan. 16, 2014, 3:00-4:00pm NR204

- 1) Approve minutes from 14Nov13 meeting** (14Nov13 FEC minutesDRAFT.docx)
- 2) Spring 2014 meeting times (NR 204):**
 - Thursday Jan. 16th 3-4pm
 - Wednesday Feb. 19th 3-4pm
 - Thursday Mar. 20th 3-4pm
 - Tuesday Apr.15th 2-3pm
- 3) Calendar for review of Teacher and Advisor of the Year:**
 - Materials due to Provost's office Feb.14th
 - Materials posted to Canvas course
 - FEC meeting Wed. Feb. 19th 3pm to make decisions
- 4) Discuss proposed revisions to Policy section 405.12, per request by Faculty Senate Executive Committee**
 - Comments to be presented to Faculty Senate Executive Committee Jan.21

Minutes from Faculty Evaluation Committee (FEC)
16 January 14, 3:00-4:00pm NR204

Present:

Alan Stephens (Business)
Anne Mackiewicz (USU Eastern)
Jeffrey Banks (Extension, Nephi)
Joan Kleinke (ex officio)
Sandra Weingart (Libraries)
Karen Mock (Chairperson, Natural Resources)
Karen Woolstenhulme (Business; Roosevelt)
Michael Lyons (CHaSS)
Oenardi Lawanto (Engineering)
Thomas Lachmar (Science)
Kit Mohr (Education)
Emily Esplin (ASUSU VP)
Brittney Garbrick (ASUSU Grad Studies)

Absent:

Arthur Caplan (Agriculture)
Raymond Veon (Arts)
Daryn Frischknecht (ASUSU student advocate)

- 1) **Approved minutes from November 14, 2013 meeting**
- 2) **Reviewed Spring 2014 calendar**
- 3) **Discussed proposed revisions to Policy section 405.12, per request by Faculty Senate Executive Committee**

There was much discussion of the revised Policy section 405.12 Review of Faculty section of the Policy Manual, which was provided to us for comment by the Faculty Senate Executive Committee. A.S. provided a history of the revision and the Task Force. There was recognition that tenure is a foundation of shared governance, and also acknowledgement that faculty review processes should be rigorous, clearly described in policy, and evenly applied across colleges. There was particularly extensive discussion about proposed linkage between annual reviews and more comprehensive reviews and also about the composition of the faculty committee conducting comprehensive reviews.

The committee recommended retention of the current language in the Code rather than adoption of the proposed changes. The committee recognized that minor changes to the language in this section of the Policy Manual were probably necessary, and could be addressed by appropriate Faculty Senate committees, but that wholesale process changes were not warranted. The committee felt that the current policy of annual reviews by department heads and a separate 5-year review process was a **sound process** but that it was **unevenly applied** across colleges and departments. The current policy allows annual reviews to be used as information by the review committee, but does not create a “trigger” for a comprehensive review. This appropriately limits the influence of department heads in decisions about sanctions, but should allow department head authority in decisions about merit pay. The committee felt that if annual reviews were triggers for more comprehensive reviews, then the comprehensive reviews could become both punitive and rare. The committee also felt that the existing requirements for the membership of the faculty

review committee (with respect to both departmental representation and rank) were appropriate. There was concern that if only full professors could serve on these committees (as proposed), then there would be a paucity of eligible members within departments.

The committee did suggest a change to the current language of the committee composition; namely that this committee should be primarily made up of faculty from the same department as the faculty member under review (e.g. 2/3). The committee felt that faculty within the same department would be best able to judge the performance of the faculty member under review, although minority representation outside the academic unit was also valuable.

Faculty Evaluation Committee Agenda
Thursday, Feb. 27, 2014, 3:00-4:00pm NR204

- 1) Approve minutes from 16January 2014 meeting** (16Nov14 FEC minutesDRAFT.docx)
- 2) Remaining Spring 2014 meeting times (NR 204):**
 - Thursday Mar. 20th NR204 3-4pm
 - Tuesday Apr.15th NR204 2-3pm
- 3) Decisions for Teacher and Advisor of the Year**

Minutes from Faculty Evaluation Committee (FEC)
27 February 2014
3:00-4:00pm NR204

Present:

Alan Stephens (Business)
Karen Mock (Chairperson, Natural Resources)
Thomas Lachmar (Science)
Kit Mohr (Education)
Raymond Veon (Arts)
Brittney Garbrick (ASUSU Grad Studies)
Jacob Gunther (Engineering, substituting for Oenardi Lawanto)

Absent:

Arthur Caplan (Agriculture)
Emily Esplin (ASUSU VP)
Oenardi Lawanto (Engineering)
Sandra Weingart (Libraries)
Michael Lyons (CHaSS)
Joan Kleinke (ex officio)
Daryn Frischknecht (ASUSU student advocate)

Could not connect remotely due to absence of facilitator:

Anne Mackiewicz (USU Eastern)
Jeffrey Banks (Extension, Nephi)
Karen Woolstenhulme (Business; Roosevelt)

- 1) Approved minutes from 16 January 2014 meeting**
- 2) Reviewed remaining Spring 2014 calendar**
- 3) Made decisions for Teacher and Advisor of the Year**

Faculty Evaluation Committee Agenda
Thursday, March 20, 2014, 3:00-4:00pm NR204

- 1) Approve minutes from 27February 2014 meeting**
- 2) Remaining Spring 2014 meeting times (NR 204):**
Tuesday Apr.15th NR204 2-3pm (need to select new FEC Chair)
- 3) Service Award (Provost Cockett)**
- 4) Unfinished Business:**
 - a. Discuss Canvas course: need for assistance!**
 - b. Discuss Faculty Survey: Review content and purpose of each question**
 - i. Do instructors review objectives with students?
 - ii. Do instructors use incentives to increase participation (what kinds)?
 - iii. What parts of the IDEA reports do instructors use (list)?
 - iv. Do instructors add custom questions to IDEA survey?
 - v. Do instructors use pre-evaluations?
 - vi. For faculty on P&T committees – how much are IDEA scores weighted relative to other aspects of teaching documentation (list specifically)?
 - vii. For Department Heads – how much are IDEA scores weighted relative to other aspects of teaching documentation (list specifically)?
 - viii. Which AAA resources do faculty find particularly valuable with respect to IDEA (list)?
 - ix. <http://iasystem.org/fag/best-practices/> Good source of information?

Minutes from Faculty Evaluation Committee (FEC)
20 March 2014
3:00-4:00pm NR204

Present:

Alan Stephens (Business)
Karen Mock (Chairperson, Natural Resources)
Kit Mohr (Education)
Oenardi Lawanto (Engineering)
Daryn Frischknecht (ASUSU student advocate)
Sandra Weingart (Libraries)
Karen Woolstenhulme (Business; Roosevelt)
Joan Kleinke (ex officio)
Provost Noelle Cockett (guest)

Absent:

Thomas Lachmar (Science)
Raymond Veon (Arts)
Brittney Garbrick (ASUSU Grad Studies)
Arthur Caplan (Agriculture)
Emily Esplin (ASUSU VP)
Michael Lyons (CHaSS)
Anne Mackiewicz (USU Eastern)
Jeffrey Banks (Extension, Nephi)

1) Approved minutes from 27Feb2014 meeting

2) Reviewed remaining Spring 2014 calendar:

Tuesday Apr.15th NR204 2-3pm
Need to select new FEC Chair
Need to revisit unfinished business from year

3) Discussed Service Award

Opted to combine Shared Governance Award with Service Award
Opted to have the process of selection mirror that for the Teacher and Advisor of the Year
Opted to include much of the Shared Governance Award language into the combined award
KM volunteered to write first draft of combined award & distribute by email for revision by FEC
Draft criteria should include examples of qualifying institutional service, language about impact of service, language clarifying that the service award excludes professional service
Recommended award language will be forwarded from FEC to Senate Presidency & Noelle Cockett

Faculty Evaluation Committee Agenda
Tuesday April 22, 2014, 2:00-3:00pm NR204

- 1) Approve minutes from 20 March 2014 meeting**
- 2) Select new FEC chair**
- 3) Service Award**
- 4) Unfinished Business:**
 - a. Discuss Canvas course: need for assistance!**
 - b. Discuss Faculty Survey: Review content and purpose of each question**
 - i. Do instructors review objectives with students?
 - ii. Do instructors use incentives to increase participation (what kinds)?
 - iii. What parts of the IDEA reports do instructors use (list)?
 - iv. Do instructors add custom questions to IDEA survey?
 - v. Do instructors use pre-evaluations?
 - vi. For faculty on P&T committees – how much are IDEA scores weighted relative to other aspects of teaching documentation (list specifically)?
 - vii. For Department Heads – how much are IDEA scores weighted relative to other aspects of teaching documentation (list specifically)?
 - viii. Which AAA resources do faculty find particularly valuable with respect to IDEA (list)?
 - ix. <http://iasystem.org/fag/best-practices/> Good source of information?

Minutes from Faculty Evaluation Committee (FEC)

22 April 2014

2:00-3:00pm NR204

Present:

Alan Stephens (Business)
Karen Mock (Chairperson, Natural Resources)
Kit Mohr (Education)
Oenardi Lawanto (Engineering)
Sandra Weingart (Libraries)
Karen Woolstenhulme (Business; Roosevelt)
Joan Kleinke (ex officio)
Thomas Lachmar (Science)
Raymond Veon (Arts)
Arthur Caplan (Agriculture)
Jeffrey Banks (Extension, Nephi)
Michael Lyons (CHaSS)
Daryn Frischknecht (ASUSU student advocate)

Absent:

Brittney Garbrick (ASUSU Grad Studies)
Emily Esplin (ASUSU VP)
Anne Mackiewicz (USU Eastern)

1) Approved minutes from 20Mar2014 meeting

2) Selected new FEC chair for 2014-15

Oenardi Lawanto (Engineering) was chosen unanimously

3) Discussed Service Award

Final language provided to Yanghee Kim and Doug Jackson-Smith (for FESC)

4) Reviewed ongoing topics for next year

- i. Do instructors review objectives with students?
- ii. Do instructors use incentives to increase participation (what kinds)?
- iii. What parts of the IDEA reports do instructors use (list)?
- iv. Do instructors add custom questions to IDEA survey?
- v. Do instructors use pre-evaluations?
- vi. For faculty on P&T committees – how much are IDEA scores weighted relative to other aspects of teaching documentation (list specifically)?
- vii. For Department Heads – how much are IDEA scores weighted relative to other aspects of teaching documentation (list specifically)?
- viii. Which AAA resources do faculty find particularly valuable with respect to IDEA (list)?
- ix. <http://iasystem.org/fag/best-practices/> Good source of information?

Utah State University

Athletic Council Report

For Period of
July 1, 2013 to June 30, 2014

Submitted to the
Utah State University
Faculty Senate

By USU Athletic Council

Kenneth L. White Chair, (2013-2014), Faculty Athletics Representative
Marie Walsh, Vice Chair (2013-2014)

Executive Summary

The Athletic Council advises the President with respect to the athletics program. The duties of the council are to: (a) help maintain an athletic program compatible with the best academic interests of the university; (b) assure compliance with the rules of the National Collegiate Athletic Association (NCAA), and the university athletic code; (c) review and recommend to the President all intercollegiate athletic budgets; and (d) recommend policies and procedures for all aspects of the intercollegiate programs. The major issue of importance to Athletics at Utah State University (USU) during the 2013-14 academic year was the entry into competition within the Mountain West Conference. The Aggies did very well as they collected the Mountain Division title and competed in the first ever Mountain West Championship in football and placed Third in Women's Volleyball and Men's Outdoor Track and Field. Facility improvements were also a major accomplishment in FY14 with ribbon cutting for the new Aggie Strength and Conditioning Center, and the completion of the Wayne Estes Center. The latest (2012) Utah State University student athlete federal graduation rate is 68% (2006 cohort; compared to 50% for the general USU student Body), with a four-year average of 61% (53% for all students). A total of 160 student-athletes received academic all-conference (Mountain West – 2nd in the conference). There were 200 recipients of the Joe E. Whitesides Scholar-Athlete awards (3.2 or better GPA). The Athletics department continued to grow funding through increased ticket sales, Big Blue contributions, sponsorship opportunities, media contracts, and strong development efforts. Through these efforts there were substantial gifts, which resulted in the completion of the Wayne Estes Complex (for basketball and volleyball) and leading to development of plans to potentially renovate Romney Stadium moving forward. Overall, the Athletics programs at Utah State University are healthy and continue to support the institutional mission of Utah State University.

Faculty Senate Report Athletics Council

Introduction:

Committee Members: Kenneth White, Chair; Marie Walsh, Vice-Chair, Alyssa Everett, Andy Walker, Brian Evans, Christian Thrapp, Cree Taylor, Dave Cowley, Dennis Dolny, James Morales, Jana Doggett, Jennifer Duncan, Karson Kalian, Rob Behunin, Todd Crawl, Michael Okonkwo, Noelle Cockett, Rob Rusnack, Sandra Weingart, Larry Smith, Doug Fiefia, Scott Barnes, Stan Albrecht, Sven Poslusny, Whitney Pugh.

Mission: The Athletic Council advises the President with respect to the athletics program. The duties of the council are to: (a) help maintain an athletic program compatible with the best academic interests of the university; (b) assure compliance with the rules of the National Collegiate Athletic Association (NCAA), and the university athletic code; (c) review and recommend to the President and the Board of Trustees all intercollegiate athletic budgets; and (d) recommend policies and procedures for all aspects of the intercollegiate programs. The annual report from the Athletics Council to Faculty Senate includes both future and current issues facing the Athletics Department. Each issue is reviewed by the athletics council to insure the Department of Athletics is operating within the guidelines of the NCAA and Utah State University.

Meeting Schedule: The Athletics Council meets monthly from September –April of each academic year, unless conflicts or a lack of agenda items dictates meeting cancelation. During 2013-14 academic terms the Council held five meetings. All agendas and minutes of 2013-14 Athletic Council meetings are distributed to all members of the Council and available to others upon request.

I. Significant Athletic Council Issues/Actions during 2013-14 academic year (highlights briefly described below):

1. Athletic Program Compatible with Academic Interests of University.

- Academic performance of student-athletes for each of the USU teams was reviewed during each semester.
 - APR and GSR rates reviewed for each team (refer to Academic Performance data listed below).
-

2. Assure NCAA Rules Compliance.

- The Council discussed specific pending NCAA legislation during the 2013-14 legislative cycle and provided input on institutional positions for those with potential academic impact.

3. Review and Recommendation of Athletics Budgets.

- The Council reviewed and accepted 2012-13 final budget numbers and proposed budget for 2013-14.
- The Council received updates on the ongoing Athletics budget and impacts of the move to the Mountain West Conference.

II. Miscellaneous Athletics-Related Events/Changes during 2013-14:

1. Athletics Conference Realignment:

- USU begins competition in the Mountain West Conference (MWC) in all sports except gymnastics.
- USU will have full equity membership in the MWC in FY17.

2. Athletic Facilities Updates:

- USU adds permanent chair-back seating in south end zone of Romney Stadium.
- USU opens Aggies Strength & Conditioning Center.
- USU completes renovation of office space for softball, soccer and men's and women's tennis, and locker rooms for its women's sports.
- USU completes the construction of the new Wayne Estes Center for basketball and volleyball.

3. Academic Performance of Student Athletes 2011-12 (latest published rates):

- Graduation rates
- The 06-07 cohort rate is 68%, with a four year average of 61%;
 - The 05-06 cohort rate is 62%, with a four year average of 61%;
 - The 04-05 cohort rate is 64%, with a four year average of 62%;
 - The 03-04 cohort rate is 48%, with a four year average of 57%;
 - The 02-03 cohort rate is 73%, with a four year average of 60%;
 - The 01-02 cohort rate is 65%, with a four year average of 58%;
 - The 00-01 cohort rate is 41%, with a four year average of 55%;
 - The 99-00 cohort rate is 61%, with a four year average of 64%;
 - The 98-99 cohort rate is 64%, with a 4-year average of 62%;

The NCAA released the first Graduation Success Rate (GSR) for all teams of all NCAA Division I Member Institutions in December, 2005. This rate, a 4-year Average that can be directly compared to the Federal Rates' 4-year average mentioned above, is a more accurate snapshot of how scholarship student-athletes graduate. Students who transfer to USU that fall into one of the cohorts are counted in this rate (they are *not* counted in the federal rate) when they graduate; students who transfer from USU and are academically eligible at the time of transfer do *not* count against USU graduation rates (as they do with the federal rate). The overall USU GSR for the 4-year cohorts encompassing 2003-2006 is **84% (compared to last year's 83%)**.

4. Academics/Awards

- Composite 3.169 Student-Athlete GPA
- 160 Academic All-Conference Selections (2nd **most in the Mountain West Conference**) 2013-14.
- 84% NCAA Graduation Success Rate (2nd highest in the Mountain West **Conference**)
- 200 Whiteside Scholar-Athletes (**3.2 or better GPA**)
- Utah State's Men's and Women's Cross Country teams received the U.S. Track and Field and Cross Country Coaches Association

(USTFCCCA) Academic Award for the sixth-straight year. The men had **3.46** GPA while the Aggie women posted a **3.35**

- USU's soccer team received the NSCAA/Adidas College Women Team Academic Award for the 11th-straight year, posting a **3.29** team GPA. Utah State's football team ranked ninth nationally for academic performance of the teams appearing in the final 25 in the BCS standings.
- The Utah State golf team earned the Golf Coaches Association of America Academic Award with an overall team GPA of **3.265**. They were one of eleven Division I teams to earn President's Special Recognition status.
- Track athletes Nicholas Bowens, Kyle McKenna and Eric Shellhorn earned Capital One Academic All-District First Team.
- Kyle McKenna, men's track & field and cross country, named CoSida Capital One Academic All-America.
- Jennifer Schlott, women's basketball, named Capital One Academic All-America All District First Team.

5. Athletics Accomplishments of Department (2013-14):

- Football finished the 2013 season with a 9-5 record, tying the 1960 and 1961 teams for the second most win in school history. USU also played in back-to-back bowl games and won consecutive bowl games for the first time in school history. USU finished its first in the Mountain West with a 7-1 league record, winning the Mountain Division and played in the inaugural Mountain West Championship game.
- Football player **Tyler Larsen** was named a Second-Team All-American by USA Today Sports, while **Nevin Lawson** was named a Third-Team All-American by College Sports Madness and **Kyler Fackrell** was named a Sophomore Honorable Mention All-American by College Football News.
- Football coach **Matt Wells** was named the Mountain West Coach of the Year.
- Women's basketball player **Jennifer Schlott** was named the Mountain West Player of the Year and an Associated Press Honorable Mention All-American, a first for USU in both categories.
- Track and field athletes **Chari Hawkins** (pentathlon/heptathlon) earned Second-Team All-American honors at the 2014 NCAA Indoor Finals in the pentathlon and again at the 2014 NCAA Outdoor Finals in the heptathlon. Hawkins was also named the Mountain West Indoor Track & Field Athlete of the Year and the 2014 Mountain West Indoor Performer of the Year.
- Track and field athlete **Nic Bowens** was named the 2014 Mountain West Indoor Performer of the Year and the 2014 Mountain West Outdoor Performer of the Year. **Coby Wilson** was named the 2014 Mountain West co-Freshman of the Year in Cross Country.
- Softball player **Victoria Saucedo** was named the Mountain West

Freshman of the Year and a Pacific All-Region Third-Team selection by the National Fastpitch Coaches Association.

- Utah State student-athletes earned 64 various all-Mountain West honors during the 2013-14 academic year.

III. **Budget (FY14):**

	Fiscal Year 2014		VARIANCE	
	Original Budget	Actual	\$	%
<u>Unrestricted Revenues</u>				
Education & General Funds (State Funds)	4,629,921	4,629,921	0	0%
Institutional Support	3,177,848	3,454,838	276,990	9%
Student Fees	4,122,331	4,023,977	(98,354)	-2%
Football Income	2,556,582	3,534,601	978,019	38%
Men's Basketball Income	897,668	807,984	(89,684)	-10%
Big Blue Scholarship Fund	1,594,850	1,683,877	89,027	6%
Television Rights	300,000	300,000	0	0%
Sponsorships	1,120,000	1,177,180	57,180	5%
MW Revenues	1,250,000	1,250,000	0	0%
NCAA Revenues	982,527	1,033,905	51,378	5%
Athletic Fund	533,895	941,498	407,603	76%
Indirect Facilities & Admin	1,700,000	1,700,000	0	0%
Endowment Earnings	123,600	142,469	18,869	15%
Total Revenues	22,989,222	24,680,249	1,691,027	7%
<u>Unrestricted Expenses</u>				
<u>Salary Expenses</u>				
Base Salary	5,301,248	5,473,730	172,482	3%
Other Salary Costs	350,000	705,512	355,512	102%
TOTAL SALARIES	5,651,248	6,179,243	527,995	9%

Fringe Benefits	2,299,681	2,443,367	143,686	6%
TOTAL SALARIES & FRINGE	7,950,929	8,622,609	671,680	8%
<u>Operating Budget Expenses</u>				
Men's Varsity Sports Programs	5,782,196	6,404,291	622,095	11%
Women's Varsity Sports Programs	3,790,412	3,863,284	72,872	2%
Total Varsity Sports Programs	9,572,608	10,267,575	694,967	7%
Administrative Units	5,948,810	6,250,490	301,680	5%
Total Unrestricted Expenses	23,472,347	25,140,675	1,668,328	7%
<hr/>				
Surplus / (Deficit)	<u>(\$483,125)</u>	<u>(\$460,426)</u>	<u>\$22,699</u>	-5%
Available Operating Balance		<u>(\$760,793)</u>		

Capital Repair & Replacement Fund

Beginning Balance	\$186,530
Additions	\$41,208
Projects Funded	<u>(\$135,188)</u>
ENDING BALANCE	<u>\$92,550</u>

PROPOSAL: COMMITTEE ON COMMITTEE TERM CHANGE EXISTING FACULTY

Section 402

12.2 Committee on Committees (CoC)

(1) Duties.

The responsibility of the Committee on Committees is to: (1) apportion Senate elective positions annually; (2) coordinate and supervise the election of members to the Senate; (3) prepare eligibility slates and supervise nominations and elections within the Senate; and (4) recommend to the Senate the appointed members of all Senate committees and the members of university committees that include Senate representatives.

(2) Membership.

The Committee on Committees shall consist of three elected faculty senators serving staggered three-year terms. The member beginning a third year on the committee shall serve as chair.

One faculty senator is elected to the committee each year. They are elected according to the same procedures and at the same time as the Senate President-Elect (see Policies 402.10.3 and 7.4). Nominations for the new member shall occur from the floor during the April Senate meeting and elections shall be by secret ballot completed prior to the May meeting.

Senators who have completed at least one year of their Senate term are eligible to serve on the Committee on Committees unless they are at the end of their Senate service and have not been re-elected. If a Senate term extension is necessary to complete the Committee on Committees service, then the individual will become a supernumerary member of the Senate and the regular schedule of elections to the Senate from that individual's college or unit will be unaffected.