

Utah State University

DigitalCommons@USU

Faculty Senate & Faculty Senate Executive
Committee

Faculty Senate

4-15-2019

Faculty Senate Executive Committee Agenda, April 15, 2019

Utah State University

Follow this and additional works at: https://digitalcommons.usu.edu/fs_fsexec

Recommended Citation

Utah State University, "Faculty Senate Executive Committee Agenda, April 15, 2019" (2019). *Faculty Senate & Faculty Senate Executive Committee*. Paper 577.
https://digitalcommons.usu.edu/fs_fsexec/577

This Faculty Senate Executive Committee Agenda is brought to you for free and open access by the Faculty Senate at DigitalCommons@USU. It has been accepted for inclusion in Faculty Senate & Faculty Senate Executive Committee by an authorized administrator of DigitalCommons@USU. For more information, please contact digitalcommons@usu.edu.





FACULTY SENATE EXECUTIVE COMMITTEE

April 15, 2019

3:30 – 5:00 p.m.

Old Main-Champ Hall

Agenda

- 3:30 Call to Order** Becki Lawver
[Approval of Minutes](#) – March 18, 2019
- 3:35 University Business** Noelle Cockett, President | Frank Galey, Provost
- 3:50 Information**
[EPC Monthly Report](#) – April 4, 2019 Edward Reeve
Update on Greenhouse Gas Emissions Patrick Belmont
Koch Resolution Becki Lawver
University Policy on Dissent | Free Speech on Campus Mica McKinney
- 4:15 Reports**
[Calendar Committee](#) Annual Report Andi McCabe
[Faculty Diversity, Development & Equity Committee](#) Annual Report Pamela Martin
[Committee on Committees](#) Annual Report Victor Lee
- 4:30 New Business**
Faculty Senate President Elect Becki Lawver
- 4:35 Adjourn**



FACULTY SENATE EXECUTIVE COMMITTEE MINUTES

March 18, 2019

3:30 – 5:00 p.m.

Old Main-Champ Hall

Present: Becki Lawver (President), President Noelle Cockett, Provost Frank Gale (Ex-Officio), Megan Coster for Michele Hillard (Exec. Sec.), Robert Wagner, Timothy Taylor, Bryce Fifield, Zsolt Ugray, Jessica Lucero, Erin Davis, Dennis Hassan for Nancy Hills, Rick Heflebower, Marilyn Cuch, David Brown, Ben George

Absent: Kimberly Lott (Past President), Jan Thornton

Guests: Ed Reeve, EPC
Jennifer Duncan, BFW
Larry Smith, Interim Vice President, Research
Jeanne Davidson, University Libraries
Todd Welch, University Libraries

Call to Order - Becki Lawver

[Approval of Minutes](#) – February 19, 2019

Minutes approved as distributed.

University Business - Noelle Cockett, President | Frank Gale, Provost

President Cockett gave an update on the legislative session and stated that USU is in high standing. The Legislature approved funding for performance (not for growth as USHE requested). All was put into Senator Ann Millner's bill which was funded based on number of degrees, research dollars, students on federal aid, etc. Allocation of funds will be up to USU. Will hold budget hearings with each Dean and Vice President in the next 45 days. Provost Gale and Larry Smith will distribute documents and then decisions will be made. Other requests included gains in the 4-H program (\$1.2 million ongoing), 18 more hires, six in Logan and 12 in other counties. Career and Technical Education (CTE) programs in Carbon, Emery, Grant and San Juan counties plus the Moab campus are covered under USU. Requested money added to budget to lower our tuition to get it in line with other technical colleges. There was also funding approved to expand programs. This turned out to be a very good legislative session. Salary compensation for all state employees was set at 2.5%. How we divide up that money will be discussed. Also received money to offset health benefit premium increases. This was distributed by a cash amount, not a percentage. The BFW recommended 1.5% across the board and the balance to the flex pool.

Provost Gale – The Promotion and Tenure Central Committee finished meeting about a week and a half ago. Currently working through committee's votes and comments now. President will take to the Board of Trustees for final approval on Friday, April 5. A task force has been put together to look at Women and Gender program, what they're doing for research, etc. What is the next phase of our support for the broadest impact? Sue Grayzel and Christy Glass are heading up that task force/committee and Janis Boettinger is the liaison for the faculty. Update on CCA dean's search – Three original candidates have been narrowed down to two. Those two candidates will be invited back for another campus visit. This time they will meet with the Caine College of the Arts faculty, staff, and department heads. Provost office will provide information. The question was asked: What success will look like on the Women and Gender task force? The information gathered by the task force will provide direction for the President and Provost as they chart the next iteration of the program. President

Cockett shared that one question is whether the program being housed under Ann Austin's Center for Women and Gender rather than an educational college is the best way to run the program.

President Cockett gave an update on the Mountain West basketball tournament. She shared how the support in the crowd kept growing at each game and the team is now going to the NCAA tournament. Bracket placement anti-climactic and Salt Lake home court advantage is not allowed. Last time USU won was 2006.

Information

[EPC Monthly Report](#) – March 7, 2019 - Edward Reeve

Three General Education designations were approved.

Academic Standards had no report since they did not meet in January.

Curriculum Committee approved 55 semester course approval forms.

Reviewed seven R401 proposals.

[2019-2020 Faculty Senate Calendar](#) - Becki Lawver

Discussion arose regarding the start time being at 3:00 pm or 3:30 pm and also whether Monday or Tuesdays are better. It was proposed that FSEC continues to meet at 3:30 pm on Mondays. It was proposed that they continue to meet at 3:30 pm on Mondays. The Tuesday meetings in January and February will stand even though they are outside of code.

Robert Wagner recommended including an Empowering Teaching Excellence (ETE) annual report. In addition to Student Success in November, and will also discuss Retention and Enrollment. These will be added to the 2019-2020 calendar.

Reports

[Budget and Faculty Welfare](#) Annual Report - Jennifer Duncan

The Price campus very happy with what is going on, but there are still some items that will need to be investigated further. Teaching loads in role percentages don't directly relate to a teaching load/number of courses. Concern there might be a significant shift in term faculty vs. tenure track faculty. Questions about how term faculty are handled (code vague), increase in numbers, term not allowed to serve in some specific capacities in code, impacts in code long-term. Timothy Taylor looking to pull numbers and historical data to identify how big this shift is. The committee wants to ensure consistency across USU campuses regarding course load, number of students interacting with, etc.

Motion to move to the Faculty Senate agenda made by Jessica Lucero. Seconded by Ben George. Moved to Faculty Senate agenda.

[Research and Graduate Studies](#) Annual Report - Larry Smith

Initially, due to the Government shutdown there were some issues getting relevant data. This year there was a 24% jump in sponsored awards. Larry spoke about how he is trying to create an environment of the Office of Research listening and taking to heart the feedback that is received. This includes becoming more inclusive and transparent. Some problems and dislikes of the Kuali system came up. Larry acknowledges that there are pockets of faculty who are having issues and some others who consider it an improvement. The university will not be dropping Kuali but will work with them to improve the system in any way possible. It would be helpful to get a detailed list of concerns so that they can be addressed. Questions, concerns or improvements regarding the system can be sent to Larry Smith.

Motion to move to the Faculty Senate agenda made by Bryce Fifield. Seconded by Timothy Taylor. Moved to Faculty Senate agenda.

Old Business

[405.11.2](#) Term Appointment Promotions (second reading) - Marilyn Cuch

Line 5 "a majority of whom are tenured" – does this make sense or need to be included. If you are a term faculty member, you would probably rather have more term faculty members on your committee. It was suggested to strike the phrase from the language. Brought up the conflicting language about annual requirement or meeting at the faculty member's request. It should be one or the other. What was the discussion that lead to putting the ball in the court of the faculty member? No one could answer that. Discussion ensued about faculty members either not knowing to request it or forgetting to request it. Discussion was to have it be an annual requirement for an annual meeting with the committee. Does this lead to a higher workload for higher rank faculty members. Should we leave the language as-is or

propose a change? Discussion moves to a mandatory three year promotion committee meeting, any additional meetings would be at the faculty member's request.

Motion to move to send back to PRPC made by Patrick Belmont. Seconded by Timothy Taylor. Moved to PRPC.

New Business

Library Discussion (Subscription Costs) - Jeanne Davidson | Todd Welch

Jeanne Davidson will provide a PowerPoint presentation to the Faculty Senate. The presentation was not ready for this meeting. There are five subscription packages that are of the biggest concern. Four of these come up for renewal in 2021. They are not necessarily looking at canceling the wholesale, but make changes to the bundles. 90% of the library budget is tied up in subscriptions. 59% percent of that is big deals and over the next five years the amount needed will compound. The question is, how do we collect data to determine what faculty members need? The library is looking at publishing, downloads, citations, etc. to put together a usage index. This is a huge amount of data to analyze. A faculty survey in April will help determine research practices, library services and materials. This will be a six-week open survey. The library will then spend time with faculty at fall roadshows and follow up interviews with those who have grant money at stake to help make decisions. Some big questions are how much does the University want to continue to provide to sustain subscriptions? How much traction do we get with faculty (how concerned are they)? Whole University of California system discontinued their use of the Elsevier System. We have a year plus to make our decision and we are in the data gathering mode, looking at options such as articles (pay per use). Dean Cole will reach out to Greater Western Library Association contacts and Jeanne Davidson will reach out to UC Irvine. Inflation rate averages approximately 4% and this is not going to be sustainable for USU.

Motion to move to Faculty Senate agenda made by Ben George. Seconded by Patrick Belmont. Moved to Faculty Senate agenda.

Koch Task force – vote on individual recommendations. This discussion will continue discussion at the Faculty Senate meeting on the April 1, 2019.

Call for Nominations – Faculty Senate President Elect - Becki Lawver

Faculty Senate President called for recommendations or self-nominations for the 2019-2020 Faculty Senate President Elect position. The current Faculty Senate President Elect, Patrick Belmont asked President Lawver to share the financial benefits of the position. No motion needed as this will be moved onto the Faculty Senate agenda.

Adjourned: 5:01 pm

Report from the Educational Policies Committee

April 4, 2019

The Educational Policies Committee (EPC) met on April 4, 2019. The agenda and minutes of the meeting are posted on the Educational Policies Committee web page (www.usu.edu/epc).

During the April 4, 2019 meeting of the EPC, the following actions were taken:

1. **General Education Subcommittee**

- Designation Approvals: PRP 1500 (BSS) and FCSE 1350 (BSS).

2. **Academic Standards Subcommittee**

- Temporary grade proposal approved and a temporary grade of 'T' was added to grading options at Utah State University. The primary application is for courses that are continued into a subsequent semester, such as thesis, dissertation, literature review, or study abroad courses.

3. **Curriculum Subcommittee**

- Approval of 190-course requests.
- Approval of the request from the department of Instructional Technology and Learning Sciences in the Emma Eccles Jones College of Education and Human Services to offer a **Bachelor of Science in Human Experience Design and Interaction**.
- Approval of the request from the School of Teacher Education and Leadership in the Emma Eccles Jones College of Education and Human Services to discontinue all **K-6 degree programs leading to licensure**.
- Approval of the request from the Department of English in the College of Humanities and Social Sciences to change the specialization name in Literature and Writing to **Creative Writing**.
- Approval of the request from the Department of Geology in the College of Science to restructure **Climate Adaptation Science**.
- Approval of the request from the Department of Geology in the College of Science to change the department name from Geology to **Geosciences**.

**CALENDAR COMMITTEE ANNUAL REPORT
to Faculty Senate
April 2019**



Calendar Committee Members 2018-2019

Renee Galliher, Office of the Provost – Chair
Andi McCabe, Office of the Provost
Brittan Barker, Faculty Senate
Mykel Beorchia, University Advising
LuAnn Bladen, Registrar's Office
Christine Ballard, Staff Employee's Association
Molly Cannon, Faculty Senate
Konrad Lee, Faculty Senate
Kristin Hall, Graduate Studies Senator – USUSA
John Mortensen, Academic and Instructional Services
Erik Olson, Engineering Senator – USUSA
Sydney Peterson, Office of the President
Susan Tibbitts, Faculty Senate
Megan Coster, Office of the Provost – Secretary

Charge

The Calendar Committee is charged with the responsibility of reviewing, evaluating, and recommending the University's academic calendar and employee holidays. The committee represents faculty, staff, students (undergraduate and graduate), Student Affairs, Academic and Instructional Services, the Provost's Office, and the President's Office. The actions of this committee are ratified by the Executive Committee after review by the Faculty Senate.

2018-2019 Actions

- 1) The committee recommends a revised academic calendar for 2019-2020 to reflect changes made as a result of this year's deliberations. Changes include:
 - a. Moving Spring Break forward one week to coincide with the Mountain West Conference basketball championship tournament. Spring Break dates are changed from March 9 – 13 to March 2 – 6.
 - b. Due to last year's reduction in the number of instruction days in the spring semester, Commencement ceremonies have been changed to Thursday April 30 and Friday May 1.
(See *Supporting Materials #1a and #1b*)
- 2) The committee recommends a 2020-2021 academic calendar proposal for Summer session 2020, Fall Semester 2020, and Spring Semester 2021 (See *Supporting Materials #2a and #2b*)
- 3) The committee recommends a 2021-2022 academic calendar proposal for Summer session 2021, Fall Semester 2021, and Spring Semester 2022 (See *Supporting Materials #3a and #3b*)

Academic Calendar schedules can be found at <http://www.usu.edu/calendar/academic/>.

- 4) The committee recommends a proposal for employee holidays in the 2021 and 2022 calendar years. (See *Supporting Materials #4a, #4b, #5a and #5b*)

Status

This report resulted from deliberations at one meeting of the Calendar Committee held on February 4, 2019. It will be considered by the Faculty Senate Executive Committee on April 15, 2019, and by the Faculty Senate on April 29, 2019.

Supporting Materials – See Following Pages

- 1a. Proposed Revised 2019-2020 Academic Calendar Chart
- 1b. Proposed Revised 2019-2020 Academic Calendar
- 2a. Proposed 2020-2021 Academic Calendar Chart
- 2b. Proposed 2020-2021 Academic Calendar
- 3a. Proposed 2021-2022 Academic Calendar Chart
- 3b. Proposed 2021-2022 Academic Calendar
- 4a. Proposed 2021 Employee Holidays Chart
- 4b. Proposed 2021 Employee Holiday Calendar
- 5a. Proposed 2022 Employee Holidays Chart
- 5b. Proposed 2022 Employee Holiday Calendar

Proposed Revised Academic Calendar 2019-2020 (Summer, Fall, Spring)

Summer Semester 2019	
7-week Session #1	May 6 - June 21 (M-F; 33 instr. days, 1 test day)
7-week Session #2	June 24 - August 9 (M-F; 32 instr. days, 1 test day)
14-week Session	May 6 - August 9 (M-F; 66 instr. days, 1 test day)
Summer Session Holidays	May 27 Memorial Day (M); July 4 Independence Day (R); July 24 Pioneer Day (W)
Fall Semester 2019 (70 instruction days, 5 test days)	
First Day of Classes	August 26 (M)
First 7-Week Session	August 26 - October 14 (34 instruction days, 1 test day)
Labor Day	September 2 (M)
Second 7-Week Session	October 15 - December 6 (34 instruction days, 1 test day)
Fall Break	October 18 (F)
Thanksgiving Holiday	November 27 - 29 (W - F)
No-Test Week	December 2 - 6 (M - F)
Last Day of Classes	December 6 (F)
Final Examinations	December 9 - 13 (M - F)
Spring Semester 2020 (70 instruction days, 5 test days)	
First Day of Classes	January 6 (M)
First 7-Week Session	January 6 - February 25 (34 instruction days, 1 test day)
Martin Luther King, Jr. Day	January 20 (M)
Presidents' Day	February 17 (M)
Second 7-Week Session	February 26 - April 21 (34 instruction days, 1 test day)
Spring Break	March 2 - 6 (M - F)
No-Test Week	April 15 - 21 (W - T)
Last Day of Classes	April 21 (T)
Interim Day	April 22 (W)
Final Examinations	April 23 - 29 (R - W)
Commencement	April 30 - May 1 (R - F)

Utah State University

2019-2020

Proposed Revised Academic Calendar

Supporting Materials 1b

Notes

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Su	M	Tu	W	Th	F	Sa
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Proposed changes to previously approved calendar.

- a) Due to Mountain West Conference moving the basketball tournament up from March 8-14 to March 1-7, we propose to move Spring Break from March 9-13 to March 2-6 to align with the MW Conference.
- b) Commencement is also changed to Thursday and Friday, adjusting the end of Spring semester.

CALENDAR SUBJECT TO CHANGE

Approved by Calendar Committee 2/4/19

Informed Executive Committee 2/27/19

Informed Faculty Senate 3/4/19

Summer 2019

14-Week Session (66 instr. days, 1 test day)

May 6, First Day of Classes

August 9, Last Day of Classes

1st 7-Week Session (33 instr. days, 1 test day)

May 6, First Day of Classes

June 21, Last Day of Classes

2nd 7-Week Session (32 instr. days, 1 test day)

June 24, First Day of Classes

August 9, Last Day of Classes

Summer Holidays

May 27, Memorial Day

July 4, Independence Day

July 24, Pioneer Day

Fall 2019 (70 instruction days, 5 test days)

August 26, First Day of Classes (Full Semester & 1st 7-Week Session)

September 2, Labor Day

October 14, Last Day of 1st 7-Week Session

October 15, First Day of 2nd 7-Week Session

October 18, Fall Break

November 27-29, Thanksgiving Break

December 2-6, No-Test Week

December 6, Last Day of Classes (Full Semester & 2nd 7-Week Session)

December 9-13, Final Examinations

Spring 2020 (70 instruction days, 5 test days)

January 6, First Day of Classes (Full Semester & 1st 7-Week Session)

January 20, Martin Luther King Jr. Holiday

February 17, Presidents' Day

February 25, Last Day of 1st 7-Week Session

February 26, First Day of 2nd 7-Week Session

March 2-6, Spring Break

April 15-21, No-Test Week

April 21, Last Day of Classes (Full Semester & 2nd 7-Week Session)

April 22, Interim Day

April 23-29, Final Examinations

April 30-May 1, Commencement

2/4/2019

Proposed Academic Calendar 2020-2021 (Summer, Fall, Spring)

Summer Semester 2020	
7-week Session #1	May 4 - June 19 (M-F; 33 instr. days, 1 test day)
7-week Session #2	June 22 - August 7 (M-F; 32 instr. days, 1 test day)
14-week Session	May 4 - August 7 (M-F; 66 instr. days, 1 test day)
Summer Session Holidays	May 25 Memorial Day (M); July 3 Independence Day observed (F); July 24 Pioneer Day (F)
Fall Semester 2020 (70 instruction days, 5 test days)	
First Day of Classes	August 31 (M)
First 7-Week Session	August 31 - October 20 (34 instruction days, 1 test day)
Labor Day	September 7 (M)
Fall Break	October 16 (F)
Second 7-Week Session	October 21 - December 11 (34 instruction days, 1 test day)
Thanksgiving Holiday	November 25 - 27 (W - F)
No-Test Week	December 7 - 11 (M - F)
Last Day of Classes	December 11 (F)
Final Examinations	December 14 - 18 (M - F)
Spring Semester 2021 (70 instruction days, 5 test days)	
First Day of Classes	January 11 (M)
First 7-Week Session	January 11 - March 2 (34 instruction days, 1 test day)
Martin Luther King, Jr. Day	January 18 (M)
Presidents' Day	February 15 (M)
Second 7-Week Session	March 3 - April 27 (34 instruction days, 1 test day)
Spring Break	March 8 - 12 (M - F)
No-Test Week	April 21 - 27 (W - T)
Last Day of Classes	April 27 (T)
Interim Day	April 28 (W)
Final Examinations	April 29 - May 5 (R - W)
Commencement	May 6 - 7 (R - F)

Utah State University

2020-2021

Proposed Academic Calendar

Supporting Materials 2b

May 20						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 20						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 20						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 20						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 20						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 20						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 20						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 20						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 21						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 21						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 21						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 21						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 21						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

This is an unusual calendar year with an extra week in the summer.

Extra week will take place in August (10-14), after summer sessions end and before fall session begins.

Approved by Calendar Committee 2/4/19

Notes

Summer 2020

14-Week Session (66 instr. days, 1 test day)

May 4, First Day of Classes

August 7, Last Day of Classes

1st 7-Week Session (33 instr. days, 1 test day)

May 4, First Day of Classes

June 19, Last Day of Classes

2nd 7-Week Session (32 instr. days, 1 test day)

June 22, First Day of Classes

August 7, Last Day of Classes

Summer Holidays

May 25 - Memorial Day

July 3 - Independence Day (Observed)

July 24 - Pioneer Day

Fall 2020 (70 instruction days, 5 test days)

August 31, First Day of Classes (Full Semester & 1st 7-Week Session)

September 7, Labor Day

October 16, Fall Break

October 20, Last Day of 1st 7-Week Session

October 21, First Day of 2nd 7-Week Session

November 25-27, Thanksgiving Break

December 7-11, No-Test Week

December 11, Last Day of Classes (Full Semester & 2nd 7-Week Session)

December 14-18, Final Examinations

Spring 2021 (70 instruction days, 5 test days)

January 11, First Day of Classes (Full Semester & 1st 7-Week Session)

January 18, Martin Luther King, Jr. Day

February 15, Presidents' Day

March 2, Last Day of 1st 7-Week Session

March 3, First Day of 2nd 7-Week Session

March 8-12, Spring Break

April 21-27, No-Test Week

April 27, Last Day of Classes (Full Semester & 2nd 7-Week Session)

April 28, Interim Day

April 29 - May 5, Final Examinations

May 6-7, Commencement

Proposed Academic Calendar 2021-2022 (Summer, Fall, Spring)

Summer Semester 2021	
7-week Session #1	May 10 - June 25 (M-F; 33 instr. days, 1 test day)
7-week Session #2	June 28 - August 13 (M-F; 32 instr. days, 1 test day)
14-week Session	May 10 - August 13 (M-F; 66 instr. days, 1 test day)
Summer Session Holidays	May 31 Memorial Day (M); July 5 Independence Day observed (M); July 23 Pioneer Day observed (F)
Fall Semester 2021 (70 instruction days, 5 test days)	
First Day of Classes	August 30 (M)
First 7-Week Session	August 30 - October 19 (34 instruction days, 1 test day)
Labor Day	September 6 (M)
Fall Break	October 15 (F)
Second 7-Week Session	October 20 - December 10 (34 instruction days, 1 test day)
Thanksgiving Holiday	November 24 - 26 (W - F)
No-Test Week	December 6 - 10 (M - F)
Last Day of Classes	December 10 (F)
Final Examinations	December 13 - 17 (M - F)
Spring Semester 2022 (70 instruction days, 5 test days)	
First Day of Classes	January 10 (M)
First 7-Week Session	January 10 - March 1 (34 instruction days, 1 test day)
Martin Luther King, Jr. Day	January 17 (M)
Presidents' Day	February 21 (M)
Second 7-Week Session	March 2 - April 26 (34 instruction days, 1 test day)
Spring Break	March 7 - 11 (M - F)
No-Test Week	April 20 - 26 (W - T)
Last Day of Classes	April 26 (T)
Interim Day	April 27 (W)
Final Examinations	April 28 - May 4 (R - W)
Commencement	May 5 - 6 (R - F)

2021-2022

Proposed Academic Calendar

Notes

May 21						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 21						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July 21						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 21						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 21						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 21						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 21						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 21						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 22						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 22						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 22						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 22						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 22						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Approved by Calendar Committee 2/4/19

Summer 2021

14-Week Session (66 instr. days, 1 test day)

May 10, First Day of Classes

August 13, Last Day of Classes

1st 7-Week Session (33 instr. days, 1 test day)

May 10, First Day of Classes

June 25, Last Day of Classes

2nd 7-Week Session (32 instr. days, 1 test day)

June 28, First Day of Classes

August 13, Last Day of Classes

Summer Holidays

May 31 - Memorial Day

July 5 - Independence Day (Observed)

July 23 - Pioneer Day (Observed)

Fall 2021 (70 instruction days, 5 test days)

August 30, First Day of Classes (Full Semester & 1st 7-Week Session)

September 6, Labor Day

October 15, Fall Break

October 19, Last Day of 1st 7-Week Session

October 20, First Day of 2nd 7-Week Session

November 24-26, Thanksgiving Break

December 6-10, No-Test Week

December 10, Last Day of Classes (Full Semester & 2nd 7-Week Session)

December 13-17, Final Examinations

Spring 2022 (70 instruction days, 5 test days)

January 10, First Day of Classes (Full Semester & 1st 7-Week Session)

January 17, Martin Luther King, Jr. Day

February 21, Presidents' Day

March 1, Last Day of 1st 7-Week Session

March 2, First Day of 2nd 7-Week Session

March 7-11, Spring Break

April 20-26, No-Test Week

April 26, Last Day of Classes (Full Semester & 2nd 7-Week Session)

April 27, Interim Day

April 28 - May 4, Final Examinations

May 5-6, Commencement

2021 Proposed Employee Holidays

New Year's Day	Friday, January 1
Martin Luther King, Jr. Day	Monday, January 18
Presidents' Day	Monday, February 15
Memorial Day	Monday, May 31
Independence Day	Monday, July 5 (Observed)
Pioneer Day	Friday, July 23 (Observed)
Labor Day	Monday, September 6
Thanksgiving Day	Thursday, November 25
Friday Following Thanksgiving	Friday, November 26
Christmas Day	Friday, December 24 (Observed)
Holiday Break	Monday, December 27
Holiday Break	Friday, December 31

Approved by Calendar Committee 2/4/19

2/4/2019

2021

Proposed Employee Holidays

January						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Notes

2021 Employee Holidays (12 days)

January 1, New Year's Day
 January 18, Martin Luther King, Jr. Day
 February 15, Presidents' Day
 May 31, Memorial Day
 July 5, Independence Day (Observed)
 July 23, Pioneer Day (Observed)
 September 6, Labor Day
 November 25, Thanksgiving Day
 November 26, Friday Following Thanksgiving
 December 24, Christmas Day (Observed)
 December 27, Holiday Break
 December 31, Holiday Break

2022 Proposed Employee Holidays

New Year's Day	Monday, January 3 (Observed)
Martin Luther King, Jr. Day	Monday, January 17
Presidents' Day	Monday, February 21
Memorial Day	Monday, May 30
Independence Day	Monday, July 4
Pioneer Day	Monday, July 25 (Observed)
Labor Day	Monday, September 5
Thanksgiving Day	Thursday, November 24
Friday Following Thanksgiving	Friday, November 25
Holiday Break	Friday, December 23
Christmas Day	Monday, December 26 (Observed)
Holiday Break	Friday, December 30

Approved by Calendar Committee 2/4/19

2/4/2019

2022

Proposed Employee Holidays

January						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Notes

2022 Employee Holidays (12 days)

January 3, New Year's Day (Observed)
 January 17, Martin Luther King, Jr. Day
 February 21, Presidents' Day
 May 30, Memorial Day
 July 4, Independence Day
 July 25, Pioneer Day (Observed)
 September 5, Labor Day
 November 24, Thanksgiving Day
 November 25, Friday Following Thanksgiving
 December 23, Holiday Break
 December 26, Christmas Day (Observed)
 December 30, Holiday Break

Utah State University
Faculty Diversity, Development and Equity Committee
Annual Report
April 15, 2019

FDDE Charge:

The duties of the Faculty Diversity, Development, and Equity Committee are to: (1) collect data and identify and promote best practices for faculty development, mentoring, and work environment to facilitate the success of diverse faculty at all career levels; (2) provide feedback and advocate processes for faculty recruitment, promotion, and retention that promote diversity, fair pay standards and work/life balance for the faculty; (3) report on the status of faculty development, mentoring, diversity, and equity; and (4) make recommendations for implementation of proposals related to faculty diversity, development, and equity.

2018-2019 Membership:

- *Agriculture and Applied Sciences* – Stacy Bevan/Rebecca Charlton
- *Arts* – Nancy Hills
- *Business* – Kathy Chudoba
- *Education and Human Services* – Melanie M. Domenech Rodríguez
- *Engineering* – Vladimir Kulyukin
- *Humanities and Social Sciences* - Marcus Brasileiro
- *Natural Resources* – Beth Burritt
- *Science* – Nancy Huntly
- *Libraries* – Pamela Martin (Chair)
- *Extension* – Zuri Garcia
- *Regional Campuses* – Carolyn Ball
- *USU Eastern* – Jennifer Truschka
- *Senate* – Nancy Hills
- *Senate* – Marcus Brasileiro
- *Provost Liaison* – Janis Boettinger

2018-2019 Meetings:

- October 25, 2018
- November 26, 2018
- January 24, 2019
- March 28, 2019
- April 18, 2019

Overview:

After an inactive year in 2017-2018, the FDDE met 5 times in 2018-2019. Our goal was to reestablish the committee and raise awareness of Diversity and Equity needs at USU. FDDE discussed progress being made throughout USU including:

- Establishment of the LatinX Center
- Creation of Diversity and Equity Taskforces
 - Women and Gender Research and Studies
 - Diversity and Inclusion
 - Gender Discrimination Committee
- Affirmative Action and Equity Office
 - Increased staffing; new hires
 - Toolkit for search committee chairs and education on implicit bias in preparation

Moving forward, the committee will be following the Diversity and Inclusion Task Force's work, offering any help we can to translate recommendations into direction, purpose, and results throughout the university and faculty body. We will promote efforts to implement diverse faculty hiring practices. We will investigate strategies, such as mentoring and salary parity studies, to better support retention from historically marginalized groups. As a committee we support the development of a Strategic Plan for Diversity and Inclusion, which will hopefully be an outcome of the Diversity and Inclusion Taskforce.

FDDE is normally tasked to report annually on statistics for ethnic minority and women faculty hires. However, the 2018 numbers are not yet available from AAEO. Alison Adams-Perlac, Head of AAEO, stated:

Unfortunately, the AAEO Office is currently awaiting updated technical assistance from the OFCCP [Office of Federal Contract Compliance Programs] regarding data collection practices and reporting for higher education. As such, the most recent data the Office has is from last year. The Office will provide updated data as soon as it has it.

Due to this delay, FDDE includes the 2017 numbers in this report.

Data: Goals & Origins

- Goals:
 - document trends in hiring and promotion related to gender and diversity
 - compare USU faculty demographics with degree availability demographics
- Demographic data from Office of Analysis, Assessment and Accreditation
- Availability data from AA/EO based on the Survey of Earned Doctorates and Census data, purchased by the AA/EO office

Number & % of USU Faculty - Women & Minorities Compared to Availability (Terminal Degree Graduation Rates by Discipline)

College	Total #		2017	2017	Availability	Expected	# Expected
	Fac		Fac #	Fac %	%	#	Below Actual
Ag	94	Female:	30	31.9	38.4	36.1	-6.1
		Minority:	16	17.0	22.7	21.4	-5.4
Bus	60	Female:	15	25.0	35.0	21.0	-6.0
		Minority:	5	8.3	25.1	15.1	-10.1
CART	51	Female:	10	19.6	58.5	29.8	-19.8
		Minority	4	7.8	15.2	7.8	-3.8
Educ	112	Female:	62	55.4	67.9	76.1	-14.1
		Minority:	14	12.5	19.8	22.2	-8.2
Eng	75	Female:	11	14.7	20.5	15.4	-4.4
		Minority:	28	37.3	28.8	21.6	6.4

Number & % of USU Faculty Women & Minorities Compared to Availability (Terminal Degree Graduation Rates by Discipline)

College	Total Faculty		2017 #	2017%	Availability	Expected	# Fac Expected
					%	#	Less Actual
CHaSS	134	Female:	63	47	58.1	77.9	-14.9
		Minority:	14	10.4	22.6	30.3	-16.3
Nat. Res	49	Female:	13	26.5	37.4	18.3	-5.3
		Minority:	4	8.2	17.8	8.7	-4.7
Science	100	Female:	24	22.9	39.5	41.4	-17.4
		Minority:	13	12.4	23.3	24.4	-11.4
Library	19	Female:	12	63.2	63.1	12.0	0.0
		Minority:	0	0	26.2	5.0	-5.0

Availability data (Ph.D. graduation rate by discipline) is not available for Extension

USU Faculty Standard Dev from Availability

Availability is Terminal Degree Graduation Rate by

Discipline

		Women	SD			Minorities	SD
	1	Lib	0		1	Ag	-1.3
	2	Ag	-1.3		2	NR	-1.5
	2	Eng	-1.3		2	CART	-1.5
	4	Bus	-1.6		4	Eng	-1.6
	5	NR	-1.6		5	Ed	-1.9
	6	CHASS	-2.6		6	Lib	-2.6
	7	Ed	-2.9		6	Sci	-2.6
	8	Sci	-3.5		8	Bus	-2.9
	9	CART	-5.6		9	CHASS	-3.4

	CHANGES FROM 2015-2017									
Total Women Faculty by College & Year										
				Tenured/Tenure Track						
	CART	Ag	Bus	CHaSS	Edu	Eng	NR	Sci	Lib	Ext
2015	14	33	11	55	68	11	14	22	13	26
2016	13	34	15	67	65	11	15	24	14	26
2017	14	35	11	68	68	10	15	28	19	28
	NC	+2	-4	+13	NC	-1	+1	+6	+6	2

Committee on Committees – 2018-2019 Annual Report
Faculty Senate
Utah State University

Members: Victor Lee (chair), Jan Thornton (chair-elect), Rebecca Blais

12.2 Committee on Committees (CoC)

The responsibility of the Committee on Committees is to:

- (1) apportion Senate elective positions annually;
- (2) coordinate and supervise the election of members to the Senate;
- (3) prepare eligibility slates and supervise nominations and elections within the Senate;
- (4) recommend to the Senate the appointed members of all Senate committees and the members of university committees that include Senate representatives.

The committee conducted business primarily through email with an occasional in-person meeting. No formal meeting minutes were maintained.

The primary duties of the CoC included filling vacant committee assignments as necessary at the end of the school year.

Reapportionment of senators for the 2019/20 academic year was computed in spring 2019. Apportionments remained constant. Total senators = 60.

Senate elections have been completed. A total of 17 senators needed to be renewed/re-elected/replaced due to expired terms or unplanned faculty vacancies (e.g., retirement, campus relocation). Eight alternates needed to be renewed/re-elected/replaced. New senators have been included in the updated roster.

The Senate committee service interest survey will be distributed in April. The CoC chair, chair-elect, and the Faculty Senate Executive Secretary will confirm appointments and fill vacancies that reflect the newly revised committee membership numbers. Faculty Senate Executive Committee vacancies will be filled during the April 29th meeting.

Jan Thornton will be the 2019/20 Chair of the CoC. A new chair-elect will be designated internally in the newly comprised committee.